



Integrity Commissioner Office  
for The Township of McMurrich Monteith

**MICHAEL MAYNARD**  
**Integrity Commissioner**  
Township of McMurrich/Monteith  
E-mail: [integrity@adr.ca](mailto:integrity@adr.ca)

March 24, 2025

**Sent by e-mail to:**

**Ms. Cheryl Marshall**  
**Clerk/Treasurer**  
[clerk@mcmurrichmonteith.com](mailto:clerk@mcmurrichmonteith.com)

**Re: File No.: IC-35466-0325: Township of McMurrich/Monteith Integrity Commissioner  
Annual Report for the operating period of December 19, 2023 to December 18, 2024**

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Dear Ms. Marshall:

Thank you for the opportunity to act as the Integrity Commissioner (the “IC”) for the Township of McMurrich/Monteith (the “Township”) over the past year. In accordance with the terms of the agreement with the Township, and pursuant to section 223.6(1) of the *Municipal Act, 2001*, we are providing our annual report for the operating period of December 19, 2023 to December 18, 2024.

As you know, the IC’s role is to help Members of Council (“Members”) ensure that they are performing their functions in accordance with the Township’s Code of Conduct (the “Code”) and the *Municipal Conflict of Interest Act* (the “MCIA”). The Integrity Commissioner is available to educate and provide advice to Members on matters governing their ethical behaviour and compliance with the Code and the MCIA.

The Integrity Commissioner is also responsible for receiving, assessing, and investigating appropriate complaints respecting alleged breaches of the Code or the MCIA.

### **Requests for Advice**

During this operating period, there were no requests for advice.

### **Code of Conduct and/or Municipal Conflict of Interest Act Complaints**

During this operating period, the Integrity Commissioner received three Code of Conduct complaints and one MCIA complaint. The first complaint could not be processed because it was not properly filed. The second complaint resulted in a finding of a breach of the Code and a reprimand was recommended. The third complaint was investigated and it resulted in a finding of no breach of the Code and thus, the complaint was dismissed. The MCIA complaint was incomplete, and the complainant did not respond to requests for additional forms. As a result, the complaint was abandoned, and the file was closed. The billings for the Code complaints will be noted in the next annual report.

### **Billing**

In accordance with our contract with the Township, the billings for the operating period, commencing December 19, 2023, and ending December 18, 2024, totaled \$2,330.63.

### **Final Comments**

We look forward to assisting the Township and its Members of Council in contending with the issues that may arise in connection with the administration of its Code of Conduct in the coming year.

Yours truly,

A handwritten signature in black ink, appearing to read 'M. Maynard', with a stylized flourish at the end.

Michael Maynard,  
Office of the Integrity Commissioner for the Township of McMurrich/Monteith