

Township of McMurrich/Monteith  
Special Council Meeting - Agenda  
Tuesday, March 24, 2026 – 2:00pm

---

*Meeting to be held inside Municipal Office/Fire Hall*

1. Call to Order:
2. Declaration of pecuniary interest and general nature thereof:  
- should a member have a disclosure of pecuniary interest, they are to declare the nature thereof now or at any time during the meeting
3. Delegations:
  - 5.1 Staff Report: MMAH Modifications to Official Plan
  - 5.2 Staff Report: Part time Chief Administrative Officer position
  - 5.3 Staff Report: 2025 Annual Report – Building Department
4. Adjournment:

**Dates to Remember:**

Interim Tax Notices – Installment due dates – March 27 and May 27

April 3<sup>rd</sup> – Good Friday and April 6<sup>th</sup> – Easter Monday – Office and Landfill Site Closed

Tuesday, April 14<sup>th</sup> – Recreation Committee Meeting – 7pm

Wednesday, April 15<sup>th</sup> – Strategic Planning Committee Meeting - 3pm

Thursday, April 16<sup>th</sup> - Information Session for Municipal Election Candidates – 6-8pm – BF Arena

Sunday, April 19<sup>th</sup> – Volunteer Appreciation BBQ event – details to follow

Tuesday, April 7<sup>th</sup> and 21<sup>st</sup> – Regular Council Meetings – 7pm

**Township of McMurrich/Monteith****Building Department****2025 Annual Report****01 January – 31 December 2025**

**Total Permit Fees** (Revenues) collected for the period 01 January 2025 – 31 December 2025 under Fees and Charges By-law 15-2022 and 38-2025 Township of McMurrich/Monteith

Total Permit Fees = \$44,123.35

**Direct Costs** are deemed to include costs related to wages of the Building Department for processing of building permit applications, the review of building plans, conducting inspections and building related enforcement duties for the period 01 January 2025 – 31 December 2025

Direct Costs = \$114,425.43

**Indirect Costs** are deemed to include the costs of overhead and support services related to the operation of the Building Department and include costs of office space for the period of 01 January 2025 – 31 December 2025

Indirect Costs = \$9,767.84

**Reserve Fund** includes all revenues exceeding costs from previous years which are held in reserve to offset costs in future years

Reserve Fund = \$0.00

**Note:** The Total Permit Fees for the period 01 January 2025 to 31 December 2025 do not exceed the Direct and Indirect Costs for the same time period, therefore no funds are transferred to the Reserve Fund for 2025.