

Township of McMurrich/Monteith
Regular Council Meeting - Agenda
Tuesday, July 15, 2025 – 7:00pm

Meeting to be held inside Municipal Office/Fire Hall

Dr. Richardson Bursary Award Presentation

1. Call to Order:
2. Confirmation of the minutes of the previous meeting:
 - 2.1 Council – July 2, 2025
3. List of proposed resolutions for the meeting:
4. Declaration of pecuniary interest and general nature thereof:
 - should a member have a disclosure of pecuniary interest they are to declare the nature thereof now or at any time during the meeting
5. Delegations:
 - 5.1 Rick Hunter, Planner - Official Plan Review – final draft
 - 5.2 Craig Ritchie, Brad Hunt – request for maintenance of lane at 548 East Bear Lake Road
 - 5.3 Administration: written report, beaver bylaw
 - 5.4 Building: written report
6. Business Arising From a Previous Meeting:
 - None
7. Quotes, Tenders, RFP's:
 - None
8. Accounts for Approval:
 - None
9. Applications:
 - None
10. Bylaws:
 - 10.1 31-2025 Confirm Council Meeting – July 2, 2025
 - 10.2 32-2025 Official Plan Adoption
 - 10.3 33-2025 Regulate and Control Parking
11. Council Reports:
 - None

12. Correspondence:
 - 12.1 ACED – Percentage of tax levy funding rate concept
 - 12.2 Muskoka Watershed Council + Twp of Muskoka Lakes – Integrated Watershed Management
 - 12.3 South East Parry Sound District Planning Board – fee schedule
13. New Business:

None
14. Closed Session: Section 239 (2), A proposed or pending acquisition or disposition of land for municipal or local board purposes; (pending disposition of land)
 - (d) Labour relations or employee negotiations (Committee Member)
15. Council Concerns:
16. Adjournment:

Dates to Remember:

Thursday, July 17th – Recreation Committee Meeting – 7pm

Wednesday, July 23rd – SummerFest Volunteer Meeting – 7pm

Saturday, July 26th – SummerFest and Lawn Tractor Races – Sprucedale Community Centre

**MINUTES OF McMURRICH/MONTEITH TOWNSHIP
REGULAR COUNCIL MEETING – WEDNESDAY, JULY 2, 2025**

The Council of the Township of McMurrich/Monteith met Wednesday, July 2, 2025 inside the Council Chambers

Present: Mayor: Glynn Robinson; Council Members: Vicky Roeder-Martin, Daniel O'Halloran, Terry Currie, and Craig White

Staff present: Cheryl Marshall, Clerk/Treasurer; Allyson Pedwell, Deputy Clerk/Treasurer; Jason Newman; Bylaw Enforcement Officer

Audience: none

1. **Opening of the meeting by the Mayor –**
The meeting was called to order at 7:00PM
2. **Confirmation of the minutes of the previous meeting;**
2.1 Council – June 17, 2025,
3. **List of proposed resolutions for the meeting;**
4. **Declaration of Pecuniary Interest and the nature thereof;**
none
5. **Delegations;**
 - 5.1 Bylaw Enforcement: Council and staff discussed minor changes to the Administrative Monetary Penalty System (removal of fax, parking infractions deleted, spelling errors). See resolution below
 - 5.2 Public Works: Council discussed John St. turnaround, Little Falls Bridge status.
 - 5.3 Fire Department: written report.
See resolutions below
6. **Business arising From a Previous Meeting;**
none
7. **Quotes, Tenders, RFP's;**
None

8. Accounts for Approval;

8.1 June 2025.

9. Applications;

9.1 Consent File B-034/25 –Con 3, Pt Lot 15, Monteith McMurrich (Morrison).
See resolution below.

10. By-laws;

10.1 28-2025- Prohibit camping on municipal property. Council discussed
Horn Lake needs signs for no camping & no over night parking.

10.2 29-2025- Confirm Council Meeting – June 17, 2025

10.3 30-2025 Administrative Monetary Penalty System

See resolutions below.

11. Reports;

11.1 Councillor Roeder-Martin discussed the IESO & Hydro One meeting
that was had with herself & Mayor Robinson. Discussion included Price
fluctuations for installations, Ontario Hydro use install hydro poles at no to
little cost.

12. Correspondence;

12.1 DPS Social Services Board – Board member vacancy

12.2 Almaguin Community Economic Development

12.3 Almaguin Pride- request for financial donation. Council discussed
See resolutions below.

13. New Business

none

14. Closed session, section 239 2

None

15. Council Concerns: Councillor White discussed dangerous trees at the Bear
Lake Cemetery. Councillor Roeder-Martin concerned with the raft and
buoy lines not in at Doe Lake beach. Councillor O'Halloran concerned
with multiple entrances on properties and entrances without civic
numbers. Discussion was had about a new Grant through Rural Ontario
Development.

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16. **Adjournment:** Council adjourned this meeting at 8:50pm. See resolution below.

Resolutions:

2025-146 O'Halloran/White

Be It Resolved that Council approves the minutes of the Public Meeting and the Regular Council meeting held June 17, 2025, as amended. **Carried**

2025-147 Roeder-Martin/Currie

Be It Resolved that Council accepts first, second and third readings and hereby passes Bylaw 30-2025 to implement an Administrative Monetary Penalty System. **Carried**

2025-148 O'Halloran/White

Be It Resolved that Council has no objections to Consent File B-034/25 (Morrison) as submitted provided that the following conditions apply:

1. The Township of McMurrich/Monteith requires a "Cash in lieu of Parkland" payment of 5% based on the assessed value of the severed lot.
2. The Township of McMurrich/Monteith requires four (4) copies of the new survey, together with a digital pdf copy for our records.
3. A draft reference plan of survey shall be submitted to the Secretary-Treasurer of the District Planning Board and to the Municipality, for review, prior to registration.

If the reference plan or other evidence discloses that either the severed property or the retained property owned by the Applicant, contains a deviation road maintained by the Municipality as a public road, then the Applicant shall survey and transfer such deviation road to the Municipality as a condition of severance. The area to be surveyed and transferred shall generally be sixty-six (66") feet in width and centred upon the centre line of the present travelled road. In situations where this is impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized. Prior to the finalization of consent, the District Planning Board must be advised in writing by the Municipality that the above condition has been satisfied.

4. The Township of McMurrich/Monteith requires confirmation from the Public Works Superintendent that an entrance permit can be obtained on the newly created lot.

5. The Township of McMurrich/Monteith requires that the North Bay Mattawa Conservation Authority provide comments as to the suitability to the severed lot for sewage disposal services. **Carried**

2025-149 White/O'Halloran

Be It Resolved that Council accepts first, second and third readings and hereby passes Bylaw 29-2025 to confirm the council meeting held June 17, 2025. **Carried**

2025-150 White/O'Halloran

Be It Resolved that Council accepts first, second and third readings and hereby passes Bylaw 28-2025 prohibit camping on Township owned lands and to repeal bylaw 08-2022. **Carried**

2025-151 Roeder-Martin/Currie

Be It Resolved that Council supports Almaguin Pride with a donation of \$250.00 to assist in their 2025 community programming, outreach and volunteer initiatives. **Defeated**

2025-152 Currie/Roeder-Martin

Be It Resolved that Council receives all correspondence listed on the agenda. **Carried**

2025-153

Be It Resolved that Council adjourns this meeting at 8:50pm until Tuesday, July 15, 2025 at 7:00 pm. **Carried**

Mayor, Glynn Robinson

Clerk, Cheryl Marshall

Diversion of Construction Waste:

Two bins are being placed at the Landfill Site for the disposal of construction waste. Diverting this type of waste from the landfill site is anticipated to extend the lifespan of the site. The consultant was on site recently to view the areas to prepare the requested waste capacity assessment report.

Municipal Office closed Wednesday:

We have received a request/suggestion to permit one staff member be available to the public at the counter and not have the office closed to the public on Wednesdays.

SummerFest

We have had a recreation member/event organizer request an exemption to bylaw 08-2022 prohibiting camping on Municipally owned lands. Setup for the event will begin Friday and because of the number of participants growing, the organizers no longer have time to finish setting up the morning of. Last year we experienced someone "testing" out the track the night before the races which the Committee/Organizers would like to avoid this year.

July 15
5.2

"SCHEDULE D" TO BY-LAW 17-2021

Request for Delegation

Township of McMurrich/Monteith

At a Council Meeting to be held on July 15/2025

Name of Individual (s): Ritchie, Porretta, Maiuri, Porretta, Boyd, Hunt , Manning

Name of Organization: 532 and 548 a,b,c,d,e East Bear Lake Road

Your title or interest in the group? Residents

Have you appeared before Council in the past regarding this issue? Yes X No

Address: 532 and 548 a,b,c,d,e

Contact Phone #: 705 346-4007 - Craig Ritchie

Reason for requesting Delegation (Max 10 minutes):

We request your consideration of the maintenance of the travelled road at the location of 548 East Bear Lake Road.

Please see attached - Schedule A

_____ (attach additional pages as necessary)

What action are you hoping to receive from Council?

Requests are set out in Schedule B

_____ (attach additional pages as necessary)

Note: DELEGATES ARE REQUESTED TO PROVIDE 7 COPIES OF ALL BACKGROUND MATERIAL/PRESENTATIONS TO THE CLERK'S OFFICE BY NOON, BEING AT LEAST ONE WEEK PRIOR TO THE COUNCIL MEETING. ONCE THE ABOVE INFORMATION IS RECEIVED BY THE CLERK, YOU WILL BE CONTACTED TO CONFIRM YOUR PLACEMENT ON THE APPROPRIATE AGENDA. THANK YOU.

ALL INCOMPLETE DELEGATION SUBMISSIONS WILL BE RETURNED TO THE REQUESTER AND WILL NOT BE PLACED ON THE AGENDA UNTIL COMPLETED TO THE SATISFACTION OF THE CLERK.

All presentations are granted 10 minutes. For groups of 5 or more, 2 speakers will be allowed and allotted 7 minutes each to speak.

Communications addressed to Council and its Advisory Committees will become part of the public record and will be placed on a public agenda.

Anonymous communications sent to Council or to its Committees will NOT be accepted.

I acknowledge that personal information contained within my communication(s) may become part of the public record and may be made available to the public through the Council/Committee process.

SIGNATURE: _____

DATE: _____

CSA
July 06, 2025

















Schedule A

RE: 548 A, B, C, D, and E East Bear Lake Road

Residence History Summary.

1. Mr. and Mrs. Maiuri (the “Maiuri Family”) have been cottaging at their property, 548 B East Bear Lake Road, since 1975.
2. Mr. and Mrs. Hunt (the “Hunt Family”) have been cottaging at their property, 548 E East Bear Lake Road, since 1989.
3. Mr. and Mrs. P. Porretta and Mr. and Mrs. F. Porretta (the “Porretta Family”) have been cottaging at their separate properties, 548 D and 548 A East Bear Lake Road, since 2003 and 2004, respectively.
4. Mr. and Mrs. Boyd (the “Boyd Family”) have been living and running a camp business at their property, 532 East Bear Lake Road, since approximately 2014.
5. Mr. and Mrs. Ritchie (the “Ritchie Family”) have been living at their property, 548 C East Bear Lake Road, as their primary residence since 2022.
6. Mr. Manning also owns and cottages at his property, located at 548 East Bear Lake Road; however, the length of his ownership is unknown at the time of writing; (all taken together, referred to as We, Us or Our).

History of Road Usage

7. We have all been cottaging at Our respective properties for many years as We worked and raised Our children while maintaining primary residences elsewhere.

8. Within the last few years, most of Us have retired and are now spending several consecutive months at Our properties instead of weekends in the summer. This includes spending time at Our properties during spring and fall, when previously this was not feasible due to other obligations.
9. The Ritchie Family are full time residents and continue to earn a living while residing at their property all year round. Mr. Ritchie is a volunteer for the township Fire Department, as well.
10. Our travelled road, off of East Bear Lake Road, has not previously required maintenance and never received winter maintenance, to best of our knowledge.
11. There is much more traffic and/or usage of the road over the past several years and the deterioration of the road has become dangerous to residents and guests alike that travel the road.
12. The road poses a risk to vehicles with low ground clearance, and can be difficult to walk due to its current state.
13. Please see the photos attached as Schedule C of the current condition of our road.
14. Given the additional usage of the road, and addition of permanent residents to the area, We believe that it is necessary to complete maintenance on the road to permit Us to enjoy Our respective properties without risk of danger to vehicles or persons.

Question of Town Involvement

15. Given the road is set on a 66-foot Crown road allowance, We are asking for your consideration as to what involvement the Township of McMurrich/Monteith (the "Township") may have in assisting Us to maintain the road.
16. Our requests are set out in the attached Schedule B.



Schedule B

The following are the requests of the residents of 548 East Bear Lake Road and the involvement of the Township for the maintenance thereof:

1. We request the widening of the road to Township standards similar to East Bear Lake Road, Lakeview Road and Bayside Drive with proper culverts, ditches and drainage with year-round maintenance.
2. In the alternative, We request that the Township maintain the current width of the road, similar to Lakeview Drive, bringing the existing road to Township standards with culverts, ditches, and drainage without widening the road, and provide seasonal maintenance, e.g. leveling and grading that would support travel on the road through spring, summer, and fall, and not include winter maintenance.
3. In the further alternative, We would appreciate the assistance of the Township to acquire and deliver the necessary fill to repair the road to a usable state, in addition to the labour and machinery required to properly level and grade the fill provided, at the cost of the Township.



Ontario

ServiceOntario

LAND

REGISTRY

OFFICE #42

PARCEL REGISTER (ABBREVIATED) FOR PROPERTY IDENTIFIER

E2171-0037 (LT)

PAGE 1 OF 1

PREPARED FOR ME

ON 2025/07/01 AT 19:43:14

ONLAND

PROPERTY DESCRIPTION:

ECL 2668 SEC SS; LT 8 CON 9 MONTEITH; LT 9 CON 9 MONTEITH EXCEPT LT34805 (SECONDLY), LT40315, LT42158, PT 1-13, 15, 17-21 PSR175, M115, PT 1 & 2 PSR147, PT 1 & 2 42R5294, PT 1 42R5656 S/T LT36313, S/T LT40315; MCMLRRC1-MONTEITH

PROPERTY REMARKS:

CROWN GRANT SEE LP4809.

ESTATE/QUALIFIER:

FEE SIMPLE

ABSOLUTE

RECENTLY:

FIRST CONVERSION FROM BOOK

PLN CREATION DATE:

2006/03/27

OWNERS' NAMES

HARGRAVE, LORNA MARIE
HARGRAVE, OLIVER LEWIS ESTATE OF

CAPACITY SHARE

EXEC
NC

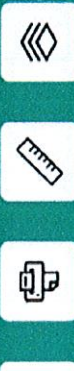
REG. NO.	DATE	INSTRUMENT TYPE	AMOUNT	PARTIES FROM	PARTIES TO	CERT/CHRD
** PRINTOUT	INCLUDES ALL DOCUMENT TYPES AND	DELETED INSTRUMENTS SINCE 2006/03/24 **				
LT99883	1975/12/23	TRANSMISSION-LAND			HARGRAVE, LORNA MARIE HARGRAVE, OLIVER LEWIS ESTATE OF	C

NOTE: ADJOINING PROPERTIES SHOULD BE INVESTIGATED TO ASCERTAIN DESCRIPTIVE INCONSISTENCIES. IF ANY, WITH DESCRIPTION REPRESENTED FOR THIS PROPERTY.
NOTE: ENSURE THAT YOUR PRINTOUT STATES THE TOTAL NUMBER OF PAGES AND THAT YOU HAVE PICKED THEM ALL UP.



Property Index Map

Search by Street Name



ing's Printer for Ontario, 2025

es: Address may be unavailable or approximate, areas are approximate

Type	Address	Area	Map Status
71-0037	Disjoint Parcel	Address Not Found	34291m ²



Property Index Map

EAST BEAR LAKE ROAD (TRAVELLED ROAD)



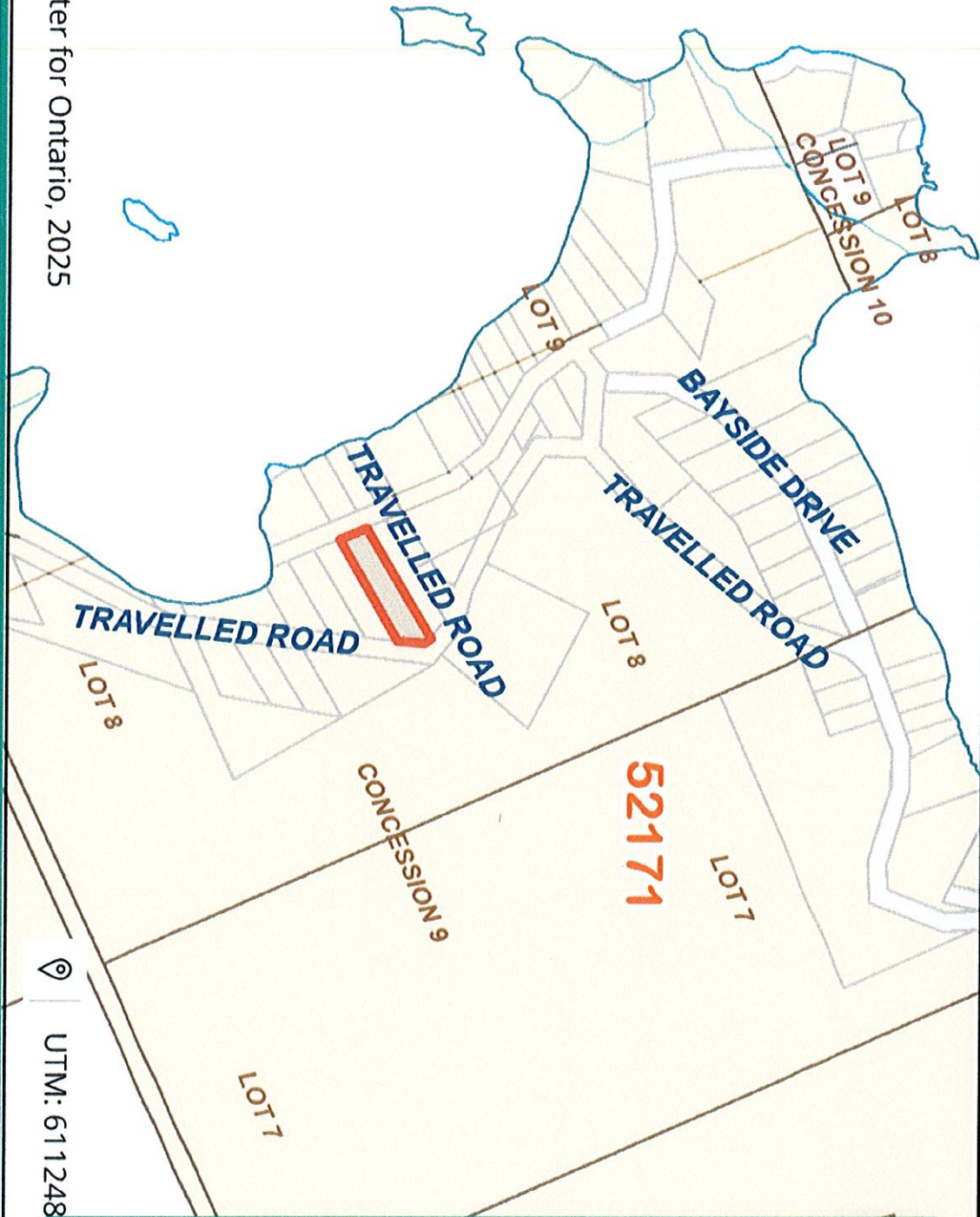
More Info

Geographic Fabric

Easement

Notes

- This is not a plan of survey.
- Review the title records for complete property information as this map may not reflect recent registrations.
- This map was compiled from plans and documents recorded in the land registration system and has been prepared for property indexing purposes only.
- For dimensions of



Maurice W. Filmonice

Maurice W. Filmonice
Ontario Land Surveyor

MPA-166A

PLAN AND FIELD NOTES OF SUBDIVISION OF
PART OF LOTS 8 & 9 CON IX
TOWNSHIP OF MONTEITH
DISTRICT OF PARRY SOUND
SCALE 1" = 100 feet
M.W. FITZMAURICE, O.L.S.
1966

Notes:

Distances are in feet and decimals thereof;

Bearings are astronomic derived from observations on the Sun at the south limit of Lot 9, Cor. in the reference meridian being through the SE angle of Lot 9, Cor. 12, Twp. of Minersville

The Original High Water Mark used as a boundary on this plan is the best available evidence of the Original High Water Mark existing at the time of the original division of land.

Certified a true copy of the field notes of
Sunny

January 26, 1967
Date

Maurice W. Fitzmaurice
Maurice W. Fitzmaurice
Ontario Land Surveyor

Filmaurice J Boyer
 Ontario Land Surveyors
 Brucebridge, Ontario.
 File No 10290

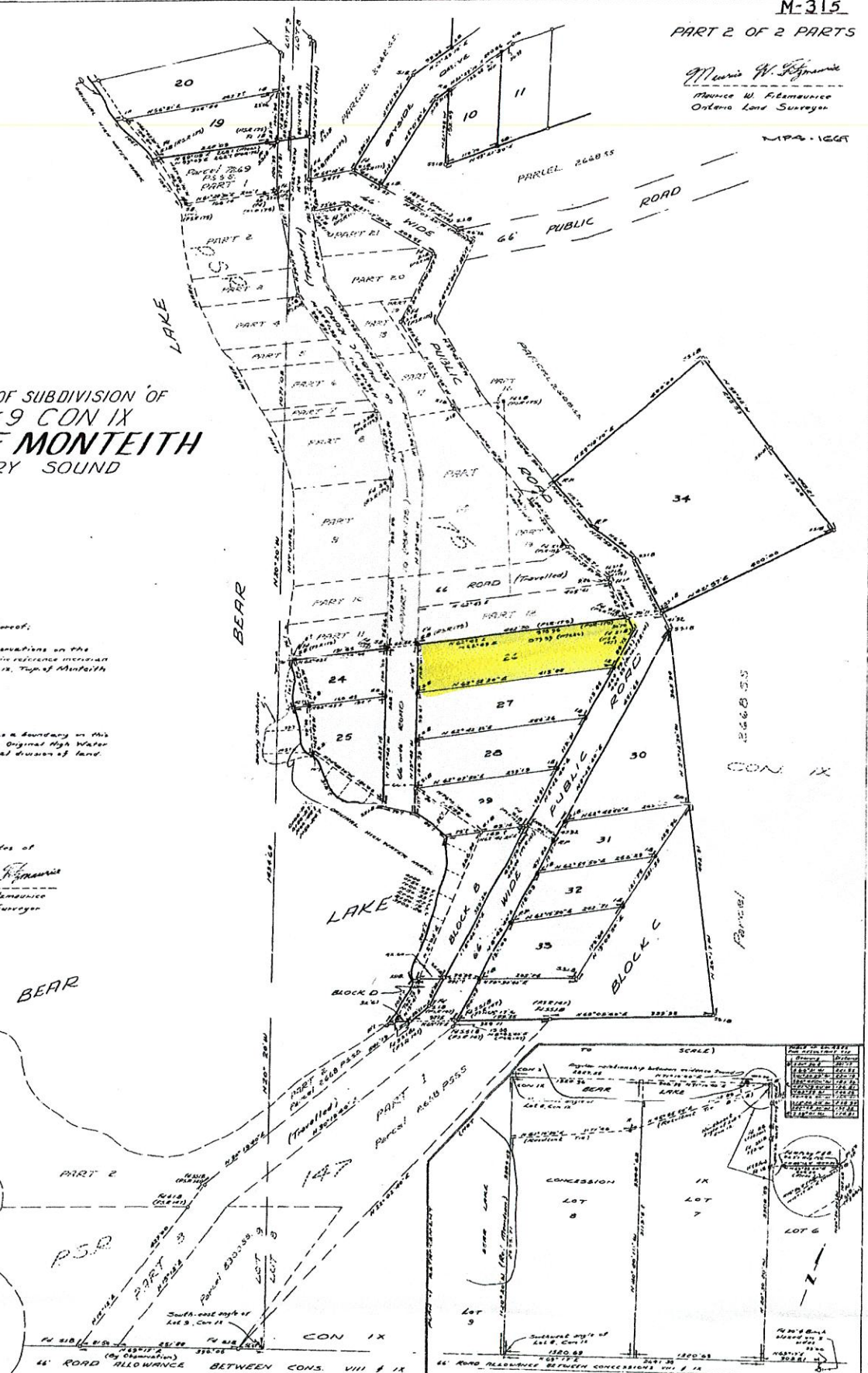
Approved under Section 28 of

THE SECRETARY FOR
THE PLANNING DEPT.

The 24 May 1969

W. Darcy McDougall

W. DARCY MCDUGALL
MINISTER OF MUNICIPAL AFFAIRS



July 15
5.3

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF McMURRICH/MONTEITH

BY-LAW # 30- 2023

Being a By-law to adopt a policy respecting the management of nuisance beavers and beaver dams.

WHEREAS section 11 of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, authorizes a municipality to pass by-laws to manage drainage and flood control within the municipality;

AND WHEREAS section 8 of the *Fish and Wildlife Conservation Act*, 1997, S.O. 1997, c. 41, as amended, authorizes a municipality to damage or destroy a beaver dam to protect municipal property;

AND WHEREAS the Council of The Municipal Corporation of the Township of McMurrich/Monteith believes it to be in the public interest to regulate and control flooding that may be caused by beaver dams in order to protect public infrastructure and the health and safety of the public;

AND WHEREAS sections 425, 435-446 of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, authorizes municipalities to issue and enforce orders and to enter onto private property for the purpose of determining compliance with its By-laws and to undertake corrective work where non-compliance is not addressed by the person ordered to do the work;

NOW THEREFORE, the Council of the Municipal Corporation of the Township of McMurrich/Monteith enacts as follows:

Section 1: Managing Flood Risks

1.1 No owner or occupant of a property in the Township of McMurrich/Monteith shall permit a beaver dam or other obstruction on the property that may create a flood risk.

1.2 For the purposes of this By-law, a flood risk is created where a beaver dam or other obstruction allows water to collect in a manner that might reasonably be expected to cause flooding or other damage to a highway, culverts, bridges, drainage works or other municipal property, if the water collected were to escape.

Section 2: Administration and Enforcement

2.1 The provisions of this By-law shall be administered by the Public Works Superintendent (PWS) or his/her designate and enforced by the By-Law Enforcement Officer (BEO).

2.2 The PWS or designate or BEO, and any employee or agent authorized by the PWS or designate or BEO, shall have the authority to enter onto private property without a warrant at any reasonable time for the purpose of inspecting the property to determine compliance with this By-law or to confirm whether any order issued under this By-law has been complied with.

2.3 The PWS or designate, and any employee or agent authorized by the PWS or designate or BEO, shall have the authority to enter onto private property without a warrant at any reasonable time for the purpose of performing all work necessary to comply with an order pursuant to section 2.7 of this By-law.

2.4 The power of entry set out in sections 2.2 and 2.3, shall be exercised in accordance with the following:

2.4.1 Proper identification shall be produced for inspection, if requested;

2.4.2 The person exercising the power of inspection may be accompanied by a person under his/her discretion.

2.4.3 Notice of the proposed entry shall be provided to the occupier of the land prior to entry, unless the delay necessary to give notice might result in immediate danger to the health and safety of any person; and

2.4.4 No entry shall be made of any structure.

2.5 Where notice of a proposed exercise of a power of entry is given, the notice must:

2.5.1 Be given to the occupier of the land in respect of which the power of entry will be exercised;

2.5.2 The notice must be given with reasonable time before power of entry is exercised; and

2.5.3 The notice must be given by hand delivery service or regular mail or by electronic message system or by posting the notice on the land in a conspicuous place.

2.6 If an inspection of a property reveals that the property does not conform to the standards prescribed in section 1.1 of this By-law and the PWS or designate or BEO is of the reasonable opinion that the non-compliance creates a risk to public health and safety that must be remedied immediately, the Township shall enter on the property with such employees, agents or contractors and equipment and take all reasonable measures necessary to correct the situation creating the risk to public health and safety. Under such circumstances, notice shall be given to the owner or occupant of the property as soon as practicable.

2.7 If an inspection of a property reveals that the property does not conform to the standards prescribed in section 1.1 of this By-law and the circumstances in section 2.6 are not present, the BEO, in consultation with RS, may issue a written order to the owner or occupant of the property or both, setting out:

2.7.1 The name of the person to whom the order is issued, the address and location of the contravention;

2.7.2 Sufficient particulars of the contravention to adequately identify the contravention and the location on the property of the contravention;

2.7.3 An order to cease the contravention and a date by which the contravention must cease;

2.7.4 An order to remedy the contravention, indicating the particulars of what must be remedied;

2.7.5 The date by which the contravention must be remedied; and

2.7.6 A statement that if the contravention is not remedied within the time period stipulated in the order, the Township may carry out the necessary work at the owner's expense.

2.8 Any order given by the BEO in accordance with this By-law shall be served personally or by registered mail sent to the last known address of the person to whom the order is to be given, in which event the service shall be deemed to have been made seven calendar days after mailing.

2.9 If the owner of a property to whom an order has been given in accordance with this By-law does not comply with the order within the time prescribed, the Township may, in addition to all other remedies, cause the property to be brought into a condition that conforms to this By-law at the owner's expense and, for this purpose, the Township's employees or agents may enter onto the property at any reasonable time without further notice to the owner or occupant in order to do such work and remedy any contravention of this By-law.

2.10 The Township may collect any costs incurred by it to remedy any non-compliance with section 1.1 of this By-law by adding the costs, plus a 10% administration fee, to the tax roll of the property on which the work was performed in accordance with this By-law.

2.11 Despite any actions taken in respect to this By-law, the Township shall not be liable to compensate the owner, occupant or any other person by reason of anything done by or on behalf of the Township in the reasonable exercise of its powers under this By-law.

Section 3: Offences and Penalties

3.1 Any person in contravention of any provision of this By-law is guilty of an offence.

3.2 Any person who fails to comply with an order or any part thereof issued pursuant to this By-law is guilty of an offence.

3.3 Any person who hinders or obstructs or attempts to hinder or obstruct an employee or agent of the Township in the exercise of his/her duties or powers under this By-law is guilty of an offence.

3.4 Any officer, employee or agent of a corporation that knowingly concurs in the commission of an offence under this By-law is guilty of an offence.

3.5 Upon conviction, an individual found guilty of an offence is liable to a fine not to exceed the maximum provided under the Provincial Offences Act, exclusive of costs, and every such fine shall be recoverable under the Provincial Offences Act.

Section 4: Miscellaneous


4.1 In the event any provision, or part thereof, of this By-law is found, by a court of competent jurisdiction, to be *ultra vires*, such provision, or part thereof, shall be deemed to be severed and the remaining portion of such provision and all other provisions of this By-law shall remain in full force and effect.

4.2 Council hereby adopts the "Policy and Procedure for the Management of Beaver Dams" attached to this By-law as Schedule "A".


4.3 This By-law may be cited as the "Management of Beaver Dams" By-law.

4.5 This By-law shall come into force and effect on the day it is passed.

Read in its entirety, approved, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 7th day of November, 2023



Mayor



Clerk/Treasurer

Schedule "A" to By-law #30-2023

Policy and Procedure for the Management of Beaver Dams

MANAGEMENT OF BEAVER AND BEAVER DAMS

The Council of the Municipal Corporation of the Township of McMurrich/Monteith deems it expedient to adopt a policy and procedure to deal with potential flood threats caused by beaver dams. These structures, with associated head ponds, often do not adversely impact public roads, but occasionally they do.

Where dams occur on township property, the municipality has clear authority to remove or alter the dams to ensure the negative impacts of flooding on a public road(s) is minimized or controlled.

Where dams occur on private lands, the Township will encourage landowners to manage these animals and structures in an effort to help protect public assets from the negative impacts of flooding, which may occur when dams are suddenly breached.

The Township will require corrective action as necessary to prevent damage to public infrastructure, in accordance with the By-law.

POLICIES AND PROCEDURES

1. Routine Situations/Circumstances

1.1 On performing routine road patrols or in receiving comments or complaints from the travelling public or property, the Public Works Superintendent (PWS) or designate or By-law Enforcement Officer (BEO), may become aware of beaver activities that represent potential problems for municipal property or infrastructure. In such instance the PWS or designate or BEO will make an assessment as to whether municipal property is or soon will be damaged as a result of beaver activities and identify the safest and most effective method to address problems associated with these activities.

1.2 If the beaver dam or blockage is located on municipal property, the PWS or designate will remove the dam or blockage if risks to public safety or property damage so warrant and may contact a licensed trapper to trap or dispatch the beaver(s). (The trapper shall be licensed by the Ministry of Natural resources and Forestry (MNRF) and comply with all applicable legislation when setting and retrieving traps).

1.3 If the beaver dam is located on private property, the landowner will be asked, in writing by the PWS or designate or BEO, to have the dam removed or altered in such a manner as to prevent flooding damage to adjacent municipal property. Alternatively, the landowner's permission will be obtained in writing, using the form attached as Schedule "B" to this by-law, for Township staff to enter onto the property to remove or alter the dam. In obtaining consent for the Township involvement the owner will be asked to acknowledge and agree, in writing, that the Township will not be held responsible for damages that may occur when altering or removing a dam by township or contracted resources and/or trapper being assigned to commence trapping on said private lands.

1.4 If the landowner refuses access to the property or to a population control of the beaver, the landowner will be sent a registered letter from the PWS or designate or BEO informing them that they could be held liable for any damages caused to municipal property or harm caused to the public as a result of the beaver dam being suddenly breached or washed out.

2. Emergency Situations

2.1 There may be emergency situations which arise where water levels and the volume of retained water created by a beaver dam(s) represent an imminent flood threat to a public asset (road, bridge, culvert, etc.), which in turn could impact public safety. In such instances, the PWS or designate or BEO, shall assess the threat, determine the risk of damage to the public asset and take actions to alter or remove the dam to lower the threat of flooding to an acceptable level.

2.2 Authority to take such emergency action is referenced in the *Fish and Wildlife Conservation Act*, 1997 as follows:

Beaver dams; Section 8(3) states: *A person shall not damage or destroy a beaver dam unless the person holds a licence to trap furbearing mammals.*

Protection of property; Section 8(4) states: *Subsection (3) (shown above) does not apply to a person or agent of a person, who damages or destroys a beaver dam to protect the person's property.*

2.3 Section 9 of the *Municipal Act*, 2001 states "A municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

2.4 With these authorizations, under an emergency situation, as determined by the PWS or designate or BEO, Township staff or an appointed contractor/agent may enter onto private property to alter or remove a beaver dam with the objective of "protecting property"; e.g. a public road.

3. Risk Assessment Procedure

3.1 A risk assessment will be conducted by the PWS or designate to determine if an emergency response is required.

3.2 Where, as a result of excessive water associated with a beaver dam(s), water is being held against a road to the extent that the road is deemed to be unsafe for public travel and/or it is apparent that road failure is possible then emergency actions will be initiated including entry to private land to remedy the problem.

3.3 Where there is a sufficient head of water being held behind a beaver dam that if released quickly would overwhelm the road and related drainage system, thereby representing a serious threat to infrastructure and/or public safety, then emergency actions will be initiated including entry onto private lands to remedy the problem.

3.4 In either of the above situations, the threat of damage may be heightened if weather conditions and predictions call for greater rain or run-off that would increase water volumes and increase washout possibilities.

**Schedule "B" to By-law # 30-2023
PROPERTY ACCESS FORM**

Date: _____

I, _____, owner of the property located at Lot _____,

Concession _____, Plan _____, Part _____, Township of

McMurrich/Monteith;

Option 'A'

☐ Give the Township of McMurrich/Monteith Public Works Department and/or a licensed trapper permission to access the above-mentioned property to deal with the nuisance beaver and/or beaver dams.

Option 'B'

☐ Refuse to give the Township of McMurrich/Monteith Public Works Department and/or a licensed trapper permission to access the above-mentioned property to deal with the nuisance beaver and/or beaver dams.

NOTE:

(1) Failure to provide a response to the Municipality within 30 days of receipt of this Form by Registered Mail will be considered a refusal of access and shall be recorded as such. (Option 'B')

(2) In obtaining consent (Option 'A'), the Municipality will not be held responsible for any damages that may occur as a result of altering or removing a beaver dam on the above-mentioned property.

(3) Refusal of access may result in legal action(s) and you may be held liable for any damages caused to municipal property or harm caused to the public as a result of the beaver dam being breached or washed out.

Signature of land owner: _____

Mailing address of owner: _____

Witness: _____

Township of McMurrich/Monteith
By-Law #30-2023: Nuisance Beavers and Beaver Dams
Part I Provincial Offences Act

ITEM	COLUMN 1 Short Form Wording	COLUMN 2 Provision creating or defining offence	COLUMN 3 Set Fine
1	Permit a beaver dam or other obstruction on property	s.1.1	\$300.00
2	Fails to comply with an order	s.3.2	\$300.00
3	Hinders or obstructs an employee or agent of the Township	s.3.3	\$300.00

NOTE: The penalty provision for the offences indicated above is Section 3.5 of By-Law #30-2023 and section 61 of the Provincial Offences Act, R.S.O. 1990, c. P. 33.

July 15
5.4

	Report to Council
To	Mayor and Council
From	CBO Doug Godin
Date of Meeting	July 15, 2025
Report Title	Existing Buildings (Monteith)

General Information

All buildings constructed prior to the amalgamation of McMurrich and Monteith Townships are considered existing.

The Building Department will not be commenting on these existing buildings.

Except when/if

1. A building permit application is received and approved for a renovation, addition, or any other type of permit where an attachment to the building is applied for.
2. If complaint about the safety of building is made.
3. If onsite for an inspection and the inspector notices an unsafe condition.

CBO, Doug Godin

July 15
10.1

THE CORPORATION OF THE TOWNSHIP OF MCMURRICH/MONTEITH

BY-LAW 31 - 2025

Being a By-Law to confirm the proceedings of Council
Meetings: July 2, 2025

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 24, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Township of McMurrich/Monteith deems it desirable to confirm the proceedings of Council at its meeting hereinafter set out.

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF MCMURRICH/MONTEITH HEREBY ENACTS AS FOLLOWS:

1. Ratification and Confirmation

That the action of this Council of the Township of McMurrich/Monteith at its meetings set out below with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

That the Mayor of the Council of the Township of McMurrich/Monteith and the proper officers of the Township of McMurrich/Monteith are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and except where otherwise provided, the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Township to such documents.

Read a first, second and third time, signed and the Seal of the Corporation affixed thereto and finally passed this

Mayor
Glynn Robinson

Clerk-Treasurer
Cheryl Marshall

July 15
10.2

DRAFT

CORPORATION OF THE TOWNSHIP OF MCMURRICH/MONTEITH

BY-LAW NO. _____-2025

Being a By-law to adopt an Official Plan for The Township of McMurrich/Monteith

WHEREAS Section 17 of the Planning Act, R.S.O. 1990, as amended, authorizes the Council of Corporation of the Township of McMurrich/Monteith to adopt an Official Plan;

AND WHEREAS Section 21 of the Planning Act, R.S.O. 1990, as amended, provides for the repeal of an existing official plan;

AND WHEREAS the Council of the Township of McMurrich/Monteith deems it expedient to adopt such a by-law;

NOW THEREFORE the Council of the Township of McMurrich/Monteith hereby enacts the following:

1. The Official Plan for the Corporation of the Township of McMurrich/Monteith, dated July 15, 2025, consisting of attached maps and explanatory text is hereby adopted.
2. The Official Plan for the Corporation of the Township of McMurrich/Monteith, adopted on August 5, 2003, by By-law No. 11-2003, is hereby repealed effective the day the Official Plan adopted by this By-law comes into effect in accordance with the provisions of Section 17 of the Planning Act, R.S.O. 1990, as amended.
3. The Clerk is hereby authorized and directed to make application to the Ministry of Municipal Affairs and Housing for the approval of this repeal and the approval of the attached Official Plan for the Corporation of the Township of McMurrich/Monteith.
4. This By-law shall come into force and take effect the date of passage in accordance with Section 17 of the Planning Act, R.S.O. 1990, as amended.

READ a first and second time this 15th day of July, 2025

THE CORPORATION OF THE
TOWNSHIP OF MCMURRICH/MONTEITH

MAYOR

CLERK

READ a third time and finally passed this 15th day July, 2025.

THE CORPORATION OF THE
TOWNSHIP OF MCMURRICH/MONTEITH

MAYOR

CLERK

July 15
10:3

THE CORPORATION OF THE TOWNSHIP OF MCMURRICH/MONTEITH

BY-LAW NO. 33-2025

BEING A BY-LAW TO REGULATE AND CONTROL PARKING
AND TRAFFIC FOR THE TOWNSHIP OF MCMURRICH/MONTEITH

WHEREAS the *Municipal Act, 2001, S.O. 2001, c. 25, as amended* Section 11(3) paragraph 1 authorizes a municipality to pass by-laws respecting its Highways, including Parking and Traffic on Highways;

AND WHEREAS the *Municipal Act, 2001, S.O. c. 25, Section 10(2)* authorizes the Council of a Municipality to pass By-laws respecting health, safety, and well-being of persons;

AND WHEREAS the *Highway Traffic Act, R.S.O. 1990c H-8*, as amended, provides that Council of a Municipality has the power to make By-laws to regulate, govern, and control Parking within the boundaries of the said municipality;

NOW THEREFORE the Council of the Corporation of the Township of McMurrich/Monteith hereby enacts as follows:

1.0 DEFINITIONS

- 1.1 **"Accessible Parking Permit"** means a permit issued to a person who meets the requirements of the Ministry of Transportation of Ontario pursuant to the *Highway Traffic Act, R.S.O 1990 c. H.8*.
- 1.2 **"Authorized Sign"** means any sign or Roadway, curb or sidewalk markings or other device placed or erected on a Highway under the authority of this By-law for the purpose of regulating Parking.
- 1.3 **"By-law Enforcement Officer"** means a person appointed by the Council of the Township of McMurrich/Monteith for the purpose of enforcing the By-laws of the Township.
- 1.4 **"Commercial Motor Vehicle"** means a motor Vehicle having permanently attached thereto a truck or delivery body and includes ambulances, hearses, casket wagons, fire apparatus, buses, and tractors used for hauling purposes on the Highways.
- 1.5 **"Corner"** means a point of intersection of curbs or edges of the portion of the Highway used for vehicular Traffic.
- 1.6 **"Council"** means the Council of The Corporation of The Township of McMurrich/Monteith.
- 1.7 **"Designated Fire Route"** means any private Roadway, lane, ramp or other means of vehicular access to or egress from a building and it may include part of a Parking lot set aside for use by authorized emergency Vehicles.
- 1.8 **"Designated Parking Space"** means a Parking space designated for the sole use of Motor Vehicles displaying a valid Accessible Parking Permit.
- 1.9 **"Highway"** (See "Street")
- 1.10 **"Intersection"** means the area embraced within the prolongation or connection of the lateral curb lines or, if none, then of the lateral boundary lines of two or more Highways that join one another at an angle, whether or not one Highway crosses the other.
- 1.11 **"Motor Vehicle"** includes an automobile, motorcycle, motor assisted bicycle unless otherwise indicated in this By-law and any other Vehicle propelled or driven otherwise than by muscular power; but does not include a streetcar or other Motor Vehicles running on rails, traction engine, farm tractor, self-propelled implement of husbandry or road building machine within the meaning of the *Highway Traffic Act, R.S.O. 1990* and amendments thereto.

- 1.12 **"One Way Street"** means a street upon which vehicular Traffic is limited to movement in one direction.
- 1.13 **"Park" or "Parking"** when prohibited, means the Standing of a Vehicle, whether occupied or not, except when standing temporarily for the purpose of and while actually engaged in loading or unloading merchandise or passengers.
- 1.14 **"Pedestrian"** means a person afoot, an invalid, and children in wheeled carriages.
- 1.15 **"Police Officer"** means a member of the Ontario Provincial Police or a person authorized by the Commander of the Ontario Provincial Police Detachment to regulate or direct Traffic.
- 1.16 **"Public Works Superintendent"** means the authority over the Township's Public Works or authorized representative.
- 1.17 **"Roadway"** means the part of the Highway that is improved, designed or ordinarily used for vehicular Traffic, but does not include the shoulder, and, where a Highway includes two or more separate Roadways, the term "Roadway" refers to any one Roadway separately and not to all of the Roadways collectively.
- 1.18 **"School Purpose Vehicle"** means a Vehicle operated under contract with a Board of Education that meets all the Standards of the *Highway Traffic Act* and Regulations.
- 1.19 **"Stand" or "Standing"** when prohibited, means the halting of a Vehicle, whether occupied or not, except for the purpose of and while actually engaged in receiving or discharging passengers or merchandise.
- 1.20 **"Stop" or "Stopping"** when prohibited, means the halting of a Vehicle, even momentarily, whether occupied or not, except when necessary to avoid conflict with other Traffic or in compliance with the directions of a Police Officer or of a Traffic control sign or signal.
- 1.21 **"Street" or "Highway"** includes a common and public Highway, street, avenue, Parkway, driveway, square, place, bridge, viaduct or trestle, any part of which is intended for or used by the general public for the passage of Vehicles and includes the area between the lateral property lines thereof.
- 1.22 **"Traffic"** includes Pedestrians, ridden or herded animals, Vehicles, street cars, bikes and other conveyances either singly or together while using any street for purposes of travel.
- 1.23 **"Traffic Control Device"** means any sign; or Roadway, curb, or sidewalk marking; or other device erected or placed under the authority of the Municipal Council for the purpose of guiding or directing Traffic.
- 1.24 **"Traffic Signal"** means any device manually, electrically or mechanically operated for the regulation of Traffic.
- 1.25 **"Through Highway"** means any Highway or part of a Highway designated as such by the Minister of Transportation or by By-law of the Township and, every such Highway shall be marked by a Stop sign or yield sign, right-of-way sign in compliance with the Regulations of the Ministry.
- 1.26 **"Township"** means the Corporation of The Township of McMurrich/Monteith and shall be defined as the lands a premises within the corporate limits.
- 1.27 **"Vehicle"** includes a Motor Vehicle, trailer, traction engine, farm tractor, road building machinery, and any Vehicle drawn, propelled or driven by any kind of power, including muscular power.

2.0 GENERAL

- 2.1 **Application of By-law** – Save where otherwise specifically provided, the provisions of this By-law shall apply to:
- a) all Highways and parts of Highways under the jurisdiction of the Township of McMurrich/Monteith.
 - b) all public lanes or alleys that have been established by a By-law of the Township of McMurrich/Monteith.
- 2.2 **Enforcement** - The Ontario Provincial Police or a By-law Enforcement Officer shall enforce the provisions of this By-law.
- 2.3 **Obedience to Traffic Signs and Signals** - Every person shall promptly obey all signals given either by a Police Officer or by a Traffic Control Device or a Traffic Signal.

3.0 METHOD OF PARKING

- 3.1 **Parallel** - No person shall Park a Vehicle on any Street unless on the right-hand side of the Street, having regard for the direction in which the Vehicle had been proceeding and unless the right-front and right-rear wheels or runners of the Vehicle are parallel to and a distance respectively not more than six inches from the edge of the Roadway, unless prevented from doing so by an accumulation of snow in winter.
- 3.2 **Angle** - Where angle Parking is permitted, no person shall Park a Vehicle except at an angle of forty-five degrees with the edge of the Roadway and so that the front end of the Vehicle is nearest to the edge of the Roadway.
- 3.3 **Right Angle** - Where right-angle Parking is permitted, no person shall Park a Vehicle except at an angle of ninety degrees with the edge of the Roadway.
- 3.4 **One-way Streets** - Where Parking is permitted on a one-way street, a person may Park a Vehicle facing only in the direction in which it was proceeding and with the left-front and left rear wheels parallel to and distant not more than six (6) inches from the edge of the Roadway, provided that this provision shall not apply where Parking on the right-hand side of a one-way street is specifically authorized by By-law.
- 3.5 **Parking Spaces** - Where Parking spaces are distinctly marked on a street no person shall Park a Vehicle except within the marked area so that no part of the Vehicle encroaches on an adjacent Parking space, aisle or Traffic lane unless the Vehicle cannot be accommodated in one Parking space.

4.0 PARKING & STOPPING REGULATION

4.1 Parking Prohibited – General

- a) No person shall Park a Vehicle in any of the following places:
- i. in front of or within one point five (1.5) metres of the entrance to a driveway or so as to prevent ingress to or exit from such driveway;
 - ii. within an Intersection;
 - iii. within three (3) metres of a fire hydrant;
 - iv. within a Designated Fire Route;
 - v. within fifteen (15) metres of any railway track which crosses the Roadway or is adjacent to a Roadway;
 - vi. within nine (9) metres of an intersecting Roadway
 - vii. on any bridge and/or any trestle, or the approaches thereto;
 - viii. in such a position as will prevent the convenient removal of any other Vehicle previously Parked or Standing;
 - ix. on the approaches, turning, or ramp areas to any Public Boat Launching Ramp in such a manner as to interfere with the launching or landing of any watercraft;
 - x. on any Highway for the purpose of repairing, washing, or maintenance of a Vehicle, save when such use of the Highway is unavoidable through emergency;

- xi. on any Highway for the purpose of soliciting, vending, buying or selling goods and/or service otherwise permitted by By-law;
 - on any roads so as to obstruct or prohibit snow removal operations
 - xii. on any Highway if it is immobile or unlicensed for the current year
- b) No Vehicle shall Stand or Park on any street within the Township where the effect of the Standing or Parking would obstruct the passage of Vehicles on the street.
- c) No person shall Park a Vehicle in such manner as to obstruct or hinder the snowplows or other vehicles engaged in winter maintenance operations during the months of November 1st to April 15th, on a Highway under the jurisdiction of the Township of McMurrich/Monteith. Any vehicle so parked or abandoned will be towed away at the owner's expense. Neither will the Township nor any of its contractors be liable for damages caused to such unlawfully parked vehicles by equipment engaged in winter maintenance operations.

4.2 **Parking Prohibited - In specific places where Authorized Signs displayed**

No person shall Park a Vehicle or any part of a Vehicle in any area where Parking is prohibited by Authorized Signs. Drivers are responsible for complying with posted signage.

4.3 **Loading and Unloading Commercial Vehicles**

- a) No person engaged in the loading or unloading of a commercial Vehicle shall permit their Vehicle to Stand for a period longer than the actual loading or unloading required.
- b) Notwithstanding anything contained elsewhere in this By-law, where a lane is located at the rear or to the side of the premises to or from which the loading or unloading is to be carried out, the loading or unloading shall be made from the lane.
- c) Wherever possible, Vehicles shall be loaded or unloaded from the side and be Parked within six (6) inches of the curb.

4.4 **Stopping Prohibited - In Specific Places where Authorized Signs displayed**

No person shall Stop a Vehicle, unless otherwise permitted in this By-law, on any Highways or parts of Highways, on the side or sides of Highways unless Authorized Signs have been erected.

4.5 **Stopping Prohibited – General**

- a) No person shall Stop a Vehicle in any of the following places:
 - i. within a Designated Fire Route;
 - ii. on, under or within thirty (30) metres of a bridge, elevated structure, tunnel and/or underpass;
 - iii. on a Highway alongside another Vehicle which is Stopped, Standing or Parked except where such Stopping, Standing or Parking is in compliance with Traffic control signals, Authorized Signs or other lawful Traffic control method.

4.6 **Parked on Private or Municipal Property without Consent**

- a) No Vehicle shall be Parked on Private Property or Municipal Property without the consent of the owner or adult occupant of the property.
- b) Notwithstanding 4.6 (a), overnight Parking is permitted where Authorized Signs have been erected, so long as the Vehicle is removed by 9:00 a.m. the following day.

4.7 **Accessible Parking Regulations**

- a) A Designated Parking Space shall be distinctly indicated in accordance with the requirements of the *Highway Traffic Act* and the regulations made thereunder.
- b) No person shall Park, Stop or Stand a Vehicle in a designated accessible Parking space, or be entitled to the benefit of an exemption under this By-law, unless a currently valid Accessible Parking Permit has been issued to that person or to a passenger being picked up or transported in such Vehicle, and such permit is displayed on or in the Vehicle in accordance with the *Highway Traffic Act*.
- c) Every person having possession of an Accessible Parking Permit shall, on the demand of a Police Officer, police cadet, municipal law enforcement officer or an officer appointed for carrying out the provisions of the *Highway Traffic Act*, surrender the permit for reasonable inspection to ensure compliance with the provisions of the *Highway Traffic Act*, the regulations made thereunder and this By-law.

- d) No person shall hinder or obstruct, or attempt to hinder or obstruct, any person exercising a power or performing a duty under the *Highway Traffic Act*, the regulations made thereunder and this by-law

4.8 Temporary "No Parking" or "No Stopping" Signs

- a) The Ontario Provincial Police, Public Works Department, By-law Enforcement Department may erect or cause to be erected "No Parking" and "No Stopping" signs in such places and for such temporary periods as may be reasonably necessary or advisable and no person shall Park or Stop their Vehicle in accordance with said Authorized Signs.
- b) Pursuant to the above section, no unauthorized person may remove, alter, injure, obstruct or otherwise interfere with an Authorized Sign erected.

4.9 Exemptions

- a) The provisions of this By-law respecting Parking, Stopping or Standing of Vehicles shall not apply to:
 - i. Emergency Vehicles where the operator is engaged in the performance of their duty;
 - ii. Motor Vehicles forming part of a funeral cortege, provided that all such Vehicles are Parked only on one side of the Highway at one time;
 - iii. a Motor Vehicle that has been rendered immobile due to mechanical failure, provided that the owner of said Vehicle has removed the Vehicle within twenty-four (24) hours of the breakdown and so long as the Vehicle is not impeding Traffic;
 - iv. a municipally owned or leased Vehicle, where the operator is engaged in work on behalf of the Township;
 - v. a Motor Vehicle during any emergency which includes and is not limited to fire, flood, or other natural disaster, road repairs or maintenance, or public utility maintenance or repair and any circumstances in which *Section 134 of the Highway Traffic Act, R.S.O., 1990*, applies.
 - vi. A Motor Vehicle being used by a contractor actively engaged in work on a property, provided that such Vehicle is not impeding Traffic of creating a hazard and that reasonable efforts have been made to minimize disruption.
- b) Any person may make application to Council to be granted an exemption from the time limited Parking regulations. The request must provide specific dates, times, locations and reasons for the exemption. A non-refundable application fee, as set out in the Fees and Charges By-law, shall accompany the request. Council, by resolution, may refuse, allow or alter the requested exemption. Breach by the applicant of any of the terms or conditions of any exemption granted by Council shall render the exemption null and void.

5.0 TRAFFIC REGULATION

- 5.1 **Through Streets** - Through Highways as defined in the *Highway Traffic Act*. Every operator or driver of Vehicle shall, immediately before entering or crossing any one of these streets, bring the Vehicle to a full Stop.

- 5.2 **Rates of Speed (Km/h)**

The rate of speed on all Township Highways shall be a maximum of sixty (60) kilometers per hour, unless otherwise posted. Refer to By-law 48-19 Schedule "A" which includes designated speed on all Township Highways that are otherwise posted and shall form part of this By-law.

- 5.3 **Community Safety Zones**

When Authorized Signs have been erected and are on display, the Highways or parts of Highways are designated as Community Safety Zones.

- 5.4 **Turn Movement Prohibition**

When Authorized Signs have been erected and are on display prohibiting a U-turn, no person operating a Vehicle shall disobey the sign and execute a U-turn.

6.0 TRAFFIC CONTROL DEVICES

- 6.1 The Public Works Superintendent, and/or designate, is hereby authorized and directed to erect and maintain such signs, Traffic control signals, markings, barricades, Traffic Control Devices and other structures and equipment as are required to give effect to this By-law and as are required to regulate, direct, warn or guide Pedestrian and vehicular Traffic for the safety and convenience of the public.
- 6.2 The Public Works Superintendent, and/or designate, is authorized to temporarily remove or otherwise annul such Parking regulation signs and other Traffic Control Devices as may be necessary to accommodate the interests of the Township.
- 6.3 Save as may be otherwise more specifically provided in this By-law or the *Highway Traffic Act*, it shall be an Offence against the provisions of this By-law for any person to fail to comply with the directions of any Official Traffic Sign or Traffic Control Device Regulating Traffic on a Highway.

7.0 ENFORCEMENT

- 7.1. Where a Vehicle is found Parked in violation of the provisions of this By-law, the By-law Enforcement Officer so finding the Vehicle may attach to the Vehicle a Certificate of Parking Infraction which states:
- a) the license number of the Vehicle and any other identification tag marking, if any, of such Vehicle.
 - b) the date, time and location when such Vehicle is Parked in violation of any of the provisions of this By-law.
 - c) that the Vehicle has violated the provisions of the By-law and nature of the alleged offence.
 - d) that the owner or operator thereof may report to the Corporation within fifteen (15) days after the date the Certificate of Parking Infraction was issued to make voluntary payment of the penalty indicated on said certificate.
- 7.2 The owner of a Motor Vehicle may be charged with and convicted of an offence for contravention of any provision of this Bylaw for which the driver of the Vehicle is subject to be charged unless, at the time of the offence, the Vehicle was in the possession of some person other than the owner without the owner's consent.
- 7.3 **Vehicle Towing**
- In addition to any other penalties provided for in this By-law, a By-law Enforcement Officer, Public Works Superintendent, Fire Department Chief and/or designate, or Ontario Provincial Police, where a Vehicle is in contravention of this By-law, at their discretion, may cause the Vehicle to be removed, taken away and stored in a suitable place and all costs and charges incurred are the responsibility of the owner of said Vehicle and shall be a lien, upon the Vehicle, which lien may be enforced in the manner provided for by the *Repair and Storage Liens Act*, R.S.O., 1990, Chapter R.25, as amended.

8.0 PENALTIES

- 8.1 Every person and/or owner and/or occupant who contravenes and/or directs another person(s) to contravene and/or permits another person the doing of any act which contravenes any of the provisions of this By-law is guilty of an offence and may be subject to:
- a) fees or charges as per the current Fees and Charges By-law and/or
 - b) upon conviction is liable to a fine, to a maximum of \$5,000 (five thousand dollars) for each offence exclusive of the costs, as prescribed by the *Provincial Offences Act*, R.S.O. 1990, c.P. 33, as amended.

And further, in addition to any other remedy and to any other penalty the person convicted may also be prohibited from continuing or repeating the offence in accordance with the provisions of section 442 of the *Municipal Act*.

9.0 SCHEDULES

The schedules to this By-law shall be deemed to form part of this By-law.

10.0 SEVERABILITY

If any section or sections of this By-law or parts thereof are found by a court of law to be illegal or beyond the power of Council to enact, such section or sections or parts thereof shall be deemed to be severable, and all other sections or parts of this by-law shall be deemed to be separate and independent therefrom and to be enacted as such.

11.0 CONFLICT

If a provision of this By-law conflicts with an Act or regulation or another By-law the provision that is the most restrictive shall prevail.

13.0 EFFECTIVE DATE

This By-law shall come into force and take effect upon the date of its passing.

14.0 ADMINISTRATION

That the Clerk of the Township of McMurrich/Monteith is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammatic, semantic, or descriptive nature or kind to the By-law and schedule(s) as may be deemed necessary after the passage of this By-law, where such modifications or corrective do not alter the intent of the By-law.

15.0 SCHEDULE B

Part II Offences short form wording and set fines for such offences.

Once the by-law has been approved, the short form wording and set fines will be applied for with the Provincial Offences Courts to have them approved.

These offences can be issued as Part II ticketing on the persons committing the offences on the day of the offence, or within thirty (30) days of the offence.

Read a First, Second, and
Third time, passed, signed
and the Seal of the Corporation
affixed hereto, this ____ day of
____ 2025.

Mayor

Clerk

Schedule "A"

**TO BY-LAW 33-2025
REGULATE AND CONTROL PARKING
AND TRAFFIC**

Prohibited Parking

Street	Period
Snowplow Turn-Arounds	November 1 st to April 15 th
Lake Access	At All Times
Municipal Roads	November 1 st to April 15 th

Schedule "B"
TO BY-LAW 33-2025
REGULATE AND CONTROL PARKING
AND TRAFFIC

Part II Provincial Offences Act

ITEM	COLUMN 1 SHORT FORM WORDING	COLUMN 2 PROVISION CREATING OR DEFINING OFFENCE	COLUMN 3 EARLY VOLUNTARY PAYMENT (payable within 7 days)	COLUMN 4 SET FINE
1	Park face wrong side.	3.1	\$50.00	\$75.00
2	Park not at a 45 degree angle.	3.2	\$50.00	\$75.00
3	Park not at a 90 degree angle.	3.3	\$50.00	\$75.00
4	Park on wrong side of one way street.	3.4	\$50.00	\$75.00
5	Park not wholly within a Parking space.	3.5	\$50.00	\$75.00
6	Park obstructing driveway.	4.1(a)(i)	\$50.00	\$75.00
7	Park within intersection.	4.1(a)(ii)	\$50.00	\$75.00
8	Park within 3 m of fire hydrant.	4.1(a)(iii)	\$50.00	\$75.00
9	Park within fire route.	4.1(a)(iv)	\$50.00	\$75.00
10	Park within 15 m of railway tracks.	4.1(a)(v)	\$50.00	\$75.00
11	Park within 9 meters of an intersecting Roadway.	4.1(a)(vi)	\$50.00	\$75.00
12	Park on a bridge.	4.1(a)(vii)	\$50.00	\$75.00
13	Park obstructing other Vehicle.	4.1(a)(viii)	\$50.00	\$75.00
14	Park obstructing public boat launch and ramp.	4.1(a)(ix)	\$50.00	\$75.00
15	Park for the purpose of repairing, washing or maintenance of Vehicle.	4.1(a)(x)	\$50.00	\$75.00
16	Park for the purpose of soliciting.	4.1(a)(xi)	\$50.00	\$75.00
17	Park obstructing snow removal.	4.1(a)(xii)	\$50.00	\$75.00
18	Park immobile or unlicensed Vehicle.	4.1(a)(xiii)	\$50.00	\$75.00
19	Park obstructing Traffic.	4.1(b)	\$50.00	\$75.00
20	Park during prohibited times.	4.1(c)	\$50.00	\$75.00
21	Park in prohibited area.	4.2(a)(i)	\$50.00	\$75.00
22	Park in public lane.	4.2(a)(ii)	\$50.00	\$75.00
23	Park in cul-de-sac.	4.2(a)(iii)	\$50.00	\$75.00
24	Park within 15 meters of dead end.	4.2(a)(iv)	\$50.00	\$75.00
25	Park within 30 meters of intersection controlled by Traffic control signals.	4.2(a)(v)	\$50.00	\$75.00
26	Park within 15 meters of intersection.	4.2(a)(vi)	\$50.00	\$75.00
27	Stand commercial Vehicle longer than loading and unloading time.	4.3(a)	\$50.00	\$75.00
28	Stop within no Stopping area.	4.4	\$50.00	\$75.00
29	Stop within fire route.	4.5(a)(i)	\$50.00	\$75.00
30	Stop within 30 meters of bridge, elevated structure, tunnel or underpass.	4.5(a)(ii)	\$50.00	\$75.00
31	Stop alongside a previously Stopped Vehicle.	4.5(a)(iii)	\$50.00	\$75.00
32	Park on private property without consent.	4.6(a)	\$50.00	\$75.00
33	Park on municipal property without consent.	4.6(a)	\$50.00	\$75.00
34	Park in a designated accessible Parking space without a valid permit.	4.7(b)	n/a	\$300.00

Note: The general penalty provision for the offences listed above is Section 8. Of By-law ____-25, a certified copy of which has been filed.

THE CORPORATION OF THE TOWNSHIP OF MCMURRICH/MONTEITH

Appendix "A"

**Parking Exemption Request Form
Under Parking By-law 33-2025**

Applicant Information

Full Name: _____

Mailing Address: _____

Phone Number: _____

Email Address: _____

Exemption Details:

Requested Location(s): _____

Requested Dates: _____

Requested Times: Start: _____ AM/PM End: _____ AM/PM

Reason for Request:

(Please provide detailed explanation of why exemption is needed.)

Additional Notes or Supporting Documentation (if applicable):

Exemption application fee as per Fees & Charges By-law must be paid when application is submitted.

Declaration:

I understand that by submitting this application it does not guarantee approval. If granted, I agree to comply with all terms and conditions set out by Council. I acknowledge that any breach of such conditions will render the exemption null and void.

Signature: _____

Date: _____

STAFF REPORT

DATE: June 12, 2025
FROM: Dave Gray, Director of Economic Development
SUBJECT: Percentage of tax levy funding rate concept

Recommendation

That the Almaguin Community Economic Development Board receives the June 5, 2025, Staff Report for information purposes and that members bring the report to their respective councils for discussion. Furthermore, the ACED Board requests feedback regarding the proposed member contribution rate concept from member municipalities by Friday, August 15th, 2025.

Background

The Almaguin Community Economic Development (ACED) Board and department have undertaken a review of the delivery of ACED services in various capacities. Since 2019, there have been significant changes to the parties engaged in the Shared Services Agreement and the cost sharing formula which are not reflected in the current agreement. Additionally, some ACED members have expressed concerns about the fairness of the cost sharing formula, as there are members that are currently paying a reduced share for their membership. This has been noted as affecting the salability of ACED around some member council tables.

Two current ACED member municipalities have indicated their intent to withdraw from ACED as of December 31, 2025, which will result in significant contribution increases to remaining members in 2026. The loss of these members would put the department's ability to effectively represent the interests of the region, per the original vision of ACED, in significant distress.

During the May 22, 2025, regular ACED Board meeting, a public-facing news-style article was presented to the board which was intended to illustrate the value of economic development services to residents, ratepayers and other groups. The article summarized the municipal investment in terms of a percentage of the 2024 tax levy. It was noted that in the article, current member contributions ranged between approximately 1% and 1.5% for all municipal members. Staff further reviewed an equalized-percentage-based model to determine municipal contributions. This concept is illustrated in Financial Considerations.

In addition to reviewing the shared services agreement and considering the shared services formula, the ACED Board has taken steps to increase the level of engagement between the department and member municipalities to ensure that local priorities are being addressed and reflected in the regional economic development direction.

Financial Considerations

The following figures have been compiled based on the current municipal members for the current year. Ryerson's donation and the Chamber contribution are included to reflect 2025 figures. The annual percentage rate will change year-to-year based on the ACED budget.

Figure 1 – Contributions reflecting the current formula vs. percent-to-levy concept

<u>Municipality</u>	<u>2024 Levy</u>	<u>Current Contribution</u>	<u>Current % of levy</u>
Perry	\$3,848,017	\$43,274	1.12%
McMurrich Monteith	\$2,160,272	\$23,959	1.11%
Armour	\$3,201,570	\$31,935	1.00%
Strong	\$3,035,099	\$29,563	0.97%
Sundridge	\$1,922,304	\$19,284	1.00%
South River	\$1,366,381	\$19,496	1.43%
Burk's Falls	\$1,491,745	\$19,211	1.29%
Joly	\$880,625	\$8,678	0.99%
Ryerson Donation		\$5,000	
AHCC		\$10,000	
	Total	\$210,400	

Figure 2 – Scenario 1: 2025 contributions adjusted to concept model for current ACED Board Membership.

<u>Municipality</u>	<u>2024 Levy</u>	<u>Contribution at 1.09% of 2024 levy</u>	<u>Difference**</u>
Perry	\$3,848,017	\$41,943.39	-\$1,330.61
McMurrich Monteith	\$2,160,272	\$23,546.96	-\$412.04
Armour	\$3,201,570	\$34,896.11	+\$2,962.11
Strong	\$3,035,099	\$33,082.58	+\$3,519.58
Sundridge	\$1,922,304	\$20,953.11	+\$1,669.11
South River	\$1,366,381	\$14,893.55	-\$4,602.45
Burk's Falls	\$1,491,745	\$16,260.02	-\$2,905.98
Joly	\$880,625	\$9,598.81	+\$920.81
Ryerson Donation		\$5,000	
AHCC		\$10,000	
	Total	\$210,175.55	

*Variance of -\$224.45 versus current contribution total.

** Green totals highlight those that would experience cost savings, and red totals highlight those that would experience increases.

As a point of consideration, in the absence of FedNor funding, using a current year total member contribution amount of \$309,402, the percentage rate increases to approximately 1.7% versus 1.09% based on retaining all current members.

Figure 3- Scenario 2 – Contributions reflecting all Almaguin municipalities as ACED members.

<u>Municipality</u>	<u>2024 Levy</u>	<u>Contribution at .53% of 2024 levy</u>	<u>Difference</u>
Perry	\$3,848,017	\$20,394.49	-\$22,879.51
McMurrich Monteith	\$2,160,272	\$11,449.44	-\$12,509.56
Armour	\$3,201,570	\$16,968.32	-\$14,966.68
Strong	\$3,035,099	\$16,086.03	-\$13,476.97
Sundridge	\$1,922,304	\$10,188.21	-\$9,095.79
South River	\$1,366,381	\$7,241.82	-\$12,254.18
Burk's Falls	\$1,491,745	\$7,906.25	-\$11,304.75
Joly	\$880,625	\$4,667.31	-\$4,010.69
Ryerson	\$ 2,345,528.00	\$12,431.30	
Kearney	\$ 4,596,666.00	\$24,362.33	
Magnetawan	\$ 5,983,907.00	\$31,714.71	
Powassan	\$4,500,387.00	\$23,852.05	
Machar	\$2,509,174.00	\$13,298.62	
AHCC		\$10,000	
	Total	\$210,560.88	

Figure 4 – Contributions based on Burk's Falls and South River discontinuing ACED Membership

<u>Municipality</u>	<u>2024 Levy</u>	<u>Contribution at 1.3% of 2024 levy</u>	<u>Difference</u>
Perry	\$3,848,017	\$50,024.23	-\$6,750.23
McMurrich Monteith	\$2,160,272	\$28,083.54	-\$4,124.54
Armour	\$3,201,570	\$41,620.41	-\$9,685.41
Strong	\$3,035,099	\$39,456.29	-\$9,893.29
Sundridge	\$1,922,304	\$24,989.95	-\$5,705.95
Joly	\$880,625	\$11,448.13	-\$2,770.13
Ryerson Donation		\$5,000	
AHCC		\$10,000	
	Total	\$210,622.54	

Others Consulted

Courtney Metcalf, Economic Development Officer



RESOLUTION

2025-20

Be it resolved that the Almaguin Community Economic Development Board accept the June 12th Staff Report regarding the percentage of tax levy funding concept from the Director of Economic Development. Furthermore, the Board requests that all member municipalities discuss the staff report at their next council meeting and provide feedback to the ACED Board for the July ACED meeting.

AS AMENDED WITH ADDITION.

MOVED BY:

Tim B

SECONDED BY:

Wenoy

CARRIED:

☒ Yes

☐ No

Comments:

CA

July 15
122



MUSKOKA WATERSHED COUNCIL

70 Pine Street, Bracebridge, ON P1L 1N3 T: (705) 204-7277
E: info@muskokawatershed.org W: www.muskokawatershed.org

A Case for Integrated Watershed Management in the Muskoka Region

Outcomes of the February 9th Conference for Municipalities and Next Steps

The Conference

Muskoka Watershed Council (MWC) would like to thank all municipal councillors and municipal staff who attended the IWM conference on February 9th. Your participation and engagement helped make this conference a success. We had participation from 9 of the 13 lower tier municipalities and the District of Muskoka, 2 local indigenous communities, and 3 environmental non-governmental organizations, and there was hardly any attrition on a warm and sunny Friday afternoon. We at MWC are encouraged that this ship has started to sail.

Our goals were:

- 1) to introduce or re-introduce the idea of Integrated Watershed Management (IWM), build understanding, and begin to develop a shared vision and some common ground,
- 2) to begin a process of building a consortium among municipalities and other relevant bodies that will become core to the type of enhanced management that is needed, and
- 3) to start a dialogue on what the key next steps should be.

To do this, the speakers provided information on the current environmental challenges, the need for enhanced management policies and procedures, and the ways in which such management can be brought into existence via a collaborative pooling of resources and expertise across municipalities rather than through a mandated regulatory process that would build and implement the management actions required. Indigenous perspectives were introduced; this engagement must increase both because of needs on indigenous lands, and because indigenous input can help us focus on long-term environmental goals. The conference was not recorded, but all slide decks from presentations are available at

<https://www.muskokawatershed.org/programs/integrated-watershed-management/#iwm-conference>.

Organizers attempted to capture the discussions throughout the day and a survey was circulated to participants subsequently. We thank those who provided comments through that survey.

Key Messages from the Conference

- There are major environmental trends of concern (and interactions among them) in our watersheds that past and current practices are not likely to succeed in addressing.
- Several other jurisdictions have implemented successful management programs that integrate environmental, economic, health and community goals across a watershed.
- Indigenous perspectives have been integrated into some of these, with beneficial outcomes.
- These programs have all been designed to suit the unique needs of the respective regions; they have been "made in and for" the watershed.
- They all use existing powers of local government without creating new bureaucracies and are generally low in cost relative to their major environmental, economic and community benefits.

The Muskoka River Watershed is shared among 13 separate municipalities (with only one lying entirely within the watershed's boundaries). While this complicates the task of joining forces in some form of consortium to manage in an integrated way, the precedent exists to do so; with sufficient political will, we can be successful.

Reactions/Responses from Participants

One comment made several times during the conference and in response to the survey was that MWC had failed to present a clear plan for what needs to happen next. That was deliberate. If we are to put in place a more integrated form of environmental management, there is going to have to be the formation of some form of consortium among the various jurisdictions that divide up the watershed. MWC can point to examples of groups that have successfully come together in this way, and to types of collaborative bodies that are lawful for municipalities in Ontario. But successful creation of such a group can only be done if the members fully commit to the process. Municipalities, along with other regulatory bodies, including local indigenous groups, will be the majority of members of this consortium and they must take the lead in determining what is best for our region. MWC can guide and advise.

Another theme that came up several times in survey responses was a desire for more detail on what is meant by IWM, and how municipalities might transition from present policies and procedures to a more integrated approach. This conference was the first step on a multi-step path towards IWM that we at MWC hope we will be travelling together. See the Next Steps below.

MWC saw this conference as a start to building the will to join together in a collaborative effort that will have real benefits for the future. Benefits will include cost savings, more effective sharing of existing expertise, and a management regime that

will better address environmental needs while still ensuring societal and economic needs are met. Let us never forget that our recreation and tourism economy is dependent on the quality of our natural environment. But at the start of this process, it is vital that we acknowledge that building an effective and sustained collaborative approach to environmental management is likely more difficult than addressing the technical challenges of what management actions to apply where and when.

It is unfortunate that scheduling conflicts prevented both MP Scott Aitchison, and MPP Graydon Smith, Minister of Natural Resources and Forestry (MNRF), from attending this conference. Both have expressed interest in what we are attempting and are being kept fully informed. In planning the conference, we failed to reach out to local staff at MECP or MNRF, which was an oversight. Those ministries, in particular, need to become engaged as we proceed.

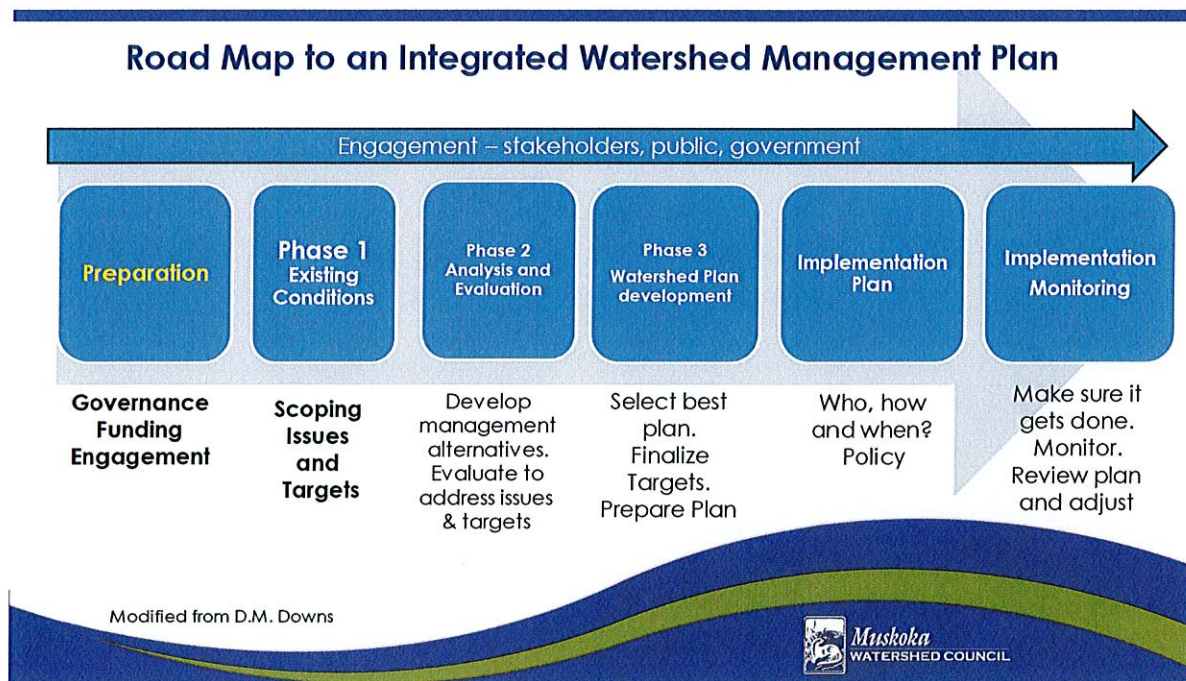
Overall, the comments and suggestions reveal:

- 1) a thirst for more information about what MWC is recommending be built, about what IWM really is, and about how moving towards IWM will change what municipalities are doing, and
- 2) a thirst by many to get started, and some concern that MWC is moving too slowly.

Both concerns are important. We at MWC are gratified that municipalities seem ready to tackle the challenges to build an IWM structure. That fact increases pressure on MWC to increase its efforts to inform the community and bring them on board as well. And MWC will also continue working with you to build understanding of the technical aspects of putting an integrated management program in place.

Next Steps

To get from where we now are to an integrated management program will require substantial change; change in perspective, change in governance structures, and change in the details of land use planning and environmental conservation. It will require change within municipal governments and other regulatory bodies; it will also require a culture shift in the community as residents come to understand and accept different ways of caring for our environment. This diagram is a broad-brush description of the journey we are embarked upon.



This is a multi-year journey because the 'integrated' in IWM is not just about improved communication among neighboring municipalities. There is also integration across tiers of government, and integration across management issues – flooding, water quality, algal blooms, shoreline development, wildfire prevention, drought mitigation, forest health, biodiversity conservation, non-waterfront and urban development, and so on. And management will need to become a multifaceted, iterative process aimed at sustainably maintaining watershed health rather than a one-at-a-time control of individual human activities that have potential to cause environmental damage.

We are now at the beginning of this multi-year journey, and while the diagram simply shows a single set of steps along a path, in reality there are three paths that will be travelled simultaneously: 1) building the governance structure, 2) raising community awareness and acceptance, and 3) making the technical changes to bring in IWM.

1. During the Preparation phase, MWC will **assist municipalities as they explore possible forms of co-governance** and make decisions that will build a robust, enduring collaborative body with the ability to make consensus decisions on environmental management issues.
2. MWC has already begun and will work with others as appropriate to **build awareness and understanding of the need for advanced management across community sectors**. We will use a variety of methods to engage with community sectors and anticipate a need to continue this effort through at least the first several years.
3. The **technical pathway** will begin during the Preparation phase as MWC, with the help of its Community Roundtable and District of Muskoka staff, develops a

preliminary analysis synthesizing baseline environmental information and a gap analysis to identify likely data needs not currently being met. This information will be brought to the consortium of municipalities as we further build knowledge of what will be required for IWM and prepare the ground for production of a **watershed management plan**.

(Note that in this description of the pathway(s) forward, we include *indigenous communities* in the term *municipalities*.)

Actions during 2024

- Given the willingness to act evident among conference participants, MWC anticipates significant advances by the municipalities towards the building of an effective consortium by the end of 2024. MWC will assist by providing informed advice on the types of collaborative governance (we use the term consortium) that are appropriate in Ontario. We recognize that it will likely be necessary to continue consortium development into the next couple of steps as people discover what rules make for effective collaboration and consensus, and what rules need to be improved.
- Ultimately the consortium, with MWC present for as long as necessary to provide informed guidance and assistance, will drive the technical pathway towards production of the watershed management plan and then the design and implementation of IWM.
- One Mayor attending the conference has offered services of her municipality for the next meeting of municipal councillors and senior staff. MWC is now discussing with that municipality possible dates later this year. A review of types of co-governance consortia will be presented.
- MWC is preparing plans and will be reaching out to municipalities for opportunities to meet with their staff more broadly, learn from them about issues they foresee in a shift towards IWM, and engage them in the discussion of why IWM should make sense for this region.
- MWC will convene the next Muskoka Summit on Environment, during Fall of 2024, to help us build awareness in the wider community of how IWM can be right for this watershed.



Staff Report DSES-2025-022
Planning Committee
June 12, 2025

TO: Chair Bosomworth and Members of Planning Committee

AUTHOR: Jennifer Huff, Director of Development Services and Environmental Sustainability

SUBJECT: Advancing Integrated Watershed Management Planning in the Muskoka River Watershed – Potential Next Steps

RECOMMENDATION

WHEREAS Integrated Watershed Management (IWM) is a modern approach to environmental management which integrates information and decisions made to achieve collective, watershed-wide goals;

AND WHEREAS management of the Muskoka River Watershed requires coordination between the provincial government, regional and local watershed municipalities, First Nations and environmental stakeholders;

AND WHEREAS one of the next steps in bringing an IWM approach to the watershed is to form a Muskoka River Watershed IWM staff working group;

NOW THEREFORE BE IT RESOLVED THAT The Township of Muskoka Lakes supports, in principle, pursuing an IWM approach for the Muskoka River Watershed;

AND THAT staff be directed to participate as a member of the Muskoka River Watershed Consortium;

AND THAT this resolution of support be circulated to the Minister of Natural Resources and Forestry, the Minister of the Environment, Conservation and Parks, and the Muskoka Watershed municipalities and First Nations.

REPORT HIGHLIGHTS

The purpose of this report is to seek Council support and direction for staff to participate in the Muskoka River Watershed Integrated Watershed Management (IWM) staff working group.

BACKGROUND

Integrated Watershed Management

Integrated Watershed Management (IWM) is a modern approach to environmental management which integrates information and decisions made to achieve collective, watershed-wide goals. Such IWM goals typically include one or more of the following pursuits: maintaining/improving water quality, flood control, climate change adaptation, forest management, effective planning and community development, and/or economic development. IWM manages human activities and natural resources within areas defined by watershed boundaries rather than jurisdictional ones while aiming to protect and manage those activities and functions today and into the future. Management of land and water to conform with natural boundaries and pathways is often more successful than management which may change with the municipal and other political borders.

Stakeholders

Watershed management in Muskoka is complex as all levels of government (including several provincial Ministries and multiple local municipalities) have various, crucial roles and responsibilities pertaining to the Muskoka River Watershed (Figure 1), as do Indigenous Communities. A list of Municipalities and Communities that are within the watershed is provided in Appendix I. As a result, the current decision-making approach is distributed among lower and upper-tier municipalities and the provincial government, often fragmented, and without one centralized or 'lead' body providing comprehensive oversight and leadership for holistic watershed management.

Advancing Integrated Watershed Management

To advance IWM in the Muskoka River Watershed, active participation and engagement is required from all levels of government, Indigenous Communities, and the community at-large. In recent years, there has been significant initiatives to advance IWM in the Muskoka River Watershed including but not limited to:

- The Province of Ontario establishing the Muskoka Watershed Conservation and Management Initiative, including an investment of \$5 million to support IWM initiatives (2018);
- The Minister of the Environment, Conservation and Parks appointing the Muskoka Watershed Advisory Group (MWAG) to provide advice and recommendations to the Minister to help protect and safeguard the Muskoka River watershed and support economic growth in the Muskoka Watershed region;
- Muskoka Watershed Council's development and delivery of its 2020 report 'The Case for Integrated Watershed Management' and its establishment of an ongoing Community Round Table;
- District of Muskoka's completion of 12 technical IWM studies funded by the Ministry of Environment, Conservation, and Parks (2023);

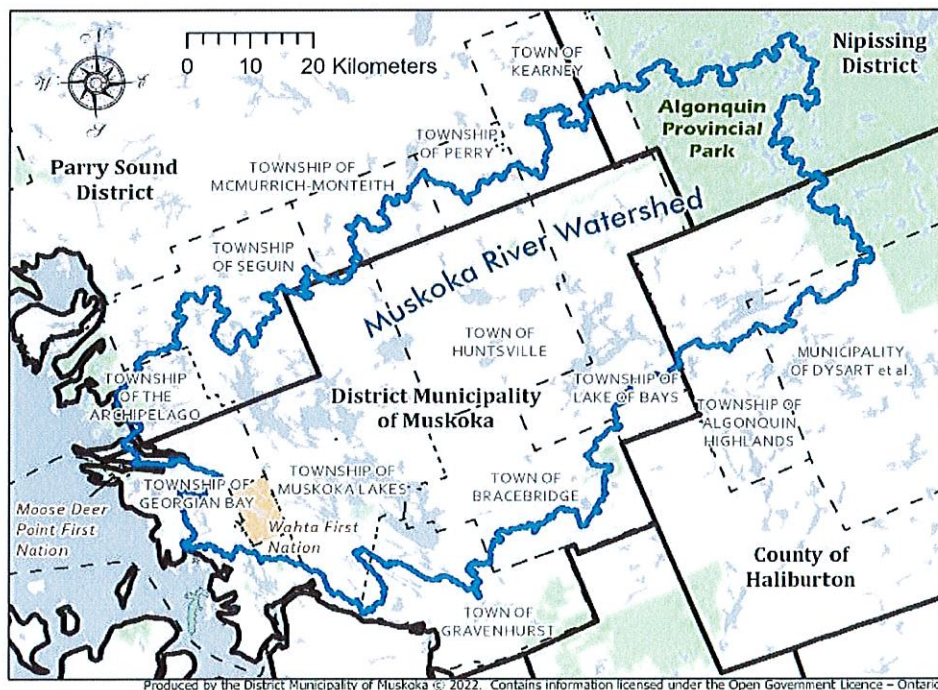
- Ongoing advocacy efforts from District of Muskoka, Area Municipalities, and community organizations to encourage active engagement from other levels of government;
- First Nations incorporation and application of IWM-related data to support land management efforts; and
- Various, ongoing community and/or governmental IWM outreach, communications, and education initiatives.

There is a more detailed listing of these and other activities in Appendix II - Background on Recent IWM Initiatives of this report. This background information illustrates the range of active participants, and the varied, dedicated work completed or underway to advance IWM across the Muskoka River Watershed, as highlighted in the Analysis section of this report.

ANALYSIS

An IWM Plan for the Muskoka River Watershed would begin with the identification and collective confirmation of a central and galvanizing issue(s) (e.g., water quantity, water quality, and/or climate) of shared concern across the watershed. An IWM Plan would focus on an approach to address and effectively manage this issue across the region. Such IWM plans often result in more effective outcomes that minimize redundancy and increase watershed-wide consistency.

Figure 1. Location of the Muskoka River Watershed



IWM Efforts to Date

On November 28, 2024, the Town of Huntsville and the Township of Lake of Bays hosted an invite-only event with staff and elected officials from five First Nations communities and 16 municipalities from across the Muskoka River Watershed, including representatives from the Ontario Government (MNR), Muskoka Watershed Council, and high schools. The purpose of this event was to build on the event hosted by Muskoka Watershed Council on February 9, 2024, while seeking to gain insight into the interest of communities and municipalities in collaborating on issues that affect the entire watershed. Additionally, the event provided the opportunity to start discussions around guiding principles, decision making, and governance for a collaborative effort.

Attendees from 13 municipalities and two First Nations were treated to a series of informative presentations before being divided into five smaller groups to discuss several topics; each group was given the opportunity to respond to each of the topics. Following the breakout session, District of Muskoka staff summarized the feedback provided which included over 50 responses for each of the five topics.

Comments and feedback provided throughout the November 28, 2024, event indicated that focusing on the collaboration between communities and municipalities, provincial government, and private partners, can lead to a new and effective management of the region. The integration of local knowledge, community engagement, and advanced analytical tools is critical in crafting a responsive and responsible approach to watershed scale issues. Furthermore, recognizing the importance of Indigenous perspectives through truth and reconciliation efforts can enrich the planning process, ensuring a more inclusive and equitable strategy. Overall, participants emphasized the need for and an interest in being part of a coordinated and knowledgeable approach to effectively tackle pressing issues faced in the Muskoka River Watershed.

As a follow up to the November 28th, 2024 meeting, participants were provided with a meeting summary in February 2025, followed by the circulation of a draft IWM background report and resolution prepared by District staff for consideration by those municipalities and first nations within the watershed.

Much of the subject report reflects the draft IWM report as well as the draft resolution prepared by the District. The District has requested that Municipalities and First Nation communities provide their feedback on the report and resolution by June 30, 2025.

To date, staff are aware of the following Municipalities and First Nation Communities having approved the IWM resolution:

- March 20, 2025 - Township of Algonquin-Highlands – passed the resolution prepared by the District
- April 22, 2025 - the District of Muskoka Council passed the resolution directing staff to continue to participate in Integrated Watershed Management (IWM) initiatives in the Muskoka River Watershed. The resolution passed contained a minor amendment to the draft resolution to remove reference to a 'consortium' as future efforts or initiatives have not yet been named and likely will be developed by participants.

- April 25, 2025 – Township of Archipelago – passed the resolution prepared by the District

Staff understand that a number of local municipalities within the District of Muskoka are bringing forward a similar report and resolution for consideration during the month of June.

Next Steps (short-term)

With the strong emphasis on collaboration, knowledge sharing, evidence-based strategies, and proactive cooperation, the next steps in the short-term for IWM in the Muskoka River Watershed must involve rightsholders and stakeholders working together towards sustainable outcomes that benefit both the watershed at large.

Embracing an iterative governance model and fostering collaboration across the watershed through the establishment of an Accord or MOU could serve as a next step while helping to ensure that principles are articulated and understood by all involved. An example of what this document could look like is provided in Appendix III.

The following was offered by the District as potential short-term next steps for communities and municipalities:

- Staff inform their respective councils/committees to seek direction on future participation with a deadline of June 30.
- Staff representatives from communities and municipalities attend a meeting in early summer 2025 to discuss and seek to refine an Accord or MOU that would provide foundational values, understanding, and commitments. As of the date of this report, the Town of Gravenhurst has shown interest in hosting this meeting.

At this time, and given the input received during the IWM event held on November 28, it is recommended that at least the initial meeting be comprised of staff from any/all participating municipalities/communities as a working session to determine preliminary, collective and workable administrative approaches and processes for eventual review and approval by elected officials. In parallel, non-government agencies and organizations, including Muskoka Watershed Council, would be encouraged to continue to work towards increasing knowledge and understanding of IWM and its benefits across the region, and to advise and support the emerging IWM collective initiative.

Next Steps (medium-term)

Following the summer 2025 meeting, it is currently proposed that a subcommittee or working group be established from municipal staff to refine and finalize a draft Accord or MOU based on feedback provided at that meeting.

In fall 2025, finalization and execution of the Accord or MOU could take place. Once the Accord or MOU is in place, depending on the content of that document, the establishment of a steering committee and scientific advisory board could be contemplated.

Next Steps (long-term)

As part of the long-term direction of this work, a watershed management plan or larger framework to direct actions within the watershed should be considered. Development of a plan or framework should be led by communities, municipalities, and other interested organizations from across the watershed through a collaborative process.

In the meantime, the following actions could be considered as part of the long-term objectives for IWM across the Muskoka River Watershed including but not limited to:

- Identification and adoption of an effective and appropriate governance structure. This could include the establishment of scientific advisory boards (with potential representation from local organizations such as Muskoka Watershed Council, provincial Ministries, and/or related and evidence-based academic programs).
- Alignment of, and/or increasing the consistency of, planning policies;
- Bridging economic programs;
- Sharing resources; and
- Exchanging ideas and solutions.

ALTERNATIVES

The Committee could recommend an alternative to the resolution, namely that the Muskoka Watershed Council (MWC) be requested to advance IWM or participate as a member of the Muskoka River Watershed Consortium. The MWC has substantive technical expertise in watershed management and may be ideally suited to provide technical assistance to the development of an integrated watershed management system. Municipal staff at local municipalities do not generally have the same degree of technical expertise as the MWC.

Staff are aware that the District of Muskoka intends to approach MWC for interest in leading the advancement of IWM. however, the outcome of this discussion will not be know until later in the month of June.

IWM is an important Muskoka River Watershed-wide initiative and the Township is a core component of the Watershed. The policies of the Township's Official Plan and Strategic Plan center on the protection of its natural environment and sustainable development consistent with an IWM approach to managing the Muskoka River Watershed.

FINANCIAL IMPLICATIONS

There are no immediate financial considerations associated with this staff report although the direction will take up staff time and resources. As the IWM initiatives move forward, staff may bring financial requests forward for consideration by the respective Councils.

STRATEGIC PLAN

Goal: Enhance our Natural Environment

COMMUNICATIONS

This staff report was distributed to Committee and all those registered to receive notification through the meeting agenda electronic notification system and was published on the Township's website in accordance with the Township's Procedural By-law.

ATTACHMENTS

Appendix "I" – Watershed Municipalities and Communities
Appendix "II" – Background on recent IWM Initiative
Appendix "III" – Example Accord

PREPARED BY

Original signed by J. Huff

Approved By

Jennifer Huff, Director Development Services
& Environmental Sustainability
705-765-3156 ext. 272
jhuff@muskokalakelakes.ca

Original signed by D. Pink

CAO Acknowledged

David Pink
Chief Administrative Officer
705-765-3156 ext. 230
dpink@muskokalakelakes.ca

July 15
12.3

Southeast Parry Sound District Planning Board

FEES

(Fees are plus disbursements where applicable)

CONSENT APPLICATIONS:

New Lot	\$1,600 per lot to be created
Retained Lot (on application)	\$300
Lot Additions	\$1,400
R.O.W./Easements	\$1,400 (plus \$250 for each additional property)
Recirculation Fee	\$300
Finalization Fee	\$400 per transfer document
Deferred Decision	\$300

VALIDATION OF TITLE, FORECLOSURE/POWER OF SALE APPLICATIONS:

Application Fee	\$1,600
Finalization Fee	\$400 per transfer document/certificate

SUBDIVISION/CONDOMINIUM APPLICATIONS:

Application Fee (Basic)	\$6,000 (up to 5 lots/units)
Plus each lot/unit:	
6-10	\$1,000 per lot/unit
11-20	\$800 per lot/unit
21-30	\$500 per lot/unit
31+	\$200 per lot/unit
Finalization Fee	\$700
Extensions to Draft Approval	\$500

OTHER: (*plus disbursements)

Pre-Consultation	Consents - \$300 *	Subdivision- \$800 *
Change to Conditions	\$300	
Certificate of Cancellation	\$300	
Site Inspections	Consents - \$200 *	Subdivisions - \$350 *
Newspaper Ads (Public Notice)	Cost of ad	
File Search (Historical)	\$50	
NSF cheques	\$50	
Copies	\$.50/page	

POLICIES:

All application fees will be accepted upon submission and non-refundable.

All applicants are required to sign a cost acknowledgment agreement.

The consent application fee allows for 6 hours of administration time; additional time will be billed at the rate of \$70 per hour.

Effective date **06/01/2025**