

Township of McMurrich/Monteith
Regular Council Meeting - Agenda
Tuesday, August 5, 2025 – 7:00pm

Meeting to be held inside Municipal Office/Fire Hall

1. Call to Order:
2. Confirmation of the minutes of the previous meeting:
 - 2.1 Council – July 15, 2025
 - 2.2 Recreation – May 26, June 10, July 8 + 17, 2025
3. List of proposed resolutions for the meeting:
4. Declaration of pecuniary interest and general nature thereof:
 - should a member have a disclosure of pecuniary interest they are to declare the nature thereof now or at any time during the meeting
5. Delegations:
 - 5.1 Kevin Estey, Bob Fletcher, Jim Hoo – request “Seasonal Maintenance” road sign moved (Old Novar Rd)
 - 5.2 Public Works: written report
 - 5.3 Fire Chief: written report
 - 5.4 Building: 3 written reports – Septic System Authority, 2 amendments to zoning bylaw
 - 5.5 Administration: written report, Axe Lake Road Bridge Report (DM Wills)
 - 5.6 CAO: written report – 548 East Bear Lake Road
6. Business Arising From a Previous Meeting:
 - 6.1 Consent File 029, 030 + 031/24 – Consent Agreement/Easement condition (Con 7, Pt Lot 15)
7. Quotes, Tenders, RFP’s:
 - None
8. Accounts for Approval:
 - July, 2025
9. Applications:
 - None
10. Bylaws:
 - 10.1 34-2025 Confirm Council Meeting – July 15, 2025
 - 10.2 35-2025 Authorize voting by mail for the 2026 Municipal Election
11. Council Reports:
 - None

12. Correspondence:

- 12.1 Belvedere Heights – Update on 22 private room addition
- 12.2 MAHC Political Leaders Forum Minutes – Thursday, July 10, 2025
- 12.3 Ontario Provincial Police – Distribution of Police Record Check Revenue
- 12.4 BFAR Union Public Library – Minutes – May 22, 2025
- 12.5 Twp of Otonabee-South Monaghan – Resolution – amend Proceeds of Crime and Terrorist Financing Act
- 12.6 ACED – Meeting package – July 24th, 2025
- 12.7 Twp of Perry and Seguin – Resolutions - Removal from North Bay Mattawa Conservation Authority for septic approvals

13. New Business:

None

14. Closed Session: Section 239 (2),

15. Council Concerns:

16. Adjournment:

Dates to Remember:

- Tuesday, August 12th – Recreation Committee Meeting – 7pm
- Saturday, August 16th – Recreation Event - Community Yard Sale at Sprucedale Community Centre
- Saturday, August 16th – Playground Celebration – 11am-1pm
- Tuesday, August 19th – Regular Council Meeting – 7pm
- Saturday, August 23rd – Hazardous Waste Collection Day – Strong Twp Landfill Site – 10am -2pm
- Thursday, August 28th – Almaguin Community Economic Development Meeting – 6pm – Strong Twp Office

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**MINUTES OF McMURRICH/MONTEITH TOWNSHIP
REGULAR COUNCIL MEETING – TUESDAY, JULY 15, 2025**

The Council of the Township of McMurrich/Monteith met Tuesday, July 15, 2025 inside the Council Chambers

Present: Mayor: Glynn Robinson; Council Members: Vicky Roeder-Martin, Daniel O'Halloran, Terry Currie, and Craig White

Staff present: John Theriault, CAO, Cheryl Marshall, Clerk/Treasurer; Allyson Pedwell, Deputy Clerk/Treasurer; Jason Newman; Bylaw Enforcement Officer, Doug Godin, CBO

Audience: Brenda Campbell, D. Donnelly, Craig Ritchie, Renee Van Vuuren, Joanne Porretta, Horst Zimmer

1. Opening of the meeting by the Mayor –

The meeting was called to order at 7:06PM

Council amended the agenda to include correspondence from Almaguin Economic & Development and to include a resolution from the Federation of Northern Ontario Municipalities. See resolution below.

2. Confirmation of the minutes of the previous meeting:

2.1 Council – July 2, 2025, as amended

3. List of proposed resolutions for the meeting:

4. Declaration of Pecuniary Interest and the nature thereof:

none

5. Delegations:

5.1 Rick Hunter, Planner - Official Plan Review – final draft presented: Discussion included public meeting in September, interpretations unclear, elimination of sheds before a primary building, commercial/industrial in rural areas. Once approved, the package will be sent to Ministry of Municipal Affairs.

5.2 Craig Ritchie, Brad Hunt- request for maintenance of lane at 548 East Bear Lake Road: Discussion regarding request. Public Works Superintendent to investigate.

5.3 Admin Report: written report, beaver bylaw. A brief discussion was had with Council and Bylaw Officer, Jason Newman. Council discussed the construction waste contract at the landfill, Axe Lake Bridge, and the Liquor Sales Licence.

5.4 Building: written report- Council discussed the process of following up with building concerns and reports on open permits.

See resolutions below

Council discussed the draft Parking Bylaw with Bylaw Officer Jason Newman.

6. Business arising From a Previous Meeting;

none

7. Quotes, Tenders, RFP's;

None

8. Accounts for Approval:

None

9. Applications:

None

10. By-laws:

10.1 31-2025 Confirm Council Meeting – July 2, 2025

10.2 32-2025 Official Plan Adoption

10.3 33-2025 Regulate and Control Parking

See resolutions below.

11. Reports:

None

12. Correspondence:

12.1 ACED – Percentage of tax levy funding rate concept

12.2 Muskoka Watershed Council + Twp of Muskoka Lakes – Integrated Watershed Management

The added correspondence from FONOM relating to making the NORDS funding a permanent fixture was reviewed.

See resolutions below.

13. New Business:

None

- 14. Closed session, section 239 2, (c)** A proposed or pending acquisition or disposition of land for municipal or local board purposes (pending disposition of land)
(d) Labour relations or employee negotiations (Committee Member)

15. Council Concerns:

None

16. Adjournment: Council adjourned this meeting at 9:23pm. See resolution below.

Resolutions:

2025-154 White/O'Halloran

Be It Resolved that Council amends the agenda to include:

- correspondence from Almaguin Community Economic Development requesting support in principle for the ACED Brand Alignment & Regional Signage Project,
- resolution from Federation of Northern Ontario Municipalities (FONOM) urging the Government of Ontario to make the Northern Ontario Resource Development Support (NORDS) program a permanent fixture of its support to Northern municipalities. **Carried**

2025-155 White/O'Halloran

Be It Resolved that Council approves the minutes of the Regular Council meeting held July 2, 2025, as amended. **Carried**

2025-156 White/O'Halloran

Be It Resolved that Council thanks Brad Hunt and Craig Ritchie for their delegation presentation relating to their request to have their laneway publicly maintained by the Township. And further directs Staff to prepare a report to itemize the required repairs and costs for the Township to assume the laneway for maintenance. **Carried**

2025-157 O'Halloran/White

Be It Resolved that Council supports the recommendation to continue the rental of the disposal bin project at the Landfill Site for the diversion of construction waste until the end of October and direct Staff to prepare a report itemizing the costs and revenues collected. **Carried**

2025-158 O'Halloran/White

Be It Resolved that Council receives the written report from Doug Godin, Chief Building Official relating to existing buildings in Monteith Township. **Carried**

2025-159 Currie/Roeder-Martin

Be It Resolved that Council accepts first, second and third readings and hereby passes Bylaw 33-2025 to regulate and control parking and traffic for the Township of McMurrich/Monteith. **Carried**

2025-160 O'Halloran/White

Be It Resolved that Council accepts first, second and third readings and hereby passes Bylaw 31-2025 to confirm the council meeting held July 2, 2025. **Carried**

2025-161 O'Halloran/White

Be It Resolved that Council accepts first, second and third readings and hereby passes Bylaw 32-2025 to adopt the Official Plan for the Township of McMurrich/Monteith. **Carried**

2025-162 Currie/Roeder-Martin

WHEREAS the Township of McMurrich/Monteith has adopted and supported the implementation of the 2018 Almaguin Highlands Regional Economic Development Strategic Plan and the 2021 Almaguin Brand Strategy which call for the establishment of a unified regional brand;

AND WHEREAS the Township of McMurrich/Monteith recognizes the importance of aligning physical and digital elements within the collective brand strategy throughout the Almaguin Highlands Region as well as the efforts of the ACED to implement the Brand Strategy;

AND WHEREAS the ACED Brand Alignment & Regional Signage Project will enhance the use of the regional brand while promoting recreational, tourism, and business activity throughout the region;

AND WHEREAS the ACED Members' contribution to the project shall be funded through the ACED reserve;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of McMurrich/Monteith hereby declares their support in principle for the ACED Brand Alignment & Regional Signage Project as well as associated applications for financial assistance to complete the project.

Carried

2025-163 O'Halloran/White

Be It Resolved that Council support Scenario 1 as the ACED funding contribution for membership as shown in the staff report from Dave Gray dated June 12, 2025. **Carried**

2025-164 Currie/Roeder-Martin

WHEREAS the Northern Ontario Resource Development Support (NORDS) pilot program was introduced to help Northern Ontario municipalities address infrastructure pressures resulting from natural resource sector activities;

AND WHEREAS the funding provided through the NORDS pilot was very well received by the municipal sector, as it delivered timely and much-needed financial support to many communities across the North;

AND WHEREAS the program has allowed municipalities, such as the City of North Bay, to strategically stack multi-year allocations in order to support large-scale infrastructure initiatives critical to community development and economic growth;

AND WHEREAS the NORDS pilot program has clearly demonstrated its value and effectiveness in helping Northern municipalities address the infrastructure challenges tied to resource development and extraction;

AND WHEREAS rural and northern municipalities are also facing infrastructure degradation resulting from the increasing size and frequency of agricultural machinery and activity, which is currently outside the scope of the pilot;

THEREFORE BE IT RESOLVED THAT the Council of the Township of McMurrich/Monteith strongly urges the Government of Ontario to make the Northern Ontario Resource Development Support (NORDS) program a permanent fixture of its support to Northern municipalities;

AND FURTHER THAT the Province consider expanding program eligibility to recognize the significant impact that agricultural equipment and operations have on municipal infrastructure, particularly in rural communities;

AND FURTHER THAT municipalities be encouraged to continue utilizing the ability to stack NORDS allocations over multiple years to support the planning and delivery of major infrastructure projects;

AND FURTHER THAT a copy of this resolution be forwarded to the Minister of Northern Economic Development and Growth, the Minister of Agriculture, Food and Agribusiness, the Minister of Infrastructure, the Minister of Natural Resources, local MPP, the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM), Northwestern Ontario Municipal Association, Rural Ontario Municipalities Association and all Northern Ontario municipalities for their awareness and support. **Carried**

2025-165 Currie/Roeder-Martin

Whereas Integrated Watershed management (IWM) is a modern approach to environmental management which integrates information and decisions made to achieve collective, watershed-wide goals;

And Whereas management of the Muskoka River Watershed requires coordination between the provincial government, regional and local watershed municipalities, First Nations and environmental stakeholders;

And Whereas one of the next steps in bringing an IWM approach to the watershed is to form a Muskoka River Watershed IWM staff working group;

Now Therefore Be It Resolved that the Township of McMurrich/Monteith supports, in principle, pursuing an IWM approach for the Muskoka River Watershed;

And that staff be directed to participate as a member of the Muskoka River Watershed Consortium;

And that this resolution of support be circulated to the Minister of Natural Resources and Forestry, the Minister of Environment, Conservation and Parks, and the Muskoka Watershed municipalities and First Nations. **Carried**

2025-166 Currie/Roeder-Martin

Be It Resolved that Council receives all correspondence listed on the agenda. **Carried**

2025-167 Currie/Roeder-Martin

Be It Resolved that Council enters into a closed session at 8:50pm in order to discuss items under Section 239 2 (c) A proposed or pending acquisition or disposition of land for municipal or local board purposes (Pending disposition of land);

(b) Personal matters about an identifiable individual, including municipal employees or local board members (Committee Member application); **Carried**

2025-168 Currie/Roeder-Martin

Be It Resolved that Council comes out of a closed session at 9:21pm. **Carried**

2025-169 O'Halloran/White

Be It Resolved that Council accepts the application from Melissa Marshall to join the volunteer Recreation Committee for the remaining term of Council ending November 2026. **Carried**

2025-170 Currie/Roeder-Martin

Be It Resolved that Council accepts the directions given to Staff from the closed session held July 15, 2025. **Carried**

2025-171 Currie/Roeder-Martin

Be It Resolved that Council adjourns this meeting at 9:23pm until Tuesday, August 5, 2025 at 7:00 pm. **Carried**

Mayor, Glynn Robinson

Clerk, Cheryl Marshall

Aug 5
2.2

McMurrich/Monteith Recreation Committee
Minutes of Recreation Committee Meeting
Monday, May 26, 2025 – 7:00 PM

Present Annette DeCoste, Stephanie Piercey, Jodie Armstrong, Darlene Pedwell,
(Members); Terry Currie, Craig White (Council Representatives); Allyson Pedwell (Municipal Staff)
Absent: Jodie Armstrong, Sue Britten, Darlene Pedwell,
Volunteers/Guests: Glynn Robinson

1. **Call To Order**
Terry Currie called the meeting to order at 7:01pm
2. **Declaration of Pecuniary Interest**
None
3. **Acceptance of Minutes of Meeting**
The Committee approved the minutes of the meeting held March 11 & April 8, 2025
4. **Delegation**
4.1 Paul Langley Lacrosse Program: Paul and the Committee discussed details of the camp including, start and end time, min & max participants, dates, equipment, age group & price
5. **Old Business**
5.1 Party for the Park – Post Action Report: The Committee discussed the event including small attendance, positive response on the food table, and items to include next time (Karaoke, live band etc)
5.2 Baseball update - A league will be formed and it will no longer be municipally ran.
6. **New Business**
6.1 Summerfest: The Committee briefly discussed the vendors market at SummerFest.
7. **Information Sharing**
None
8. **Resolutions**

2025-13 DeCoste/Piercey

Be It Resolved that the Committee approves the minutes of the meeting held March 11 & Paril 8, 2025. **Carried**

2025-14 Pedwell/White

Be It Resolved that the Committee accepts staff's quotes on signage & recommends ordering signs for entrance, beer garden & vendors market. **Carried**

2025-15 White/Pedwell

Be It Resolved the Committee accepts the quote from Bayshore Broadcasting to have the Country 102 advertising and country cruiser at Summerfest. **Carried**

2025-16 DeCoste/Piercey

Be It Resolved that the Committee adjourn the meeting at 9:15pm until the call of the chairs. **Carried**

Chairperson – Terry Currie

Deputy Clerk-Treasurer – Allyson Pedwell

McMurrich/Monteith Recreation Committee
Minutes of Recreation Committee Meeting
Tuesday, June 10, 2025 – 7:00 PM

Present Stephanie Piercey, Jodie Armstrong, Darlene Pedwell,

(Members);, Craig White (Council Representatives); Allyson Pedwell (Municipal Staff)

Absent: Annette DeCoste, Terry Currie

Volunteers/Guests:

1. Call To Order

Craig White called the meeting to order at 7:00pm

2. Declaration of Pecuniary Interest

None

3. Acceptance of Minutes of Meeting

none

4. Delegation

non

5. Old Business

5.1 Summerfest: The Committee discussed admission for racers, entertainment options, schedule of events, merchandise, and breakfast.

6. New Business

none

7. Information Sharing

None

8. Resolutions

2025-17 Armstrong/Piercey

Be It Resolved that the Committee adjourn the meeting at 9:15pm until June 23rd at 7pm. **Carried**

Chairperson – Terry Currie

Deputy Clerk-Treasurer – Allyson Pedwell

McMurrich/Monteith Recreation Committee
Minutes of Recreation Committee Meeting
Tuesday, July 8, 2025 – 7:00 PM

Present Stephanie Piercey, Jodie Armstrong, Darlene Pedwell, Annette DeCoste,

(Members); Terry Currie, Craig White (Council Representatives); Allyson Pedwell (Municipal Staff)

Absent:

Volunteers/Guests: Cliff Strickland and Taylor Armstrong

1. Call To Order

Terry Currie called the meeting to order at 7:05pm

The Committee amended the agenda to include a delegation from Cliff Strickland regarding a community yard sale.

2. Declaration of Pecuniary Interest

None

3. Acceptance of Minutes of Meeting

none

4. Delegation

4.1 Cliff Strickland – Cliff proposed a community yard sale event. Tables \$10 and proceeds to go towards purchasing bleachers or children's events. The Committee suggested August 16th and suggested having the Playground grand opening the same day.

5. Old Business

5.1 Summerfest: The Committee discussed advertising for racer's to pre-register. Lane signs to be ordered, 10x10 tents, and discussion regarding admission gate and schedule of events.

6. New Business

none

7. Information Sharing

None

8. Resolutions

2025-18 Piercey/Armstrong

Be It Resolved amends the agenda to include a delegation from Cliff Strickland regarding a community yard sale. **Carried**

2025-19 Pedwell/White

Be It Resolved that the Committee adjourn the meeting at 9:15pm until July 17 at 7pm. **Carried**

Chairperson – Terry Currie

Deputy Clerk-Treasurer – Allyson Pedwell

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McMurrich/Monteith Recreation Committee
Minutes of Recreation Committee Meeting
Thursday, July 17, 2025 – 7:00 PM

Present Stephanie Piercey, Darlene Pedwell,

(Members); Terry Currie, Craig White (Council Representatives); Allyson Pedwell (Municipal Staff)

Absent: Annette DeCoste, Jodie Armstrong

Volunteers/Guests: Taylor Armstrong

1. Call To Order

Terry Currie called the meeting to order at 7:05pm

The Committee amended the agenda to appoint new member Melissa Marshall following the call to order.

2. Declaration of Pecuniary Interest

None

3. Acceptance of Minutes of Meeting

none

4. Delegation

None

5. Old Business

5.1 Summerfest: The Committee discussed cheques to be issued, creating a balloon arch, last minute items needed.

6. New Business

none

7. Information Sharing

None

8. Resolutions

2025-20 White/Piercey

Be It Resolved amends the agenda to appoint a new member, Melissa Marshall. **Carried**

2025-21 Pedwell/White

Be It Resolved that the following slate of members of the recreation committee have been forwarded to Council for approval and are now appointed: Melissa Marshall. **Carried**

2025-22 Pedwell/Marshall

Be It Resolved the Committee approves the quote for video/photography by Tiffany Rennie in the amount of \$500.00 **Carried**

2025-23 White/Piercey

Be It Resolved the Committee approves staff creating a cheque for Allyson Pedwell in the amount of \$800 to pay entertainers & purchase water for SummerFest. **Carried**

2025-24 Piercey/White

Be It Resolved that the Committee adjourn the meeting at 8:25pm until July 23 at 7pm. **Carried**

Chairperson – Terry Currie

Deputy Clerk-Treasurer – Allyson Pedwell

Aug 5
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Request for Delegation

Township of McMurrich/Monteith

At a Council Meeting to be held on August 5/25

Name of Individual (s): KEVIN ESTEY, BOB FLETCHER, JIM HOO

Name of Organization: _____

Your title or interest in the group? RESIDENTS OF OLD HOUAR ROAD

Have you appeared before Council in the past regarding this issue? ____ Yes ☒ No

Address: 232 OLD HOUAR ROAD.

Contact Phone #: _____

Reason for requesting Delegation (Max 10 minutes):

TO HAVE THE SEASONAL MAINTENANCE SIGN MOVED FROM JUST PAST 232 OLD HOUAR ROAD TO JUST PAST 266 OLD HOUAR ROAD TO MATCH McMURRICH/MONTEITH ROAD MAINTENANCE BYLAW 8-95 AND 11-2000. THIS WOULD ALLOW US TO APPROACH HUNTSVILLE ROADS DEPARTMENT TO SHOW PLOW JUST PAST 266. THIS HAS BEEN THE CASE UNTIL THE EARLY 80'S WHEN HUNTSVILLE SWITCHED FROM SINGLE AXLE PLOWS TO TANDEM AXLE PLOWS 266 DRIVEWAY HAS BEEN WIDENED (attach additional pages as necessary)

What action are you hoping to receive from Council?

MOVE THE SIGN AND NOTIFY HUNTSVILLE ROAD DEPT.

(attach additional pages as necessary)

Note: DELEGATES ARE REQUESTED TO PROVIDE 7 COPIES OF ALL BACKGROUND MATERIAL/PRESENTATIONS TO THE CLERK'S OFFICE BY NOON, BEING AT LEAST ONE WEEK PRIOR TO THE COUNCIL MEETING. ONCE THE ABOVE INFORMATION IS RECEIVED BY THE CLERK, YOU WILL BE CONTACTED TO CONFIRM YOUR PLACEMENT ON THE APPROPRIATE AGENDA. THANK YOU.

ALL INCOMPLETE DELEGATION SUBMISSIONS WILL BE RETURNED TO THE REQUESTER AND WILL NOT BE PLACED ON THE AGENDA UNTIL COMPLETED TO THE SATISFACTION OF THE CLERK.

All presentations are granted 10 minutes. For groups of 5 or more, 2 speakers will be allowed and allotted 10 minutes each to speak.

Communications addressed to Council and its Advisory Committees will become part of the public record and will be placed on a public agenda.

Anonymous communications sent to Council or to its Committees will NOT be accepted.

I acknowledge that personal information contained within my communication(s) may become part of the public record and may be made available to the public through the Council/Committee process.

SIGNATURE: Kevin Estey

DATE: July 14

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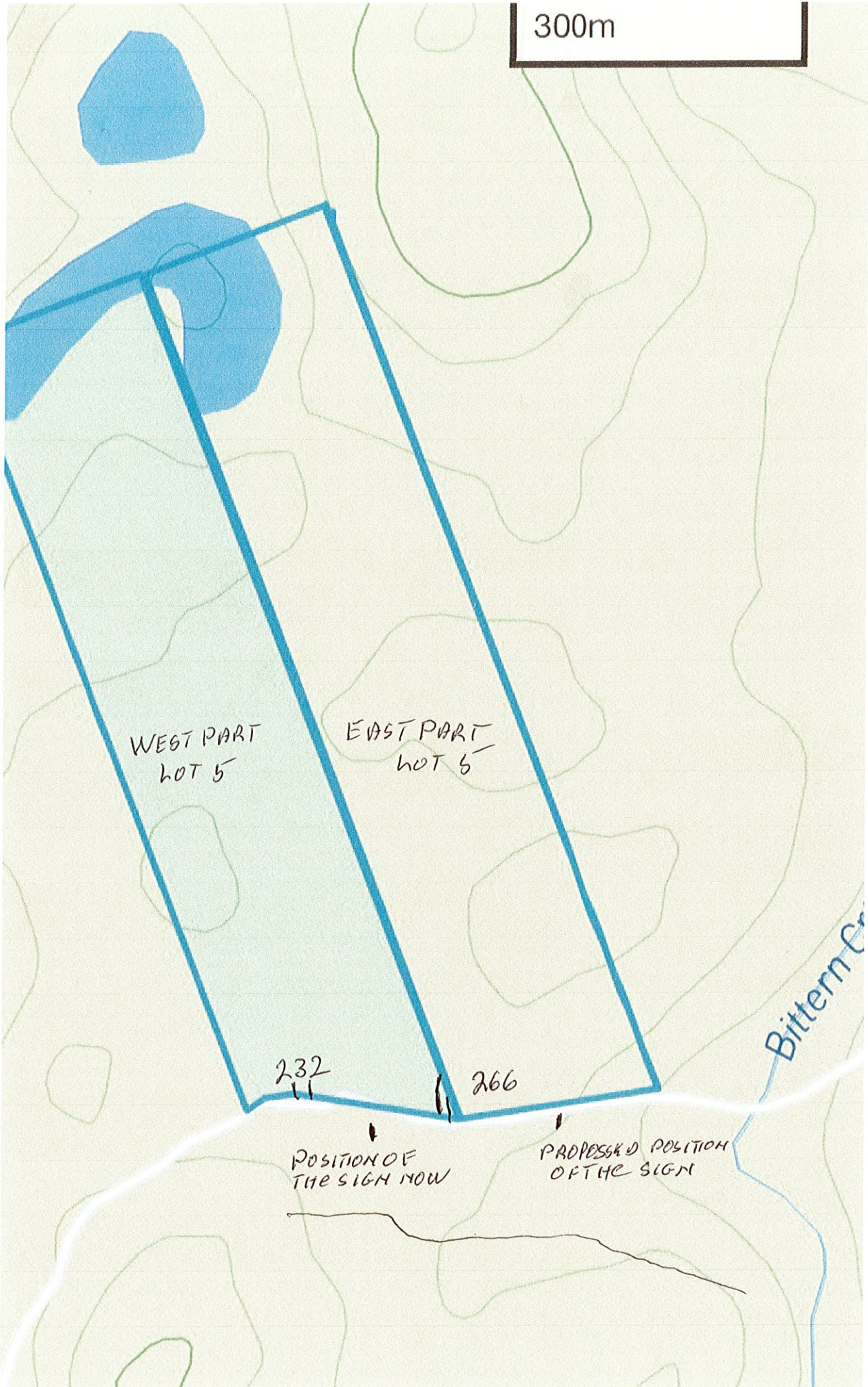
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TOWNSHIP OF McMURRICH / MONTEITH

District of Parry Sound

P.O. Box 70 31 William Street

Sprucedale, Ont. P0A 1Y0

Phone 705-685-7901 Fax 705-685-7393

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STAFF REPORT

Date: August 5, 2025

To: Members of Council

Staff contact: Neil Hellam, Public Works Superintendent

Brushing:

Starting week of the 11th. Finalizing utility locations

Roadside Mowing:

Complete

Granite:

Stisted Road South was completed July 22. Calcium was applied.

Yearly Rd: Weeks Const. spread between 8th Av to the 4th Av. We graded and spread Calcium week of July 22

Weeks finished up spreading on July 28th on Yearly and we graded and calcium was applied 29 and 30th;

GRADING :

Fisher Creek Rd, Kings Drive, 8th Ave, 6th center and Second center

Ditching/Culverts:

BARTLETT LK intersection of stisted week of aug 4th

Sisted south replace 15 culverts when order comes in.

Washout Repairs/Tree Damage: Hanging and fallen trees and debris are being removed as found.

Signage: No Parking signs have been installed at Horn Lake boat launch

Breakdowns/Repairs: None

Other information for Council:

Repaired washouts at Taylor Road intersection, Stisted north, Axe Lake Rd


Finish installing Netting in Arena week of Aug 4th then move on to the fence at ball diamonds

Organize and clean up around Landfill Site and municipal yard is on going .

Brushing around dump fence in on going

Looking into staff training

Aug 5 5.3

	Report to Council
To	Mayor and Council
From	Fire Chief Joe Readman
Date of Meeting	August 5, 2025
Report Title	Monthly report

Fire Rating

July 2-August 5 MODERATE.

General Information

Our team tried hard this year at the Firefighter Challenge, unfortunately we were unsuccessful in bringing home the trophy.

Sparky made an appearance and was a hit at this year's summer festival.

The Live Fire Burn Building is completed and we will be starting our test burns the week of August 11.

Personnel

No changes this month

Training

- July 2-Team performance
- July 9-Truck Checks
- July 16-Tour of Live Fire Building
- July 23-Community Risk Reduction
- July 30- Team performance
-

Upcoming


Equipment

411 was down again for an electrical issue and will need to go down again next week for another minor issue.

No issues with any other equipment at this time.

Fire Chief: Joe Readman

Aug 5
5.4

	<h2>Report to Council</h2>
To	Mayor and Council
From	CBO Doug Godin
Date of Meeting	August 05, 2025
Report Title	Septic System Authority

Resolution:

THAT Council for the Township of McMurrich/Monteith hereby supports and directs that a formal request be submitted to the Minister of Municipal Affairs and Housing to delegate authority to the Corporation of the Township of McMurrich/Monteith under the Building Code Act for the administration and enforcement of the Ontario Building Code, specifically as it relates to sewage systems for all properties within the Township of McMurrich/Monteith;

AND THAT Council confirms the Township of McMurrich/Monteith has fully qualified and capable municipal staff to undertake and fulfill the responsibilities of this delegated authority.

Discussion:

In support of the Province's mandate and in the interest of improving customer service, reducing turnaround times, and supporting responsible growth, it is recommended that the Township of McMurrich/Monteith request delegated authority to manage sewage system approvals internally under the Building Code Act.

Assuming this authority would provide the following benefits:

- **Streamlined Permit Process:** By consolidating sewage system approvals with the Township's Building Department, applicants will experience a more cohesive and efficient permit process.
- **Improved Customer Service:** Direct access to local staff enhances communication, consistency, and responsiveness.
- **Cost and Time Savings:** Reducing the need for third-party coordination can lower processing costs and shorten project timelines, thereby encouraging more timely housing development.

- **Alignment with Provincial Objectives:** This change supports the intent of Bill 23 by removing barriers to building more homes, faster.

The Township of McMurrich/Monteith has fully qualified and certified staff, including an experienced Chief Building Official, who is capable of fulfilling the responsibilities associated with this delegated authority. Necessary training and certifications under the Building Code Act and Ontario Building Code Part 8 have been obtained and maintained by staff.


Financial Considerations:

While there may be modest initial administrative costs associated with transitioning the authority in-house (such as updates to application forms, staff training refreshers, or software adjustments), these are expected to be offset over time by greater operational efficiency and potential increases in building activity.

Others Consulted:

CBO, Perry Township
MPP Graydon Smith, James King

Aug 5
5.4

	<h2>Report to Council</h2>
To	Mayor and Council
From	Doug Godin, Chief Building Official
Date of Meeting	August 5, 2025
RE:	To recommend that Council amend the Zoning By-law to reduce the minimum dwelling size requirement from 74 square metres (796.53sqft) to 18.58 square metres (200sqft), in alignment with the minimum functional dwelling unit size prescribed by the Ontario Building Code.

Recommendation:

THAT Council direct staff to prepare a draft Zoning By-law Amendment to reduce the minimum dwelling size requirement in the Township of McMurrich/Monteith from 74 square metres (796.53sqft) to 18.58 square metres (200sqft), in alignment with the minimum functional dwelling unit size prescribed by the Ontario Building Code.

History:

The current Township of McMurrich/Monteith Zoning By-law mandates a minimum dwelling unit size of 74 square metres. The Ontario Building Code, which governs the health, safety, and structural integrity of buildings, does not set a single numeric minimum dwelling size. However, it does require that self-contained dwelling units meet specific functional requirements (e.g., cooking, sanitary facilities, sleeping/living areas, and egress).

Based on these functional and dimensional requirements, the practical minimum dwelling unit size under the OBC is approximately 17.09 square metres (184 square feet). Several municipalities in Ontario have moved toward recognizing this figure or a slightly higher value as an acceptable minimum for zoning purposes.

Discussion:

This proposed amendment would reduce the minimum dwelling unit size in the Township's Zoning By-law to 18.58 square metres (200 square feet)—a size that meets or exceeds all OBC requirements while providing flexibility for compact and innovative housing forms.

Benefits:

- **Supports Affordable and Attainable Housing:** Enables the construction of smaller units that are more affordable to build and maintain.
- **Facilitates Housing Innovation:** Allows for tiny homes, micro-suites, and other emerging forms of housing, including potential secondary or seasonal units.
- **Aligns with OBC Standards:** Maintains all health, safety, and livability requirements through continued enforcement of the Ontario Building Code.
- **Promotes Sustainability:** Smaller homes consume fewer resources and have a smaller environmental footprint.

Reducing the minimum size to 18.58 m² represents a balanced approach that respects the OBC minimum while allowing for design flexibility and practical living space.

Financial Implication:


No direct cost to the Township. The change may encourage incremental development of underutilized parcels, potentially increasing assessment value over time.

Policy and Legislative Considerations:

- **Ontario Building Code (O. Reg. 332/12)**
- **Provincial Policy Statement (PPS), 2020** – supports a range and mix of housing types and affordability
- **Township Zoning By-law** – to be amended accordingly

Respectfully submitted,

CBO: Doug Godin

	<h2 style="text-align: center;">Report to Council</h2>
To	Mayor and Council
From	Doug Godin, Chief Building Official
Date of Meeting	August 5, 2025
RE:	To recommend that Council amend Section 3.1.3 of the Zoning By-law to remove the exception allowing a storage container or storage shed to be placed on a lot prior to the erection of a principal building.

Aug 5
5.4

Recommendation:

That Council receive the Report prepared by Doug Godin, That Council **remove the exception for both the storage container and the 25 m² shed** from Section 3.1.3. The revised section would read:

Proposed Revision:

"No accessory building or structure shall be erected on any lot until the principal building has been erected, with the exception of: temporary construction uses or a garage during the term of an active building permit for the principal building, or a septic system, or dock."

History:

Section 3.1.3 of the Zoning By-law currently reads:

"No accessory building or structure shall be erected on any lot until the principal building has been erected, with the exception of: temporary construction uses or a garage during the term of an active building permit for the principal building, or a septic system, or dock, or a single storage shed not exceeding 25 square metres (270 square feet) in gross floor area or one (1) single storage container."

This section was originally intended to provide limited flexibility to landowners while they prepared for construction of a principal building.

Impact:

The current exceptions for storage sheds and storage containers have raised concerns:

- **Premature or indefinite accessory use:** Property owners often install sheds or containers with no immediate plans to build a principal structure.

- **Non-compliance and enforcement:** These structures can become permanent or be used improperly (e.g., for dwelling or commercial purposes), making enforcement more complex.
- **Community impact:** Detached structures can negatively affect neighbourhood aesthetics and property values, particularly when no home is ever built.

Respectfully submitted,

CBO: Doug Godin

Sale Listing – Con 8, Pt Lot 12, McMurrich:

Please noted that the sales listing for the municipally owned property on Fern Glen Road, legally described as Concession 8, Part Lot 12, is now listed at \$79,900.

Playground Celebration:

We are holding a celebratory event to unveil the new playground at Betty Forde Park Saturday, August 16th from 11am – 1pm. Many thanks to Ontario Trillium Foundation for funding this project.

Also being held that day is the Recreation event – Community Yard Sale at the Sprucedale Community Centre/Outdoor Rink as well as the Youth Softball teams are holding a tournament at the diamond.

RED Gala:

Almaguin Community Economic Development will be hosting their annual RED Gala on Tuesday December 9th at the Sprucedale Community Centre. More information to follow closer to the date.

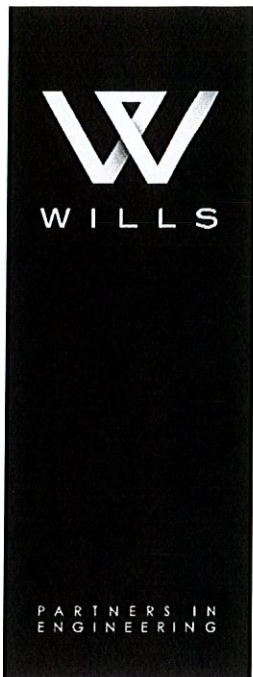
Revised Draft Trailer Licensing Bylaw:

A draft trailer bylaw will be on the September 2nd Council agenda for consideration.

Fees and Charges Bylaw Review:

Notice will be posted regarding the proposed changes to the Fees and charges schedules of Bylaw 15-2022. The revised bylaw schedules will be added to the August 19th Council meeting agenda.

Aug 5
5.5



July 25, 2025

Township of McMurrich-Monteith
31 William St.
Sprucedale, ON P0A 1Y0

Attention: Cheryl Marhsall, Clerk/Treasurer

Dear Ms. Marshall,

**Re: Tender for Replacement of Axe Lake Road Bridge (Br.2)
Contract No. 2025-07
Award Letter of Recommendation
D.M. Wills Associates Project No. 9347**

The tender process for the above noted Contract was by electronic submission, with the process closing on Wednesday, July 23, 2025. The Township of McMurrich-Monteith received four quotations to complete the work in Contract No. 2025-07.

D.M. Wills, on behalf of the Township, has reviewed and evaluated the bid submissions in order to present the Township with a recommendation, provided herein.

Contractor	Submitted Bid (plus HST)
McPherson-Andrews Contracting Ltd.	\$ 416,018.00
Urbanlink Civil Ltd.	\$ 637,500.00
1000382254 Ontario Inc. O/A A2ZCivil	\$ 690,700.00
Clearwater Structures Inc.	\$ 724,720.00

The above bid pricing includes the rehabilitation works at Little Falls Bridge, as outlined in Schedule B, which was included as an addendum to this tender.

We have reviewed in detail the bids received. Pricing is considered competitive without unreasonable deviation in overall bid values between submissions that would indicate lack of clarity or unclear expectations within the tender documents.

McPherson-Andrews Contracting Ltd. had the lowest overall bid price. Item costs were in line with other bids and pre-tender estimated pricing. We did not detect any unbalanced unit prices in the submission.



Township of McMurrich-Monteith
Page 2 of 2
July 25, 2025

D.M. Wills has direct experience working with McPherson-Andrews Contracting Ltd. including on a bridge rehabilitation project in 2023 for the County of Peterborough at Burnt Dam Road Bridge. Based on previous experience, we have no concerns with their ability to perform the work of this Contract.

Based upon the information contained within this letter, Wills recommends award of Tender 2025-07 to the low bidder, McPherson-Andrews Contracting Ltd., 4 Landfair Crescent, Toronto, Ontario, Canada, M1J 3A7, at the Bid Amount of \$ 416,018.00 plus HST.

The Township should confirm that all bonding requirements were met as part of the bid upload.

Please let me know if you require anything further.

Thank you,

A handwritten signature in black ink, appearing to read 'Rajeev Shan'.

Rajeev Shan, P.Eng.
Project Engineer



TOWNSHIP OF McMURRICH / MONTEITH

District of Parry Sound
P.O. Box 70 31 William Street
Sprucedale, Ontario P0A 1Y0
Phone 705-685-7901 Fax 705-685-7393
www.mcmurrichmonteith.com E-Mail: clerk@mcmurrichmonteith.com

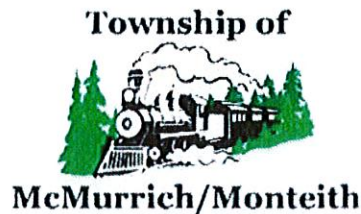
July 31, 2025

Public Notice of Council's Intent to amend the schedules of the Fees and Charges Bylaw 15-2022

During the regular Council meeting scheduled
Tuesday, August 19th, 2025 at 7:00pm,
Council will review the
Fees and Charges Bylaw
and consider revisions to the
department schedules

Public are welcome to attend and/or
forward written comments

For more information
please contact Cheryl Marshall, Clerk/Treasurer
at the Township Office
31 William Street, Sprucedale
clerk@mcmurrichmonteith.com



Aug 5
5.6

STAFF REPORT

Date: August 5th, 2025
To: Council
From: John Theriault, Chief Administrative Officer
Subject: Delegation – 548 East Bear Lake Road

Recommendation:

That the Staff Report from the Chief Administrative Officer dated August 5th, 2025, regarding the July 15th delegation for 548 East Bear Lake Road and that Council direct staff to advise the delegates, that the Township of McMurrich/Monteith would only take over the driveway at 548 East Bear Lake Road if it was upgraded to the municipal standards for a road and transferred to the Township.

History:

On July 15th, 2025, Council heard a delegation, from some of the owners of the properties along the driveway at 548 East Bear Lake Road, requesting some help in maintaining or taking over the driveway to their properties.

Based on past practices, the Township does not take over a road unless it is brought up to municipal standards. The driveway at 548 East Bear Lake Road is 150 meters long (500 ft.) and part of it is a large rock surface. The Public Works Superintendent visited the property and to bring this driveway to municipal standards would require the following:

1. Permission from the owner of the property to upgrade the driveway.
2. Survey the property to ensure whatever work is completed is not encroaching on other properties. The last survey the Township completed on a road cost \$13,000 in 2022.
3. Some hydro poles would have to be moved in order to widen the driveway. Based on past experience this could cost between \$10,000 and \$20,000 per hydro pole.
4. The road work needed to bring this driveway to municipal standard is estimated to be between \$50,000 and \$85,000. This does not include the possibility of having to blast the large rock surface.
5. After all of this work is completed, the upgraded road would have to be transferred to the Township.

On the other hand, the delegation advised Council that little maintenance has been completed on this driveway over the past 25 years. The Public Works Superintendent's recommendation would be for the owners to get together and hire a contractor to complete some maintenance on the driveway. He estimates that 400 tonnes of gravel should be spread on this driveway, which at \$20 a tonne would cost approximately \$8,000. This would update the driveway and make it safe to drive. The owners should also make sure that the driveway is maintained on a regular basis.

It is not a practice of the Township to take care of people's driveways, and this is actually a private driveway and, in my opinion, the Township should not get involved in its maintenance.

Financial Considerations

If the Township supports the recommendation from the Public Works Superintendent there would be no cost to the Township.

Others consulted:

Fred Schmeltz, Acting Public Works Superintendent

Aug 5
8

Date Printed
07-30-2025 1:38 PM

Township of McMurrich-Monteith
List of Accounts for Approval
Batch: 2025-00063 to 2025-00074

Page 1

Bank Code - AP - ACCOUNTS PAY

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
9519	07-02-2025	Abell Pest Control Inc.			
A7140316		MT-GA - Garage And Shop Sup	Pest Control-Rds garage	52.92	
		11-200 - A/R - HST Receivable	HST Tax Code	5.84	
		99-996 - HST Paid	HST Tax Code	6.76 NL	58.76
A7140180		16-734-11 - Community Centre	Pest Control- Comm Centre	61.52	
		11-200 - A/R - HST Receivable	HST Tax Code	6.80	
		99-996 - HST Paid	HST Tax Code	7.86 NL	68.32
			Payment Total:		127.08
9520	07-02-2025	Bell Mobility			
JuneBel		16-458-17 - Landfill - Misc. Supp	LF Internet stick	14.55	
		16-124-22 - Admin - Telephone	Admin cell phone	19.39	
		PR-R2W - Telephone	PW cell phone	19.60	
		11-200 - A/R - HST Receivable	HST Tax Code	5.90	
		99-996 - HST Paid	HST Tax Code	6.83 NL	59.44
9521	07-02-2025	Broadbent Custom Mechanical			
1552		EQ-12P - Truck #12 - Repairs (F	service call: repair water tar	572.40	
		EQ-07P - Grader Repairs (Part	service call: repair rear pack	572.40	
		11-200 - A/R - HST Receivable	HST Tax Code	126.45	
		99-996 - HST Paid	HST Tax Code	146.25 NL	1,271.25
9522	07-02-2025	Cedar Signs			
INV/2025/2316		MT-FP - Safety Signs/Guard Ra	A-frame sign stands x2	272.59	
		11-200 - A/R - HST Receivable	HST Tax Code	30.11	
		99-996 - HST Paid	HST Tax Code	34.82 NL	302.70
9523	07-02-2025	CGIS Centre			
45839		16-124-17 - Admin - GIS	SLIMS contract 3rdQ	2,651.21	
		11-200 - A/R - HST Receivable	HST Tax Code	292.84	
		99-996 - HST Paid	HST Tax Code	338.70 NL	2,944.05
9524	07-02-2025	Environmental 360 Solutions Ltd.			
205930		16-724-05 - Recreation - Summ	Portable Toilet Rental x2 St	305.28	
		11-200 - A/R - HST Receivable	HST Tax Code	33.72	
		99-996 - HST Paid	HST Tax Code	39.00 NL	339.00
9525	07-02-2025	Fastenal			
ONHUN199692		EQ-07P - Grader Repairs (Part	parts	17.84	
		11-200 - A/R - HST Receivable	HST Tax Code	1.97	
		99-996 - HST Paid	HST Tax Code	2.28 NL	19.81
9526	07-02-2025	Fire-Alert			
10578		16-734-11 - Community Centre	repair to exhaust hood	1,745.19	
		11-200 - A/R - HST Receivable	HST Tax Code	192.77	
		99-996 - HST Paid	HST Tax Code	222.96 NL	1,937.96
9527	07-02-2025	Huntsville Fuels			
634569		EQ-00F - Roads - Fuel	Ultra low sulphur diesel Q7(847.19	
		11-200 - A/R - HST Receivable	HST Tax Code	93.58	
		99-996 - HST Paid	HST Tax Code	108.23 NL	940.77
9528	07-02-2025	1000405530 Ontario Inc			
1036		16-214-22 - Fire - Vehicle Fuel,	Fuel & Supplies	199.33	
		EQ-00F - Roads - Fuel	Fuel & Supplies	453.47	

Township of McMurrich-Monteith
List of Accounts for Approval
Batch: 2025-00063 to 2025-00074

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name	GL Account	GL Transaction Description	Detail Amount	Payment Amount
			16-458-17 - Landfill - Misc. Supp	Fuel & Supplies	7.98	
			16-735-10 - Parks - Materials	Fuel & Supplies	249.06	
			11-200 - A/R - HST Receivable	HST Tax Code	99.61	
			99-996 - HST Paid	HST Tax Code	115.21 NL	1,009.45
9529	07-02-2025	Muskoka Auto Parts				
585712/1			MT-GA - Garage And Shop Sup	threadlocker	18.19	
			11-200 - A/R - HST Receivable	HST Tax Code	2.01	
			99-996 - HST Paid	HST Tax Code	2.32 NL	20.20
9530	07-02-2025	McMurrich/Monteith Township				
June Petty Cash			16-124-09 - Admin - Donations/	Lunch	20.00	
			16-124-13 - Admin - Postage	Post -stamps	7.97	
			11-200 - A/R - HST Receivable	HST Tax Code	0.88	
			99-996 - HST Paid	HST Tax Code	1.02 NL	28.85
9531	07-02-2025	Moore Propane Ltd				
1436777			16-734-31 - Community Centre	tank rental renewal	61.06	
			11-200 - A/R - HST Receivable	HST Tax Code	6.74	
			99-996 - HST Paid	HST Tax Code	7.80 NL	67.80
9532	07-02-2025	Near North Business Machines				
63209			16-124-15 - Admin - Copier fees	Copier Meter: BLK 5632; CI	210.04	
			11-200 - A/R - HST Receivable	HST Tax Code	23.20	
			99-996 - HST Paid	HST Tax Code	26.83 NL	233.24
9533	07-02-2025	Pollard Distribution Inc.				
11276			MT-D3P - Dust Layer - Material	dust control Q29,519L	11,639.95	
			11-200 - A/R - HST Receivable	HST Tax Code	1,285.68	
			99-996 - HST Paid	HST Tax Code	1,487.02 NL	12,925.63
9534	07-02-2025	G. F. Preston Sales				
IN07120			EQ-10P - Excavator - Repairs (F	o-ring	17.09	
			11-200 - A/R - HST Receivable	HST Tax Code	1.88	
			99-996 - HST Paid	HST Tax Code	2.18 NL	18.97
9535	07-02-2025	Purolator Inc.				
590169867			16-124-13 - Admin - Postage	puro to Russell Christie	8.04	
			11-200 - A/R - HST Receivable	HST Tax Code	0.89	
			99-996 - HST Paid	HST Tax Code	1.03 NL	8.93
9536	07-02-2025	Receiver General For Canada				
June remit			12-520 - Income Tax Liability	Payroll source deductions	16,159.33	16,159.33
9537	07-02-2025	Private Information				
Fire Exp			16-214-20 - Fire - Office Expens	plumbing fixture	28.27	
			11-200 - A/R - HST Receivable	HST Tax Code	3.12	
			99-996 - HST Paid	HST Tax Code	3.61 NL	31.39
9538	07-02-2025	Ryerson Township				
2025-050			16-212-01 - Fire Chief - Expens	Fire Chief Exp-May hours, r	6,994.89	6,994.89
2025-049			16-315-02 - Bartlett Lake Culver	Bartlett Lk Culvert	1,030.32	
			11-200 - A/R - HST Receivable	HST Tax Code	113.80	
			99-996 - HST Paid	HST Tax Code	131.62 NL	1,144.12
				Payment Total:		8,139.01
9539	07-02-2025	SignCraft Canada Inc.				
3187			MT-FP - Safety Signs/Guard Ra	grader at work signs x2	574.95	

Township of McMurrich-Monteith
List of Accounts for Approval
Batch: 2025-00063 to 2025-00074

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		11-200 - A/R - HST Receivable	HST Tax Code	63.50	
		99-996 - HST Paid	HST Tax Code	73.45 NL	638.45
9540	07-02-2025	Jean (John) Theriault			
JunConExp		16-121-02 - Consulting Fees	Mileage- June- 696KM	338.45	
		11-200 - A/R - HST Receivable	HST Tax Code	37.39	
		99-996 - HST Paid	HST Tax Code	43.24 NL	375.84
JunConsult		16-121-02 - Consulting Fees	June Consulting Fees	4,650.00	4,650.00
			Payment Total:		5,025.84
9541	07-02-2025	Trans Canada Safety			
67240		16-221-01 - Purchase of safety e	Cancer Prevention- PPE	453.74	
		16-214-19 - Fire - Tools, Alarms	Forestry Tools	438.87	
		11-200 - A/R - HST Receivable	HST Tax Code	98.59	
		99-996 - HST Paid	HST Tax Code	114.03 NL	991.20
9542	07-07-2025	TD Canada Trust			
JulyTD		16-124-16 - Admin - Misc Suppli	Adobe	26.45	
		16-458-17 - Landfill - Misc. Supp	Parking Curb landfill	1,643.95	
		16-124-16 - Admin - Misc Suppli	Advertising for PWS	763.60	
		16-734-11 - Community Centre -	AED cartridges & batteries	436.82	
		16-458-17 - Landfill - Misc. Supp	laptop	356.15	
		16-458-17 - Landfill - Misc. Supp	laptop mouse	16.73	
		16-214-20 - Fire - Office Expens	adobe	26.45	
		16-124-16 - Admin - Misc Suppli	greenbook	127.20	
		16-724-05 - Recreation - Summ	signage for summerfest	346.76	
		MT-GA - Garage And Shop Sup	signage for summerfest	30.50	
		16-735-10 - Parks - Materials	basketball nets	28.64	
		16-734-16 - Community Centre -	pickleball	175.40	
		16-734-16 - Community Centre -	pickleball	61.05	
		16-123-04 - Purchase of furnitur	lunchroom table	202.49	
		16-124-16 - Admin - Misc Suppli	white board	43.66	
		16-124-16 - Admin - Misc Suppli	table cloths	51.43	
		16-124-16 - Admin - Misc Suppli	toilet paper	109.12	
		16-124-16 - Admin - Misc Suppli	brochure hoder	24.41	
		16-724-05 - Recreation - Summ	wristbands summerfest	150.97	
		16-734-16 - Community Centre -	pickleball	80.34	
		16-734-16 - Community Centre -	pickleball nets	305.27	
		16-735-10 - Parks - Materials	ball hockey	62.07	
		16-124-16 - Admin - Misc Suppli	brochure holder	22.88	
		11-200 - A/R - HST Receivable	HST Tax Code	519.53	
		99-996 - HST Paid	HST Tax Code	600.92 NL	5,611.87
9543	07-15-2025	6S Graphics			
1356		16-724-20 - Recreation - Signag	Stickers & printing	39.18	
		16-124-16 - Admin - Misc Suppli	printing tablecloths	71.23	
		11-200 - A/R - HST Receivable	HST Tax Code	12.20	
		99-996 - HST Paid	HST Tax Code	14.11 NL	122.61
9544	07-15-2025	A.J. Stone Company Ltd.			
0000191261		16-214-19 - Fire - Tools, Alarms	foam	1,679.04	
		11-200 - A/R - HST Receivable	HST Tax Code	185.46	
		99-996 - HST Paid	HST Tax Code	214.50 NL	1,864.50
9545	07-15-2025	private information			

Township of McMurrich-Monteith
List of Accounts for Approval
Batch: 2025-00063 to 2025-00074

COMPUTER CHEQUE

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #	GL Account				
2024-16	12-710 - Temporary Liabilities		entrance permit deposit retu	300.00	300.00
9546	07-15-2025	Town Of Parry Sound			
2025-07	16-520 - Ambulance		Land Ambulance Levy	7,454.00	7,454.00
9547	07-15-2025	Armour Township			
ARM 25-104	16-244 - Building - Contracted C		CBO hours & Expenses Jur	5,157.40	
	11-200 - A/R - HST Receivable		HST Tax Code	569.65	
	99-996 - HST Paid		HST Tax Code	658.86 NL	5,727.05
ARM 25-96	16-244 - Building - Contracted C		CBO hours & expense May	5,744.66	
	11-200 - A/R - HST Receivable		HST Tax Code	634.52	
	99-996 - HST Paid		HST Tax Code	733.89 NL	6,379.18
			Payment Total:		12,106.23
9548	07-15-2025	private information			
38237813	16-724-05 - Recreation - Summ		Reimbursement for trophies	393.90	393.90
9549	07-15-2025	Bell Mobility			
BellF	16-458-17 - Landfill - Misc. Supp		LF Internet stick	48.84	
	11-200 - A/R - HST Receivable		HST Tax Code	5.40	
	99-996 - HST Paid		HST Tax Code	6.24 NL	54.24
9550	07-15-2025	Cedar Signs			
INV/2025/2650	MT-FP - Safety Signs/Guard Ra		curve signs	455.98	
	11-200 - A/R - HST Receivable		HST Tax Code	50.36	
	99-996 - HST Paid		HST Tax Code	58.25 NL	506.34
9551	07-15-2025	Chris Burns & Son Trucking Limited			
S-25-31	EQ-02P - Truck # 2 - Repairs (P		Fixed brake air switch	190.80	
	11-200 - A/R - HST Receivable		HST Tax Code	21.08	
	99-996 - HST Paid		HST Tax Code	24.38 NL	211.88
S-25-27	EQ-01P - Truck # 1 - Repairs (F		safety & repair red light	926.17	
	11-200 - A/R - HST Receivable		HST Tax Code	102.30	
	99-996 - HST Paid		HST Tax Code	118.32 NL	1,028.47
Shop-25-24	EQ-04P - Truck # 4 Repairs (P		safety inspection	1,727.33	
	11-200 - A/R - HST Receivable		HST Tax Code	190.79	
	99-996 - HST Paid		HST Tax Code	220.67 NL	1,918.12
			Payment Total:		3,158.47
9552	07-15-2025	private information			
Wedding	12-710 - Temporary Liabilities		cleaning deposit return	150.00	150.00
9553	07-15-2025	Currie Truck Center			
0592680P	EQ-10P - Excavator - Repairs (F		HYdraulic Fluid & 15W40	431.30	
	EQ-12P - Truck #12 - Repairs (F		HYdraulic Fluid & 15W40	431.30	
	EQ-02P - Truck # 2 - Repairs (P		HYdraulic Fluid & 15W40	431.30	
	EQ-04P - Truck # 4 Repairs (P		HYdraulic Fluid & 15W40	431.30	
	EQ-07P - Grader Repairs (Part		HYdraulic Fluid & 15W40	431.29	
	11-200 - A/R - HST Receivable		HST Tax Code	238.19	
	99-996 - HST Paid		HST Tax Code	275.49 NL	2,394.68
9554	07-15-2025	D.M. Wills Associates			
28909	16-315-03 - Little Falls Bridge r		Little Falls Bridge Rehab	3,826.18	
	11-200 - A/R - HST Receivable		HST Tax Code	422.62	
	99-996 - HST Paid		HST Tax Code	488.80 NL	4,248.80
28910	16-315-04 - Axe Lake Bridge - R		Axe Lk Bridge design & spe	7,604.54	
	11-200 - A/R - HST Receivable		HST Tax Code	839.95	

Township of McMurrich-Monteith
List of Accounts for Approval
Batch: 2025-00063 to 2025-00074

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		99-996 - HST Paid	HST Tax Code	971.49 NL	8,444.49
				Payment Total:	12,693.29
9555	07-15-2025	private information			
250029-056		15-310-01 - Planning Application	site plan control return	800.00	
		12-710 - Temporary Liabilities	site plan control return	1,500.00	2,300.00
9556	07-15-2025	Environmental 360 Solutions Ltd			
215147		16-735-10 - Parks - Materials	Monthly Rent- Portable Toile	244.58	
		11-200 - A/R - HST Receivable	HST Tax Code	27.02	
		99-996 - HST Paid	HST Tax Code	31.25 NL	271.60
9557	07-15-2025	Private Payroll Information			
2025-07		12-710 - Temporary Liabilities	Remittance	605.00	605.00
9558	07-15-2025	GemTec			
100589063-1		16-315-04 - Axe Lake Bridge - R	Geotech Inv- Axe Lake Brid	7,632.01	
		11-200 - A/R - HST Receivable	HST Tax Code	842.99	
		99-996 - HST Paid	HST Tax Code	975.00 NL	8,475.00
100589063-2		16-315-04 - Axe Lake Bridge - R	Engin & Report - Axe Lake	3,765.13	
		11-200 - A/R - HST Receivable	HST Tax Code	415.87	
		99-996 - HST Paid	HST Tax Code	481.00 NL	4,181.00
				Payment Total:	12,656.00
9559	07-15-2025	Gilroy's Tire			
10766		EQ-10P - Excavator - Repairs (F	1 flat repair	77.34	
		11-200 - A/R - HST Receivable	HST Tax Code	8.54	
		99-996 - HST Paid	HST Tax Code	9.88 NL	85.88
10688		EQ-11P - Truck #11 - Repairs (F	flat repair	41.47	
		11-200 - A/R - HST Receivable	HST Tax Code	4.58	
		99-996 - HST Paid	HST Tax Code	5.30 NL	46.05
				Payment Total:	131.93
9560	07-15-2025	Northbay Parrysound Healthunit			
2025-07		16-518 - Public Health Unit	Health Unit Levy	2,297.67	2,297.67
9561	07-15-2025	Hydro One Networks Inc.			
JuneHydro		16-380 - Street Lighting	streetlight expense Hydro	172.43	
		PR-B1M - Hydro Garage	Roads Hydro	245.91	
		16-214-32 - Fire - Hydro - Statio	Fire Hydro	275.30	
		16-734-13 - Community Centre	Community Centre Hydro	392.44	
		16-124-23 - Admin - Hydro	corner lot Hydro	16.84	
		16-458-13 - Landfill - Hydro	Landfill Hydro	74.37	
		16-124-23 - Admin - Hydro	Admin Hydro	206.02	
		11-200 - A/R - HST Receivable	hst rebate	175.28	
		16-124-23 - Admin - Hydro	set up admin fee	38.67	
		11-200 - A/R - HST Receivable	HST Tax Code	4.25	
		99-996 - HST Paid	HST Tax Code	4.92 NL	1,601.51
9562	07-15-2025	Spencer Koopal			
Burs1		12-710 - Temporary Liabilities	Dr. Richardson Bursary	200.00	200.00
9563	07-15-2025	MAP Sundridge			
936275/3		EQ-03P - Truck # 3 Repairs (Pe	rectangular multi mount	188.26	
		11-200 - A/R - HST Receivable	HST Tax Code	20.79	
		99-996 - HST Paid	HST Tax Code	24.05 NL	209.05
963145/3		EQ-03P - Truck # 3 Repairs (Pe	lube, oil filter & syn oil	61.89	
		11-200 - A/R - HST Receivable	HST Tax Code	6.84	

Township of McMurrich-Monteith
List of Accounts for Approval
Batch: 2025-00063 to 2025-00074

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
935310/3		99-996 - HST Paid	HST Tax Code	7.91 NL	68.73
		16-735-10 - Parks - Materials	mower blade	122.48	
		11-200 - A/R - HST Receivable	HST Tax Code	13.53	
		99-996 - HST Paid	HST Tax Code	15.65 NL	136.01
		Payment Total:			413.79
9564	07-15-2025	Minister Of Finance			
3809072512471		16-220 - Policing	April Police Services	18,898.00	18,898.00
9565	07-15-2025	Moore Propane Ltd			
159017631		16-734-31 - Community Centre	liquid propane Q261.60	168.50	
		11-200 - A/R - HST Receivable	HST Tax Code	18.61	
		99-996 - HST Paid	HST Tax Code	21.53 NL	187.11
9566	07-15-2025	Mpac			
1800038391		16-128 - Property Assessment	2nd Quarterly- Prop assess	10,750.31	10,750.31
9567	07-15-2025	Near North Industrial Solution			
101176		EQ-07P - Grader Repairs (Part	hose & swivels	34.57	
		11-200 - A/R - HST Receivable	HST Tax Code	3.81	
		99-996 - HST Paid	HST Tax Code	4.41 NL	38.38
9568	07-15-2025	Tyler Nelson			
Burs2		12-710 - Temporary Liabilities	Dr Richardson Bursary	50.00	50.00
9569	07-15-2025	Near North Business Machines			
63466		16-124-22 - Admin - Telephone	Admin Telephone	260.07	
		16-458-19 - Landfill - Telephone	Landfill Telephone	52.01	
		16-214-33 - Fire - Telephone	Fire Telephone	104.01	
		PR-R2W - Telephone	Rds Telephone	52.01	
		11-200 - A/R - HST Receivable	HST Tax Code	51.70	
		99-996 - HST Paid	HST Tax Code	59.80 NL	519.80
9570	07-15-2025	Omers			
JunOmers		12-540 - OMERS Liability	June Employee Pension	9,302.74	9,302.74
9571	07-15-2025	Parslow Heritage Consultancy Inc			
1023		16-315-04 - Axe Lake Bridge - R	Cultural Heritage Eval- Axe	6,207.37	
		11-200 - A/R - HST Receivable	HST Tax Code	685.63	
		99-996 - HST Paid	HST Tax Code	793.00 NL	6,893.00
9572	07-15-2025	Playscape Inspection			
D3420		16-735-10 - Parks - Materials	Playground Inspections x2	1,414.47	
		11-200 - A/R - HST Receivable	HST Tax Code	156.23	
		99-996 - HST Paid	HST Tax Code	180.70 NL	1,570.70
9573	07-15-2025	Pollard Distribution Inc.			
11442		MT-D3P - Dust Layer - Material	Dust controlQ 30,052L	11,850.13	
		11-200 - A/R - HST Receivable	HST Tax Code	1,308.89	
		99-996 - HST Paid	HST Tax Code	1,513.87 NL	13,159.02
9574	07-15-2025	Russell Christie LLP			
MarLtr		16-124-36 - Admin - Legal	draft emails & letter	114.48	
		11-200 - A/R - HST Receivable	HST Tax Code	12.65	
		99-996 - HST Paid	HST Tax Code	14.63 NL	127.13
9575	07-15-2025	Ryerson Township			
2025-051		16-311-03 - Consulting Fees	Rds Superintendent hours &	2,161.50	2,161.50

Township of McMurrich-Monteith
List of Accounts for Approval
Batch: 2025-00063 to 2025-00074

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
9576 70528391	07-15-2025	Staples Professional 16-124-16 - Admin - Misc Suppli	paper, post it, pens, folders	142.35	
		11-200 - A/R - HST Receivable	HST Tax Code	15.72	
		99-996 - HST Paid	HST Tax Code	18.18 NL	158.07
9577 0645192025071	07-15-2025	Telizon Inc. 16-124-22 - Admin - Telephone	long distance telephone	7.46	
		11-200 - A/R - HST Receivable	HST Tax Code	0.82	
		99-996 - HST Paid	HST Tax Code	0.95 NL	8.28
9578 7113-00003545	07-15-2025	Waste Connections of Canada In 16-458-12 - Landfill - Recycled M	RO dump & return x5	3,458.17	
		11-200 - A/R - HST Receivable	HST Tax Code	381.97	
		99-996 - HST Paid	HST Tax Code	441.79 NL	3,840.14
9579 Summerfest202	07-22-2025	Private Information 16-724-05 - Recreation - Summ	music entertainment & p/c v	800.00	
		16-724-16 - Recreation - Misc E	creat floats x2	200.00	1,000.00
9580 SummFest2025	07-22-2025	private information 16-724-05 - Recreation - Summ	catering for summerfest	2,000.00	2,000.00
9581 05510355S	07-22-2025	Currie Truck Center 16-214-23 - Fire - Vehicle Repai	Pumper tank tow service ca	943.83	
		11-200 - A/R - HST Receivable	HST Tax Code	104.25	
		99-996 - HST Paid	HST Tax Code	120.58 NL	1,048.08
9582 93319	07-22-2025	Gin-Cor Industries EQ-02P - Truck # 2 - Repairs (P	mobile service request - sar	419.76	
		11-200 - A/R - HST Receivable	HST Tax Code	46.37	
		99-996 - HST Paid	HST Tax Code	53.63 NL	466.13
9583 477065	07-22-2025	Jim Jenkins 12-710 - Temporary Liabilities	zoning bylaw amendment d	613.54	613.54
9584 L029	07-22-2025	Long & McQuade 16-724-05 - Recreation - Summ	audio equipment rental	258.87	
		11-200 - A/R - HST Receivable	HST Tax Code	28.24	
		99-996 - HST Paid	HST Tax Code	32.66 NL	287.11
9585 summerfest202	07-22-2025	Tiffany Renie 16-724-05 - Recreation - Summ	photography/videography st	500.00	500.00
9586 2025-02	07-22-2025	<i>private information</i> 12-710 - Temporary Liabilities	entrance permit deposit ret	300.00	300.00
9587 2025-058	07-22-2025	Ryerson Township 16-315-02 - Bartlett Lake Culver	Bartlett Lake culvert- engine	688.15	
		11-200 - A/R - HST Receivable	HST Tax Code	76.01	
		99-996 - HST Paid	HST Tax Code	87.91 NL	764.16
9588 JulyTdV	07-22-2025	TD Canada Trust 16-724-05 - Recreation - Summ	t-shirts - summerfest	819.50	
		16-724-05 - Recreation - Summ	signage- summerfest	47.92	
		16-724-05 - Recreation - Summ	merchandise summerfest	43.07	
		16-724-05 - Recreation - Summ	merchandise summerfest	43.07	
		16-724-20 - Recreation - Signag	Signage summerfest	46.36	
		16-724-05 - Recreation - Summ	stickers- summerfest	78.65	

Township of McMurrich-Monteith
List of Accounts for Approval
Batch: 2025-00063 to 2025-00074

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name	GL Account	GL Transaction Description	Detail Amount	Payment Amount
			16-724-05 - Recreation - Summ	outdoor tent- summerfest	793.67	
			16-244-02 - Building - Training	building code books	231.69	
			16-123-03 - Municipal Office Exj	door lock	10.28	
			16-724-11 - Recreation - Baseb	lacrosse balls x12	58.69	
			16-724-05 - Recreation - Summ	merchandise - summerfest	43.07	
			16-724-05 - Recreation - Summ	merchandise - summerfest	19.12	
			16-724-05 - Recreation - Summ	CASHIER belt- summerfest	21.97	
			16-724-11 - Recreation - Baseb	lacrosse sticks x10	610.46	
			16-244-02 - Building - Training	amcto course- Primer on PI	468.10	
			16-123-04 - Purchase of furnitur	p/c bookshelves	90.56	
			16-123-04 - Purchase of furnitur	bookshelves	162.81	
			16-123-04 - Purchase of furnitur	bookshelves	101.75	
			16-124-16 - Admin - Misc Suppli	bylaw paper, bylaw minute c	398.01	
			16-124-16 - Admin - Misc Suppli	adobe	26.45	
			11-200 - A/R - HST Receivable	HST Tax Code	427.80	
			99-996 - HST Paid	HST Tax Code	494.81 NL	4,543.00
9589	07-22-2025	TJB Construction				
1076			16-458-17 - Landfill - Misc. Supp	40 yard disposal bin 3.1Ton	1,108.17	
			11-200 - A/R - HST Receivable	HST Tax Code	122.40	
			99-996 - HST Paid	HST Tax Code	141.57 NL	1,230.57
1086			16-458-17 - Landfill - Misc. Supp	40 yard bin dispoal 4.21 Ton	1,322.78	
			11-200 - A/R - HST Receivable	HST Tax Code	146.11	
			99-996 - HST Paid	HST Tax Code	168.99 NL	1,468.89
1095			16-458-17 - Landfill - Misc. Supp	40 yard bin disposal 3.94 Ton	1,117.94	
			11-200 - A/R - HST Receivable	HST Tax Code	123.48	
			99-996 - HST Paid	HST Tax Code	142.82 NL	1,241.42
1098			16-458-17 - Landfill - Misc. Supp	40 yard bin disposal 3.79 Ton	1,088.94	
			11-200 - A/R - HST Receivable	HST Tax Code	120.27	
			99-996 - HST Paid	HST Tax Code	139.11 NL	1,209.21
				Payment Total:		5,150.09
9590	07-25-2025	VOID - Cheque Printing				
9591	07-25-2025	1000405530 Ontario Inc				
2025Beer/Cooler			16-724-05 - Recreation - Summ	SummerFest - Beer/Cooler	1,684.34	1,684.34
9592	07-30-2025	Private Information				
Summerfest			16-724-05 - Recreation - Summ	ice - cubes and blocks	82.80	
			16-724-16 - Recreation - Misc E	Km for pickup/drop off audic	181.44	264.24
9593	07-30-2025	Bell Canada				
BellLandJul			16-458-19 - Landfill - Telephone	landfill phone	53.56	
			11-200 - A/R - HST Receivable	HST Tax Code	5.91	
			99-996 - HST Paid	HST Tax Code	6.84 NL	59.47
9594	07-30-2025	Bell Mobility				
BellPhJul			16-458-17 - Landfill - Misc. Supp	landfill stick	14.55	
			16-124-22 - Admin - Telephone	clerk cell	19.39	
			PR-R2W - Telephone	PWS cell	20.08	
			11-200 - A/R - HST Receivable	HST Tax Code	5.95	
			99-996 - HST Paid	HST Tax Code	6.88 NL	59.97
9595	07-30-2025	REV - Cedar Signs				

Township of McMurrich-Monteith
List of Accounts for Approval
Batch: 2025-00063 to 2025-00074

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
9596	07-30-2025	Kidd's Home Hardware			
2967770		16-124-16 - Admin - Misc Suppli	stud finder, clamps, hose, b	110.88	
		11-200 - A/R - HST Receivable	HST Tax Code	12.24	
		99-996 - HST Paid	HST Tax Code	14.16 NL	123.12
9597	07-30-2025	Planscape			
477169		12-710 - Temporary Liabilities	North Axe: corresp, review,	935.64	935.64
477170		12-710 - Temporary Liabilities	Axe Lk - lot 1; review site pl	1,280.44	1,280.44
477162		16-815 - Planning/Zoning	Jefferson- review maps, rep	570.50	
		11-200 - A/R - HST Receivable	HST Tax Code	63.01	
		99-996 - HST Paid	HST Tax Code	72.88 NL	633.51
477164		16-815 - Planning/Zoning	Hunt- rewwiew maps, report	643.62	
		11-200 - A/R - HST Receivable	HST Tax Code	71.10	
		99-996 - HST Paid	HST Tax Code	82.23 NL	714.72
477163		16-244-01 - Building - Charge fr	Gen: CGIS com report corre	87.77	
		11-200 - A/R - HST Receivable	HST Tax Code	9.69	
		99-996 - HST Paid	HST Tax Code	11.21 NL	97.46
477166		16-815 - Planning/Zoning	Ryan: review plan & app; cc	327.67	
		11-200 - A/R - HST Receivable	HST Tax Code	36.19	
		99-996 - HST Paid	HST Tax Code	41.86 NL	363.86
477167		12-710 - Temporary Liabilities	Axe Lk-f/u cert of com, corre	571.78	571.78
477168		12-710 - Temporary Liabilities	Horn Lk, corresp regard sta	675.74	675.74
			Payment Total:		5,273.15
9598	07-30-2025	G. F. Preston Sales			
IN7120		EQ-10P - Excavator - Repairs (F	hyd Q2 & o-ring	17.09	
		11-200 - A/R - HST Receivable	HST Tax Code	1.88	
		99-996 - HST Paid	HST Tax Code	2.18 NL	18.97
9599	07-30-2025	Royal Canadian Legion Ontario			
ONCL25B30088		16-124-09 - Admin - Donations/	military service book	355.71	
		11-200 - A/R - HST Receivable	HST Tax Code	39.29	
		99-996 - HST Paid	HST Tax Code	45.44 NL	395.00
9600	07-30-2025	TJB Construction			
1105		16-458-17 - Landfill - Misc. Supp	40 yard disposal bin haluag	1,185.51	
		11-200 - A/R - HST Receivable	HST Tax Code	130.94	
		99-996 - HST Paid	HST Tax Code	151.45 NL	1,316.45

Fire Dept. Honourarium– July 2025 \$20,390.23

Council Remuneration – July 2025 \$4,787.53

Payroll – July 2025 \$43,776.43

TOTAL AP: \$283,013.17

Aug 5
10.1

THE CORPORATION OF THE TOWNSHIP OF MCMURRICH/MONTEITH

BY-LAW 34 - 2025

Being a By-Law to confirm the proceedings of Council
Meetings: July 15, 2025

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 24, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Township of McMurrich/Monteith deems it desirable to confirm the proceedings of Council at its meeting hereinafter set out.

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF MCMURRICH/MONTEITH HEREBY ENACTS AS FOLLOWS:

1. Ratification and Confirmation

That the action of this Council of the Township of McMurrich/Monteith at its meetings set out below with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

That the Mayor of the Council of the Township of McMurrich/Monteith and the proper officers of the Township of McMurrich/Monteith are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and except where otherwise provided, the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Township to such documents.

Read a first, second and third time, signed and the Seal of the Corporation affixed thereto and finally passed this

Mayor
Glynn Robinson

Clerk-Treasurer
Cheryl Marshall

The Corporation of the Township of McMurrich/Monteith

By-Law No. 35- 2025

Being a by-law to authorize voting by mail for the 2026 Municipal Election

WHEREAS the Municipal Election Act, 1996, as amended, provides that a Municipal Council may pass a By-Law authorizing an alternative voting method;

AND WHEREAS the Council of the Corporation of the Township of McMurrich/Monteith deems it appropriate and in the public interest to conduct the 2026 Municipal Election using a vote by mail method;

THEREFORE the Council of the Corporation of the Township of McMurrich/Monteith **ENACTS** as follows:

1. The alternative voting method of "Vote by Mail" is hereby authorized for the Municipal Election to be held in 2026.
2. A Vote by Mail Kit will be provided to every person who qualifies to be an elector. The Kit will either be mailed or directly provided to each qualified elector.
3. A Ballot Return Station shall be established at the Municipal Office, 31 William St., Sprucedale, on the dates and times to be designated in the procedures and rules for the vote by mail municipal election.
4. Ballot Return Station means a voting place under the supervision of a Deputy Returning Officer where electors, who prefer to deliver or have delivered their completed ballots, may deposit their ballots directly into the care of the Municipal Clerk rather than forwarding their ballots by mail.
5. Every elector has the responsibility of completing the ballots in accordance with the Municipal Elections Act, 1996, and the procedures authorized by this By-law and returning the completed ballots to the Municipal Clerk by mail or by deposit at a Ballot Return Station on or before 8:00p.m. on Voting Day.
6. No proxy voting provisions or advance voting provisions other than Ballot Return Stations are applicable at Municipal Elections conducted in accordance with this by-law.
7. The Municipal Clerk shall prepare procedures and rules for the vote by mail municipal election and provide these procedures and rules to each candidate on the day they file their candidacy.
8. Any person, corporation or trade union guilty of corrupt practices or contravening the provisions of the Municipal Elections Act, 1996 or the procedures and rules as established in paragraph 7 of this by-law may be prosecuted pursuant to the provisions of the Municipal Elections Act, 1996.
9. The Municipal Clerk is herewith authorized to sign the necessary agreements to provide Vote By Mail services.
10. The Clerk of the Township of McMurrich/Monteith is hereby authorized to make any minor modifications or corrections of an administrative, grammatic, semantic or descriptive nature or kind to the by-law and schedule(s) as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.
11. By-law 38-2021 is hereby repealed and this By-law shall take effect on the date of final passing thereof.

Read a first, second and third time, signed and the Seal of the Corporation affixed thereto and finally passed this 5th day of August, 2025.

Mayor

Clerk

Aug 5
10.2



Aug 5
12.1

WELCOME TO JOEL PENNANT, OUR NEW ADMINISTRATOR

OUR NEW 22 PRIVATE ROOM ADDITION TO BELVEDERE HEIGHTS (18 July 2025 update)

First, we welcome our new administrator, Joel Pennant. Joel began his career managing retirement homes and then moved to the administrator role at several long-term care homes before joining us at Belvedere. We are looking forward to working with Joel and the new perspective that he brings.

We are very thankful to Kami Johnson for her leadership and dedication to our home over the past five years. She decided to end her secondment with us once we moved away from the management services agreement with the West Parry Sound Health Centre. We wish her all the best in her new role at WPSHC.

Second, we want to provide our municipal owners with an update on our new build. The addition of these 22 rooms is a combination of renovating about 12,300 sq. feet on the first and basement levels and a new 6,500 sq. foot addition on the main floor overlooking beautiful Georgian Bay.

Final approval of the maximum ministry funding (\$2.4 million one-time) was received on March 31, 2025. The fixed price (stipulated sum) contract was signed as of April 16, 2025 for \$11.86 million. This amount includes a \$1.3 million cash allowance for nurse call upgrade, signage, inspections and potential change orders.

The actual construction with shovels in the ground began on April 26, 2025. Fencing has been erected and the new parking area is underway that will initially be used as the staging area for the new construction. Excavation and framing for the foundation of the 12 new bed addition is ready for concrete. The life lease entrance is currently the temporary main entrance to Belvedere for several weeks. We appreciate the support of our life lease neighbours and their contribution to our new build.

The renovation of the basement level has also begun, which will accommodate the move of administration, chapel, activity space and meeting rooms from the ground floor to the basement level for completion by fall 2025. This is critical to enable sufficient time for the new construction to be weather tight by November 2025. The renovation of the vacant first floor space will add 10 rooms adjacent to the new construction (that is adding the other 12 rooms), all of which is to be completed by December 2026.

We thank the three municipal owners that offered to finance the Infrastructure Ontario (IO) construction loan over the next eighteen months - Carling, McDougall and Seguin.

Since 2026 is a municipal election year, the eight municipal owners will be requested in early 2026 to begin the Infrastructure Ontario (IO) process to enter into a 25-year IO loan agreement on behalf of Belvedere (that will likely be finalized after the election). All payments to IO by the owners will be funded from the annual Belvedere operating budget.

We will provide ongoing construction updates as our new build takes shape over the coming months. This is an exciting time for Belvedere, and many of our residents are thrilled to keep a watchful eye on the progress of our project. Thanks again for your ongoing support.

Board Chair, Belvedere Heights Board of Management

MINUTES of Thursday, July 10, 2025 at 0900-1000hrs

"R" = Regrets; "✓" = Confirmed Attendance

Scott Aitchison, MP		Graydon Smith, MPP	✓	Jeff Lehman, District Chair	✓	Rick Maloney, Mayor – BB	
Nancy Atcock, Mayor – Huntsville		Peter Kelley, Mayor – Mus. Lakes	✓	Terry Glover, Mayor – Lake of Bays		Heidi Lorenz – Gravenhurst	✓
Peter Koestler, Mayor – Georg. Bay	✓	Chris Hope, Mayor – Burk's Falls		Rod Ward, Mayor – Armour	✓	Tim Bryson, Mayor – Strong	
Sam Dunnnett, Mayor – Magnetawan		Jim Coleman, Mayor – South River		Norm Hofstetter, Mayor – Perry		Cheryl Philip, Mayor – Kearney	
Liz Daniels, Mayor – Algonquin Highlands		Vicky Roeder-Martin, Councillor – McMurrich/Monteith		Justine Leveque, Mayor – Sundridge		Delynne Patterson, Councillor – Ryerson	
Bryan McCabe, Mayor – Joly		Dan Armour, Deputy Mayor – HV		Brenda Rhodes, Deputy Mayor – BB	✓		

Note: All Muskoka and East Parry Sound CAOs and Clerks invited; record captures those who attended only

MUSKOKA ALMAGUIN ONTARIO HEALTH TEAM PARTICIPANTS:		
Keith Cross, MAOHT Alliance Council Co-Chair	✓	Jodi Phillips, MAOHT Alliance Council Co-Chair

Keith Cross, MAOHT Alliance Council Co-Chair	✓	Jodi Phillips, MAOHT Alliance Council Co-Chair	
FOUNDATION PARTICIPANTS:			
Leah Walker, SMMH Foundation	✓	Katherine Craine – HDMM Foundation	✓

Leah Walker, SMMH Foundation	✓	Katherine Craine – HIDMH Foundation	✓
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Dave Uffemmann, Board Chair	✓	Carla Clarkson-Ladd, Board Vice Chair	✓	Cheryl Harrison, President & CEO	✓	Dr. Khaled Abdel-Razek, Chief of Staff	R
Diane George, VP, Integrated Care, Patient Services, Quality & CNE	R	Alasdair Smith, VP, Corporate Services & Chief Financial Officer	✓	Mary Silverthorn, VP, People, Communications & Stakeholder Relations and Chief HR Officer	✓	Bobbie Clark, Director of Communications & Stakeholder Relations	✓
Allyson Snelling, Communications	✓	Savannah Madueno, Communications		Amy Carriere, Executive Assistant	✓		

Agenda Topic	Notes from Discussion	Follow Up Required
1. Welcome & Introductions – Dave Uffellmann	The Board Chair introduced himself, Vice Chair Carla Ladd and participants from MAHC.	

<p>2. 2025-2026 Board of Directors – Dave Uffelmann</p>	<p>An overview was given of the <u>Board Awards of Excellence</u> ceremony that was held separately from the Annual General Meeting (AGM). D. Uffelmann shared that all 21 nominees were celebrated along with the four winners. Despite initial concerns about time, the event was well received, highlighting the many outstanding contributions across the organization.</p> <p>During the AGM, five <u>new board members</u> were welcomed, each bringing diverse backgrounds and expertise:</p> <ul style="list-style-type: none"> • Beel Yakub: Senior banking and IT professional, owner of three local McDonalds franchises • Ruth Chalmers: Retired nurse and VP in both hospital and long-term care operations • Don Macintosh: Born and raised in Bracebridge, lawyer in Toronto who is transitioning to retirement • Michael Righetti: Paramedic working across multiple health systems • Dr. Rohit Gupta (ex officio): SMMH surgeon and VP of the Credentialed Staff Association. <p>Additionally, two community representatives remain as Committee Appointee Members:</p> <ul style="list-style-type: none"> • Alexandra Santos: A medical student with experience working with Indigenous communities and a passion for local care • Rob McPhee: Brings strong cybersecurity expertise <p>The organization also recognized five retiring directors, including Moreen Miller, who is succeeded by Carla as Chair of the Local Share Committee. Carla will soon engage members as MAHC awaits approval of its capital redevelopment Stage 1.3 Functional Program submission.</p> <p>Finally, financial pressures remain a key concern. Despite Ontario hospitals being the most efficient hospitals in the country, MAHC included, we face increasing demands due to an aging population. While support from government and stakeholders is vital, MAHC is also committed to further efficiency and innovation to navigate ongoing fiscal challenges.</p>	
<p>3. 2025-2030 Strategic Plan – Cheryl Harrison</p>	<p>C. Harrison stated that MAHC has completed a refresh of its <u>Strategic Plan</u> following a highly collaborative, year-long process. Insights were drawn from extensive engagement with community members and stakeholders, particularly during capital redevelopment discussions. This input shaped a forward-looking direction for MAHC.</p> <p>Key highlights include:</p> <ul style="list-style-type: none"> • New Mission: <i>"Together we provide outstanding integrated care to support people to live their healthiest lives."</i> This reflects a shift from a purely illness-focused model to one that emphasizes wellness and integration within the broader health system. • New Vision: <i>"Transforming Healthcare Together"</i> Inspired by the momentum of capital redevelopment, this vision emphasizes innovation and partnership over the next decade. • Strategic Pillars for the next five years: <ol style="list-style-type: none"> 1. Quality Care and Safety 2. Partnerships and Collaboration 3. Innovative Future 4. Our Team is Our Strength 	
<p>4. Operational Update – Cheryl Harrison</p>	<p>C. Harrison updated the group on the following operational items:</p> <p>MRI Opening MAHC officially opened its new MRI service this week, marking a major milestone in expanding local diagnostic capabilities. Appreciation was extended to all levels of political and community support that helped bring this state-of-the-art technology to the region.</p> <p>Emergency Department & Occupancy Trends Daily monitoring of emergency department activity has shown positive trends, with a decline in admissions in the Emergency Department, indicating improved patient flow to inpatient units. Occupancy rates trending slightly downward are now typically between 100% and 110%, which aligns with the 2025-26 budget assumptions. There is a focus on managing occupancy to avoid spending funds on unfunded beds.</p>	

	<p>ALC (Alternate Level of Care) Improvements</p> <p>Significant progress has been made in reducing ALC patients from about 25 per site last year to 25 total across both sites today. This reflects strong collaboration both internally and with community partners. It is a clear indicator of transformative care and better patient placement.</p> <p>Obstetrical Consolidation at SMMH</p> <p>MAHC continues ongoing discussions with government partners around the temporary consolidation. There will be further communication in the near future to update the community.</p> <p>Heart Function Clinic</p> <p>The clinic reopened at the South Muskoka site.</p> <p>Indigenous Patient Navigator</p> <p>In conjunction with the Barrie Area Native Advisory Circle (BANAC), MAHC has welcomed a new <u>Indigenous Patient Navigator</u>, Sarah Cunningham. Sarah will support First Nations patients during their care journey.</p>	
<p>5. Capital Redevelopment Update</p> <p>– Alasdair Smith</p>	<p>MAHC has resumed productive discussions with the Ministry of Health, Ontario Health, and Infrastructure Ontario regarding the Stage 1.3 functional programming submission, following delays caused by the recent election. A recent meeting focused on clinical programs received highly positive feedback, with officials expressing that they were "delighted" by the forward-thinking and positive approach. The MAHC team is optimistic and is aiming to maintain momentum to advance the project swiftly.</p>	
<p>6. Update from Foundations</p> <p>– Leah Walker & Katherine Craine</p>	<p>South Muskoka Hospital Foundation</p> <p>L. Walker shared that the two hospital foundations continue to work closely on redevelopment campaign branding, with early previews of the look, feel, and messaging already shared. Initial discussions around naming opportunities have begun, and the campaign cabinet is expected to be finalized by year-end, aligning with the Ministry's response to Stage 1.3.</p> <p>With summer in full swing, efforts are focused on engaging seasonal donors and residents, including island visits. Additionally, the foundation is celebrating its 45th anniversary with a soiree on August 21st, and all are warmly invited to attend.</p> <p>Huntsville Hospital Foundation</p> <p>K. Craine seconded that the foundation teams are working closely and collaboratively on the upcoming redevelopment campaign.</p> <p>A silent launch of the campaign brand was held at a recent event on Bigwin Island, helping to advance awareness among seasonal residents who are already familiar with the hospital's redevelopment plans. The event also introduced the campaign cabinet and several campaign ambassadors, signaling early momentum. The focus is now on securing leadership gifts, including initial \$1M+ commitments to build strong early campaign support. In parallel, the recent MRI campaign launch and the opening of the MRI suite have generated excitement. The new space has provided staff and physicians with a glimpse of what the future hospital environment could look like being modern, spacious, and functional. This progress has further energized supporters, with growing anticipation around the Ministry's approval of the Stage 1.3 submission.</p>	
<p>7. Round Table of Healthcare-Related Items</p>	<p>K. Cross gave an update that the three new partners have joined MAOHT: Helping Hands Orillia, Mind Aid, and Community Living Huntsville. A leadership change has occurred at the Collaborative Steering Committee with Dr. David Mathies stepping down and Diane George, VP, Patient Services at MAHC, stepping in as co-chair.</p> <p>A palliative care coach has been hired on contract to assess service delivery across the region, identify gaps, provide education, and work toward process standardization.</p> <p>It was reported that over the past year, 24-25 new family physicians and nurse practitioners have been recruited with some of them replacing retirees. This was done under the efforts of recruiter David Gravelle whose term is nearing completion. Plans are underway to renew his position for another three years, given his successful work across both hospital and community settings.</p> <p>In response to the federal and provincial commitment of over \$2 billion for primary care renewal, a planning table has been established with administrative and clinical leaders. The group is preparing a proposal for the second round of funding opportunities to help reduce the number of unattached patients in the region.</p>	

	<p>J. Lehman thanked the group for the update and applauded the new redevelopment capital campaign branding. He, in addition, thanked C. Harrison for sharing a detailed analysis of Alternate Level of Care (ALC) reductions, offering valuable insight into the underlying data and contributing factors. The positive trend in reducing ALC numbers is recognized as a collaborative achievement, with MAHC credited for effectively pivoting in several areas to support this outcome. Further clarification was sought on how the reductions were achieved and whether the improvements are systemic and sustainable or if they may be temporary. C. Harrison emphasized that managing ALC is complex and does require constant focus. She feels that the success comes from a combination of factors including increased access to transitional care options, such as beds at The Alexander, a significant reduction in ALC to palliative cases due to appropriate placement and early identification of at-risk patients, and a proactive approach by care teams. Additionally, it requires dedicated staff to support complex discharges, especially for patients facing both social and medical barriers. It was highlighted that Diane George has been leading regular ALC rounds and has brought together care partners like Home and Community Care to explore every possible discharge option. As a result, it was expressed that reductions are sustainable with ongoing maintenance and with exploring other opportunities such as adult day programs and cross-sector collaboration.</p> <p>R. Ward thanked K. Cross for the work done on the name change for the Muskoka & Area Ontario Health Team (MAOHT) which is now Muskoka Almaguin Ontario Health Team. He expressed the positivity of this change for the Almaguin community.</p>	
8. Adjournment	The meeting adjourned at 9:31 a.m. The next meeting is scheduled for Thursday, October 9 th at 9 a.m.	

Aug 5
12.3

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

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File Reference:

612-10

September 6, 2023

To All OPP-policed Municipalities

Re: Distribution of Police Record Check Revenue to Municipalities

In June 2022, the Ontario Provincial Police (OPP) centralized the police record check process by transferring the responsibility for the process from detachment staff to an Online Police Record Check Unit (OPRCU). The centralization of the police record check process eliminates the need for detachment staff to perform duties associated with the police record checks, with the exception of fingerprinting. This OPRCU has been staffed by reinvesting numerous administrative detachment positions from across the province. The change in staffing at OPP detachment locations will be captured in the overall municipal policing cost-recovery in accordance with the terms set out in *Police Services Act*, Ontario Regulation 267/14.

Historically, the revenue generated from detachment staff completing record checks for municipal residents has been credited back to the applicable municipalities. With the reassignment of the police record check workload to the OPRCU, there will be a gradual reduction of the revenue provided to municipalities, except for the revenue for fingerprinting. Fingerprinting remains a detachment responsibility and, therefore, the revenue for conducting fingerprint services at the detachments will continue to be allocated to municipalities. The gradual reduction of police record check revenue (not related to fingerprinting) will be accompanied by the introduction of some cost savings for municipalities resulting from the impact of reinvesting some detachment positions into the OPRCU. This will provide municipalities with an extended period of time to make appropriate adjustments to any impacted financial plans.

OPP-policed municipalities will continue to receive police record check revenue in 2023 and 2024. Commencing in 2025, the revenue will be reduced by 25% per year. In 2028, OPP-policed municipalities will cease to receive police record check revenue associated with police record checks processed by the OPRCU. Municipalities will continue to receive revenue for fingerprinting services provided at the detachment.

The OPP will continue to deliver adequate and effective policing services while focusing on meeting the municipalities' unique policing needs.

Should you have any questions, please email the OPP Municipal Policing Bureau Financial Services Unit at OPP.Financial.Services.Unit@opp.ca.

Respectfully,

A handwritten signature in black ink, appearing to read 'Phil Whitton', with a long horizontal flourish extending to the right.

Phil Whitton Superintendent
Commander,
Municipal Policing Bureau

cc OPP Deputy Commissioner Chris Harkins
 OPP Provincial Commander Mary Silverthorn
 A/Inspector Kirsten Buligan, Community Safety Services
 OPP Detachment Commanders

Aug 5
12.4

**Burk's Falls, Armour & Ryerson
Union Public Library**

Our Vision

Access to knowledge for all

Our Mission

The Burk's Falls, Armour & Ryerson Union Public Library is a dynamic organization that provides innovative programming in various formats to meet the evolving interests and needs of our diverse and growing population.

Minutes of the Board of Trustees Meeting

May 22, 2025

Present were: Chairperson: Ruth Fenwick

Board Trustees: Bev Abbott
Rod Blakelock
Patty Butler
Kaiyla Hoffman
Tiffany Monk
Joseph Vella

Regrets: Sean Cotton and Robert Van der Wijn

Also attending: CEO: Nieves Guijarro and Vicky Roeder-Martin

1 Call to order With a quorum present CEO called the meeting to order at 7:02 p.m.

2 Approval of Meeting Agenda **MOTION 426/25** IT WAS MOVED BY: B. Abbott
AND SECONDED BY: T. Monk

That the meeting agenda of the Board of Trustees of May 21, 2025 be accepted as presented:

CARRIED

3 Declaration of conflict of interest No conflicts were declared

4 Approval of consent Agenda **MOTION 427/25** IT WAS MOVED BY: R. Blakelock
AND SECONDED BY: P. Butler

That the consent agenda of the Board of Trustees meeting of May 21, 2025 be approved as amended to include Patty Butler as virtually present at the meeting in April.

- a) Resolution to accept the minutes of April 2025
- b) Resolution to accept the CEO's Report of April 2025
- c) Armour Township Financial Statement April 2025

CARRIED

**BFARUPL Board Minutes
May 22, 2025**

- 5 Business arising from the minutes**
- Members discussed the next steps to take now that Greystone has provided three options to prepare the site where the library is to be built.
 - Nieves received information from OLS re details to consider when drafting a Library Agreement between the Library Board and the Municipalities. Members of the Board requested to have a meeting with Dave Grey, CAO for Armour Township. Nieves will inform to the committee when the meeting is arranged.
 - Library Board Assembly Meetings – May 28th. Bev has agreed to attend the Virtual Meeting and report back to the Board.
 - The members of the Board discussed the number of councillors seating on the board. As per the Library Agreement:
**“The Burk’s Falls, Armour & Ryerson Union Public Library Board shall be composed of nine members appointed as follows;
Township of Armour – 3
Township of Ryerson – 3
Village of Burk’s Falls – 3
One member to be a Councillor from each of the participating municipalities.”**
Ruth will request to the Village of Burk’s Falls CAO to consider appointing one Councillor to the Library Board and the same Councillor to the Building/Fundraising Committee.

- 6 Committee Reports**
- Building/Fundraising Cmte – Joe, Kaiyla, Ruth, Bev, Rod & Tiffany
- The Committee has requested a meeting with the Armour Township CAO to discuss the next steps in the Library Project.

-Finance/Budget Cmte – Ruth, Patty & Joe

Term Deposits action

MOTION 428/25 IT WAS MOVED BY: J. Vella
AND SECONDED BY: P. Butler

The BFARUPL Board requests the Kawartha Credit Union to invest the balance from the Library Bursary Reserve to a new Term Deposit & furthermore to invest the balance from the Future Needs Reserve to a new Term Deposit.

CARRIED

-Personnel Cmte – Bob, Bev & Patty (no report)

-Policy/Planning Cmte – Ruth, Vicky, Bev & Bob

Ongoing policy review by committee members

**BFARUPL Board Minutes
May 22, 2025**

7 Correspondence

- Village of Burk's Falls Council passed a Resolution nominating Nancy Kyte as representative to the Building/Fundraising Committee.
- Festival of Literacy Diversity – First literary festival to celebrate diverse authors and storytellers
- Ontario Government 'strong mayor' powers – how will affect Ontario's public libraries

8 New Business

- Water Bill 2025 – an increase in usage has brought a discussion on how to monitor water consumption between the Seniors Centre and Library. Burk's Falls' staff was informed of the unusual consumption volume and the meter will be monitored by library staff and public works.


-Board Self-Evaluation Questionnaire – Board members will complete a questionnaire to evaluate their progress and identify any areas that need development. This work will be helpful in preparation for the 2026 Municipal Elections.

-Little Branches Rural Roots Conference – Nieves had the opportunity to attend the Conference and received information in the areas of Succession Planning, Programming with small budgets, Municipal Relations, Mental Health in the workplace. The networking opportunity with other library staff and consultants is invaluable for professional development. Many program ideas and case scenarios are shared where we learn from each other in order to offer better services.

9 Adjournment

MOTION 429/25 by K. Hoffmann at 8:27 pm to adjourn.


BOARD CHAIRPERSON


DATE

CARRIED

Good morning,

Aug 5 12.5

At their regular Council meeting held on July 14, 2025, the Council for the Township of Otonabee-South Monaghan passed the following resolution:

R191-2025

Moved by Councillor Terry Holmes
Seconded by Councillor Mark Allen

WHEREAS Bill C-2 proposes to amend the Proceeds of Crime (Money Laundering) and Terrorist Financing Act by adding section 77.5 (1), making it a criminal offense for any business, profession, or charitable entity to accept cash payments, donations, or deposits of \$10,000 or more in a single transaction or related transactions, regardless of their lawful nature;

WHEREAS this blanket ban criminalizes legitimate business transactions using legal tender, punishing businesses and law-abiding citizens solely for choosing to use cash, a fundamental right in Canada;

WHEREAS small businesses, charities, and individuals in Otonabee-South Monaghan and across Canada, including farmers, car dealers, and community organizations, rely on cash for lawful high-value transactions, and this restriction will impose unnecessary hardship, stifle economic activity, and deter charitable giving;

WHEREAS the \$10,000 threshold is arbitrarily low, capturing routine legal transactions while creating compliance burdens that disproportionately harm small businesses, rural communities, and those without digital banking access;

WHEREAS municipalities must stand up for the economic freedom and financial inclusion of their residents;

NOW, THEREFORE, BE IT RESOLVED that the Council of Otonabee-South Monaghan:

- Condemns Bill C-2, section 77.5, as an unacceptable overreach that criminalizes lawful cash transactions and undermines the use of Canadians' right to use legal tender;
- Demands the federal government to withdraw this amendment and engage in meaningful consultation with municipalities, businesses, and charities to develop targeted anti-crime policies that do not penalize legitimate cash transactions;
- Instructs the Municipal Clerk to send this resolution to all Canadian municipalities, the Federation of Canadian Municipalities (FCM), the Ontario Municipal Association, the Minister of Finance, Emma Harrison, our local MP, the Ontario Chamber of Commerce, and First Nations, calling for unified opposition;
- Urges other municipalities to pass similar resolutions to protect the rights of their residents and businesses

CARRIED.

Sincerely,

Aug 5
12.6



Board Meeting Agenda

Date: Thursday, July 24th, 2025
Time: 6:00PM
Location: Strong Township Office – 28 Municipal Ln, Sundridge

Join Zoom Meeting

<https://us02web.zoom.us/j/89960742236?pwd=1m1eG3LnLdf4fnw8rbptqmamJkoQab.1>

Meeting ID: 899 6074 2236

Passcode: 254877

AGENDA

1. Call to Order
2. Acceptance of the June 26, 2025 ACED Meeting Minutes (Resolution 2025-22)
3. Round table introductions (if required)
4. Staff Report
 - a. Discussion Items
 - i. Overview of municipal support opportunities
 - ii. Almaguin Summer Star Party update
 - iii. CMO Hiring Process
5. ACED membership feedback regarding ACED agreement & proposed funding formula
6. Round table comments or updates from Board Members
7. FedNor / MND updates
8. Next meeting date: Thursday, August 28th, 2025 – Strong Township Office
9. Adjournment (Resolution 2025-23)

Attachments:

1. Municipal responses to proposed funding formula

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

MINUTES June 26, 2025

A regular meeting of the ACED Board was held at the 105 Main Street in Sundridge on June 26th, 2025, at 6:32 pm.

Present: Chris Nicholson, Township of Joly, Chair
Rod Ward, Township of Armour
Dan Robertson, Township of Ryerson
Tim Bryson, Township of Strong
Vicky Roeder-Martin, Township of McMurrich/Monteith
Sheri Norman, AHCC Representative
Margaret Ann McPhail, Township of Perry
Brenda Scott, Village of South River
Luke Preston, Village of Sundridge
Noel Walker, FedNor
Trista Porter, MND
Wendy Whitwell, Township of Armour

Regrets: Trista Porter, MND
Chris Hope, Village of Burk's Falls

Staff: Dave Gray, Director of Economic Development
Courtney Metcalf, Economic Development Officer

Guests: Sarah Cooke, Almaguin News

Call to Order

The meeting was called to order at 6:00 pm.

Minutes

The minutes of the meeting of Thursday, May 22nd, 2025, were adopted as presented.

Director's Report

The Director covered the following items from the report:

1. An update on core activity tracking, which lists what the department has done over the past month was provided. These included business assistance, marketing, ACED website updates, social media activities, and communications.
2. Report updates included:

- a) Planning of a district-wide tariff response roundtable event
 - b) Individual municipal support/projects
 - c) Signage plan application update
 - d) CMO transition document
 - e) Discussions on the draft economic development article and feedback
 - f) Updates on the Almaguin Summer Star Party event
3. Partnerships/Content Development with businesses in unorganized townships was discussed. Staff provided an overview of a proposed content marketing partnership involving services from ACED and a brand ambassador business in an unorganized township. A member proposed that businesses in unorganized townships should reach out to their MPP and MP to financially contribute to economic development on behalf of the unorganized townships. It was recommended that a draft letter to the provincial government be created, and unorganized township businesses can sign and submit to the government to advocate for support.
 4. CMO Hiring Process: Applications for the position are coming in for the position with a range of experiences. The application deadline is July 3rd, 2025.
 5. Staff Report – Percentage Based Contribution Concept: It was recommended to investigate the operating budgets from unorganized townships. Concerns were raised regarding individual municipal needs. It was discussed that staff are taking steps towards communication improvements.
 6. FedNor Update: Any tariff threat has not stopped projects from moving forward. Program evaluations are currently taking place. A few programs include Regional Housing program,

Resolutions

1. 2025-19– Moved by Luke Preston; Seconded by Sheri Norman
Be it resolved that the Almaguin Community Economic Development Board approve the May 22nd, 2025, meeting minutes, as circulated. Carried
2. 2025- 20 – Moved by Tim Bryson; Seconded by Wendy Whitwell
Be it resolved that the Almaguin Community Economic Development Board accept the June 12th Staff Report regarding the percentage of tax levy funding concept from the Director of Economic Development as amended with addition.
Furthermore, the Board requests that all member municipalities discuss the staff report at their next council meeting and provide feedback to the ACED Board for the July ACED meeting.

Adjournment

3. 2025-21 – Moved by Vicky Roeder-Martin; Seconded by Tim Bryson
Be it resolved that the Almaguin Community Economic Development Board adjourn the June 26th, 2025 ACED meeting at 9:03 p.m. Carried

The next meeting will be Thursday, July 24th, 2025, at 6:00 p.m. at the Strong Township Office. If this changes, members will be advised.



Director of Economic Development (DoED) Report
July 24th, 2025

Core Activity Tracking – (Since last report)

Activity:	Interactions	Description
Business Assistance		
Start Up Files	2	2 (Sundridge)
Expansion Files	-	
Developer Files	-	
General Support	1	1 (Lount)
Brand Ambassador	1	1 (Burk's Falls)
High Priority	-	
Business Visits	-	
Program Referrals	3	Business Centre, NECO, AHCC
Marketing*		
ACED Website Updates	4	Business Directory, Tourism Content, Investment Properties, Events
Social Media Posting	23	8 (ACED), 15 (Explore)
Facebook Reach	15,700	4,000 (ACED), 11,700 (Explore)
Facebook Likes/Followers	4,597	1,817 (ACED), 2,780 (Explore)
Facebook Ad Engagement	6,153	Shop Local (Explore)
Website Tracking		
Total Users / Views	3.1K / 5.3K	+ 39% / +47.7% over last month
Most viewed pages		Business Directory & Listings
(besides landing page)		Articles – Night Skies, Beach Crawl
		Events – Faerie Fest
Communications		
Email Blasts	2	ROD Funding, Tariff Roundtable
Organization Meetings	4	RCIP, AHHC, Pan-Regional EDO Meeting, Tariff Roundtable
Partnership Projects	1	Almaguin Summer Star Party
Municipal Visits	6	Perry, Sundridge, South River, Strong, Joly, McMurrich/Monteith
Member Interactions / Support Requests	4	BF- application for funding for BF Theatre, SR- support for Brewery investment opportunity, support for return of passenger rail. M/M - support for community survey
Media Comment Requests		

Current Files & Projects

Project 1A – Business Support

RCIP Update

The RCIP Review Board met and approved 13 applications. One applicant was from the South River area.

Project 1B – Business Support Events

The Tariff Roundtable Event took place on Wednesday, July 16th in Bracebridge. There were 35 attendees in person and approximately 50 attendees on Zoom. Speakers and panellists included Minister Vic Fedeli, Ontario Chamber of Commerce, Business Development Bank of Canada, and the Trade Commissioner for Global Affairs Canada.

Project 2A – Community Organization Support

There is no update on the AVEMP program and will resume when the new CMO begins the position.

Project 2B – Regional Recreation & Municipal Support

McMurrich Monteith Facility Improvement Support

The EDO has helped McMurrich/Monteith develop a survey to gain public input on recreational programming and community needs. The survey is ready to launch and will be live until mid-August.

Village of Burk's Falls Support

Staff met with a Councillor from Burk's Falls to discuss a funding application for the Burk's Falls theatre. It was mentioned that the topic will be discussed at the next Burk's Falls Council Meeting. ACED staff are waiting for further direction following the Council Meeting.

Village of South River Support

The EDO and DoED met with the Clerk in South River to get a tour of the South River Brewery/Happy Landing location and the newly renovated Historic South River Train Station. Next steps were discussed for promoting both assets.

Happy Landing / 309 Highway 124 Site Visit

- The EDO's in Muskoka were consulted on promoting the Brewery location, and a summary report was provided to the South River Clerk and South River Intern.
- It was suggested that other local breweries be approached directly to inquire about interests in expansions. It was also suggested that different organizations, including the Ontario Craft Distillers Organization, the Canadian Craft Spirits, and Ontario Craft Brewers Association be approached to inquire about leads for breweries or distilleries interested in expanding operations to Northern Ontario.
- ACED has offered support by assisting with the development of an investment opportunity/site information package that includes comprehensive site information, local situational indicators, and an overview of supports (funding, internship programs, etc.) that are available in the area.
 - o Staff have connected with the Labour Market Group and MND reps to request up-to-date labour market information which will be included in the package.
- Staff have reached out to the Real Estate Broker to set up a meeting with ACED & Village Staff to discuss support opportunities.
- Staff discussed promoting multiple municipally(members) owned commercial/industrial opportunities and have contacted the Society of Industrial & Office Realtors to inquire about marketing placement pricing in their newsletter.

Project 3B – Transportation

Almaguin Community Transportation Committee

Efforts continue to investigate local service models such as the EPS Support Services and the Ontario Northland Bus service. The next ACT committee meeting will be scheduled for early September.

Carried from last report: The next meeting date has not been set. The EDO connected with Leslie from East Parry Sound Support Services to discuss their transportation program for seniors and requested that she attend the next meeting to provide her feedback on the logistics of the program, and where the transportation services might overlap or support each other.

The Return of Passenger Rail Service

Staff participated in a site tour of the recently renovated Historic South River Train Station. South River Staff discussed considerations regarding the use of the building, including providing leased commercial space. ACED discussed the option of investigating licensing agreements versus leased space and referenced the Town of Minto's licensing program as a possible case study. South River Staff provided an overview of key information for the Boards review:

1. Construction of the ONR Train Stop is scheduled for 2025.
2. The first completed train is expected to arrive in Ontario in 2025 when testing will occur prior to being put in to service.

Additional Consideration Points:

- Staff have not received any updates on PARC's project and application to promote the return of passenger rail.
- Discovery Routes was contacted to discuss promotions around strengthening cycling tourism, including route promotion and signing businesses up on Ontario by Bike, to encourage cyclists to utilize the train to come to the Almaguin area.
 - o Staff discussed proposing a partnership project to create some multi-modal transportation content involving local businesses.
- A meeting with Krystal Perepeluk from Ontario Northland has also been scheduled for Monday, July 21st to get a better understanding of the progress to-date, and areas that ACED can help provide support.
- EDO's in Muskoka provided feedback that the main way they are preparing for the return of passenger rail is to increase wayfinding signage to guide people around the area. ACED can support by including more signage specific to the train stop in the current Signage Project application.

Project 4A – Brand Strategy Implementation

Phase 2 – Physical Brand Roll Out

Staff have begun drafting the phase 2 application to the FedNor NODP Program to support the project. The DoED circulated a request for support in principle to ACED partner municipalities to support the application process.

Social Media/Explore Almaguin Website/ Email Marketing/Content

The previous CMO drafted several pieces of content and scheduled the content to be released on the Explore Almaguin Facebook page so that original content continued to go out. Articles that have been posted include the 2025 Festival Line Up, Beach Crawl Almaguin, and the Astro-nomically Awesome article that promotes the Almaguin Summer Star Party. Feature Friday's for the Almaguin Brand Ambassadors continues to be posted each week.

Project 4B – Tourism Promotion

The Almaguin Summer Star Party event has been launched. Paid advertising through The Great Canadian Wilderness is ongoing, and seeing significant traction with over 200 likes and 86 shares

to the post. ACED will continue to promote the event through an experiential tourism article promoting the beauty of Almaguin and sleeping under the stars, as well as an article featuring all the Star Party business collaborators. The business-focused post will be promoted through paid advertising. To date, there are 23 people registered for the event in South River and 36 people registered for the event at Screaming Heads.

Business and municipal information sessions have also been scheduled on Monday, August 11 from 1-2 p.m. in South River and Tuesday, August 12 from 1-2 p.m. in Magnetawan for businesses and Municipal Staff and Council who are interested in learning more about dark-sky tourism. Details on these information sessions will follow shortly.

Project 4C Shop in Almaguin Campaigns

A Shop Local reel was posted on July 2nd, encouraging participants to like, share, comment and follow to be entered into the draw. There has been minimal traction on the post, despite paid advertising. This campaign was designed to be low investment and low effort, as the majority of business promotional efforts have been directed towards the Star Party business collaborators. The contest ends July 31st at 4:00 p.m.

Project 5A – RED Gala

The RED Gala venue has been booked, taking place at the Sprucedale Community Centre on December 9th, 2025.

Carried from last report: The RED Gala Committee has had their first meeting to begin planning this year's event. This year's speaker will be Avery Swartz from CampTech, providing a talk on the practical uses of AI for Businesses and Municipalities. Other planning considerations that are underway include venue rental and catering. More details to follow.

ACED Shared Services Agreement, Evolution of Service Delivery, ETC.

Cost sharing Staff Report

The amended report was circulated to members and non-members for their consideration and feedback. Members are encouraged to provide feedback from their respective Councils during the round table portion of July's meeting. Written feedback has been received from the Village of Sundridge and the Township of McMurrich Monteith (attached).

CMO Hiring Process

In total, 23 applications were received, and 5 candidates were invited for interviews. Interviews were held on Wednesday, July 16th. Staff are excited to welcome Megan Yemm as ACED's new Communications & Marketing Officer. Megan's first day is Tuesday, July 22nd, 2025. Megan will be present for the August Regular ACED Board meeting.



RESOLUTION

2025-22

Be it resolved that the Almaguin Community Economic Development Board approve the June 26th, 2025 ACED meeting minutes as: (please circle).

CIRCULATED

AMENDED

MOVED BY: _____

SECONDED BY: _____

CARRIED: Yes No

Comments:



RESOLUTION

2025-23

Be it resolved that the Almaguin Community Economic Development Board adjourn the July 24th, 2025, ACED Meeting at _____ P.M.

MOVED BY: _____

SECONDED BY: _____

CARRIED: Yes No

Comments:



RESOLUTION

2025-__

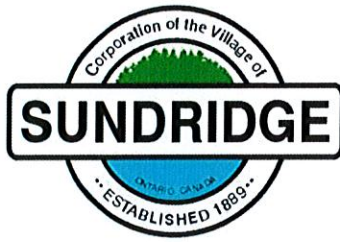
Be it resolved that the Almaguin Community Economic Development Board

MOVED BY: _____

SECONDED BY: _____

CARRIED: Yes / No

Comments:



P.O. Box 129, 110 Main Street, Sundridge, Ontario, P0A 1Z0

Telephone (705) 384-5316

Fax (705) 384-7874

Email: admin@sundridge.ca

Village of Sundridge Council Resolution

July 9, 2025

Item (11.1)

Resolution #2025-174

Moved By: Luke Preston

Seconded By: Fraser Williamson

THAT Staff Report S2025-009, dated June 25, 2025, regarding the Proposed Levy Rate Concept – ACED,

AND THAT the following feedback is provided to the ACED Board on the proposed levy rate concept:

“Council acknowledges the work and the value that ACED has done for regional development. We believe as Council that the current and proposed funding models are unsustainable and unpredictable.”

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Smith, Sharon	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			



Township of Perry

PO Box 70, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

Aug 5
12.7

July 17, 2025

Via Email: rob.flack@pc.ola.org

Hon. Robert J. Flack
Minister of Municipal Affairs and Housing
Ministry of Municipal Affairs and Housing
Office of the Minister
777 Bay Street, 17th Floor
Toronto, ON M7A 2J3

Dear Hon. Robert Flack:

Re: Request to transfer the authority for onsite sewage systems to the Township of Perry for properties within the boundaries of the Township of Perry

In early 2019 the Township submitted a Building Code Amendment to the Ministry of Municipal Affairs and Housing requesting that septic authority be delegated to the Township of Perry. At that time, MMAH did not approve the amendment.

Recent discussions with the Hon. Graydon Smith, Associate Minister of Municipal Affairs and Housing, has been productive in assisting the Township in moving forward with receiving delegated authority with respect to the administration and enforcement of the Building Code Act and the Ontario Building Code relating to onsite sewage systems.

North Bay Mattawa Conservation Authority currently has delegated authority for sewage systems within the Township of Perry. The Township of Perry is the southern most municipality within NBMCA's jurisdiction, with the North Bay Office servicing Perry. North Bay is approximately an hour distance from Perry, which can lead to delays and added expenses to residents, with missed opportunities to get shovels into the ground. With septic authority received by the Township, the Township feels that the service level for enquiries, application submission and approval, and inspection of sewage systems will benefit the residents of Perry, both with superior customer service level and increased accessibility for inspections to be completed in a timely manner. It is often challenging for residents to coordinate and work through the process of obtaining a building permit and septic



permit from two different approval authorities. By providing delegated authority to the Township, the residents will have one point of contact to work with for all of their building related needs and ensure that they are also meeting other applicable laws (ie Township Zoning By-law).

The Township of Perry's Building Department is fully capable of managing septic approvals. Our staff are highly knowledgeable, well-trained and supported by a strong network of resources.

At their regularly scheduled meeting on Wednesday, July 16, 2025, the Council of the Township of Perry passed the following resolution respectfully requesting that MMAH delegate authority with respect to the administration and enforcement of the Building Code Act and the Ontario Building Code relating to onsite sewage system to the Corporation of the Township of Perry, for the properties within the Township of Perry:

"Resolution #2025-240

Moved by: Joe Lumley

Seconded by: Paul Sowrey

Whereas Bill 23, More Homes Built Faster Act, 2022 was enacted by the Province to streamline and accelerate the construction of homes and related infrastructure throughout the Province;

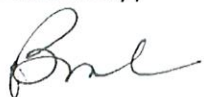
And Whereas in order to assist the Province's mandate and to streamline the building permit process, provide improved customer services, and reduce permit fee costs and timelines for permit issuance and promote the ability to build more homes faster, The Council of the Corporation of the Township of Perry does hereby request that the Minister of Municipal Affairs and Housing delegate authority with respect to the administration and enforcement of the Building Code Act and the Ontario Building Code relating to sewage systems to The Corporation of the Township of Perry, for all properties within the boundaries of Township of Perry;

And further that Council hereby confirms that the Township of Perry has fully qualified and capable municipal staff to fulfill the responsibilities of this delegated authority.

Carried"

Your consideration of this matter is greatly appreciated and we look forward to hearing from you soon.

Sincerely,



Beth Morton
Clerk-Administrator

Encl.

cc Hon. Graydon Smith, Associate Minister of Municipal Affairs and Housing



**The Corporation of the
Township of Perry**

Box 70 1695 Emsdale Road Emsdale, Ontario P0A 1J0

COPY

Date: July 16, 2025

Resolution No.: 2025-240

Moved By:

Joe Lunney

Seconded By:

Paul Somers

Whereas *Bill 23, More Homes Built Faster Act, 2022* was enacted by the Province to streamline and accelerate the construction of homes and related infrastructure throughout the Province;

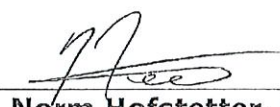
And Whereas in order to assist the Province's mandate and to streamline the building permit process, provide improved customer services, and reduce permit fee costs and timelines for permit issuance and promote the ability to build more homes faster, The Council of the Corporation of the Township of Perry does hereby request that the Minister of Municipal Affairs and Housing delegate authority with respect to the administration and enforcement of the *Building Code Act* and the *Ontario Building Code* relating to sewage systems to The Corporation of the Township of Perry, for all properties within the boundaries of Township of Perry;

COPY

And further that Council hereby confirms that the Township of Perry has fully qualified and capable municipal staff to fulfill the responsibilities of this delegated authority.

Carried: ✓

Defeated: _____


Norm Hofstetter, Mayor

RECORDED VOTE		
Council	For	Against
Councillors Jim Cushman		
Joe Lumley		
Margaret Ann MacPhail		
Paul Sowrey		
Mayor Norm Hofstetter		



Resolution No. 2025- 162

The Corporation of the Township of Seguin

Moved by KA Ken Adams

Seconded by MB Mario Buszynski Date July 7th, 2025

THAT in order to streamline permitting processes, provide improved customer services and promote the ability to building more homes faster, the Council of The Corporation of the Township of Seguin does hereby request that the Minister of Municipal Affairs and Housing delegate authority with respect to the administration and enforcement of the Building Code Act and the Ontario Building Code relating to sewage systems to The Corporation of the Township of Seguin;

AND FURTHER THAT The Corporation of the Township of Seguin confirms it has the technical capabilities and human resource capacity necessary to fulfill the responsibilities associated with this delegated authority.

<u>DIVISION LIST</u>	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
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Adams	___	___	___	___
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CARRIED CAW

Buszynski	___	___	___	___
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DEFEATED ___

Collins	___	___	___	___
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Fellner	___	___	___	___
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Finnsen	___	___	___	___
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Getty	___	___	___	___
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MacDiarmid	___	___	___	___
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