Dec 1, 2026
12.2

North Bay Parry Sound District Health Unit
Bureau de santé du district de North Bay-Parry Sound

SENT ELECTRONICALLY

October 30, 2026

Ms. Cheryl Marshall
Clerk/Treasurer - Township of McMurrich/Monteith
31 William Street
P.O. Box 70
Sprucedale, ON P0A 1Y0

Dear Ms. Cheryl Marshall:

Re: 2027 Municipal Levy

Attached please find your **2027 Municipal Levy Information Package**.

At its meeting on October 7, 2026, the Board of Health approved the 2027 budget. The approved budget includes a 1% increase in provincial mandatory program funding, as advised by the Ministry of Health. The provincial increase does not adequately support programs and services at current levels. The municipal share of the 2027 cost shared budget has increased by 2%. The resulting cost-sharing ratio is 77.12% provincial and 22.88% municipal.

The 2025 voluntary mergers of several public health units together with the implementation of a revised set of Ontario Public Health Standards slated for January 1, 2027, represented two of the three pillars of the Ontario Ministry of Health's 2023 Strengthening Public Health Plan. To date, no information has been released regarding the final pillar, a review of the public health funding approach. As a result, funding for 2028 remains unknown.

In addition, the Health Unit will be entering into contract negotiations with the Ontario Nurses Association (ONA), the Ontario Public Service Employees (OPSEU) and the Management Non-union group, as all these agreements expire March 31, 2027.

In accordance with the Board of Health By-Laws, the Municipal Reserve status will be updated and provided with the 2026 audited financial statements. For your information, the Municipal Reserve balance as of July 31, 2026, was $2,802,743.

To learn more about Health Unit programs, activities, and reports, please visit the North Bay Parry Sound District Health Unit website at www.myhealthunit.ca. The website is completely searchable and provides information on a wide range of health topics.

The following information is enclosed:

- **Appendix A** – 2027 Levy Payment Schedule
- **Appendix B** – 2027 Board of Health Approved Budget Summary Sheet

Should you have any questions, please do not hesitate to contact Paul Massicotte, Executive Director, Corporate Services/Privacy Officer, at (705) 474-1400, extension 5238.

Yours truly,

Paul Massicotte
Executive Director, Corporate Services/Privacy Officer

Enclosures (2)

Copy to: Dr. Carol Zimbalatti, Medical Officer of Health/Executive Officer

Appendix A

October 30, 2026

Township of McMurrich/Monteith
31 William Street
P.O. Box 70
Sprucedale, ON P0A 1Y0

2027 LEVY
PAYMENT SCHEDULE

2027 Annual Levy **$29,207.00**

Monthly Payment Schedule effective January 1, 2027	Amount
January 1, 2027	$2,433.92
February 1, 2027	$2,433.92
March 1, 2027	$2,433.92
April 1, 2027	$2,433.92
May 1, 2027	$2,433.92
June 1, 2027	$2,433.92
July 1, 2027	$2,433.92
August 1, 2027	$2,433.92
September 1, 2027	$2,433.92
October 1, 2027	$2,433.92
November 1, 2027	$2,433.92
December 1, 2027	$2,433.88
Total	**$29,207.00**

Levy based on population of: 732

Per Capita Rate: $39.90

Due Date: The first day of every month
Interest is charged at 1.25% per month on outstanding balances.

Please remit to: North Bay Parry Sound District Health Unit
Attention: Finance Department
345 Oak St W
North Bay, ON P1B 2T2
Or Direct Deposit to: Account # 03442 003 128749

Appendix B

Budget Summary	Budget 2026	Forecast 2026	Budget 2027	Cost Sharing Percentage for 2027	Notes
Total Expenses	**24,052,431**	**24,119,475**	**24,013,726**		**1**
Less: Program Revenues	603,725	651,197	626,614		**2**
Net Expenses	**23,448,706**	**23,468,278**	**23,387,112**		
Less: 100% Funding, and One-Time Funding and Grants	5,544,905	5,564,477	5,263,599		**3**
Total Shareable Base	**17,903,801**	**17,903,801**	**18,123,513**		
Ministry of Health Share	13,838,200	13,838,200	13,976,600	77.12%	**4**
Municipal Share	4,065,601	4,065,601	4,146,913	22.88%	**5**
Plus: 100% Municipal - Adult Dental	98,277	98,277	98,277		
Gross Municipal Levy	4,163,878	4,163,878	4,245,190		
Per Capita Municipal Population	106,396	106,394	106,394		**6**
Per Capita Rate	39.14	39.14	39.90		

Notes for Budget Summary	
1	Total expenses include the cost of all Health Unit programs and services.
2	Program revenues are generated through payments from the public or the government on a fee-for-service basis.
3	2026 forecasts include 100% funding from multiple sources, as well as one-time funding for Q1 COVID-19 vaccination expenses and for expenses related to the Northern Fruit and Vegetable Expansion.
4	The Ministry of Health has advised health units to proceed with their 2027 budgets and operational plans based on a 1% funding increase in provincial base funding for mandatory public health programs and services. The total Ministry portion of $13,976,582 is 77.12% of the shareable base.
5	2027 budget amounts for municipal levies include a proposed increase of 2% over the prior year. The total municipal portion of $4,146,913 is 22.88% of the shareable base.
6	As per the Health Promotion and Protection Act, R.S.O. 1990, c. H. 7, O. Reg. 489-97 Allocation of Board of Health Expenses, populations used for calculations are current (2022) Municipal Property Assessment Corporation (MPAC) enumeration data. As per regulations from MPAC, their total population data may not be shared publicly.

North Bay Parry Sound District
Health Unit
Bureau de santé
du district de North Bay-Parry Sound

November 2, 2026

SENT ELECTRONICALLY

Cheryl Marshall
Clerk
Township of McMurrich/Monteith

Dear Ms. Marshall,

RE: Board of Health Appointment – District of Parry Sound / Southeast

This letter is to advise you that term of office for Marianne Stickland on the Board of Health for the North Bay Parry Sound District Health Unit will expire November 14, 2026.

In accordance with Ontario Regulation 559, made under the Health Protection and Promotion Act, one member (municipal or citizen appointee) shall be jointly appointed to the Board of Health by the municipal councils of the Town of Kearney, the Village of Burk's Falls, the Townships of Armour, Joly, McMurrich/Monteith, Perry, Ryerson, and Strong, and the Municipality of Magnetawan.

Please forward the names, term of office, and the contact information for the Board of Health appointees, along with council's resolution prior to Monday, December 14, 2026, to Ashley Lecappelain, Executive Assistant, at ashley.lecappelain@healthunit.ca.

The first meeting of the Board of Health for the 2027 – 2030 term is tentatively scheduled for Wednesday, January 27, 2027, from 5:00 to 7:00 p.m. The regular meeting schedule of the Board of Health for 2027 will be determined at the first meeting. A Board of Health orientation session for new and returning Board members will be scheduled prior to the first meeting.

I look forward to working with you to foster healthy living for the citizens in the Health Unit service area.

Sincerely yours,

Dr. Carol Zimbalatti, CCFP, MPH
Medical Officer of Health/Executive Officer

Dec 1, 2026
12.3

52 Seguin Street, Parry Sound, Ontario P2A 1B4
Tel: (705) 746-2101 • Fax: (705) 746-7461 • www.townofparrysound.com

October 28, 2026

Township of McMurrich/Monteith
PO Box 70
31 William Street
Sprucedale, Ontario
P0A 1Y0

ATTENTION: Municipal Clerk

RE: Parry Sound District Emergency Medical Service Advisory Committee

With the recent Municipal Elections and the above Committee's term ending, comes the task of new appointments.

Understanding that new Councils are not sworn in until after November 1st, the Town of Parry Sound would like to request your Municipality's representatives be appointed as soon as possible in order to establish a new committee. It would be appreciated if a copy of your resolution could accompany your correspondence indicating your representative. Those Municipalities that share a committee member will need to decide amongst themselves who their one representative will be. Please see the attached Terms of Reference indicating the municipalities sharing a representative.

Currently your Municipality is represented by ***Councillor Dan Robertson.***

We thank you in advance for dealing with this issue at your earliest convenience and await your response.

Yours truly,

Dave Thompson,
Director of Emergency and Protective Services

Encl. 1) EMS Advisory Committee, Terms of Reference

PARRY SOUND DISTRICT EMERGENCY MEDICAL SERVICE ADVISORY COMMITTEE TERMS OF REFERENCE

Date Amended: February 21, 2023

OBJECTIVE

(1) To identify, resolve and convey issues and concerns regarding the District E.M.S. System.

(2) To advise on the operation, and facilitate improvements of the Ambulance Service to meet the needs of the citizens of the District of Parry Sound, per the attached.

1.0 COMMITTEE MEMBERSHIP

1.1 The Ambulance Emergency Medical Service (EMS) Committee is composed of (7) members as follows:

(1) Ryerson, Armour, Perry, Burk's Falls, Kearny, Magnetawan, McMurrich/Montieth,
(1) Machar, Jolly, Strong, Sundridge, South River,
(1) Callander, Nipissing, Powassan.
(1) Carling, McDougall, Whitestone, McKellar
(1) Seguin
(1) Archipelago
(1) **Chair** - As appointed by and representing the Town of Parry Sound

1.2 It is the decision of the local councils to decide who their representative is. Those multiple municipalities which join together to fill one position are recommended to achieve a consensus amongst themselves. If a consensus cannot be achieved Town of Parry Sound Council will consider a majority recommendation on the representative.

1.3 As an advisory body, consensus on matters and recommendations is sought. Landmark recommendations will be voted on and presented to the Town of Parry Sound Council through the R&R process as the designated Delivery Agent, for their consideration.

1.4 The respective appointing municipalities shall be responsible for all costs and expenses of their members for participating in the EMS Advisory Committee. The Committee may make recommendations to the Town Council for expenditures that they would rule to be representative of the entire EMS Advisory Committee.

1.5 All members shall be entitled to write a minority report on any of the issues under the purview of this Committee and present such reports to the Town Council, however, any such report and presentation shall **not** include the collection of petitions, organization of lobbies or demonstrations.

1.6 All members in accepting to serve as members of this EMS Advisory Committee hereby

direction and initiative from their Council, or the Town Council from directing specific requests to the EMS Advisory Committee. Any disputes between the participating Councils/members shall be referred to the Town of Parry Sound Council.

5.3.1 Recommendations for decision, shall be brought forward by the EMS Advisory Committee through the Director of Development and Protective Services, to the Council of the Town of Parry Sound through the R&R process. Reports considered by Council shall have prior consideration by the EMS Advisory Committee unless the reason for direct action by Council is clearly communicated, defined and accepted by Council.

5.3.2 Reports and recommendations must be presented to Town Council, through the EMS Advisory Committee for information, consideration and decision at the following landmarks:

Landmark Recommendations:

a) For the approval of these Terms of Reference.
b) For a change in the Terms of Reference.
c) Upon establishment of a protocol for engaging the employees and transferring the ambulance service in-house.
d) Upon establishment of an ambulance service model for the long-term.
e) Any recommendations that will have an annual impact in excess of the approved budget.
f) Change in EMS Advisory Committee membership with R&R to Council.
g) To review and approve the District Land Ambulance Budget and Business Plan.
h) To review and approve Ambulance Station Leases and Rental Agreements.
i) To review and approve funding formulas and cost sharing agreements with other Districts.
j) To review and recommend new funding formulas for District cost sharing.

6.0 PUBLIC INFORMATION

6.1 The public shall be informed of the actions of the EMS Advisory Committee through the following means:

6.1.1 All meetings shall be public unless required to be in camera in accordance with the Town of Parry Sound Procedural By-law.

6.1.2 Through availability of minutes of each meeting via the Town of Parry Sound Web Site and/or upon request of any individual.

6.1.3 Through reports distributed to the participating Councils.

Dec 1, 2026
12.4

District of Parry Sound Social Services Administration Board

October 27, 2026

Cheryl Marshall - Clerk
Township of McMurrich-Monteith
By email: clerk@mcmurrichmonteith.com

Dear Mayor and Council:

As your new term of Council begins, please accept our congratulations and best wishes for the next four years.

Under the *District Social Services Administration Boards Act*, the current DSSAB Board term ends on December 31, 2026. To ensure uninterrupted representation and service to the District, Council is asked to appoint two (2) members of Council to represent Area 4 on the DSSAB Board for the new term of January 1, 2027, to December 31, 2030. These two (2) members must be jointly appointed from all 6 councils that make up the municipalities in your Area in order for there to be representation on the DSSAB Board.

Area 4 consists of the Town of Kearney, Village of Burk's Falls, Township of Armour, Township of Perry, Township of Ryerson, and the Township of McMurrich-Monteith. This area is currently represented by Jerry Brandt (Armour) and Sean Cotton (Burk's Falls).

We would appreciate receiving a resolution from your Council confirming appointments as early as possible following the municipal election. Early appointments will allow DSSAB staff to formally establish new Board members and distribute orientation and training materials in advance of the first Board meeting.

The first Board meeting of the new term is scheduled for Thursday, January 14, 2027, at 6:30 p.m., by virtual meeting. DSSAB Board meetings are normally held virtually on the second Thursday of each month at 6:30 p.m.

Should you have any questions, please do not hesitate to contact me at 705-746-7777 Ext. 5264 or jblower@psdssab.org.

Sincerely,

JJ Blower
Communications & Executive Secretary
District of Parry Sound Social Services Administration Board

District of Parry Sound
Social Services
Administration Board

Information for Municipalities/TWOMOs

Contact Person:	JJ Blower, Communications & Executive Secretary
Address:	1 Beechwood Drive, Parry Sound, ON, P2A 1J2
Phone Number:	705-746-7777 ext. 5264
E-mail:	jblower@psdssab.org
Meeting Schedule:	Second Thursday of each month
Meeting Place:	Virtual - Zoom
Meeting Time:	6:30 P.M.
Number of Members:	15
Payment to Members:	Refer to document "Board Honoraria & Expenses"
Areas Represented:	Refer to document "Naming Board Members"
Terms of Reference:	Refer to document "Procedural Rules"
Term Ending:	December 31st, 2030

District of Parry Sound
Social Services
Administration Board

Naming Board Members

Schedule 4 of O.Regulation 278/98, an amended regulation made under the *District Social Services Administration Boards Act* directs that "the district for the District of Parry Sound Social Services Administration Board is the District of Parry Sound, excluding the area of the jurisdiction of the Corporation of the Municipality of Killarney" and " . . . shall be comprised of 15 members".

The district is represented by areas and membership by area is required as follows:

AREA 1 - **2 members from:**
Corporation of the Township of Seguin

AREA 2 - **3 members jointly appointed from the:**
Corporation of the Township of the Archipelago (1)
Corporation of the Town of Parry Sound (2)
(*Agreement established to rotate membership by term*)

AREA 3 - **2 members, jointly appointed from the:**
Corporation of the Township of Carling
Municipality of Whitestone
Corporation of the Township of McDougall
Corporation of the Township of McKellar

AREA 4 - **2 members, jointly appointed from the:**
Corporation of the Town of Kearney
Corporation of the Village of Burks Falls
Corporation of the Township of Armour
Corporation of the Township of Perry
Corporation of the Township of Ryerson
Corporation of the Township of McMurrich-Monteith

AREA 5 - **2 members, jointly appointed from the:**
Corporation of the Village of South River
Corporation of the Village of Sundridge
Corporation of the Township of Joly
Corporation of the Township of Machar
Corporation of the Township of Strong
Corporation of the Township of Magnetawan

District of Parry Sound
Social Services
Administration Board

Naming Board Members

AREA 6 - **2 members, jointly appointed from the:**
Municipality of Powassan
Municipality of Callander
Corporation of the Township of Nipissing

AREA 7 - **2 members, selected from the territory without municipal organization.**

Members must be Canadian citizens, at least 18 years of age and not employed by the Parry Sound DSSAB.

Resolutions appointing area members should be forwarded to the attention of:

JJ Blower, Communications & Executive Secretary
District of Parry Sound Social Services Administration Board
1 Beechwood Drive
Parry Sound, Ontario
P2A 1J2
E-MAIL: jblower@psdssab.org

BOARD HONORARIA AND EXPENSES

1. PURPOSE

To establish a transparent, fiscally responsible, and service-based framework for compensating members of the District of Parry Sound Social Services Administration Board (DSSAB).

2. POLICY STATEMENT

Board service is a public responsibility carried out on behalf of the municipalities in the District of Parry Sound.

Board members shall be compensated only for attendance at eligible meetings and Board-approved conferences or training events, as set out in this policy.

Board members shall be reimbursed for eligible travel and expenses incurred while attending eligible meetings or approved conferences or training events, subject to this policy.

3. SCOPE

This policy applies to:

- All DSSAB Board members;
- The Chair and Vice-Chair; and
- Board-appointed committee members, where applicable.

4. DEFINITIONS

Eligible meeting. A Board, special Board, Board committee, or other meeting that is formally scheduled or duly called, has quorum where quorum is required, and is approved by the Board or required by statute, regulation, or by-law.

Quorum not established. Where quorum is not established after the 30-minute waiting period set out in the Board's procedural rules, each Board member in attendance shall be paid $50. No other meeting remuneration is payable for that meeting.

Board-approved conference or training event. A conference, training event, or meeting outside regular or special Board meetings.

Community event. A public, ceremonial, promotional, fundraising, stakeholder, or community-attendance activity where a board member is invited, but not required, to attend.

5. REMUNERATION FRAMEWORK

5.1 Honoraria

Honoraria for eligible meetings attended shall be paid as follows:

Role / Meeting Type	Compensation
Chair	$700.00 per month, plus $230.00 per eligible regular or special Board meeting attended.
Vice-Chair	$185.00 per eligible regular or special Board meeting attended.
Board member	$150.00 per eligible meeting attended.
Committee meeting immediately before or after a duly called Board or Board committee meeting	75% of the applicable regular Board member meeting rate.

The Chair and Vice-Chair rates apply only to eligible regular or special Board meetings. Where the Chair or Vice-Chair attends another eligible meeting, the applicable Board member rate applies.

5.2 Board-Approved Conferences and Training Events

Attendance at Board-approved conferences or training events by any member, Chair, or Vice-Chair, is recognized at the applicable regular Board member meeting rate. Attendance and approval shall be documented.

5.3 Non-Compensable Activities

Compensation shall not be paid for:

- Cancelled meetings, including adjourned meetings that do not proceed, except for the $50 payment described under "Quorum not established" above;
- Informal briefings or workshops;
- Reading or preparation time; or
- Community events where participation is not a Board requirement.

6. TRAVEL AND EXPENSE REIMBURSEMENT

6.1 Travel

Board members may be reimbursed for reasonable and necessary expenses incurred while attending eligible meetings or Board-approved conferences or training events, subject to Board authorization and supporting documentation.

- Attendance at meetings on behalf of DSSAB will be reimbursed as authorized by the Board Chair.
- When accommodation is needed for health and safety reasons, including weather conditions or fatigue, it must be in the same location as the meeting, conference, or training event and will be reimbursed upon submission of a receipt.
- Airfare, taxi fares, and parking will be reimbursed upon submission of receipts.
- Mileage will be reimbursed at $0.58 per kilometer.

6.2 Meals

The following meal allowances apply for travel outside the District of Parry Sound:

Meal	Maximum Allowance
Breakfast	$17.00
Lunch	$23.00
Dinner	$45.00

Meal expenses incurred within the District of Parry Sound will be reimbursed upon submission of receipts. Alcohol and entertainment expenses will not be reimbursed.

7. ADMINISTRATION AND REPORTING

Meeting attendance shall be recorded in official minutes or other official attendance records.

Honoraria and expense reimbursements shall be processed by the Board's Executive Secretary & finance department in accordance with this policy and applicable financial controls.

The CAO, or designate, is responsible for administering this policy and ensuring compliance.

8. REVIEW

This policy shall be reviewed every four years, or earlier if required by the Board.

District of Parry Sound
Social Services
Administration Board

Procedural Rules

Procedural rules to govern the proceedings of the District of Parry Sound Social Services Administration Board.

1. Interpretation

In the *Procedural Rules*,

(a) "Board" means the District of Parry Sound Social Services Administration Board.
(b) "Chair" means the Chair of the District of Parry Sound Social Services Administration Board.
(c) "Vice-Chair" means the Vice-Chair of the District of Parry Sound Social Services Administration Board.
(d) "Member" means a Member of the District of Parry Sound Social Services Administration Board.
(e) Committee Chair means the Chair of a Committee of the District of Parry Sound Social Services Administration Board.
(f) Chief Administrative Officer (CAO) means the CAO of the District of Parry Sound Social Services Administration Board.
(g) "Rule of Procedure" means the rules and regulations provided in these *Procedural Rules*.

2. Rules of Procedure Adopted

The proceedings of the District of Parry Sound Social Services Administration Board and all Committees thereof, the conduct of the Members and the calling of meetings shall be governed by the provisions of the *Procedural Rules* and the rules and regulations contained in the *Procedural Rules*, provided that the rules and regulations contained herein may be suspended by a vote of not less than eight members of the Board present and voting, excluding the Chair, and except as provided herein, the rules of parliamentary procedure as contained in *Bourinot's Rules of Order* Current Edition, shall be followed for governing the proceedings of the Board and the conduct of its members.

3. Execution of Documents

Whenever to give effect to any resolution or *Procedural Rules* of the Board or to perform any of the statutory duties of the Board the execution of any document is required, the Chair and the CAO are hereby authorized for and in the name of the Board to execute and to affix the seal of the Board, as needed, to such documents.

4. Recording Equipment

(a) At the meetings of the Board or it's Committees, the use of cameras, electric lighting equipment, flash bulbs, recording equipment, television cameras and any other device of a mechanical, electronic or similar nature used for transcribing or recording proceedings by auditory or visual means by any person other than the Administrative Officer of the meeting including but not limited to, members, representatives of any news media whatsoever or members of the public is prohibited unless authorized in advance by the Chair or Committee Chair as the case may be.

(b) When exercising the discretion to authorize the use of equipment such as described in (a) regard shall be had as to whether the use will be a distraction to the meeting and to whether there is an Administrative Officer of the Board present with the capability of providing a complete record of the meeting.

5. Election of Chair and Vice-Chair

The CAO shall act as Chair and the election shall proceed in the normal manner by resolution of the members present provided that before a vote is taken the person nominated must agree to serve as Chair.

When a Chair has been elected the CAO shall vacate the chair and the Chair shall preside over the election of the Vice-Chair, which shall proceed in a like manner.

6. Chair

The Chair shall be entitled to vote at all meetings of the Board and shall be ex-officio a member of all Standing and other Committees of the Board and entitled to vote at those meetings.

7. Vice-Chair

The Vice-Chair shall be entitled to vote at all meetings of the Board and shall be ex-officio a member of all Standing and other Committees of the Board, when acting in place of the Chair and entitled to vote at those meetings.

8. Duties of Chair

It shall be the duty of the Chair or other presiding officer:

(a) to open the meeting of the Board by taking the Chair and calling the Members to order;
(b) to announce the business before the Board in the order in which it is to be acted upon;
(c) to receive and submit, in the proper manner, all motions presented by the Members of the Board;
(d) to put to vote all questions, which are regularly moved and seconded, or necessarily arise in the course of the proceedings, and to announce the result;
(e) to decline to put to vote, motions which infringe upon the rules of procedure;
(f) to restrain the Members, when engaged in debate, within the rules of order;
(g) to enforce on all occasions, the observance of order and decorum among the Members;
(h) to call by name, any Member persisting in breach of the rules of order of the Board, thereby ordering the member to leave the meeting;
(i) to receive all messages and other communications and announce them to the Board, with the support of the Administrative Officer;
(j) to authenticate by their signature, when necessary, all *Procedural Rules*, and resolutions;
(k) to inform the Board when necessary, or when referred to, for the purpose on a point of order or usage;
(l) to select Members who are to serve on committees when directed to do so by a resolution of the Board;
(m) to adjourn the meeting when the business is concluded;
(n) if they consider it necessary because of grave disorder, the Chair may adjourn the sitting without question put, or suspend the sitting for a time to be named by them.

Board Meetings

9. Place

Meetings of the Board shall be held virtually with in-person meetings being held as required. In-person meetings shall be held at the place designated and used by the Board from time to time for such purposes.

10. Ordinary Meetings

(a) Virtual meetings of the Board shall be held at the hour of 6:30 PM and in-person meetings shall be held at the hour of 7:00 PM on the second Thursday of every month unless otherwise provided by resolution of the Board or unless such a day shall be a public holiday or civic holiday in which case the Board shall meet at the same hour the next day, which is not a public or civic holiday, unless otherwise provided by resolution of the Board.

(b) Notice of all meetings of the Board setting forth the matters to be considered shall be given to all members of the Board by electronic means, not less than ***forty-eight*** hours in advance of the time fixed for the meeting.

11. Special Meetings of the Board

(a) The Chair may at any time summon a special meeting of the Board.

(b) The CAO may at any time summon a special meeting of the Board, in consultation with the Chair.

(c) Notice of all special meetings of the Board setting forth the matters to be considered at such special meetings shall be given to all members of the Board by electronic means, not less than ***forty-eight*** hours in advance of the time fixed for the meeting. The Administrative Officer shall give such other notice of the meeting to the members by telephone or otherwise as best can be done within the circumstances.

Order of Proceedings at Board Meetings

12.

(a) *Presiding Officer:* The Chair shall preside carrying out the duties authorized in Rule 8.

(b) *Calling to Order:* As soon after the hour fixed for the holding of the meeting of the Board and quorum is achieved, the Chair shall take the Chair and call the meeting to order. A quorum shall be 8 Members of the Board representing at least 4 of the 7 Areas.

(c) *Absence of Chair:* In the absence of Chair the Vice-Chair shall call the Members to order and shall preside until the arrival of the Chair and while so presiding the Vice-Chair shall have all the powers of the Chair. In the case of the absence of both, an interim Chair shall be appointed.

Board Member Absences: If a Board member is absent for three (3) consecutive meeting they are considered to have forfeited their membership, unless their absence is authorized by the Board.

13. No Quorum

Lack of a quorum for a Board meeting may be resolved by one of the following procedures:

(a) If no quorum is present to enable a meeting to commence one half hour after the time appointed for a meeting of the Board, the Administrative Officer shall, call the roll and record the names of the members present and the members shall stand discharged from waiting further.

(b) When in the Chair's opinion, a Board meeting should not convene at the scheduled hour because of unforeseen circumstances on the day of a Board meeting that has been properly called then the Chair may:

   i. direct the Administrative Officer to notify the members that the meeting will stand adjourned, not cancelled, at the appointed hour to reconvene at the same time of commencement on the next following day, or at such other time and place as the Chair shall then determine; or

(c) If during the course of a Board meeting a quorum is lost then the Chair may:

   i. declare the meeting stand adjourned, not ended, to reconvene at such time and place as the Chair shall then determine;

(d) The Chair shall give notice of any meeting so adjourned and to be reconvened as best can be done within the time available.

14. Order of Business

The routine order of business for the ordinary meetings of the Board shall be as follows:

- Land Acknowledgement
- Declaration of Pecuniary Interest
- Approval of Agenda
- Minutes of Previous Meeting
- Deputations and Presentations
- Reports
- Outstanding Issues
- New Business
- Correspondence

And all business shall be taken up in the order of routine in which it stands as shown on the agenda unless otherwise decided *by the concurring vote of the majority of the Members* of the Board.

Rules of Debate

15.

(a) Every Member previous to speaking to any question or motion shall address the Chair.

(b) When two or more Members attempt to speak, the Chair shall designate the Member who has the floor who shall be the Member who, in the opinion of the Chair, first spoke.

(c) The Chair may on any question or matter request the CAO to respond or to initiate an appropriate response to the Board.

16.
Every Member present at a meeting of the Board when a question is put shall vote thereon.

17.
When a Recorded Vote is requested by a Member, or is otherwise required, the Administrative Officer shall record the name and vote of every member of any matter or question.

18.
If a Member disagrees with the announcement of the Chair that a question is carried or lost they may, but only immediately after the declaration by the Chair, object to the Chair's declaration and require a Recorded Vote to be taken, without any further comment or discussion.

19.
When a Member is speaking no other member shall pass between the speaker and the Chair or make interruption except to raise a point of order.

20.
Any Member may require the question or motion under discussion to be read at any time during the debate but not so as to interrupt a Member while speaking.

21.
No Member shall speak more than once to the same question without leave of the Board, except that a reply shall be allowed to be made only by a Member of the Board who has presented the motion to the Board, but not by any Member who has moved an amendment or a procedural motion.

22.
No Member, without leave of the Board shall speak to the same question, or in reply, for longer than ten (10) minutes.

23.
(a) A Member may ask a question only for the purpose of obtaining information relating to the matter under discussion and such question must be stated succinctly and asked only of the previous speaker.
(b) Notwithstanding paragraph (a), when a Member has been recognized as the next speaker, then immediately before speaking such Member may ask a question of the Chair or an employee of the Board on the matter under discussion but only for the purpose of obtaining information following which the Member shall speak.
(c) All motions shall be in writing with the mover and seconder recorded.

Points of Order and Privileges

24.
The Chair shall preserve order and decide questions of order.

Conduct of Members at Board Meetings

25.
No member shall disobey the rules of the Board or a decision of the Chair or of the Board on questions of order or practice or upon the interpretation of the rules of the Board; and in case a Member persists in any such disobedience after having been called to order by the Chair, the Chair may forthwith put the question, no amendment, adjournment or debate being allowed, "that such Member be ordered to leave their seat for the duration of the meeting of the Board": but if *that* Member *withdraws their remarks, they shall* be permitted to retake their seat.

26.
Members shall conduct themselves in a respectful, professional and ethical manner including conduct among themselves and towards employees of the DSSAB. Members are responsible for setting a positive example and to behave and communicate in a manner which will not offend, embarrass or humiliate others. A respectful workplace values:

- Diversity and human rights of others related to their race, national or ethic origin, colour, religion, age, sex, marital status, family status, any physical or mental disability and sexual orientation
- The dignity of a person
- Courteous conduct
- Mutual respect, fairness and equality
- Collaborative working relationships

27.
Members shall maintain, at all times the confidentiality of all confidential information and records of the DSSAB concerning matters dealt with In-Camera or that is determined to be confidential by the Chair of the Board. Members shall not make use of or reveal such information or records that are not in the public domain. Members shall comply with the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)* and the *Personal Information Protection and Electronic Documents Act (PIPEDA)* at all times.

28.
Members must not accept gifts or personal benefits that are connected with their performance of the duties as a Board member of the DSSAB.

29.
Members shall not misappropriate or use the Board's assets for personal use and shall ensure that all Board property assigned to them is maintained in good condition and shall be accountable for such property. No members shall bid on or receive any property that has been offered for sale.

Board Agenda

30. Order of Business

The CAO shall have prepared and printed a list of the items in the order of topics set out as the routine of business in Rule 14 hereof, for the use of each Member at an ordinary meeting.

(a) It shall be the duty of the CAO to ensure that the minutes of the last ordinary meeting, and all Committee meetings held more than five days prior to an ordinary meeting, together with the agenda delivered electronically to each Member not less than forty-eight hours before the hour appointed for the holding of such ordinary meeting.

(b) Such minutes as referred to in clause (a) of this paragraph may be adopted by the Board without having been read at the meeting considering the question of their adoption.

(c) Minutes may be amended by the correcting of the record if necessary for accuracy but not otherwise deleting portions thereof.

31. Committee Reports

No action shall be taken with reference to committee report recommendations, until adopted by the Board.

32. Outstanding Issues

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by the Board and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by the Board, unless removed from the agenda by leave of the Board.

Voting on Motions

33.

(a) *Motion Required*: No discussion shall take place prior to the Chair reading the motion, which has been duly moved and seconded.

(b) *Question Stated:* Immediately preceding the taking of the vote, the Chair may state the question in the form introduced and shall do so if required by a Member.

34. Vote Not Allowed

A Member not present before the result of the vote on a question is declared, shall not be entitled to vote on that question.

35. Unrecorded Vote

The manner of determining the decision of the Board on a motion shall be at the discretion of the Chair and may be by voice, show of hands, or standing.

Proceedings in Board Meetings

36.
The rules governing the procedure of the Board and the conduct of Members shall be observed so far as they are applicable, provided that:

(a) no vote shall be recorded, unless requested by a Member;
(b) the number of times speaking on any question shall not be limited unless a Member moves that the vote be now taken;
(c) no Member shall speak more than once, except to make an explanation until every Member who desires to speak shall have spoken.

37.
The Chair shall be entitled to vote at meetings thereof as a Member but shall not have a second or casting vote in the event of an equality of votes of any question.

Proceedings in In-Camera Meetings

38.
A Board meeting *may* be In-Camera (closed to the public) when the subject matter under consideration involves;

i. the security of the property and services of the Board;
ii. the disclosure of intimate, personal or financial information in respect of a member of the Board or a committee or an employee or prospective employee of the Board;
iii. the acquisition or disposal of property;
iv. a decision in respect of negotiations with employees of the Board;
v. an opinion of the Board's solicitor, disclosure of which would not be in the public interest;
vi. decision concerning negotiations for an agreement or contract between the Board and a third party, or
vii. the consideration of a request under MFIPPA/PIPEDA.

Proceedings in Committee Meetings

39.

(a) The Committee Chair or in their absence, such other Member of the Committee as may be appointed by the concurring vote of a majority of the Members of the Committee present, shall preside at every meeting and may vote on all questions submitted, but in case of an equal division of votes, the Committee Chair shall not have an extra casting vote and the question shall be deemed to have been decided in the negative.
(b) In the absence of the Committee Chair for a period of fifteen (15) minutes after the time appointed for the holding of a meeting of the Committee or if the Committee Chair leaves a meeting in progress, one of the other Members of the Committee, if there be a quorum present, may be appointed as provided in clause (a) of this paragraph and shall discharge

the duties of the Committee Chair during the meeting or until the arrival or return of the Committee Chair.

(c) Upon the arrival or return, the Committee Chair shall have the option of assuming the chair. The option shall be exercised immediately following completion of discussion of the item under (d). If there be no quorum present thirty (30) minutes after the time appointed for the meeting, the meeting shall stand adjourned at the call of the Committee Chair.

(d) A majority of the Members of the Committee is necessary to constitute a quorum.

40.
Where two (2) or more Committees of the Board meet in joint session and a resolution is passed at such a meeting, the resolution shall be deemed to be a resolution or decision of each committee, provided a quorum of each committee is present. The Chair of a joint session shall be chosen by the majority of the members present. When a member including the Chair is a member of more than one of the Committees meeting in joint session, the member may be counted with each Committee when calculating quorum but when voting in a joint session shall have only one vote.

41.
The CAO or their designate shall be the secretary of each committee and shall forward a copy of the minutes of each committee to the Chair and to the members of the Board as soon as available if necessary or with the agenda for the next regular meeting of the Board.

Amendments

42.

(a) This by-law shall not be amended or repealed except by a simple majority vote of the Members of the Board other than the Chair.

(b) No amendment or repeal of the *Procedural Rules* or any part thereof shall be considered at any meeting of the Board unless notice of proposed amendment or repeal has been given at a previous ordinary meeting of the Board and the waiving of this notice by the Board is prohibited.

Dec 1 2026
12.5

District of Parry Sound Municipal Association (DPSMA)
2026-2030 Term Appointments

c/o Township of McKellar
701 Highway 124, McKellar, ON P0G 1C0

To: All Member Municipalities

With the new term of Council beginning November 15, 2026, **the District of Parry Sound Municipal Association (DPSMA) is seeking members of Council interested in serving as a member of the Executive for the Association.**

The DPSMA Executive plays an important role in supporting collaboration and advocacy among the 23 Municipalities across the District of Parry Sound. This is an excellent opportunity for Municipal leaders to contribute to regional discussions, strengthen intermunicipal relationships, and help shape the priorities and direction of the Association.

About the DPSMA

The DPSMA was founded in 1936 to create a unified voice for local governments, school boards, and road commissions across the region. For nine decades, the association has served as a vital forum for local leaders to collaborate on shared regional issues and draft collective resolutions. These resolutions are forwarded directly to Provincial Ministries to influence policy and advocate for the District's unique Municipal needs.

The DPSMA hosts semi-annual meetings attended primarily by members of Council and Municipal staff from across the District. These meetings focus on timely Municipal issues and feature presentations from subject matter experts, Provincial and Federal representatives, Municipal partners, and stakeholders.

The Association regularly welcomes participation from the area Member of Provincial Parliament and Member of Parliament, along with organizations and agencies that support Municipalities throughout the Parry Sound District.

In addition to educational and advocacy opportunities, DPSMA meetings provide a valuable forum for networking, collaboration, and the sharing of ideas and best practices among neighbouring Municipalities.

Why Join the Executive?

Serving on the DPSMA Executive offers members the opportunity to:

- Build strong working relationships with Municipal leaders across the region
- Help shape meeting topics and regional advocacy priorities
- Gain broader exposure to Municipal issues affecting the District and Northern Ontario

- Collaborate directly with Provincial and Federal representatives and partner organizations
- Develop leadership experience outside of your local Municipality
- Share your Municipality's perspectives and priorities with the region

Participation on the Executive is both professionally rewarding and personally enriching, providing members with a stronger regional voice and a deeper understanding of issues impacting Municipalities across the District of Parry Sound.

Ward Representation

Ward 1	Township of Seguin
Ward 2	Township of the Archipelago Town of Parry Sound
Ward 3	Township of Carling Township of McDougall Township of McKellar Municipality of Whitestone
Ward 4	Township of Armour Village of Burk's Falls Town of Kearney Township of McMurrich-Monteith Township of Perry Township of Ryerson
Ward 5	Township of Joly Township of Machar Municipality of Magnetawan Village of South River Township of Strong Village of Sundridge
Ward 6	Municipality of Callander Township of Chisholm Township of Nipissing Municipality of Powassan

Time Commitment

The DPSMA hosts two meetings annually:

Spring Meeting	held in May and hosted by an East Parry Sound Municipality
Fall Meeting	held in October and hosted by a West Parry Sound Municipality

The Executive meetings are held prior to each semi-annual meeting to prepare the agenda; other virtual meetings are held throughout the year, as required.

Appointment of a President

The President of the District of Parry Sound Municipal Association is elected. The election is conducted by the attending delegates from the Association's 23 member Municipalities at the first meeting following the Municipal Election, anticipated to be held at the DPSMA Spring 2027 Meeting to be hosted by the Municipality of Magnetawan on May 28, 2027.

Any past Presidents, provided they continue to hold elected Municipal office, may continue to serve as a Past President on the Executive.

Message from the Secretary-Treasurer

On behalf of the District of Parry Sound Municipal Association, I encourage members of Council to consider becoming involved with the DPSMA Executive. The Association provides a valuable opportunity to collaborate with neighbouring Municipalities, learn from industry experts, and help advance regional Municipal priorities.

I am currently the Clerk/Administrator for the Township of McKellar and have been proud to work for Municipalities on both the east and west sides of the District, including the Municipality of Magnetawan, the Town of Parry Sound, and the Township of McKellar.

Being a part of the Association has been a rewarding experience, and I welcome both returning and new members who are interested in contributing to the continued success of the Association.

Please do not hesitate to contact me with any questions you may have.

Karlee Britton
clerk@mckellar.ca
(705) 389-2842 x4

Nominations

Members interested in serving on the Executive are encouraged to circulate their nomination, through resolution of Council, to the member Municipalities within their respective Ward and to the Secretary-Treasurer at clerk@mckellar.ca.

Attachment: *DPSMA Constitution (updated 2026)*

District of Parry Sound Municipal Association
c/o Township of McKellar | 701 Highway 124, McKellar, ON P0G 1C0
Secretary-Treasurer: Karlee Britton | clerk@mckellar.ca | (705) 389-2842 x4

CONSTITUION

Amended 2001, 2006, 2023 and 2026

1. The Association shall be known as the District of Parry Sound Municipal Association.

2. The members of this Association shall be all organized Municipalities and First Nations, in Parry Sound District and part of Nipissing District if they are members in good standing. Good standing means having paid the annual membership.

3. The right to vote shall be given to all elected officials of the said Municipalities, and First Nations, at the Municipal Association Spring and Fall Meetings.

4. The annual membership fee shall be set from time to time by the Association and payable by February 28th of each year.

5. The Executive Committee shall include a delegate, appointed by each of the following Wards in the Parry Sound District:

WARD #1:	Township of Seguin
WARD#2:	Township of the Archipelago Town of Parry Sound
WARD #3:	Township of Carling Township of McDougall Township of McKellar Municipality of Whitestone
WARD #4:	Township of Armour Village of Burk's Falls Town of Kearney Township of McMurrich/Monteith Township of Perry Township of Ryerson
WARD #5:	Township of Joly Township of Machar Municipality of Magnetawan Village of South River Township of Strong Village of Sundridge
WARD #6:	Municipality of Callander Township of Chisholm Township of Nipissing Municipality of Powassan

The Executive Committee shall also include a President and Secretary-Treasurer. The President shall be elected at the first Municipal Meeting following an election. The Committee shall also include past Presidents, if still an elected or appointed official. The President may sit as a delegate of a Ward. A past President may sit as a delegate of a Ward.

6. The President shall receive an honorarium, as set by the Association from time to time.

7. The Executive Committee shall from among its members appoint a Vice-President who shall have the first offer to fill the office of President.

   They shall also appoint a Resolutions Committee of three, one of which shall be the Chairperson.

8. The Secretary-Treasurer shall be appointed by the Association and serve any length of time determined at their own discretion or at the discretion of the Association.

9. The Association will have two members of the Executive, or Association Membership, who are qualified, examine the financial statements and records of the Association and provide an annual review and report.

10. The salary of the Secretary-Treasurer shall be as set from time to time by the Association.

11. All Executive Officers except the Secretary-Treasurer shall serve the same term length as elected Officials. The President may only serve one term in that position.

12. The Secretary-Treasurer and/or the President shall be authorized to sign all cheques.

13. There shall be two regular meets of the Association each year one in the Spring and one in the Fall, dates to be determined by the Executive Committee. (typically, May and October)

14. The Executive Committee shall meet prior to each semi-annual meeting to prepare an agenda. Other Executive Meetings may be called by the President if necessary to deal with a specific item. The President or Vice-President shall Chair all Executive Committee and regular Municipal Association meetings. In the absence of either, a Chairperson may be appointed. The members of the Executive Committee shall be paid dinner expenses and traveling expenses at a rate set by the Association.

15. Fifty percent (50%) of the whole of any Committee shall form a quorum.

16. Every member in good standing, the Parry Sound and Nipissing Provincial and Federal Members of Parliament, and any invited guest shall be allowed to speak at a Municipal Association meeting.

17. The Association shall elect the FONOM Representative at the first Municipal Meeting following an election. Those candidates wishing to run for FONOM Representative shall provide a bio to the Secretary-Treasurer, to be circulated to the Association prior to the First Spring Meeting. The candidates will be provided 3-5 minutes to make presentation during the opening of the meeting. Ballots will be handed out during the first morning coffee break and voting will take place from coffee break until 1:00 pm at the end of lunch. Ballots will be counted after 1:00 pm by the Secretary-Treasurer and the candidate will be appointed during the business portion of the meeting at 2:00 pm.

18. Amendments may be made to the Constitution at either Spring or Fall Association Meetings provided notice of the proposed amendment is presented to the Association at the previous meeting.

Dec 1, 2026
12.6

ALMAGUIN HIGHLANDS OPP DETACHMENT BOARD
CONSEIL DU DÉTACHEMENT D'ALMAGUIN HIGHLANDS DE LA POLICE PROVINCIALE
ALMAGUIN HIGHLANDS OPP DETACHMENT
DÉTACHEMENT D'ALMAGUIN HIGHLANDS DE LA POLICE PROVINCIALE

MEMO

Date: November 13, 2026

From: Secretary, Almaguin Highlands O.P.P. Detachment Board

RE: General Information for Council

This memo is being provided to the municipalities within the jurisdiction of the Almaguin Highlands O.P.P Detachment Board by the Lead Municipality and the Secretary, as a general outline of the Board.

Any interested member of Council who wishes to be nominated to the Board as a Council Representative should speak with their Clerk about their interest.

Community Safety and Policing Act, 2019

On April 1, 2024, the *Community Safety and Policing Act, 2019* (CSPA) came into effect, making changes to Police Service Boards in place prior to 2019, and establishing OPP Detachment Boards in areas without previous Police Services Boards. OPP Detachment Boards help to align policing objectives, priorities, and policies with community expectations.

The establishment of the board is an opportunity for municipalities of all sizes to have a greater say and establish a relationship with the Detachment Commander and the officers who police communities. It also provides an opportunity to align municipal public safety expectations and clearly express those views in a coordinated manner with the Detachment Commander.

The Ministry of the Solicitor General, in consultation with the 12 municipalities within Almaguin Highlands, approved the following:

- Board Size – 7 Members (1 Provincial Appointee, 2 Community Members, 4 Council Representatives)
- Board Composition Community Members – General Public Advertisement
- Administration of Board – create a part-time contract position for this Board only; one municipality would hold contract if required (to be decided later).

O.Reg 135/24 Table 1 sets out the composition of the Almaguin Highlands OPP Detachment Board as follows:

- 4 Municipal Representatives
  - 1 = Armour Township, Burk's Falls, Ryerson Township

- 1 = Joly Township, Machar Township, South River Village
- 1 = Town of Kearney, McMurrich/Monteith Township, Perry Township
- 1 = Municipality of Magnetawan, Strong Township, and Sundridge Village

- 2 Community Representatives
- 1 Provincial Appointee

O.Reg 409/23: Code of Conduct for OPP Detachment Board Members

O.Reg 409/23: Code of Conduct for OPP Detachment Board Members sets out the code of conduct with which every member of an OPP Detachment Board must comply.

O.Reg 135/24: OPP Detachment Boards

O.Reg 135/24: OPP Detachment Boards sets out the established OPP Detachment Boards within the Province. The regulation also sets out:

Section 3: OPP Detachment Board Estimates

- OPP Detachment Boards shall annually prepare estimates setting out the total amount that is required to pay the expenses of the board's operation, other than remuneration of members;
- Each municipality in the area for the OPP Detachment Board shall pay the OPP Detachment Board estimates by way of an equal share of the amount (*note, municipalities may *unanimously* agree to allocate the costs among themselves on a basis other than equal share)

Section 6. Term of Office

- The term of office for a member shall not exceed the term of office of the council (no longer than 4 years).

Section 7. Renumeration of members appointed by the Minister

- Remuneration paid to the Provincial Appointee shall be determined by unanimous agreement of each municipality in the area for the OPP Detachment Board, otherwise the Minister shall determine renumeration;
- Each participating municipality shall pay an equal share of the renumeration, unless they *unanimously* agree to allocate the costs among themselves on a basis other than equal share.
- Unless the Board decides otherwise, only the Provincial Appointee is regulated to receive remuneration.

Board Insurance

Board Insurance cost, under *O.Reg 135/24*, is to be spilt evenly amongst the 12 area municipalities. The quote received from the Ontario Association of Police Services Boards for annual insurance is approximately $3,800 (2026 rate).

The lead municipality would administer the insurance application, renewals and payment, invoicing each of other 11 municipalities equally for their share. However, the OPP Detachment Board itself would formally be the 'applicant' for the insurance. Once it is determined how the Board needs to be established (incorporated or non-profit), the lead municipality will proceed with obtaining the required insurance.

Training Requirements of Board Members

Prescribed under Section 35 of the *CPSA*, members shall successfully complete training approved by the Minister with respect to the role of a police service board, responsibilities, human rights and systemic racism, rights and cultures of First Nation, Inuit, and Metis Peoples, and diverse, and the multiracial and multicultural character of Ontario society. The training will commence once the Board is formally appointed by each of the 12 area municipalities.

Provincial Appointee

The Ministry oversees the appointment of the Provincial Appointee. There has been no appointment of the Provincial Appointee representative for the Almaguin Highlands OPP Detachment Board since its formation, nor has a timeline of when an individual will be appointed.

OPP Detachment Commander Role with Board

The OPP Detachment Commander shall prepare and/or adopt any local action plan or policies in consultation with the Board and assist in preparing annually in collaboration with the Board on or before June 30, a report to the 12 municipalities regarding policing provided by the detachment. Other reports prepared by the Detachment Commander will include matters of traffic incident rates, statue charges laid, drug crime rates, etc. (Sections 68(2)(3), 69(3)(4), 70(1), *CPSA*). The OPP Detachment Commander may not sit regularly at Board Meetings and is not a voting member.

Policies & Procedures of the Board

Under the *CPSA*, there are no set policies or procedures that are required to be adopted by the OPP Detachment Board. However, the Insurance Companies recommended by the Ontario Association of Police Services Boards require an Abuse Policy. Other policies and

procedures being adopted by OPP Detachment Boards across the Province include Terms of Reference, and Rules & Procedures.

General Role of the Board

Within Section 68(1) of the *CPSA*, states:

The OPP Detachment Board shall,

(a) consult with the Commissioner (Ontario Provincial Police Commissioner) regarding the selection of a detachment commander and otherwise participate, in accordance with regulation, in the selection of the detachment commander;
(b) determine objectives and priorities for the detachment, not inconsistent with the strategic plan, after consultation with the detachment commander;
(c) advise the detachment commander with respect to policing provided by the detachment;
(d) monitor the performance of the detachment commander;
(e) review the reports from the detachment commander regarding policing provided by the detachment; and
(f) on or before June 30 each year, provide an annual report to the area municipalities regarding policing provided by the detachment.

Location of the Board Meetings & Number of Meetings

As Perry Township is currently acting as the lead municipality, the Board Meeting location is Perry's Council Chambers, 1695 Emsdale Road, Emsdale, ON.

Until the Board meets for its first meeting this Term, no further details are available regarding the number of meetings, time, dates, etc.

The only regulation regarding meetings in the *CPSA*, Section 43, the Board shall hold at least four meetings each year.

Dec 1 2026 12.7

The Corporation of The Town of Parry Sound

Municipal Partners POA Advisory Committee Meeting Agenda November 19, 2026

Agenda

Date:

November 19, 2026

Time:

1:30pm

Location:

Zoom – zoom.us/join

Meeting ID: 857 9419 5267

Passcode: 755945

Link:

https://us06web.zoom.us/j/85794195267?pwd=itMI09FU37cET3CMpeIJKhxHkUBdTa.1

Members Present:

Staff Present:

1. Agenda

1.1 Additions to Agenda/Notice of Motion

1.2 Disclosure of Pecuniary Interest and the General Nature Thereof

1.3 Prioritization of Agenda

1.4 Adoption of Agenda

That the Committee agenda for November 19, 2026, be approved as circulated.

Moved by

Seconded by

2. Minutes and Matters Arising from Minutes

2.1 Adoption of May 28, 2026, Meeting Minutes

That the Minutes from the committee meeting held May 28, 2026, be approved as circulated.

Moved by

Seconded by

3. Reports, Resolutions and Direction to Staff

3.1 POA Parry Sound Ticket Issuance Summary Q3 2026

That the POA Parry Sound Ticket Issuance Summary be accepted.

Moved by

Seconded by

3.2 POA Court Manager's Report Q3 2026

That the POA Court Manager's Report Q3 2026 be accepted.

Moved by

Seconded by

3.3 2027 Draft POA Budget

That the 2027 Draft POA Budget be accepted.

Moved by

Seconded by

4. Other Business (Additions to Agenda)

5. Date of Next Meeting

That the next POA Municipal Partners Meeting will be held May 27, 2027, at 1:30pm.

Moved by

Seconded by

6. Adjournment

Personal Information collected in *Section 2. Public Meeting, Section 4. Correspondence* and/or *Section 5. Deputations* are collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), Section 21. (1) c* and will be used to create a record available to the general public.

The Corporation of The Town of Parry Sound

Municipal Partners POA Advisory Committee Meeting Minutes May 28, 2026

Minutes

Date:

May 28, 2026

Time:

1:33pm

Location:

Zoom – zoom.us/join

Meeting ID: 841 5370 2171

Passcode: 800785

Link:

https://us06web.zoom.us/j/84153702171?pwd=4IsO9idR2e9aCdOebbeJN1guOV1jiI.1

Members Present:

Bonnie Keith - Parry Sound

Mike Kekkonen - McKellar

Sheri Brisbane - McDougall

Rod Ward - Armour

Pearl Ivens - Machar

Paul Sowrey - Perry

Wendy Hawes - Archipelago

Tom Bryson - Joly

Delynne Patterson - Ryerson

The Corporation of The Town of Parry Sound

Municipal Partners POA Advisory Committee Meeting Minutes May 28, 2026

Staff Present:

Andre Couture - Parry Sound

1. Agenda

1.1 Additions to Agenda/Notice of Motion

That the 2026 Draft General Ledger be included for information purposes.

Moved by: Rod Ward

Seconded by: Tom Bryson

1.2 Prioritization of Agenda

1.3 Adoption of Agenda

That the Committee agenda for May 28, 2026, be approved as circulated.

Moved by: Wendy Hawes

Seconded by: Delynne Patterson

1.4 Disclosure of Pecuniary Interest and the General Nature Thereof

2. Public Meeting

3. Minutes and Matters Arising from Minutes

3.1 Adoption of November 20, 2025, Meeting Minutes

That the Minutes from the committee meeting held November 20, 2025, be approved as circulated.

Moved by: Pearl Ivens

Seconded by: Tom Bryson

3.2 Questions of Staff

9. Resolutions and Direction to Staff

9.1 POA Court Services

9.1.1 POA Parry Sound Ticket Issuance Summary

That the POA Parry Sound Ticket Issuance Summary be accepted.

Moved by: Pearl Ivens

Seconded by: Rod Ward

9.1.2 POA Advisory Committee Correspondence – Set Fines Under the POA

That the POA Advisory Committee Correspondence be accepted.

Moved by: Sheri Brisbane

Seconded by: Pearl Ivens

9.1.3 POA Advisory Committee Report - Advocacy for Set Fines & Costs

That the POA Advisory Committee Report be accepted.

Moved by: Mike Kekkonen

Seconded by: Sheri Brisbane

9.1.4 POA Advisory Committee Resolution 2026-01

That the POA Advisory Committee Resolution be accepted.

Moved by: Wendy Hawes

Seconded by: Pearl Ivens

9.2 Other Business

9.3 Date of Next Meeting

That the next POA Municipal Partners Meeting will be held November 19, 2026, at 1:30pm.

Moved by: Pearl Ivens

Seconded by: Delynne Patterson

11. Adjournment 2:25pm

Personal Information collected in *Section 2. Public Meeting, Section 4. Correspondence* and/or *Section 5. Deputations* are collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), Section 21. (1) c* and will be used to create a record available to the general public.

POA Parry Sound Ticket Issuance						
	2026	**2025**	**2024**	**2023**	**2022**	**2021**
January	340	406	368	326	257	369
February	398	387	303	284	188	332
March	394	395	292	370	284	505
Q1 SUBTOTAL	**1132**	**1,188**	**963**	**980**	**729**	**1,206**
April	539	436	293	273	281	416
May	494	490	430	537	297	442
June	460	317	258	439	205	484
July	559	425	407	484	346	674
August	657	422	571	483	266	394
September	614	380	284	342	267	350
Q3 SUBTOTAL	**4,455**	**3,658**	**3,206**	**3,538**	**2,391**	**3,966**
October		359	403	324	223	275
November		290	416	281	309	226
December		217	199	168	169	150
Total		**4524**	**4,224**	**4,311**	**3,092**	**4617**

2027 POA Budget - DRAFT

	2026 Budget	**2027 Budget**
Revenues		
Ticket & Summons Revenues	$ 872,251.00	**$ 870,200.00**
Expenditures		
Salaries, Benefits & Contracted Services	$ 320,047.00	$ 326,000.00
Office Administration & Facilities	$ 54,204.00	$ 48,000.00
Partner's Adminstration Charge	$ 50,000.00	$ 50,000.00
Prosecutor, Crown & Justice of Peace	$ 195,000.00	$ 210,000.00
Audit Costs	$ 5,000.00	$ 5,500.00
Fines & By-Laws to Municipalities	$ 8,000.00	$ 15,000.00
Fines paid to other POA Offices	$ 35,000.00	$ 25,000.00
Transfer to Municipal Partners	$ 25,000.00	$ -
POA IT & Software	$ 19,300.00	$ 20,000.00
Provincial Monitoring/Enforcement	$ 5,700.00	$ 5,700.00
VFS paid to Province	$ 110,000.00	$ 110,000.00
Dedicated Fines paid to Province	$ 45,000.00	$ 55,000.00
TOTAL EXPENDITURES	$ 872,251.00	**$ 870,200.00**

Parry Sound Provincial Offences Act

Court Manager's Report Q3 2026

POA Financial Sustainability – *Continuation*

- The Financial Sustainability Survey and Cost Framework have been distributed to all POA offices in Ontario, with submissions due November 17, 2026.
- The data will be used for business-case development, and advocacy to put pressure on MAG to modernize legislation and operations.
- The business case should draw on existing MCMA reports, past advocacy, and Innovation Working Group recommendations to demonstrate that municipal concerns are longstanding and well documented.
- Key messages will focus on:
    - Financial sustainability and cost recovery—not revenue generation
    - Public safety, accountability, and compliance with court orders
    - Access to justice and the municipal responsibility to operate POA courts
- Proposed working groups will focus on:
    - Historical context and the case for change
    - Sustainability, public safety, and cost recovery
    - Recommendations and solutions, including fine modernization, collections reform, fee flexibility, and additional collection tools.

MAG Initiatives — Early Resolution Reforms (Bill 177) *Update*

Work between MAG and municipal representatives continues to modernize the Early Resolution (ER) process for Part I Provincial Offences matters, supported by updated forms, notices, and administrative procedures. Here are the most recent updates:

- Purpose of ER: ER provides defendants with an opportunity to meet with a prosecutor before trial to discuss resolution options. The goal is to divert suitable matters from the trial stream and improve overall court efficiency.
- Proposed process change: Where an agreement is reached, a clerk could review the agreement for prescribed defects and enter the conviction administratively, without a Justice of the Peace review. More complex matters would continue through the usual court process.
- Court readiness: Participation would be optional for municipalities and prosecuting agencies. Courts would need appropriate ticket stock, scheduling processes, virtual-meeting capability where used, staff procedures, and ICON coding in place.
- Before the meeting: Court staff schedule the ER meeting, issue updated notices, maintain clear records, and may pre-populate administrative details on the agreement form. Defendants are advised of their right to seek legal advice, request disclosure from the prosecution, attend with a representative, or request a trial instead.
- During the meeting: The prosecutor and defendant—or their representative—meet virtually or in person. Prosecutors may discuss resolution options but cannot provide legal advice. If resolved, the agreement should be completed and signed immediately or as soon as possible.
- After the meeting:
    - If a compliant agreement is filed, court staff enter the conviction, update ICON, and issue a Notice of Fine and Due Date where necessary.

- If the agreement is defective, the prosecutor and defendant are notified and given an opportunity to correct it within the prescribed timeline.
- If no agreement is filed, no resolution is reached, or defects are not corrected, the matter proceeds to trial.
- If the defendant fails to attend, the clerk reviews the certificate; where appropriate, a conviction may be entered and the set fine imposed.

- Updated notices and forms: Revised Forms 7.1 and 7.2 support in-person and virtual ER meetings in English and French. They provide clearer information about disclosure, legal advice, possible consequences of a guilty plea, non-attendance, rescheduling, accessibility, and the option to proceed to trial.
- Key operational requirements: Courts will need centralized communication channels, reliable document filing, consistent use of new ICON codes, timely agreement review, and clear separation between court administration and prosecution disclosure functions.

Key takeaway: The proposed model is intended to create a more streamlined, documented, and data-informed ER process while maintaining defendants' ability to seek disclosure, legal advice, representation, or a trial.

POA Court Monitor and Administrative Clerk

Veronica Giannotta joined the Town as the new POA Court Clerk on October 19, 2026, following Carolyn Laurier's resignation in September 2026. Drawing on her prior court experience with the Ministry of the Attorney General and the Ontario Court of Justice, Veronica has transitioned into the role smoothly and efficiently. She is already independently managing court days. Excellent news, particularly given the difficulty of filling this position with a candidate who has prior court experience and familiarity with our specialized court software.

MAG Strategic Policy Review (APS)

Municipal engagement discussions on how municipalities administer Administrative Penalty Systems (APS) and the opportunities to improve consistency, sustainability, and service delivery.

- Operations: Key challenges include staffing, technology, payment processing, customer service, enforcement, collections, and coordination across service providers.
- Financial sustainability: Municipalities are being asked whether APS programs recover costs, create savings, or require additional funding—and what expansion would mean for local resources.
- Performance: Discussion will examine whether APS reduces court workload, resolves matters more quickly, improves compliance, and supports automated enforcement.
- Fairness and accessibility: Topics include financial hardship relief, payment plans, accommodations, public information, online services, and remaining barriers for users.
- Technology and data: Municipalities will identify the systems they use and how technology supports case management, reporting, and administration.

Key takeaway: The objective is to identify municipal experiences, leading practices, and gaps that can inform a more effective, fair, and financially sustainable APS model.

2026 POA General Ledger - DRAFT

Revenues	**2026 Budget**	**2026 Q1**	**2026 Q2**	**2026 Q3**	**2026 YEAR END**
Provincial Offences Revenues	**$ 872,251**	**$ 207,840**	**$ 407,905**	**$ 665,728**	**$ -**
Expenditures					
Salaries, Benefits & Contracted Services	$ 320,047	$ 85,338	$ 160,549	$ 221,604	
Office Administration & Facilities	$ 37,204	$ 3,285	$ 2,881	$ 12,548	
Partner's Adminstration Charge	$ 50,000	$ 12,500	$ 25,000	$ 37,500	
Prosecutors, Crowns & Justices of Peace	$ 195,000	$ 53,814	$ 86,135	$ 161,417	
Interpreter Costs	$ 5,500	$ 1,462	$ 3,169	$ 5,683	
NCO & A1 Collection Costs	$ 8,000	$ 1,056	$ 2,373	$ 3,812	
Amortization of Capital Assets	$ -	$ -	$ -	$ -	
Audit Costs	$ 5,000	$ -	$ 1,113	$ 4,107	
Fines & By-Laws to Municipalities	$ 8,000	$ 1,640	$ 2,555	$ 14,040	
Fines paid to other POA Offices	$ 35,000	$ 6,089	$ 6,747	$ 8,990	
Municipal Partners	$ 25,000	$ -	$ -	$ -	
Certificate of Offence charges	$ 3,500	$ -	$ 1,069	$ 1,069	
POA IT & Software	$ 19,300	$ 1,970	$ 8,382	$ 13,611	
Provincial Monitoring/Enforcement	$ 5,700	$ 1,407	$ 2,345	$ 4,221	
VFS paid to Province	$ 110,000	$ 25,133	$ 46,060	$ 93,848	
Dedicated Fines paid to Province	$ 45,000	$ 14,070	$ 26,320	$ 62,725	
TOTAL EXPENDITURES	**$ 872,251**	**$ 207,764**	**$ 374,698**	**$ 645,175**	**$ -**
		$ 76	**$ 33,207**	**$ 20,553**	**$ -**

For distribution

2026 POA Municipal Partners Distribution

	Population	% of Population	Households	% of Households	Distribution	Q1 +/-	Q2 Cumulative +/-	Q3 Cumulative +/-	**Q4 Distribution**	2026 Audit Adjustment
Armour	1,459	4.27%	1,087	3.87%	4.07%	$3.09	$1,352.02	$836.81	**$0.00**	
Seguin	5,280	15.45%	4,827	17.20%	16.33%	$12.41	$5,421.43	$3,355.52	**$0.00**	
Carling	1,491	4.36%	1,761	6.28%	5.32%	$4.04	$1,766.42	$1,093.30	**$0.00**	
Perry	2,650	7.75%	1,710	6.09%	6.92%	$5.26	$2,299.26	$1,423.09	**$0.00**	
Kearney	974	2.85%	1,195	4.26%	3.55%	$2.70	$1,180.32	$730.55	**$0.00**	
Burk's Falls	957	2.80%	523	1.86%	2.33%	$1.77	$774.39	$479.30	**$0.00**	
South River	1,101	3.22%	510	1.82%	2.52%	$1.91	$836.65	$517.83	**$0.00**	
Sundridge	938	2.74%	458	1.63%	2.19%	$1.66	$726.70	$449.78	**$0.00**	
Whitestone	1075	3.15%	1,427	5.09%	4.12%	$3.13	$1,366.68	$845.89	**$0.00**	
Joly	293	0.86%	155	0.55%	0.70%	$0.54	$234.06	$144.87	**$0.00**	
Machar	969	2.84%	875	3.12%	2.98%	$2.26	$988.53	$611.83	**$0.00**	
McDougall	2,744	8.03%	1,673	5.96%	7.00%	$5.32	$2,323.03	$1,437.80	**$0.00**	
McKellar	1,419	4.15%	1,515	5.40%	4.78%	$3.63	$1,585.87	$981.55	**$0.00**	
McMurrich/Monteith	907	2.65%	735	2.62%	2.64%	$2.00	$875.56	$541.92	**$0.00**	
Magnetawan	1,753	5.13%	1,717	6.12%	5.62%	$4.27	$1,867.66	$1,155.96	**$0.00**	
Ryerson	745	2.18%	555	1.98%	2.08%	$1.58	$690.34	$427.28	**$0.00**	
Strong	1,566	4.58%	953	3.40%	3.99%	$3.03	$1,324.70	$819.90	**$0.00**	
The Archipelago	979	2.86%	2,863	10.20%	6.53%	$4.97	$2,169.84	$1,342.99	**$0.00**	
Parry Sound	6,879	20.13%	3,518	12.54%	16.33%	$12.41	$5,423.56	$3,356.83	**$0.00**	
Totals	34,179	100%	28,057	100%	100%	$76.00	$33,207.00	$20,553.00	**$0.00**	

Population & Households Count sourced from 2021 Statistics Canada Census

For distribution

Dec 1 2026
12.8

District of Parry Sound West
(Belvedere Heights)
Notice of Meeting
Board of Management
Wednesday, November 25, 2026 – 9:00

Virtual Meeting
https://zoom.us/j/96989964844

AGENDA

Board of Management (voting): Joe Beleskey (representing the Town of Parry Sound)
Paul Borneman, Vice Chair (representing the Town of Parry Sound)
Don Carmichael, Secretary/Treasurer (Order in Council Appointment)
Gail Finnson (representing Seguin Township)
Pamela Wing, Chair (representing McDougall, The Archipelago, Carling Townships)
Cheryl Ward (Order in Council Appointment)
Debbie Zulak (representing Whitestone, McKellar, McMurrich/Montieth Townships)

Board of Management (regrets)

Quorum – for a meeting of the Board shall be a simple majority of the Directors. By-law 8.9

Staff Attending (non-voting): Deborah Randall-Wood, Administrator
John Vanderhorst, Assistant Administrator
Linda Taylor, Program Director, CSS

Staff Regrets (non-voting):

As a result of the COVID 19 pandemic and Provincial requirements for physical distancing, this Committee/Board meeting will be held electronically in accordance with section 238 of the Municipal Act 2001.

1.0 Call to Order

2.0 Confirmation of Quorum

3.0 Declaration of Conflicts of Interest

4.0 Land Acknowledgement –

We will begin this Board Meeting by acknowledging that we are meeting on aboriginal land of the Ojibiwa/Chippewa peoples. We recognize and deeply appreciate their historic connection to this place. We also recognize the contributions of Métis, Inuit, and other Indigenous peoples have made to the stewardship of these lands.

5.0 Approval of Agenda:

MOTION:
That the Board of Management accepts the agenda, as presented.

6.0 Approval of Minutes:

MOTION:
That the minutes of the Belvedere Heights Board of Management meetings held Friday, October 30, 2026, be received.

7.0 Financial Reports:

7.1 BH October 2026 Financial Reports - D. Carmichael *(attached)*
7.2 CSS September Financial Report – L.Taylor *(attached)*
7.3 Life Lease Report - J. Vanderhorst and Deborah Randall-Wood *(verbal)*

MOTION:
That the Board of Directors receives the Financial Reports – 7.1 -7.3 as submitted

8.0 Standing Items:

8.1 Build Update – J. Vanderhorst *(verbal)*

9.0 New Business:

9.1 Update on RFP process

10.0 Other Reports:

10.01 Board Chair Report – P. Wind *(verbal)*
10.02 Administrator's Report – D. Randall-Wood *(verbal)*

11.0 Correspondence:

11.1 None

12.0 In-Camera:

13.0 Adjournment:

MOTION:
That there being no further business to conduct, the meeting terminated at _____ a.m.

District of Parry Sound West
Board of Management
(Belvedere Heights)
Wednesday, Sept 23, 2026 – 9:00 a.m.

MINUTES

Board of Management (voting):

Paul Borneman, Vice Chair (representing the Town of Parry Sound)
Joe Beleskey (representing the Town of Parry Sound)
Don Carmichael, Secretary/Treasurer (Order in Council Appointment)
Gail Finnson (representing Seguin Township)
Pamela Wing, Chair (representing McDougall, The Archipelago, Carling T
Debbie Zulak (representing Whitestone, McKellar, McMurrich/Montieth Townships)

Board of Management (regrets) Cheryl Ward (Order in Council Appointment)

Quorum – for a meeting of the Board shall be a simple majority of the Directors. By-law 8.9

Staff Attending (non-voting): Deborah Randall-Wood, Administrator
John Vanderhorst, Assistant Administrator

Staff Regrets (non-voting): Linda Taylor, Program Director, CSS

As a result of the COVID 19 pandemic and Provincial requirements for physical distancing, this Committee/Board meeting will be held electronically in accordance with section 238 of the Municipal Act 2001.

1.0 Call to Order: The Board Chair called the meeting to order at 09:01

2.0 Confirmation of Quorum: Quorum achieved

3.0 Declaration of Conflicts of Interest: no declared conflicts of interest

4.0 Land Acknowledgement – read by Debbie Zulak

We will begin this Board Meeting by acknowledging that we are meeting on aboriginal land of the Ojibiwa/Chippewa peoples. We recognize and deeply appreciate their historic connection to this place. We also recognize the contributions of Métis, Inuit, and other Indigenous peoples have made to the stewardship of these lands.

5.0 Approval of Agenda:

MOTION:

BH#58/26: That the Board of Management accepts the agenda as amended. Moved by J. Beleskey and seconded by G. Finnson Carried.

6.0 Approval of Minutes:

MOTION:
BH#59/26: That the minutes of the Belvedere Heights Board of Management meetings held Wednesday, Aug 26, 2026, be received. Moved by P Borneman and seconded by D. Zulak
Carried.

7.0 Financial Report:

7.1 June 2026 Financial Report – D. Carmichael

- Don Carmichael presented the current financials, highlighting a larger deficit in nursing for the current and previous month, attributed to expenses like a high-intensity need fund. Overall, a $200,000 deficit was reported year-to-date. Don expressed optimism that the organization would still be "okay" for year-end, though with a smaller surplus than in previous years due to increased expenses in nursing for compliance investments. He noted that nursing revenue was down due to priority program funding being significantly less this year ($500,000+) compared to last year.
- Don posed a "homework question" to Deborah (DRW) to determine if some of this funding could be applied to the current nursing deficit, acknowledging that much of it is tied to physio, OT, and activation programs.
- **Year-over-Year Variance:**
  - Revenue: -1%_ reduction in one-time funding this year over last year to date
  - Expenses: +7%_ increased investment in nursing

7.2 CSS Report on budget for 1st 5 mo. of fiscal year.

7.3 Life Lease Report - J. Vanderhorst *(verbal)*

- John Vanderhorst reported that all Life Lease units are occupied, and they are addressing a ventilation issue in one unit, with other units' issues resolved. He mentioned Deborah's ongoing discussions with two Life Lease tenants regarding the budget.
- Discussion regarding decorum of life lease discussions. Deborah has board support to shut down in appropriate comments and behaviour during monthly life lease meetings. Several strategies were discussed regarding this matter. Paul and Don will attend the oct 7th meeting to address their concerns about board decisions. A pre-meeting will be held with the two individuals that are most concerned about past decisions.

MOTION:

BH#60/26: That the Board of Directors moved by P. Borneman and seconded by D. Zulak receives the Financial Reports 7.1-7.3 as submitted.
Carried.

8.0 Standing Items:

8.1 Build Update – J. Vanderhorst *(verbal)*

- **Paving:** The front entrance paving was completed yesterday, with line painting scheduled for today. The new main lot (23 spots) will be paved tomorrow, with line painting on Friday. The main lot requires lighting transformers and inspection before opening.
- **Schedule:** The project remains on schedule for a March 2027 completion.
- **Budget:** The budget is on track, with the Furniture, Fixtures & Equipment (FF&E) expected to come in under budget.
- **Interior Work:** Windows will be reinstalled by month-end. Outer spray foam insulation is underway. Contractors are preparing to enclose the building within 2-3 weeks to begin extensive interior work, including framing, drywall, ductwork, and painting.
- **Snow Removal:** An increased cost for snow removal is anticipated due to the extra lot, which Tessa and John deemed fair.
- **Time Capsule:** The time capsule is targeted for re-insertion into one of the two cornerstones (1965 and 2026) by the end of October. John offered to send the color-coded FF&E spreadsheet to all board members.

Deborah (DRW) noted that the three-month occupancy plan must be submitted in December and is currently being drafted. She requested feedback from Edlin on the previously submitted six- and eight-month occupancy plans. Deborah also asked John if the placement of the time capsule's cornerstone could be delayed to allow more time for capsule contents. John indicated resistance from the mason but promised a firm answer. Pam Wing advised preparing the time capsule by the end of October regardless. She asked Deborah to copy her and Don on the request to Edlin for feedback on the occupancy plans.

9.0 New Business:

- Don Carmichael suggested itemizing a list for fundraising for Furniture, Fixtures & Equipment (FF&E), breaking out items like beds, tables, and chairs for potential purchase by donors. Pam Wing mentioned the previous discussion about a dormant fundraising committee and her willingness to sit on it. Deborah (DRW) proposed taking a list to the Family Council meeting on October 1st and consulting them and the Resident Council on items and a potential plaque program for purchased items (e.g., "in memory of"). Gail Finnson confirmed that donations for items, even with plaques, would typically be eligible for tax receipts. An itemized list will be prepared with FF&E prices.
- John Vanderhorst mentioned that designers had provided logo color options, which were narrowed down by the senior leadership team, Resident Council, and Family Council. The final recommendation (one or two options) for logo colors will be presented to the board at the October meeting for decision.

10.0 Other Reports:

10.01 Board Chair Report – P. Wing *(verbal)*

- Pam Wing reported on the Whitestone municipality's failure to approve the loan guarantee. Whitestone is the only municipality not to approve it, despite a presentation by Pam and Debbie. The current council is in a "lame duck" period and could not approve it, even though they had no questions. Pam stated the team would re-present to the new council in January. We expect Whitestone will come on board with the new council. The project could proceed with 80% approval, adjusting percentages if needed. The 90-day window after substantial completion (estimated May 2027) provides time. Debbie Zulak requested copies of the resolutions from all approving townships and documentation of Whitestone's deferral from council minutes.

- AGM Feedback: Pam Wing and Debbie Zulak praised the senior staff presentations at the recent AGM, highlighting their passion and the positive impact on residents. Paul Borneman noted negative feedback from a council member and residents about difficulties accessing the online portion of the AGM, citing a 15-minute delay in system access. Deborah acknowledged this feedback and explained that her team had ensured the IT setup was functional for the meeting.

10.02 Administrator's Report – D.Randall-Wood

- Deborah (DRW) highlighted that the current quarter is the busiest for long-term care, being their year-end in December. Activities include completing financial reports, conducting mandated code drills (eight to nine types), and finalizing yearly evaluations for all programs required by the Fixing Long-Term Care Act. Ministry inspectors have been visiting every couple of weeks, identifying areas for improvement. Deborah noted Marilyn's full-time dedication to addressing these issues, resulting in positive feedback from inspectors regarding their responsiveness.

11.0 Correspondence:

11.1 None

12.0 In-Camera: none

13.0 Adjournment:

MOTION:
BH#61/26:
That there being no further business to conduct, the meeting terminated at 10:10
Moved by P. Borneman and seconded by D. Carmichael Carried.

_____
P. Wing, Board Chair

HAPPY BIRTHDAY to Cheryl

NEXT MEETING: wed oct 28th @ 9am via zoom

Action Items

- Confirm Seniors Safekeeping program details for Joe
- Schedule Oct 7 1:00 pre-mtg w/ Paul & Don; notify board; enforce decorum
- Email FF&E spreadsheet to board
- Email Edlin re: 6/8-mo occupancy feedback; cc Pam & Don
- Confirm w/ Richard if cornerstones can be held; update Deborah
- Email Ben (lawyer) to send all municipal guarantee resolutions to board
- Prepare FF&E donation list w/ pricing; confirm tax receipts/plaque policy; present to Family Council Oct 1
- Email logo color options to board pre-Oct mtg

District of Parry Sound West

Board of Management

(Belvedere Heights)

Wednesday, August 26, 2026 – 11:00 a.m.

MINUTES

Board of Management Attending (voting):

- Pamela Wing, Chair (representing McDougall, The Archipelago & Carling)
- Joe Beleskey (representing the Town of Parry Sound)
- Gail Finnson (representing Seguin Township)
- Cheryl Ward (Order in Council Appointment)
- Debbie Zulak (representing Whitestone, McKellar & McMurrich/Monteith)

Board of Management Regrets (voting):

- Paul Borneman, Vice Chair (representing the Town of Parry Sound)
- Don Charmichael, Secretary/Treasurer (Order in Council Appointment)

Staff Attending (non-voting):

- Deborah Randall-Wood, Administrator
- John Vanderhorst, Assistant Administrator

Staff Regrets (non-voting):

- Linda Taylor, Program Director, CSS

1.0 Call to Order: The Board Chair called the meeting to order at 11:01 a.m.

2.0 Confirmation of Quorum: Quorum achieved.

3.0 Declaration of Conflicts of Interest: No conflicts of interest were declared.

4.0 Land Acknowledgement reading and reflection lead by P. Wing.

5.0 Approval of Agenda

MOTION:

BH#53/26: That the Board of Management accepts the agenda. Moved by J. Belesky and seconded by C. Ward. Carried.

6.0 Approval of Minutes:

MOTION:

BH#54/26: That the minutes of the Belvedere Heights Board of Management meeting held on Wednesday, July 22, 2026, be received. Moved by G. Finnson and seconded by J. Beleskey Carried.

7.0 Financial Report

7.1 BH July 2026 Financial Report is deferred. This will be reflected in the August 2026 report.

7.2 CSS June 2026 Financial Report – L. Taylor (attached)

7.3 Life Lease Report – J. Vanderhorst and D. Randall-Wood (verbal)

- All Life Lease units are now fully occupied, with one recent sale completed after resolution of the occupancy agreement amendment.
- Applicant screening continues, including credit checks and reference verification.
- Ductwork cleaning is underway to improve ventilation in the Life Lease building.
- Monthly resident meetings continue to be successful in addressing concerns before they escalate.
- John Vanderhorst and Deborah Randall-Wood are facilitating constructive dialogue while allowing residents to openly discuss issues.
- Overall resident relations have improved despite ongoing construction activity.

MOTION:

BH#55/26: That the Board of Directors receives the Financial Reports 7.2 – 7.3 as submitted.
Moved by C. Ward and seconded by D. Zulak. Carried.

8.0 Standing Items:

8.1 Building Construction Update – J. Vanderhorst

- The new addition is expected to be airtight and watertight within the next one to two weeks, allowing interior construction to accelerate.
- The resident patio has opened for use.
- Parking lot paving has been delayed due to vendor scheduling and is now expected around the Labour Day weekend.
- Construction completion is now projected for February 2027, one month ahead of the original schedule.
- Major furniture and equipment orders have been secured for delivery over the next six months.
- Smaller procurement items are still being finalized.
- The Board discussed potential pricing impacts related to border tensions and confirmed that Canadian suppliers, including Staples, are being prioritized where possible.
- Deborah confirmed that the Ministry occupancy plan was submitted on schedule.

8.2 Building Systems & Technology - J. Vanderhorst

- Electronic mailboxes and 50-inch digital information screens will replace manual whiteboards, improving communication and reducing staff labour.
- The displays will provide real-time schedules and resident information through a centralized management system.
- A new cloud-based asset allocation and maintenance program supplied by Aramark will launch next Tuesday.
- The system includes tablet-based maintenance tracking, automated scheduling, and redundant backup systems.

9.0 New Business

9.1 Administrative Services RFP

- The Board reviewed the Request for Proposal (RFP) for Long-Term Care administrative services.
- The RFP includes options for full-service management, partial administrative support, and à la carte services, with anticipated annual costs ranging from $100,000 to $300,000.

MOTION:

BH#56/26: That the Board of Directors approves proceeding with distribution of the RFP to prospective respondents. Moved by G. Finnson and seconded by J. Beleskey. Carried.

9.2 Loan Guarantee

- P. Wing reported that the loan guarantee discussions continue with participating municipalities, with a presentation to Whitestone still required.

10.0 Other Reports:

10.1 Board Chair Report – P. Wing, and Administrator's Report – D. Randall-Wood, were delivered verbally, identifying and reinforcing the following Action Items and Key Decisions:

Owner	Action Item	Status
Deborah Randall-Wood	Distribute the Long-Term Care RFP to prospective respondents once the distribution list is finalized.	Pending
Pamela Wing	Follow up with The Archipelago regarding the loan guarantee resolution.	Pending
Pamela Wing & Debbie Zulak	Attend the Whitestone loan guarantee presentation.	Pending
John Vanderhorst	Circulate the FF&E list to the Board.	Pending
John Vanderhorst	Implement the Aramark asset allocation program (go-live next Tuesday).	Pending
Deborah Randall-Wood	Schedule the three-month occupancy plan progress meeting.	Pending

Key Points:

- The Long-Term Care Administrative Services RFP was approved for distribution.
- Construction remains on schedule and is now anticipated to be completed in February 2027.
- The Aramark digital asset management system will be implemented as planned.
- Life Lease occupancy has reached 100%, with all units now occupied.

11.0 Correspondence

11.1 There was no correspondence.

12.0 In-Camera:

12.1 There were no in-camera discussions.

13.0 Adjournment

MOTION:

BH#57/26:

That there being no further business to conduct, the meeting is terminated at 11:56 a.m. Moved by J. Beleskey and seconded by G. Finnson Carried.

_____

Pamela Wing, Chair

NEXT MEETING: Wednesday, September 23rd at 9:00am - VIRTUAL

Dec 1 2026
12.9

CORPORATION OF THE TOWNSHIP OF MCKELLAR

DATE: November 17, 2026

RESOLUTION No. 26- 471
AGENDA ITEM No. 21.1.

Moved by: Mike Kekkonen

Seconded by: OLSEN

Be it Resolved That the Council of the Corporation of the Township of McKellar does hereby nominate Councillor Debbie Zulak as Council representative to the Belvedere Heights Home for the Aged Board of Management for the present term of Council and requests support from Area 4 municipalities (Municipality of Whitestone, Township of McMurrich-Monteith).

Carried ✓ Defeated_____ Deferred_____

Morley Haskim, Mayor

DIVISION VOTE

	YEA	NAY	ABSTAIN	ABSENT
Councillor Mike Kekkonen	___	___	___	___
Councillor Andrew Mullin	___	___	___	___
Councillor Robert Olsen	___	___	___	___
Councillor Debbie Zulak	___	___	___	___
Mayor Morley Haskim	___	___	___	___

Dec 1 2026 12.10

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT

Board Meeting Agenda

Date: Thursday, November 26, 2026
Time: 6:00PM
Location: Strong Township Office – 28 Municipal Ln, Sundridge

Join Zoom Meeting
https://us02web.zoom.us/j/89223700328?pwd=f8p011dxJe0doWGv3BPJkyZuFkhDRR.1

Meeting ID: 892 2370 0328
Passcode: 965509

One tap mobile

+15074734847,,89223700328#,,,,*965509# US
+15642172000,,89223700328#,,,,*965509# US

AGENDA

1. Call to Order
2. Acceptance of the October 26th, 2026 ACED Meeting Minutes (Resolution 2026-32)
3. Round Table Introductions (if required)
4. FedNor Updates
5. MND Updates
6. Staff Report
    a. Discussion Items
        i. Shop Local Campaign
        ii. FedNor Amendment Request Update
        iii. Delegations to Non-Member Municipalities
        iv. Budget Projections for 2027
7. Round table comments or updates from Board Members
8. Next Meeting Date: January 28th, 2027
9. Adjournment (Resolution 2026-33)

Attachments:

- 2026-11-06 – EDC Financials Update
- Budget Projections for 2027 will be sent prior November 26th

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

MINUTES
October 22, 2026

A regular meeting of the ACED Board was held at the Strong Township on October 24th, 2026 at 6:00 pm.

Present: Chris Nicholson, Township of Joly
Margaret Ann MacPhail, Township of Perry
Luke Preston, Village of Sundridge
Wendy Whitwell, Township of Armour
Sheri Norman, AHCC Representative
Tim Byrson, Township of Strong

Regrets: Vicki Roeder-Martin, Township of McMurrich/Monteith
Noel Walker, FedNor
Trista Porter, MND
Dan Robertson, Ryerson Township
Rod Ward, Township of Armour
Dave Gray, CAO Armour Township

Staff: Courtney Metcalf, Director of Economic Development
Megan Yemm, Communications and Marketing Officer

Call to Order
The meeting was called to order at 6:35 pm.

Minutes
The minutes of the meeting of Thursday, September 24, 2026 were adopted as presented.

Video Recording Disclaimer:
Participants were informed that the meeting will be recorded to provide a record of discussions and agreements held within the meeting. By staying in the meeting, virtually or in-person, participants consented to being recorded.

FedNor Update
No updates at this time.

MND Update
No formal updates at this time.

F. Shop Local Campaign: ACED staff provided an update on the 2026 Christmas Shop Local Campaign. The initiative will feature a digital Almaguin Holiday Gift Guide promoting local businesses, holiday events, and markets, alongside a market-based giveaway campaign designed to encourage local shopping and event attendance throughout the holiday season.

Resolutions

1. 2026-29– Be it resolved that the Almaguin Community Economic Development Board approve the September 24th 2026 ACED meeting minutes as circulated.
   Moved by Margaret Ann MacPhail; Seconded by Wendy Whitwell
   Carried

2. 2026-30 – Be it resolved that the Almaguin Community Economic Development Board approve the proposed amendment to the Almaguin Highlands Chamber of Commerce's annual ACED membership fee, establishing the full membership contribution at 10% of the Chamber's membership revenue from the previous fiscal year, effective January 1st, 2027. Moved by Tim Bryson;
   Seconded by Luke Preston
   Carried

Adjournment

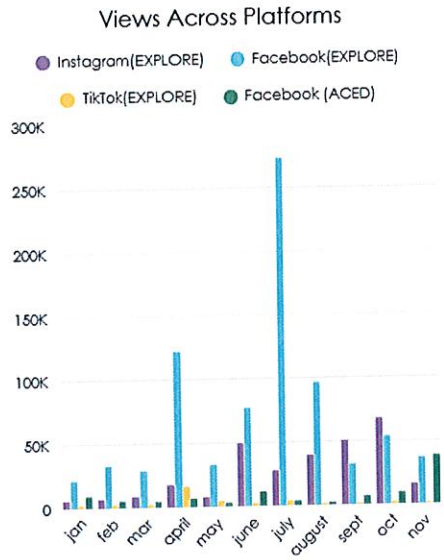
4. 2026-31- Be it resolved that the Almaguin Community Economic Development Board adjourn the October 22nd ACED Meeting at 7:50pm.
   Moved by Margaret Ann MacPhail Seconded by Wendy Whitwell
   Carried.

The next meeting will be Nov 26th, 2026, at 6:00 p.m. at the Strong Township Office. If this changes, members will be advised.

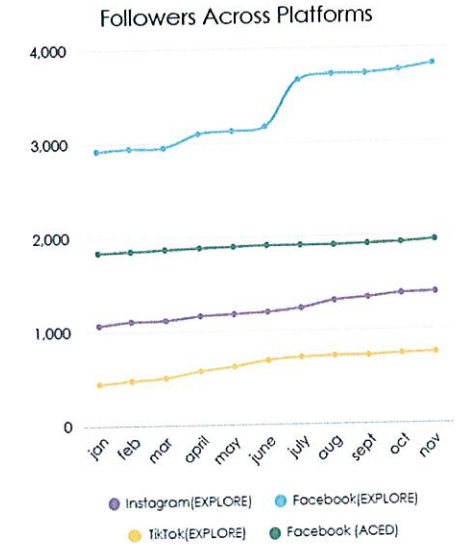
Director of Economic Development (DoED) Report
November 26, 2026

Core Activity Tracking – (Since last report)

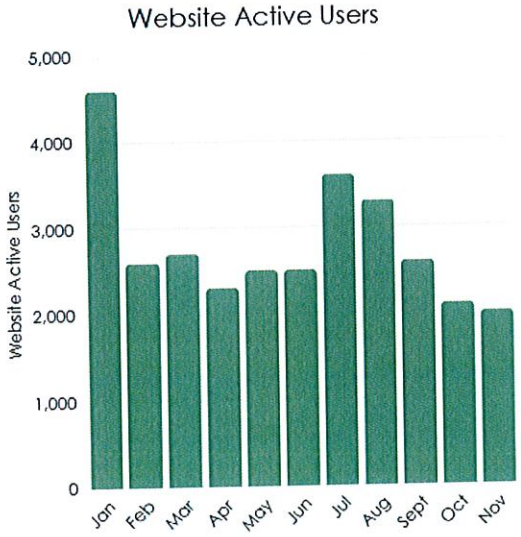
Activity:	Interactions	Description
Business Assistance		
Start Up Files		
Expansion Files/ Funding Application Support	1	Sundridge
Developer Files		
General Support	3	McMurrich/Monteith (2), Lount
Brand Ambassador	2	Lount, Sundridge
Business Visits		
Program Referrals		
Non-Member Requests	3	Powassan (1), Kearney (2)
Marketing		
ACED Website Updates	29	Events, Tourism & Lifestyle News, Business Directory Business News, Lease & Investment Properties, Plans & Studies
Social Media Posting	12	(EXPLORE) 6 (ACED) 6
Facebook/Instagram Reach	25.1k	(EXPLORE) 11.6k (ACED)13.5k
Facebook/Instagram Views	91.3k	(EXPLORE) 53.3k (ACED) 38k
Facebook/Instagram Likes/Followers	7926	(EXPLORE FB) 3828 (EXPLORE Instagram) 1387 (EXPLORE TikTok) 756 (ACED Facebook) 1955
Website Tracking		
Total Users / Views	2k	
Most viewed pages (besides the landing page)		Events, Business Directory, Almaguin Holiday Giveaway
Communications		
Email Blasts	3	business monthly, Almaguin Star Party Thank You, Shop Local Business Callout
Organization Meetings	5	RCIP, SFEP, AHHC, NECO, AHCC
Partnership Projects	2	Almaguin Business Expo, Explorers' Edge Meeting
Municipal Visits	6	Perry, Armour, Sundridge, McMurrich/Monteith, Strong, Joly
Member Interactions / Support Requests	2	Strong. McMurrich/Monteith



November saw a spike in ACED Facebook engagement, largely driven by strong audience interaction with a post announcing the opening of the new Burk's Falls and District Fire Department.



Audiences across social media platforms have grown steadily throughout the year, with Explore Facebook leading the way with 3828 followers in November reflecting consistent audience growth and engagement.



Website activity peaked in January at approximately 4,600 active users, with a secondary increase in July and a gradual decline through November to around 2,000 active users.

Current Files & Projects

Project 1A – Business Support

Almaguin Business Expo

Planning and promotion for the Almaguin Business Expo continues to progress, with event registration officially launched through Eventbrite. Promotional efforts are underway through partner networks and social media channels to encourage business participation and sponsorship opportunities.

To date, two businesses have registered for the event, and one Platinum Sponsorship has been secured. Marketing and promotional efforts will continue over the coming months, with a focus on increasing registrations and securing additional sponsorships through February 2027.

Project 1C- AHCC Partnerships

ACED Staff attended the Almaguin Highlands Chamber of Commerce (AHCC) Annual General Meeting on Thursday, November 19, with approximately 50 attendees, including local business representatives and municipal officials.

The DoED delivered a presentation highlighting its role in regional economic development, current initiatives, and opportunities to strengthen collaboration and partnerships with the Chamber. The presentation also outlined potential avenues for expanding business support services and regional programming.

Karen Jones Consulting also attended the AGM and presented an overview of the updated Regional Economic Development (RED) Strategic Plan, highlighting the region's economic development priorities and future opportunities for collaboration. Karen's presentation emphasized the importance of working regionally to achieve shared economic development goals, particularly through collaborative initiatives, coordinated marketing efforts, and partnerships that strengthen the Almaguin region.

Project 2A- Community Organization Support

ACED continues to support local community organizations through the Shop Local campaign by providing ballot boxes at participating holiday craft markets hosted by community organizations. This initiative encourages community participation, supports local events, and helps drive awareness and engagement with the Shop Local campaign.

Project 2B – Regional Recreation & Municipal Support

Strong Township support

ACED staff participated in the post-election facility tour hosted by Strong Township on November 13, introducing the department for newly elected and returning Councillors from the three participating municipalities.

The presentation provided an overview of ACED's role, services, and ongoing economic development initiatives, with a focus on how Councillors can effectively engage with staff,

communicate local priorities, and utilize the department as a resource to support businesses, municipal projects, and regional economic development opportunities.

Project 3C - Transportation

ACED continues to support the Almaguin Community Transportation Committee (ACT) in advocating for improved regional transportation services and opportunities.

To date, ACED has received two municipal letters supporting advocacy efforts directed toward the Provincial Ride-Share Network Framework Pilot, addressing rural transportation challenges such as service viability, driver recruitment, affordability, and accessibility. The letters also emphasize the importance of a coordinated regional approach that connects rideshare services with existing transportation options and future Northlander rail service, while ensuring long-term service sustainability beyond the pilot project.The Committee is expected to reconvene in the new year to discuss next steps.

Project 3D Almaguin RED Strategic Plan Update

As noted earlier in this report, Karen Jones Consulting presented an overview of the updated Regional Economic Development (RED) Strategic Plan at the Almaguin Highlands Chamber of Commerce AGM on November 19.

Next steps include promoting the updated Plan through social media and incorporating the Plan's strategic priorities and recommendations into ACED's 2027 work plan.

Project 4A – Brand Strategy Implementation

Social Media/Explore Almaguin Website/Email Marketing/Content

This month's content focused primarily on the 2026 Holiday Shop Local Campaign and winter tourism promotion.

The Shop Local campaign featured a series of social media posts highlighting local holiday craft markets, promoting the Almaguin Holiday Gift Guide, and encouraging participation in an online like, share, and follow giveaway. A targeted Facebook ad supported the giveaway is generating considerable engagement and helping increase visibility for participating local businesses.

Winter tourism content included a feature article highlighting 13 local businesses, showcasing opportunities to plan a winter getaway in Almaguin, including where to stay, explore, and dine throughout the region.

Email marketing efforts included an outreach campaign inviting local businesses to participate in the Almaguin Live. Work. Play. Expo, as well as the regularly scheduled ACED Business Monthly newsletter, which shares relevant business updates, funding opportunities, and resources to support the local business community.

Postmedia Marketing Campaign

The proposed regional marketing campaign with Postmedia remains under consideration, pending further budget discussions and confirmation of available resources.

While no significant progress has been made on the proposal since the previous update, ACED has initiated preliminary conversations with local businesses interested in purchasing advertising space and promotional links within the proposed sponsored articles and broader marketing campaign.

These potential advertising partnerships could help offset campaign costs, reducing the financial contribution required from ACED while providing participating businesses with additional exposure through a coordinated regional marketing initiative.

Further discussions regarding budget, partnership opportunities, and potential implementation will continue as funding availability becomes clearer.

Project 4B – Tourism Promotion

ACED staff travelled to Bracebridge to meet with the Explorers' Edge team to discuss opportunities for future tourism partnerships and collaborative projects, including planning for the 2027 Almaguin Star Party. Discussions also included identifying local businesses to feature in upcoming winter tourism promotions in collaboration with the social media marketing team, helping showcase Almaguin as a winter destination.

Project 4C Shop in Almaguin Campaigns

The CMO developed the Almaguin Holiday Gift Guide, a digital guide showcasing participating Almaguin businesses and encouraging residents to shop local during the holiday season. This initiative formed part of a broader, multi-level Shop Local campaign that included the digital gift guide, ballot boxes at participating holiday craft markets to encourage community engagement, and an online giveaway promoting local businesses through a like, share, and follow format. Together, these efforts aimed to increase visibility for local businesses, encourage local spending, and support the Almaguin business community during the holiday season.

FedNor CIINO Agreement – Amendment Request

ACED has received confirmation from FedNor that the request to extend the current CIINO funding agreement beyond its March 15, 2027 completion date cannot be approved.

Following an internal review, FedNor confirmed that the CIINO program permits a one-time renewal of an agreement for an additional three years. As ACED's current agreement is already a renewal of a previous CIINO agreement, a further extension is not permitted under the program guidelines.

The current agreement will therefore remain in place until March 15, 2027. Further discussions with FedNor will take place to review next steps.

Non-Member Municipal Delegations – January 2027

With the municipal elections complete and newly elected Councils settling into their roles, ACED staff will begin reaching out to non-member municipalities to schedule delegations at their January Council meetings.

Having ACED Board members participate in these delegations would provide valuable support and an opportunity to answer questions from a municipal Councillor's perspective.

Board members interested in attending are encouraged to let staff know so they can be included in future communications regarding scheduling and presentation planning.

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT

RESOLUTION

2026-32

Be it resolved that the Almaguin Community Economic Development Board approve the October 22, 2026 ACED meeting minutes as: (please circle).

CIRCULATED **AMENDED**

MOVED BY: _____

SECONDED BY: _____

CARRIED: Yes No

Comments:

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT

RESOLUTION

2026-33

Be it resolved that the Almaguin Community Economic Development Board adjourn the November 26, 2026 ACED Meeting at _____

CIRCULATED **AMENDED**

MOVED BY: _____

SECONDED BY: _____

CARRIED: Yes No

Comments:

Date Printed
2026-11-06 10:27 AM

Township of Armour
Budgetary Control - Fund EDC - ECONOMIC DEVELOPMENT
For the Period 2026-01-01 - 2026-12-31
Cash Budget

Account #/Description		Current	Year to Date	Budget	Variance	%
15-370-000 - EDC - Municipal & Chamber Contributions		0.00	99,725.00	141,300.00	-41,575.00	-29.42
15-370-001 - EDC - Contribution from ACED surplus		0.00	20,352.04	0.00	20,352.04	0.00
15-370-005 - EDC - Events Contributions		0.00	2,167.76	0.00	2,167.76	0.00
15-370-008 - EDC - ACED Service Fees		0.00	25.00	0.00	25.00	0.00
15-371-000 - EDC - CIINO Funding		0.00	51,788.00	100,000.00	-48,212.00	-48.21
	Revenue Totals:	0.00	174,057.80	241,300.00	-67,242.20	-27.87
16-801-000 - EDC - Salaries & Benefits		0.00	145,710.89	196,000.00	50,289.11	25.66
16-804-001 - EDC - Office Supplies		0.00	2,336.58	3,000.00	663.42	22.11
16-804-002 - EDC - Signage		0.00	770.00	2,000.00	1,230.00	61.50
16-804-005 - EDC - Audit & Accountant Fees		0.00	0.00	4,800.00	4,800.00	100.00
16-804-010 - EDC - Advertising & Promotion		0.00	2,128.99	6,000.00	3,871.01	64.52
16-804-020 - EDC - Telephone		0.00	1,128.86	2,000.00	871.14	43.56
16-804-025 - EDC - Website & Digital Tools		0.00	1,758.40	2,300.00	541.60	23.55
16-804-030 - EDC - Events & Seminars		0.00	1,821.70	4,000.00	2,178.30	54.46
16-804-040 - EDC - Training & Workshops		0.00	2,488.63	4,500.00	2,011.37	44.70
16-804-050 - EDC - Travel Expenses		0.00	4,200.83	6,400.00	2,199.17	34.36
16-804-065 - EDC - Regional Projects		0.00	26,554.24	10,300.00	-16,254.24	-157.81
	Expenditure Totals:	0.00	188,899.12	241,300.00	52,400.88	21.72
	Net Surplus/Deficit:	0.00	-14,841.32	0.00	-14,841.32	0.00

Accounts Printed: 16

Total Revenues:	0.00	174,057.80	241,300.00	-67,242.20	-27.87
Total Expenditures:	0.00	188,899.12	241,300.00	52,400.88	-21.72
Total Net Surplus/Deficit:	0.00	-14,841.32	0.00	-14,841.32	0.00

2026-11-23

2027 Budget Sheets Projections with Intern and Additional Municipal Members

Regional Economic Development

Operating Budget - Page 1

GL Number	Description	2026 Department Estimate 10 partners	2027 Department Estimate 8 partners	2028 Department Estimate 8 partners	Notes
	Revenues				
15-370-000	**Municipal & Chamber Contributions**				
	Armour	($26,783)	($37,089)	($55,061)	
	Joly	($7,366)	($10,201)	($15,144)	
	Perry	($32,188)	($44,573)	($66,172)	
	Ryerson	($5,000)	($5,000)	($5,000)	
	Strong	($25,388)	($35,157)	($52,192)	
	Sundridge	($16,648)	($23,055)	($34,226)	
	McMurrich/Monteith	($17,927)	($24,825)	($36,855)	
	Chamber of Commerce	($10,000)	($2,700)	($10,000)	AHCC contribution recalcutated based on 10% of previous years revenue
			($9,250)		$9,250 contribution under AHCC for split intern
	Total Municipal & Chamber Contributio	($141,300)	($191,850)	($274,650)	
15-370-005	Events contributions	$0	($2,500)	$0	Event Contributions from Star Party Revenue
15-370-008	Service Fees	$0	($36,000)	$0	Rather than projecting additional municipal memberships, anticipated revenue includes service fees of approximately $12,000 each from three non-member municipalities, subject to successful package agreements.
15-371-000	CIINO Funding	($100,000)	($24,200)	$0	CIINO Funding - reduced to reflect end date of March 15th, 2027
15-371-002	FedNor - Harvest Spin/Staycation	$0	$0	$0	
15-371-003	FedNor - Implement Brand Strategy	$0	$0	$0	
15-371-005	OBIAA Funding - Intern	$0	$0	$0	
15-371-007	NECO - Staycation Program	$0	$0	$0	
15-371-008	NECO - Regional Relief & Recovery	$0	$0	$0	
15-372-000	NOHFC Funding - Intern	$0	($35,000)	$0	NOHFC Intern - income stream from internship
15-372-001	NOHFC - Almaguin Harvest Spin	$0	$0	$0	
15-372-002	NOHFC - Almaguin Brand Strategy	$0	$0	$0	
15-372-003	RED - Implement Brand Strategy	$0	$0	$0	
15-373-001	MHSTIC - Reconnect Grant	$0	$0	$0	
15-377-000	From (to) Surplus - ACED	$0	($21,500)	$0	Surplus funds will still be required to support the intern position, but the amount needed will be reduced by projected service fee revenue from non-member municipalities.
Total Regional Economic Development revenues		**($241,300)**	**($311,050)**	**($274,650)**	

2026-11-23

Regional Economic Development

Operating Budget - Page 2

GL Number	Description	2026 Department Estimate 10 partners	2027 Department Estimate 10 partners	2028 Department Estimate 10 partners	Notes
	Expenditures				
16-801-000	Salaries & Benefits	$196,000	$210,000	$226,000	
	Salaries for Intern- $21/hr x 35 hrs/week		$53,500		*intern equals an additional $18,500 on the budget, not including the $35,000 from NOHFC for the intern position. Shared intern between ACED and AHCC equals $9250 each
16-804-001	Office Supplies	$3,000	$3,300	$3,400	
16-804-002	Signage	$2,000	$2,200	$2,300	
16-804-005	Audit & Accountant Fees	$4,800	$5,000	$5,200	
16-804-007	Legal Fees	$0	$0	$0	
16-804-010	Advertising & Promotion	$6,000	$5,400	$5,200	Advertising and Promotion Increased from $5,000
16-804-020	Telephone	$2,000	$2,700	$2,850	
16-804-025	Website	$2,300	$2,200	$2,300	
16-804-030	Events & Seminars	$4,000	$4,400	$4,600	
16-804-040	Training & Workshops	$4,500	$5,500	$5,700	
16-804-050	Travel	$6,400	$6,600	$6,800	
16-804-065	Regional Projects	$10,300	$10,250	$10,300	Increase from $10,000
16-804-066	Implement Almaguin Brand Strategy	$0	$0	$0	
16-804-070	Transfer to EDC Reserve	$0	$0	$0	
16-804-071	Staycation Program	$0	$0	$0	
Total Regional Economic Development expenditures		**$241,300**	**$311,050**	**$274,650**	
	Total Regional Economic Development	**$0**	**$0**	**$0**	

2026-11-23

Regional Economic Development

Operating Budget - Page 1

GL Number	Description	2026 Department Estimate 10 partners	2027 Department Estimate 8 partners	2028 Department Estimate 8 partners	Notes
	Revenues				
15-370-000	**Municipal & Chamber Contributions**				
	Armour	($26,783)	($37,089)	($55,061)	
	Joly	($7,366)	($10,201)	($15,144)	
	Perry	($32,188)	($44,573)	($66,172)	
	Ryerson	($5,000)	($5,000)	($5,000)	
	Strong	($25,388)	($35,157)	($52,192)	
	Sundridge	($16,648)	($23,055)	($34,226)	
	McMurrich/Monteith	($17,927)	($24,825)	($36,855)	
	Chamber of Commerce	($10,000)	($2,700)	($8,700)	AHCC contribution recalcutated based on 10% of previous years revenue
	Total Municipal & Chamber Contribution	($141,300)	($182,600)	($273,350)	
15-370-005	Events contributions	$0	($2,500)	$0	Projected Star Party Revenue based on 2026 revenue
15-370-008	Service Fees	$0	$0	$0	
15-371-000	CIINO Funding	($100,000)	($24,200)	$0	Reduced to reflect end date of March 15th, 2027
15-371-002	FedNor - Harvest Spin/Staycation	$0	$0	$0	
15-371-003	FedNor - Implement Brand Strategy	$0	$0	$0	
15-371-005	OBIAA Funding - Intern	$0	$0	$0	
15-371-007	NECO - Staycation Program	$0	$0	$0	
15-371-008	NECO - Regional Relief & Recovery	$0	$0	$0	
15-372-000	NOHFC Funding - Intern	$0	$0	$0	
15-372-001	NOHFC - Almaguin Harvest Spin	$0	$0	$0	
15-372-002	NOHFC - Almaguin Brand Strategy	$0	$0	$0	
15-372-003	RED - Implement Brand Strategy	$0	$0	$0	
15-373-001	MHSTIC - Reconnect Grant	$0	$0	$0	
15-377-000	From (to) Surplus - ACED	$0	($45,600)	$0	Moved from surplus to offset lower CIINO Contribution
Total Regional Economic Development revenues		**($241,300)**	**($254,900)**	**($273,350)**	

2026-11-23

Regional Economic Development

Operating Budget - Page 2

GL Number	Description	2026 Department Estimate 10 partners	2027 Department Estimate 10 partners	2028 Department Estimate 10 partners	Notes
	Expenditures				
16-801-000	Salaries & Benefits	$196,000	$210,000	$226,000	
16-804-001	Office Supplies	$3,000	$3,000	$3,200	
16-804-002	Signage	$2,000	$2,200	$2,300	
16-804-005	Audit & Accountant Fees	$4,800	$5,000	$5,200	
16-804-007	Legal Fees	$0	$0	$0	
16-804-010	Advertising & Promotion	$6,000	$5,000	$5,200	
16-804-020	Telephone	$2,000	$2,700	$2,850	
16-804-025	Website	$2,300	$2,200	$2,300	
16-804-030	Events & Seminars	$4,000	$4,000	$4,500	Events and Seminars - reduced from $4,400
16-804-040	Training & Workshops	$4,500	$4,800	$5,000	Training and Workshops - reduced from $5,500
16-804-050	Travel	$6,400	$6,000	$6,500	Travel - reduced from $6,600
16-804-065	Regional Projects	$10,300	$10,000	$10,300	
16-804-066	Implement Almaguin Brand Strategy	$0	$0	$0	
16-804-070	Transfer to EDC Reserve	$0	$0	$0	
16-804-071	Staycation Program	$0	$0	$0	
Total Regional Economic Development expenditures		**$241,300**	**$254,900**	**$273,350**	
	Total Regional Economic Development	**$0**	**$0**	**$0**	

Dec 1, 2026
12.11.

The Corporation of the Municipality of Red Lake

COUNCIL RESOLUTION

MOVED BY: NO. 176-26

SECONDED BY: DATE: November 9th, 2026

WHEREAS the *Community Safety and Policing Act, 2019* requires Ontario municipalities to prepare and adopt Community Safety and Well-Being Plans; and

WHEREAS *Ontario Regulation 414/23* requires municipal councils to review and, where appropriate, revise their Community Safety and Well-Being Plans within four years of adoption and every four years thereafter, thereby creating an ongoing legislative planning obligation for municipalities; and

WHEREAS meaningful review and revision of Community Safety and Well-Being Plans require municipalities to undertake activities such as data collection and analysis, community and stakeholder engagement, priority setting, multi-sector collaboration, and the development of strategies to address identified community risks; and

WHEREAS the effectiveness of Community Safety and Well-Being Plans ultimately depends on municipalities and their community partners having sufficient resources not only to develop and periodically revise the plans but also to implement the priorities, programs and initiatives identified through the planning process; and

WHEREAS the Rural Ontario Municipal Association has identified the implementation of Community Safety and Well-Being Plans as an unfunded municipal mandate and has advocated for a dedicated funding stream to enable municipalities, particularly rural communities, to implement these plans; and

WHEREAS the Province of Manitoba has supported Community Safety and Well-Being planning through provincially funded programs involving participating communities rather than through the same province-wide statutory municipal planning requirement, including a $1.3 million investment announced in 2022 to support participating communities in developing Community Safety and Well-Being Plans and implementing local safety priorities, while Ontario municipalities are legislatively required to undertake Community Safety and Well-Being planning without dedicated provincial base funding or ongoing financial support for plan development and coordination; and

WHEREAS the Province of Manitoba continues to provide support for CSWB activities, including funding directed toward the implementation of local Community Safety and Well-Being priorities and programs;

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the Municipality of Red Lake calls upon the Government of Ontario to establish a dedicated, predictable and sustainable provincial funding program to assist municipalities with:

1. the legislatively required review and revision of Community Safety and Well-Being Plans, including associated consultation, engagement, research, data analysis and planning costs; and
2. the implementation of the priorities, strategies, programs and initiatives identified through Community Safety and Well-Being Plans; and

FURTHER THAT the Government of Ontario be requested to consider a funding model that recognizes the unique financial, geographic, service-delivery and capacity challenges experienced by northern, rural and remote municipalities; and

FURTHER THAT a copy of this resolution be forwarded to the Premier of Ontario, the Solicitor General, the Minister of Municipal Affairs and Housing, the Minister of Rural Affairs, the local Member of Provincial Parliament, the Association of Municipalities of Ontario, the Rural Ontario Municipal Association, and Ontario municipalities for consideration and support.

				CARRIED ✓ DEFEATED ____
Declaration of Interest (*)	NAME OF COUNCIL MEMBER	YEAS	NAYS	
	BADIUK, Warren			MAYOR
	GEARY, Debra			
	HAGER, Janet			CLERK
	KRISTOFF, Jamie			
	MOTA, Fred			
* General Nature Thereof:				

Distribution: _____

Dec 1, 2026
12.12

TOWNSHIP OF MACHAR
Always in Season

townshipofmachar.ca

Nov 16, 2026

Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Main Legislative Building, Queen's Park
Toronto, ON M7A 1A5

Re: Request to pause the current consultation process and extend the deadline for municipal submissions on Bill 140, the Building Ontario Faster Act, 2026

Dear Honourable Doug Ford,

We're in receipt of correspondence dated Nov 13, 2026 from The Township of Stone Mills, regarding concerns with the consultation timeline of Bill 140, the Building Ontario Faster Act, 2026. The Council of the Township of Machar passed the following Resolution at their Regular meeting Nov 16, 2026:

189-2026
Moved by: Schoenberger
Seconded by: Smuck

WHEREAS the Province of Ontario has introduced Bill 140, the Building Ontario Faster Act, 2026, proposing significant legislative changes affecting municipal governance, planning, environmental protections, and local decision-making;

AND WHEREAS municipalities recognize the importance of streamlining regulatory processes and supporting responsible development, but must also have sufficient opportunity to review and understand the implications of proposed legislation;

AND WHEREAS Ontario's municipal elections were held on October 26, 2026, with newly elected Councils commencing their terms on November 15, 2026, leaving limited opportunity for incoming Councils to review the legislation and provide informed feedback within the Province's consultation timelines;

AND WHEREAS rural and Northern municipalities face unique challenges, making meaningful municipal consultation essential to ensuring provincial legislation reflects the needs and circumstances of all Ontario communities;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Machar respectfully requests that the Province of Ontario extend the consultation period for Bill 140 by a minimum of 90 days following the commencement of the new municipal Council term;

AND FURTHER THAT the Province be requested to refrain from proceeding with final passage of Bill 140 until municipalities have been afforded a reasonable opportunity to review the proposed changes and provide meaningful input;

#73 Municipal Rd. N., P.O. Box 70, South River, On. P0A 1X0
Phone 705-386-7741, Fax. 705-386-0765

AND FURTHER THAT this resolution be forwarded to the Premier of Ontario, the Minister of Municipal Affairs and Housing, MPP Graydon Smith, the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM), the Rural Ontario Municipal Association (ROMA), and all Ontario municipalities for their consideration and support.
Carried

If you have any questions, please do not hesitate to contact

Sincerely,

Angela Loney

Angela Loney
Clerk Administrator

The Corporation of The
Township of Stone Mills
4504 County Road 4, Centreville, Ontario K0K 1N0
Tel. (613) 378-2475 Fax. (613) 378-0033
Website: www.stonemills.com

November 13, 2026

Sent Via Email Only

Honrouable Doug Ford, Premier of Ontario
Premier's Office
Room 281
Main Legislative Building, Queen's Park
Toronto, ON M7A 1A5

Dear Honorouable Doug Ford,

Re: Requests to pause the current consultation process and extend the deadline for municipal submissions on Bill 140, the Building Ontario Faster Act, 2026

Please be advised that during the regular Council meeting of November 9, 2026, Township of Stone Mills Council passed the following motion,

Resolution 19-717-2026

WHEREAS: The Province of Ontario has introduced Bill 140, the Building Ontario Faster Act, 2026, which proposes significant legislative changes affecting municipalities, planning, environmental protections, public consultation and other areas of provincial and municipal governance;

AND WHEREAS the proposed legislation contains numerous complex provisions that may have significant and long-term implications for municipalities, their residents, and their ability to make informed decisions in the public interest;

AND WHEREAS municipal councils have a responsibility to carefully review proposed legislation, understand its potential implications, and provide meaningful and informed input to the provincial government on behalf of their communities;

AND WHEREAS the 2026 municipal election was held on October 26, 2026, and newly elected municipal councils are in the process of transitioning into their new terms of office, with limited opportunity to view and assess the full implications of Bill 140 prior to the provincial consultation deadlines;

AND WHEREAS the Township of Stone Mills recognizes that Bill 140 may contain provisions that could benefit municipalities and the public, but believes that meaningful consultation requires adequate time for municipalities to understand and assess the proposed changes before providing informed feedback;

AND WHEREAS municipal input is essential to ensuring that provincial legislation reflects the practical realities, unique circumstances, and needs of Ontario's diverse municipalities, including small rural communities;

AND WHEREAS the Township of Stone Mills is not, at this time, taking a position on the merits of every provision contained within Bill 140, but rather is seeking an adequate opportunity for meaningful municipal review and consultation before the legislation proceeds;

THEREFORE BE IT RESOLVED THAT:

1. The Council of the Township of Stone Mills respectfully requests that the Government of Ontario pause the current consultation process and extend the deadline for municipal submissions on Bill 140, the Building Ontario Faster Act,

2026, to provide newly elected municipal councils with sufficient time to review and assess the proposed legislation;

2. The Township further requests that the Province refrain from advancing the proposed legislation to final passage until municipalities have been afforded a reasonable opportunity to review the legislation, consult with their communities, and provide meaningful input;

3. The Township requests that the Province provide newly elected municipal councils with a minimum 90 days following the commencement of their new terms of office to review the legislation and submit their comments;

4. That this resolution be forwarded to the Premier of Ontario, the Minister of Municipal Affairs and Housing, Shelby Kramp-Neuman, MP, Ric Bresee, MPP, the Association of Municipalities of Ontario, and all other Ontario municipalities for their consideration and support;

5. That the Township of Stone Mills submit this resolution as its formal comment on the consultation process for Bill 140, and request that it be considered by the Province in determining the appropriate consultation period.

Moved By Councillor Milligan
Seconded By Councillor Lalande
Carried

If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

B Teeple

Brandi Teeple
Township Clerk
Township of Stone Mills
4504 County Road 4
Centreville, ON, K0K 1N0
Phone: 613 378-2475 ext. 225
Email: bteeple@stonemills.com

cc. Rob Flack, Minster of Municipal Affairs and Housing
Shelby Kramp-Neuman, MP Hastings-Lennox & Addington-Tyendinaga
Ric Bresee, MPP Hastings-Lennox & Addington
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

Dec 1 2026
12.13

The Village of South River
63 Marie Street, P.O. Box 310, South River, Ontario, P0A 1X0
Ph: (705) 386-2573 Fax: (705) 386-0702 e-mail: clerk@southriver.ca

November 18, 2026 For immediate release

South River Local Rideshare/ Transit Project and

Ontario Transit Investment Fund (OTIF) Application

The Village of South River wishes to provide a public update on the status of its South River Local Rideshare/Transit Project and Ontario Transit Investment Fund (OTIF) Application, submitted to the Ministry of Transportation (MTO) in June 2025.

The proposed project aims to establish an affordable, reliable local transportation service, particularly to provide First Mile/Last Mile connections to Ontario Northland's returning Northlander passenger rail service, benefiting South River and the broader Almaguin region.

Following Ministry feedback in August 2025, the Village promptly revised its application and submitted all requested supporting documentation, including letters of support from neighbouring municipalities, community organizations, and regional stakeholders.

On October 7, 2026, Village representatives met with MTO officials regarding the application. The Ministry indicated that funding may be available but expressed concerns about potential duplication with the Provincial Rideshare Framework (Northlander Phase). The officials were clear that OTIF would not support subsidizing a municipal rideshare operation as we proposed. The Ministry suggested considering alternative transportation models or revising the proposal to address service gaps through means other than rideshare.

The Village recognizes these alternatives; however, operating conventional buses or minibuses would involve significant upfront costs, maintenance, insurance, dispatching, driver wages, and ongoing operational expenses. Such financial commitments would place a considerable burden on municipal taxpayers. The Village believes that a rideshare-based model offers a more flexible and cost-effective solution that can respond to local transportation demand while minimizing long-term financial obligations for municipal taxpayers.

In correspondence dated October 14, 2026, MTO confirmed that Uber Canada and Uride Technologies Inc. are approved to operate in South River. However, the Ministry also confirmed that approved operators are not required to provide any minimum level of service, meaning approval does not guarantee actual transportation availability.

The Village has actively pursued cooperation with transportation providers, including initial inquiries in March 2025. More recently, Village officials contacted both provincially approved operators, Uber Canada and Uride Technologies Inc., as well as Y Drive App, to explore potential service opportunities in South River. To date, Uber has provided only automated responses, while Uride has confirmed that the Village's inquiry has been forwarded to the appropriate team. Y Drive App is listed as approved to operate in Huntsville, North Bay, and Greater Sudbury, but South River is not currently listed among its approved service areas. The Village has also contacted Y Drive App to explore its interest in expanding service to the community and is awaiting a response. The Village remains willing to cooperate with and support any qualified transportation provider interested in serving South River and the surrounding region.

The Village's primary concern is the potential lack of reliable local rideshare or transit connections when the Northlander passenger rail service returns. Limited access to the South River station could affect passenger utilization and undermine the long-term benefits of the rail service for South River and communities throughout the Almaguin region.

The Village's objective is not to duplicate existing transportation services but to ensure that reliable transportation is actually available to residents and visitors. The Village remains committed to working with the Province, Ontario Northland, approved operators, and neighbouring municipalities to find a financially sustainable solution.

The Village's priority remains ensuring that South River and the broader Almaguin region have access to reliable, affordable, and sustainable local transportation connections when the Northlander passenger rail service returns, without placing an unreasonable financial burden on municipal taxpayers.

The Village will continue to work collaboratively with the Province, Ontario Northland, approved transportation operators, and regional partners to achieve this objective and will provide further public updates as information becomes available.

-30-

For more information contact
Don McArthur, Clerk Administrator
Village of South River
clerk@southriver.ca
705-386-2573 ext 104

Dec 1, 2026
12.14

TOWNSHIP OF ARMOUR

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
P0A 1C0

(705) 382-3332
(705) 382-2954
Fax: (705) 382-2068
Email: admin@armourtownship.ca
Website: www.armourtownship.ca

Date: **November 24, 2026**

Motion # 2026-322

That the Council of the Township of Armour supports the appointment of ROD WARD as Area 4 Ward Director for the District of Parry Sound Municipal Association for the 2026-2030 term of Council.

Moved by:		**Seconded by:**	
	Blakelock, Rod ☑		Blakelock, Rod ☐
	Brandt, Jerry ☐		Brandt, Jerry ☐
	Roser, Cheri ☐		Roser, Cheri ☐
	Ward, Rod ☐		Ward, Rod ☐
	Whitwell, Wendy ☐		Whitwell, Wendy ☑

Carried / Defeated _____

Declaration of Pecuniary Interest by: _____

Recorded vote requested by: _____

Recorded Vote:	For	Opposed
Blakelock, Rod	☐	☐
Brandt, Jerry	☐	☐
Roser, Cheri	☐	☐
Ward, Rod	☐	☐
Whitwell, Wendy	☐	☐

Dec 1, 2026
12.15

TOWNSHIP OF ARMOUR

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
P0A 1C0

(705) 382-3332
(705) 382-2954
Fax: (705) 382-2068
Email: admin@armourtownship.ca
Website: www.armourtownship.ca

Date: **November 24, 2026**

Motion # 2026-323

That the Council of the Township of Armour supports the appointment of JERRY BRANDT from ARMOUR to the District of Parry Sound Social Services Board (DSSAB) Area 4 comprised of Burk's Falls, Armour, Ryerson, Kearney, Perry and McMurrich/Monteith.

Moved by:		**Seconded by:**	
Blakelock, Rod	☐	Blakelock, Rod	☐
Brandt, Jerry	☐	Brandt, Jerry	☐
Roser, Cheri	☐	Roser, Cheri	☑
Ward, Rod	☐	Ward, Rod	☐
Whitwell, Wendy	☑	Whitwell, Wendy	☐

Carried / Defeated R

Declaration of Pecuniary Interest by: _____

Recorded vote requested by: _____

Recorded Vote:	For	Opposed
Blakelock, Rod	☐	☐
Brandt, Jerry	☐	☐
Roser, Cheri	☐	☐
Ward, Rod	☐	☐
Whitwell, Wendy	☐	☐

Dec 1, 2026

12.1b

THE CORPORATION OF THE TOWNSHIP OF STRONG

COUNCIL RESOLUTION

Date: November 24, 2026 **Resolution # R2026 342**

Moved by:			**Seconded by:**		
	Doug Leal	☐		Doug Leal	☑
	Jeff McLaren	☐		Jeff McLaren	☐
	Kevin Noaik	☑		Kevin Noaik	☐
	Marianne Stickland	☐		Marianne Stickland	☐

Be it resolved that the Council for the Township of Strong hereby support the nomination of Marianne Stickland to represent the municipalities in North Bay Parry Sound Health Unit - Board of Health South East Area: Municipality of Magnetawan, Town of Kearney; Township of Strong; Village of Burk's Falls; Township of Joly; Township of Armour; Township of McMurrich/Monteith; Township of Perry; and Township of Ryerson; and

That this nomination be circulated to South East Area municipalities for support.

Mayor Jim Ronholm

✓ Carried Defeated_____

Recorded Vote:	For	Against
Jim Ronholm	.....	.....
Doug Leal	.....	.....
Jeff McLaren	.....	.....
Kevin Noaik	.....	.....
Marianne Stickland	.....	.....

Conflict of Interest Declared and Seat (s)

Vacated: _____

Dec 1 2026

12.17

CORPORATION OF THE TOWNSHIP OF RYERSON

Date: November 24, 2026

Resolution Number: R-179-26

Moved By: G MILLER

Seconded By: MIDDLEBROOK

Be it resolved that Ryerson Township Council recommend the appointment of MAYOR Burton to the Board of Health comprised of Ryerson, Burk's Falls, Armour, Kearney, Joly, McMurrich/Monteith, Perry, Strong, and Magnetawan.

Carried ☑ Defeated ☐

B Burton

(Chair Signature)

Declaration of Pecuniary Interest by: NONE

RECORDED VOTE					
Voted called by the Clerk in random order, Chair to vote last					
Members of Council		**Yea**	**Nay**	**Abstention**	**Absent**
Councillors	Melissa Marshall				
	Glenn Middlebrook				
	Glenn Miller				
	Jonathan Miller				
Mayor	Barry Burton				

CORPORATION OF THE TOWNSHIP OF RYERSON

Date: November 24, 2026

Resolution Number: R-180-26

Moved By: MARSHAL

Seconded By: G MILLER

Be it resolved that Ryerson Township Council recommends to remove motion from the agenda to appointment a Ryerson representative to the District of Pary Sound Social Service Board (DSSAB) Area 4 comprised of Ryerson, Burk's Falls, Armour, Kearney, Perry, McMurrich/Monteith

Carried ☑ Defeated ☐

(Chair Signature)

Declaration of Pecuniary Interest by: _____

RECORDED VOTE					
Voted called by the Clerk in random order, Chair to vote last					
Members of Council		**Yea**	**Nay**	**Abstention**	**Absent**
Councillors	Melissa Marshall				
	Glenn Middlebrook				
	Glenn Miller				
	Jonathan Miller				
Mayor	Barry Burton				

CORPORATION OF THE TOWNSHIP OF RYERSON

Date: November 24, 2026

Resolution Number: R-181-26

Moved By: MIDDLE BROOK

Seconded By: J MILLER

Be it resolved that Ryerson Township Council recommends the appointment of MAYOR Burton to the Parry Sound District Emergency Medical Services (EMS) Advisory Committee for the East Parry Sound Group comprised of Ryerson, Burk's Falls, Armour, Kearney, Perry, McMurrich/Montieth, Magnetawan.

Carried ☑ Defeated ☐

(Chair Signature)

Declaration of Pecuniary Interest by: _____

RECORDED VOTE					
Voted called by the Clerk in random order, Chair to vote last					
Members of Council		**Yea**	**Nay**	**Abstention**	**Absent**
Councillors	Melissa Marshall				
	Glenn Middlebrook				
	Glenn Miller				
	Jonathan Miller				
Mayor	Barry Burton				

CORPORATION OF THE TOWNSHIP OF RYERSON

Date: November 24, 2026

Resolution Number: R-182-26

Moved By: G MILLER

Seconded By: J MILLER

Be it resolved that Ryerson Township Council recommends the appointment of ROD KNOX to the District of Parry Sound Municipal Association (DPSMA) comprised of Ryerson, Armour, Burk's Falls, Kearney, McMurrich/Monteith, and Perry.

Carried ☒ Defeated ☐

B Burton
(Chair Signature)

Declaration of Pecuniary Interest by: _____

RECORDED VOTE					
Voted called by the Clerk in random order, Chair to vote last					
Members of Council		**Yea**	**Nay**	**Abstention**	**Absent**
Councillors	Melissa Marshall				
	Glenn Middlebrook				
	Glenn Miller				
	Jonathan Miller				
Mayor	Barry Burton				