

Township of McMurrich/Monteith
Regular Council Meeting - Agenda
Tuesday, October 20, 2026 – 7:00pm

Meeting to be held inside Municipal Office/Fire Hall

1. Call to Order:
2. Confirmation of the minutes of the previous meeting:
 - 2.1 Council – October 6, 2026
3. List of proposed resolutions for the meeting:
4. Declaration of pecuniary interest and general nature thereof:
- should a member have a disclosure of pecuniary interest, they are to declare the nature thereof now or at any time during the meeting
5. Delegations:
 - 5.1 Staff Report: Public Works + John Street Culvert Correspondence (ABeilke)
 - 5.2 Staff Report: Bylaw Enforcement – Quarterly Update
 - 5.3 Staff Report: Building Department Activity Report
 - 5.4 Staff Report: Communications and Recreation Coordinator – Grant Applications Updates
6. Business Arising From a Previous Meeting:
None
7. Quotes, Tenders, RFP's:
None
8. Accounts for Approval:
None
9. Applications:
None
10. Bylaws:
 - 10.1 47-2026 Confirm Council Meeting – October 6, 2026
 - 10.2 48-2026 Appoint Integrity Commissioner, amend Bylaw 05-2026
11. Council Reports:
None
12. Correspondence:
 - 12.1 Township of South Algonquin – Resolution – Urgent request for temporary employment insurance relief for seasonal workers

13. **New Business:**

None

14. **Closed Session: Section 239 (2)**

None

15. **Adjournment:**

Dates to Remember:

Tuesday, November 3rd and 17th(Inaugural meeting of new term of Council) – Regular Council Meeting – 7pm

Saturday, October 17th – Oktoberfest – Sprucedale Community Centre – Doors open at 8pm - \$20 ticket

Friday, November 13th – Family Fun Night - Sprucedale Community Centre – 5:30-9pm

Sunday, December 6th – Christmas Social - Sprucedale Community Centre – Doors open at 4:30pm \$15 ticket,
Children under 5 yrs are FREE

VOTING DAY – Monday, October 26th – closes 8pm – Vote by mail kits mailed out September 30, 2026

2026 Final Tax Notice – Wednesday, October 28th

Oct 20
2026
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**MINUTES OF McMURRICH/MONTEITH TOWNSHIP
REGULAR COUNCIL MEETING - TUESDAY, OCTOBER 6, 2026**

The Council of the Township of McMurrich/Monteith met Tuesday, October 6, 2026, inside the Council Chambers

Present: Mayor: Glynn Robinson; Council Members: Vicky Roeder-Martin, Terry Currie, Daniel O'Halloran, and Craig White.

Staff present: Terry Sararas, CAO, Cheryl Marshall, Clerk/Treasurer, Allyson Pedwell, Deputy-Clerk/Deputy-Treasurer, Ryan McFarland, Fire Chief,

Audience: Lily Wilson

1. Call to Order:

The meeting was called to order at 7:00pm

2. Confirmation of the minutes of the previous meeting:

2.1 Council – September 1, 2026(regular and special)

3. List of proposed resolutions for the meeting:

None

4. Declaration of pecuniary interest and general nature thereof:

None

5. Delegations:

5.1 Staff Report: Public Works: Council discussed beaver trapping, a request for service on Yearley and 6th Avenue, Selena Dr needs dust control. Defer the letter re: John St until next meeting.

5.2 Staff Report: Fire Chief: Discussion regarding Enbridge campaign which the Township received approximately 75 units of smoke alarms, Global medic skid with forestry hose & reel, Grant application thermal imaging cameras through Fire House subs.

5.3 Staff Report: Communications and Recreation Coordinator: Social media statistical information provided, discussion regarding revenue and expenses of events over 2026 thus far, Summerfest financial report.

6. Business Arising From a Previous Meeting:

None

7. Quotes, Tenders, RFP's:

None

8. Accounts for Approval:

8.1 September, 2026

8.2 Financial Report – up to September 29, 2026: discussion on landfill, building permits, general government revenue,

9. Applications:

None

10. Bylaws:

10.1 45-2026 Confirm Council Meeting – September 6, 2026

10.2 46-2026 Establish a Public Highway (parts 3 and 6, RP 42R3035)
Fern Glen Road

11. Council Reports:

None

12. Correspondence:

12.1 DPS Social Services Admin Board – CAO Report – September 2026

12.2 J Britten – resignation from Park 2 Park Trail Committee – Council passed a resolution thanking Mr. Britten for his contributions on the committee.

12.3 AH Health Centre – Agendas for meetings – September 4th and October 1st

12.4 BF and District Food Bank – Thank you for donation

12.5 MMAH – Supporting Ontario and Canadian Suppliers through Municipal Procurement

12.6 FONOM – Call for Federal-Provincial Partnership to Four-lane Highways 11 and 17

12.7 NBPS District Health Unit – Municipal Candidate Public Health Primer

12.8 Township of McNab/Braeside – resolution – Request for review of the OPP Municipal Policing Cost Model – Council passed a resolution in support.

12.9 FONOM – Call for Federal-Provincial Cooperation on Bail Reform

12.10 Township of Brudenell, Lyndoch and Raglan – resolution – request for review of extended producer responsibilities for one-pound single-use propane cylinders – Council passed a resolution in support.

12.11 Town of Parry Sound – resolution – request Province to establish a province-wide regulatory framework for e-scooters

12.12 Township of Ryerson – Notice of the adoption of an Official Plan and passing of a Zoning Bylaw

12.13 Almaguin Community Economic Development – Meeting Agenda package – Sept 24, 2026

13. New Business:

None

14. Closed Session: Section 239 (2)

14.1 (d.) Labour Relations or Employee Negotiations

Council passed a resolution to accept the directions given to Staff.

15. Adjournment: Council adjourned this meeting at 8:13 p.m.

Resolutions:

2026-204 O'Halloran/White

Be It Resolved that Council amends the agenda to include a report on the proposed LED Sign project. **Carried**

2026-205 White/O'Halloran

Be It Resolved that Council approves the minutes of the Regular Council meeting held September 1, 2026. **Carried**

2026-206 O'Halloran/White

Be It Resolved that Council receives, for information purposes, the staff reports from, Public Works Superintendent, Fire Chief and Communications and Recreation Coordinator. **Carried**

2026-207 White/O'Halloran

Be It Resolved that Council accepts first, second and third readings and hereby passes Bylaw 45-2026 to confirm the council meeting held September 1, 2026. **Carried**

2026-208 O'Halloran/White

Be It Resolved that Council accepts first, second and third readings and hereby passes Bylaw 46-2026 to establish a public highway (Parts 3 and 6 RP 42R23035) Fern Glen Road. **Carried**

2026-209 White/O'Halloran

Be It Resolved that Council accepts the resignation from John Britten as a volunteer representative on the Park 2 Park Trail Committee and thanks him for his contributions. **Carried**

2026-210 Roeder-Martin/Currie

Be It Resolved that Council supports the resolution 2026-09-02-04 from the Township of Brudenell, Lyndoch and Raglan regarding a request for review of extended producer responsibility for one-pound single-use propane cylinders.

And Further that this resolution be forwarded to the Premier of Ontario and the Resource Productivity & Recovery Authority (RPPA). **Carried**

2026-211 O'Halloran/White

Be It Resolved that Council supports the letter from the Township of McNab/Braeside requesting a review of the OPP Municipal Cost model on small rural municipalities. **Carried**

2026-212 O'Halloran/White

Be It Resolved that Council receives all correspondence as listed on the agenda. **Carried**

2026-213 O'Halloran/White

Be It Resolved that Council confirms the LED sign project to be located at 2529 Hwy 518W, cost estimated to be approximately \$2,000 over the original budget and hereby approves staff to utilize an underspent account. **Carried**

2026-214 Roeder-Martin/Currie

Be It Resolved that Council enters into a closed session at 8:02pm in order to discuss an item as per Municipal Act, 2001, Sections 239 (d.) Labour relations or employee negotiations. **Carried**

2026-215 Roeder-Martin/Currie

Be It Resolved that Council comes out of a closed session at 8:10pm. **Carried**

2026-216 Roeder-Martin/Currie

Be It Resolved that Council accepts the directions given to Staff from the closed session held October 6, 2026. **Carried**

2026-217 Currie/Roeder-Martin

Be It Resolved that Council adjourns this meeting at 8:15pm until Tuesday, October 20, 2026 at 8:13pm. **Carried**

Mayor, Glynn Robinson

Clerk, Cheryl Marshall



PARTNERS IN
ENGINEERING, PLANNING &
ENVIRONMENTAL SERVICES

October 9, 2026

Attention: Neil Hellam

via email: roads@mcmurrichmonteith.com

Re: Fee Proposal
Drainage Analysis and Culvert Sizing
John Street, Bear Lake

Oct 20
2026
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1.0 Project Understanding and Objectives

Wills understands the Client requires a permit from the Ministry of Natural Resources (MNR) in order to install a new Centerline Culvert, to replace an existing culvert that has failed and washed out the existing road. MNR has stated that in order to issue a permit, it needs to be confirmed that the proposed culvert is sized appropriately and that there will be no adverse flooding/erosion impacts upstream and downstream of the proposed culverts.

A cursory review of the John Street Culvert indicates the centerline culvert is located on a fairly substantial water course with a large catchment area. To obtain a permit from the MNR, detailed topographic survey, detailed design drawings, environmental considerations, and geotechnical investigations may be required.

To determine if the preceding studies are warranted, we recommend completing a preliminary hydrologic/hydraulic analysis of the watercourse to estimate an appropriate culvert (s) size. The outcome of this watershed study will dictate the scope of additional studies required to obtain a Permit from the MNR.

2.0 Work Plan and Deliverables

The following provides an outline of the required scope of work and deliverables required to meet the MNR permit requirements.

2.1 Hydrologic Calculations

Wills shall prepare a new hydrologic model (Visual OTTHYMO Version 6, VO6) for the project. The model will be used to estimate the peak flood flows and hydrographs for the 2, 5, 10, 25, 50, and 100 return period flows for using the most recent IDF curves.

Various alternative flood-frequency estimation methods will be employed and compared to the results of the hydrologic model in order to confirm the anticipated flood flow rates.





An existing drainage area plan for the catchment will be prepared using the latest available GIS and Lidar data.

2.2 Hydraulic Analysis

Wills shall complete hydraulic modelling using HY-8 software and shall assess proposed culvert layouts based on the available GIS data and watercourse information provided by the Owner.

Modelling will be completed in accordance with the Technical Guide: River and Stream Systems: Flooding Hazard Limit (MNR, 2002) and in reference to MTO Highway Drainage Design Standards (March 2024).

The analysis of the proposed culvert(s) will be designed based on the 10-year design storm as specified by a Local Road. Analysis of existing culverts is not included.

2.3 Deliverables

The results of the hydrologic and hydraulic analysis shall be summarized in a Technical Brief, prepare by a professional engineer, and submitted to the Client in pdf format. The Brief shall include recommendations for a proposed culvert and demonstrate the recommendation does not create any adverse flooding, or erosion impacts upstream or downstream of the proposed culvert.

No additional topographic survey or site visits are anticipated to complete this scope of work.

One submission to the Client is included.

3.0 Fees

Our total fee to provide the services described above is \$3,500.00; this fee includes disbursements and excludes H.S.T.

No additional work will be completed without written authorization of the work and approval of additional fees from the Client.



John Street, Drainage Study and Culvert Sizing
Page 3 of 4
October 9, 2026

4.0 Closing

We trust that this proposal meets your present requirements and are pleased to discuss further if any clarification is required. If you wish to proceed, please sign and return the attached Work Order.

Thank you for the opportunity to provide engineering services.

Respectfully submitted,

A blue ink signature of Mark Hoar, written in a cursive style.

Mark Hoar, P.Eng.
Senior Project Engineer,
Transportation Engineering

A blue ink signature of Ken Smtih, written in a cursive style.

Ken Smtih, P. Eng
Practice Area Lead,
Transportation Engineering

Cc: Lucas Maines



Payment Terms

Wills' Engineering Fees do not include any permit or application fees on behalf of the Client.

Fees for sub-consultants are not included in our estimate, however, Wills can coordinate and retain sub-consultant(s) as required. All sub-consultants' or sub-contractors' fees participating in the project and retained by Wills shall be invoiced plus a service charge of 5% of the value of the sub-consultant or sub-contractor work in the invoice to the Client.

Flat rate disbursements, which include printing, communication, copying, courier and mail (not registered) are included in the fees.

Reimbursable expenses for mileage, meals, accommodation, or field supplies, etc., will be invoiced in addition to the estimated fees without mark-up.

Invoices will be submitted with draft deliverables; payment will be due upon receipt and prior to issuance of any final deliverables.

Any invoices outstanding beyond 30 days will be subject to interest charges at a rate of 1% per month.

To expedite the delivery of invoices to the Client, we would prefer to do so through email. Please ensure that an email address is provided for the person or department responsible for accounts payable.

Wills accepts email money transfers. If you wish to use this method of payment, please send your email money transfer to accounts@dmwills.com and include the Wills Project number and/or invoice number in the comments.

If you wish to pay the retainer and/or the invoice(s) by credit card, please contact Wills' Accounting Department at 705-742-2297 x 222 to provide your credit card details and make payment.

Oct 6, 2026
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Attn: Clerk / CAO, Township of McMurrich/Monteith Council

Subject: UPDATE - Open DFO Enforcement File and Requirement for Municipal Remediation Proposal – John St.

I am writing to provide a formal update to the Corporation regarding the ongoing watercourse obstruction on John Street and the subsequent flooding of my private property.

Contrary to the statements recorded under Correspondence at the August 18, 2026, Council meeting, the MNRF and/or Department of Fisheries and Oceans (DFO) does not conduct drainage or hydraulic studies for municipal infrastructure. The DFO has confirmed that a formal file is open, and they are currently **awaiting a municipal proposal for repair** from the Township of McMurrich/Monteith to resolve the unauthorized watercourse alteration.

As an affected ratepayer enduring continuous civil nuisance, water trespass, and active property damage since the culvert's removal, I require written confirmation on the following:

1. **Submission Date:** On what date does the Public Works department intend to submit its formal engineering and repair proposal to the DFO to address the illegal obstruction of the watercourse?

2. **Abandonment of Reclassification:** Given that a federal enforcement file is open and the municipality is legally obligated to remediate the crossing, will Council immediately table and abandon the proposed reclassification of John Street to Class 6 seasonal status, as a downgrade cannot legally absolve the town of an active *Fisheries Act* violation?

Please ensure this **correspondence** is included in the package for the next regular meeting of Council so that all members are fully aware that the delay in resolving this matter rests entirely with the municipality.

Sincerely,



Alfred Beilke
89 Breezy Pt Rd
Sprucedale, ON
705-685-1469
September 9, 2026

Oct 20
2026
5.2



TOWNSHIP OF MCMURRICH/MONTEITH

REPORT TO COUNCIL

Originator: JASON NEWMAN & BRYAN AUSTIN BY-LAW ENFORCEMENT

Subject: 2026 THIRD QUARTER STAFF REPORT

Date: OCTOBER 20, 2026

RECOMMENDATION:

That this report be received for information, and that the Council for the Municipality of McMurrich Monteith accept this 2026 Third Quarter Report as written.

BACKGROUND:

2025 calls for service were significantly increased as a result of some supportive initiatives pertaining to identifying properties which were identified as having structures and possibly improperly assessed.

Thus far in 2026, McMurrich is trending more typical in call for service numbers.

As Council is aware there has been some increase in the significance of the services required this year. This has resulted in an increased number of hours in 2026. This is not going to affect budgetary items and we are not recommending an increase in hours for 2027. For the conclusion of 2026 the volume and demand should decrease and meet our projections.

BY-LAWS

McMurrich Monteith has experienced significant updates in legislation in the last 3 years. These updates have helped to ensure your municipality is current and relevant.

These efforts should be recognized and were a significant undertaking by Council, Management, Staff and Constituents.

There are no essential legislative needs at this time. Moving in to the next term of council our service will support initiative and recommendation as they are presented.

We remain open to recommendation, questions and maintain our goal to fulfill your By-Law Enforcement needs.

2026 Calls for Service

15 - Animals
5 - Other
7 - Property Standards
4 – Trailers
2 – Noise

Total 33 Calls for Service

TRAINING

There is no training scheduled for 2026 or 2027 at this time. Our service did not utilize our shared budget this year and are not expecting an increase next year in this area.

We have initiated a group of northern rural Municipal Law Enforcement Officers for support and access to information.

In 2027 we are hoping to provide more applicable training for our area's needs without the financial burden of travel and accommodation.

We recognize all of our Municipality's budgetary restraints and are focused on more fiscally responsible alternatives.

LEGAL

Administrative Monetary Penalties were largely successful and have minimized the need for Provincial Offence Act Proceedings.

Unfortunately, we did require a legal intervention from a serious dog incident, which is ongoing and hopefully will be resolved in early 2027.

CONCLUSION

We continue to grow and appreciate the community, council and staff of McMurrich Monteith and the relationships and progress we have been fortunate enough to be a part of.

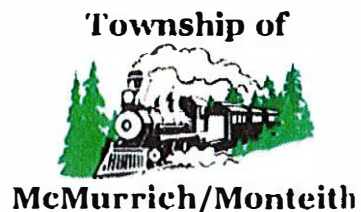
As this term of council concludes we would like to thank everyone for their support and vision to ensure most current practice are established, while encouraging common sense and public input.

We look forward to working with the next administration and building on the past success.

Respectfully Submitted

Jason Newman and Bryan Austin

Oct 20
2026
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STAFF REPORT

Date: October 20, 2026
To: Council
From: Brandilea DeCaire, Building and Planning Coordinator
Subject: 2026 Building Department Activity Report - January 1 – October 6, 2026

Department overview

The Building Department continues to manage new building and septic applications, inspections, finalization of older permits, and enforcement matters. The figures below reflect both new applications and the ongoing administrative and technical work associated with existing and complex files.

7 New SFD / dwelling files	7 Accessory structure files	5 Addition / renovation files
45 Inherited septic files from NBMCA	21 Inherited septic files closed	24 Inherited septic files remaining
14 Applications awaiting issuance	202 Cloudpermit inspections	12 Open Orders to Comply

Monthly permit and application activity

The working register includes files at various stages, including issued, under review, revised, withdrawn and in construction. Accordingly, these figures represent application activity, not solely permits issued. Cloudpermit records 45 applications for 2026, of which 14 are currently awaiting issuance. Applications in progress are not counted as issued permits.

Accessory	Dwelling	Add./reno	Accessory	New septic	Demo	Other notable activity
January	2	0	1	0	0	1 institutional alteration
February	0	0	0	0	0	No new permit files
March	0	0	1	0	0	1 enforcement; 1 addition withdrawn

April	1	3	1	0	1	1 demolition
May	0	1	1	2	0	1 septic replacement
June	0	2	2	3	1	1 demolition
July	1	0	2	1	0	2 plan resubmissions
August	2	1	1	1	1	1 enforcement; 1 demolition
September	0	1	0	1	2	2 resubmissions; 1 enforcement; 1 commercial alteration

Inspections and closure of older permits

From January through September 2026, 202 inspections were recorded in Cloudpermit. Additional inspections were completed outside Cloudpermit and are not included in that total. The Department also finalized 12 previously issued building permits through September.

Previously issued permit type	Closed / finalised
Single-family dwellings	6
Accessory structures	3
Alterations / additions	3
TOTAL	12

Septic program transition

Since assuming responsibility for septic services in May 2026, the Township received 45 open files from NBMCA. Staff have since closed 21 of these inherited files, with 24 remaining open. In addition to the transferred files, 11 new septic applications have been submitted directly to the Township since May.

Inherited open files	Inherited files closed	Inherited files remaining	New Township applications
45	21	24	11

Enforcement and compliance

Compliance matters remain an important component of departmental workload and often require ongoing follow-up, coordination and documentation.

Category	Current reported workload
Open Orders to Comply	12 building-related (1 septic-related Order closed)
Active septic enforcement files	2
Ongoing By-law / CBO compliance matters	10

Departmental operations and ongoing reviews

In addition to permit processing and inspections, the Building Department continues to coordinate application reviews, respond to property and zoning inquiries, assist applicants with submission requirements, and maintain communication between property owners, designers, and the Chief Building Official.

Currently, 14 applications remain in Cloudpermit awaiting issuance. These files are at various stages of review, with some requesting additional documentation, revised drawings, or further technical assessment. Staff continue to monitor outstanding applications, follow up with applicants, and coordinate the necessary reviews to move applications toward issuance.

Throughout 2026, the Department has also managed changes in building inspection services, coordinated the transition of septic responsibilities, and continued reviewing outstanding and historical files to improve recordkeeping and permit closure.

Key work continuing through year-end

Close and reconcile remaining inherited septic files.

Follow up on open Orders to Comply and active enforcement matters.

Coordinate final inspections and closure of older building permits.

Continue processing new applications, revised plans and files currently under review or construction.

Summary for Council

The Building Department plays an essential role in the Township's daily operations, with responsibilities extending beyond issuing permits. Staff coordinate applications, inspections, enforcement, septic administration, and assistance to residents, contractors, designers, and prospective property owners navigating building and zoning requirements.

Over the past two years, the Township has experienced five changes in Chief Building Official (CBO) services. Each transition has required staff to adapt to different communication practices, administrative procedures, and approaches to permit reviews and inspections. Maintaining continuity for applicants and outstanding files through these changes has added significant coordination and administrative work.

Alongside these responsibilities, staff continue professional development in municipal administration, building regulations, and planning to keep pace with evolving requirements and strengthen service delivery. The scope of the Department's work demonstrates the value of knowledgeable, consistent local administration and the importance of continued support for training, resources, and effective processes.

Respectfully submitted,

Brandilea DeCaire

Building & Planning Coordinator
Township of McMurrichMonteith
Building Department



McMurrich/Monteith

STAFF REPORT

Date: October 20, 2026
To: Council
From: Lisa Firby, Communications and Recreation Co-ordinator
Subject: Project and Grant Updates

LED Sign

The LED sign has been ordered from United Digitals and is currently scheduled for installation in mid-November. Once the sign has been installed, the electrical contractor has been hired to complete the electrical connection. The Hydro One service agreement has been signed and submitted to reconnect hydro service to the property at 2529 Highway 518 in Sprucedale, ensuring power is available for the new LED sign.

APPROVED GRANT

I am currently awaiting confirmation from Trista Porter, NOHFC Representative, regarding the grant funding breakdowns to ensure the approved allocations are accurate and that project costs are being tracked and applied to the appropriate budget categories as outlined in the funding agreements.

Storage Room

The contractor has been hired to construct the storage room walls. Work is pending the issuance of the building permit, after which construction can begin. The required door has been ordered and is currently awaiting its delivery before proceeding with that portion of the project.

Barn Swallow Habitat

We are currently awaiting revised quotes, as the estimates received for the original 40-foot structure were approximately \$10,000, which exceeds the allocated budget of \$5,000. To align the project with the available funding, contractors have been asked to provide updated quotes for a 20-foot structure.

Stage/Pavilion

All of the quotes received exceeded the project budget. Revised quotes have been requested, and we are currently waiting to see whether the updated proposals can be brought within the allocated budget.

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5.4

GRANT APPLIED FOR

Sprucedale Community Centre Revitalization Project

The applications have been submitted to FedNor and NOHFC. We are currently awaiting notification on whether they have been successful in advancing to the second round/step of the funding process.

The budget breakdown is:

Boardwalk Installation:	\$124,410.00
Outdoor Rink Enclosure	\$109,045.00
Kitchen Renovation & Equipment	\$69,598.00
Community Centre Expansion	\$570,794.00
Compact Ice Resurfacer	\$99,005.00
Accessible Pathways and Site Improvements	\$8,927.00
Engineering, Architectural and Design services	\$38,000.00
Storage for Ice Resurfacer	<u>\$7,612.00</u>
TOTAL	\$1,027,391.00

Funding Amount

FedNor	\$462,326.00
NOHFC	\$462,326.00
Applicant	<u>\$102,739.00</u>
	\$1,027,391.00

Oct 20
2026
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THE CORPORATION OF THE TOWNSHIP OF McMURRICH/MONTEITH

BY-LAW # 47 - 2026

Being a By-Law to confirm the proceedings of Council
Meeting: October 6, 2026

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 24, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Township of McMurrich/Monteith deems it desirable to confirm the proceedings of Council at its meeting hereinafter set out.

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF McMURRICH/MONTEITH HEREBY ENACTS AS FOLLOWS:

1. Ratification and Confirmation

That the action of this Council of the Township of McMurrich/Monteith at its meetings set out below with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

Meeting held: October 6, 2026

2. Execution of all Documents

That the Mayor of the Council of the Township of McMurrich/Monteith and the proper officers of the Township of McMurrich/Monteith are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and except where otherwise provided, the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Township to such documents.

Read a first, second and third time, signed and the Seal of the Corporation affixed thereto and finally passed this 20th day of October, 2026.

Mayor
Glynn Robinson

Clerk-Treasurer
Cheryl Marshall

Oct 20
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THE CORPORATION OF THE TOWNSHIP OF McMURRICH/MONTEITH

BY-LAW # 48 - 2026

Being a By-Law to appoint an Integrity Commissioner
and to amend Bylaw #05-2026

WHEREAS Section 223.3 of the Municipal Act 2001, S.O. 2001, as amended, authorizes municipalities to appoint an Integrity Commissioner who is responsible for acting in an independent manner to apply the Code of Conduct of Council and local boards and other such duties as may be assigned to them by the Municipality with respect to:

1. The application of the code of conduct for members of Council and members of local boards.
2. The application of any procedures, rules and policies of the municipality and local boards governing the ethical behaviour of members of Council and of local boards.
3. The application of the Municipal Conflict of Interest Act to members of Council of local boards.
4. Requests from members of Council and of local boards for advice respecting their obligations under the Code of Conduct applicable to the member.
5. Requests from members of Council and of local boards for advice respecting their obligations under a procedure, rule or policy of the Municipality or of the local board, as the case may be, governing the ethical behaviour of members.
6. Requests from members of Council and of local boards for advice respecting their obligations under the Municipal Conflict of Interest Act.

AND WHEREAS an Integrity Commissioner is responsible for performing in an independent manner the functions assigned by the Municipality.

the Council of the Township of McMurrich/Monteith deems it expedient to appoint ADR Chambers Inc. as the Integrity Commissioner to perform accountability services such as advisory, inquiry and reporting functions respecting matters and as may be set out in the Municipal Act, 2001;

NOW THEREFORE the Council of the Municipal Corporation of the Township of McMurrich/Monteith enacts as follows:

1. That ADR Chambers Inc., represented by James Rowe, is hereby appointed the Integrity Commissioner for the Township of McMurrich/Monteith.
2. That this Bylaw, together with the agreement from ADR Chambers Inc., shall constitute the agreement for the purchase of services between the Township of McMurrich/Monteith and ADR Chambers Inc.
3. That this Bylaw amends Bylaw 05-2026.
4. That this Bylaw shall come into force and effect upon its passing.

Read a first, second and third time, signed and the Seal of the Corporation affixed thereto and finally passed this 20th day of October, 2026.

Mayor
Glynn Robinson

Clerk-Treasurer
Cheryl Marshall

**THIS AGREEMENT FOR PROFESSIONAL
SERVICES**

made as of the 2nd day of November 2026

BETWEEN:

THE TOWNSHIP OF McMURRICH/MONTEITH
(Hereinafter called "the Township") and

ADR CHAMBERS INC.
(Hereinafter called "ADRC")

WHEREAS by agreement executed and By-law #05-2026 approved on January 20, 2026, the Township retained ADRC to provide Integrity Commissioner services for a three-year period (the Agreement) and appointed ADRC, represented by Michael Maynard, as Integrity Commissioner for the Township;

AND WHEREAS James Rowe of ADRC is proposed to act as Integrity Commissioner to the Township to replace Mr. Maynard;

NOW THEREFORE the Township and ADRC, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, agree as follows:

1. For the period of November 2, 2026 to January 19, 2029, ADRC will provide Integrity Commissioner services on the same terms and pricing as previously agreed to in the Agreement, with James Rowe appointed as Integrity Commissioner.
2. The Township will provide the Integrity Commissioner and any person acting under the instructions of the Integrity Commissioner with the indemnity provided for and required in section 223.3(6) of the *Municipal Act, 2001*.
3. The terms, covenants, provisos, and stipulations in the Agreement are hereby confirmed in full force save and except such modifications only as are necessary to make them applicable to this agreement.

IN WITNESS WHEREOF the parties hereto have duly executed this Agreement

THE CORPORATION OF THE TOWNSHIP OF McMURRICH/MONTEITH

Per:

Name: Glynn Robinson
Title: Mayor

Name: Cheryl Marshall
Title: Clerk

We have authority to bind The Corporation of the Township of McMurrich/Monteith

ADR CHAMBERS INC.
Per:



Name: Naomi Bussin
Title: Managing Director, Dispute Resolution Services, ADR Chambers

I have authority to bind the Corporation.

Oct 20
2026
12.1

October 9, 2026

Via Email: nancy.healey@hrsdc-rhdcc.gc.ca

Nancy Healey
Commissioner for Employers
Canada Employment Insurance Commission
Employment and Social Development Canada
Place du Portage, Phase IV
Gatineau, QC K1A 0J9

Re: Urgent Request for Temporary Employment Insurance Relief for Seasonal Workers – 2026–2027 Off-Season

Dear Commissioner Healey:

On behalf of the Council for the Corporation of the Township of South Algonquin, we are writing to urge the Federal Government to take immediate action to provide temporary Employment Insurance (EI) relief for seasonal workers as the 2026–2027 off-season approaches.

At its Regular Council Meeting held on April 1, 2026, Council passed Resolution No. 26-644, formally requesting that the Government of Canada review and consider adjustments to the Employment Insurance Program to better recognize the realities of seasonal tourism employment in Northern Ontario.

The Township of South Algonquin serves as an important gateway to Algonquin Provincial Park, one of Ontario's most significant tourism destinations. The Park is a major economic driver for our municipality and surrounding communities, providing seasonal employment opportunities both directly within the Park and through the many tourism-related businesses that depend on its visitors. These include accommodations, restaurants, outfitters, guiding services, and other local businesses that rely heavily on a stable seasonal workforce.

According to the 2021 Census, approximately 105 residents of South Algonquin are employed in the accommodation and food services sector, with an estimated additional 50 residents working seasonally within Algonquin Provincial Park. Many of these positions are inherently seasonal, with employment opportunities closely tied to the Park's operating seasons and tourism activity.

One of the most pressing concerns is the gap between the exhaustion of EI benefits, often in February or March, and the resumption of seasonal employment in late May or June. This gap

places considerable financial hardship on workers and their families and creates challenges for local employers, including those operating within and around Algonquin Provincial Park, who rely on retaining an experienced and dependable seasonal workforce.

With the 2026–2027 off-season fast approaching, the Township strongly urges the Federal Government to immediately implement temporary relief measures, including a reduction in the number of insurable hours required to qualify for Employment Insurance benefits and an extension of benefit periods for seasonal workers.

While we recognize that permanent changes to the Employment Insurance Program may require further review and consultation, we believe that temporary measures are urgently needed to address the immediate needs of seasonal workers who may otherwise be left without adequate financial support during the coming winter and spring months.

The timing of this request is critical. Seasonal employment within Algonquin Provincial Park and the surrounding tourism industry is beginning to wind down, and any relief measures must be implemented promptly to provide meaningful assistance to affected workers.

The seasonal workforce associated with Algonquin Provincial Park is essential not only to the economic stability of South Algonquin but also to the continued success of tourism throughout the region. Without adequate support during the off-season, there is a risk of losing experienced workers who may be forced to relocate outside the community in search of year-round employment. This would make it increasingly difficult for local businesses and Park operations to retain a reliable workforce when the tourism season resumes.

Given the significant number of South Algonquin residents employed seasonally within Algonquin Provincial Park, we are also bringing this matter to the attention of the Province of Ontario, including the ministries responsible for Ontario Parks and employment services. We recognize that some provincial park employees, depending on the terms and duration of their employment contracts, may also be affected.

We hope that a coordinated approach between the federal and provincial governments will help address the unique circumstances faced by seasonal workers and employers in tourism-dependent rural communities such as South Algonquin.

The Township continues to advocate for longer-term changes to the Employment Insurance Program that recognize the unique circumstances of these communities. However, we respectfully request that immediate consideration be given to implementing temporary relief for the upcoming off-season, rather than delaying assistance while broader program reforms are being reviewed.

We ask that you bring these concerns forward to the appropriate federal decision-makers and advocate for timely action on behalf of seasonal workers, particularly those employed within Algonquin Provincial Park and the surrounding tourism industry.

Thank you for your consideration of this urgent matter. We look forward to your response and to meaningful action that will support seasonal workers, their families, and the economic sustainability of South Algonquin and other tourism-dependent communities across Northern Ontario.

Sincerely,

Bryan Martin

Bryan Martin, CAO/Clerk-Treasurer

On behalf of the Council of the Corporation of the Township of South Algonquin

cc:

- Cheryl Gallant, MP – Algonquin—Renfrew—Pembroke
- The Honourable Patty Hajdu, Minister of Jobs and Families
- Pauline Rochefort, MP – Nipissing—Timiskaming
- Chris Roberts, Acting Commissioner for Workers, Canada Employment Insurance Commission
- Billy Denault, MPP – Renfrew—Nipissing—Pembroke
- Ontario Ministry of the Environment, Conservation and Parks
- Ontario Ministry of Labour, Immigration, Training and Skills Development
- Ontario Ministry of Tourism, Culture and Gaming
- Ontario Parks – Algonquin Provincial Park Superintendent
- Federation of Northern Ontario Municipalities (FONOM)
- Association of Municipalities of Ontario (AMO)
- Tourism Industry Association of Ontario (TIAO)
- Northern Municipalities and Surrounding Municipalities

Enclosed: Resolution No. 26-644, April 1, 2026

October 9, 2026

Re: Resolution pertaining to the Employment Insurance Program

Please be advised that at the Regular Council Meeting held on April 1, 2026, Council passed the following resolution:

Moved by: Councillor Siydock Seconded by: Councillor Kuiack Res # 26-644

WHEREAS the Township of South Algonquin is a rural municipality within the Nipissing District that serves as an important gateway to Algonquin Provincial Park; and

WHEREAS tourism is a foundational component of the local economy in South Algonquin and across surrounding Northern Ontario communities, supporting accommodations, restaurants, outfitters, guiding services, and seasonal park operations that rely on a stable seasonal workforce; and

WHEREAS according to the 2021 Census, approximately 105 residents of South Algonquin are employed in the accommodation and food services sector, with an estimated additional 50 residents working seasonally within Algonquin Provincial Park; and

WHEREAS many of these positions are inherently seasonal due to the nature of tourism activity associated with Algonquin Provincial Park and the seasonal operations of tourism-related businesses across Northern Ontario; and

WHEREAS under the current framework of the Employment Insurance Program, many seasonal tourism workers experience a gap between the end of their Employment Insurance benefits—often in February or March—and the resumption of seasonal tourism employment in late May or June when visitor activity returns to the region; and

WHEREAS this gap creates financial hardship for workers who reliably return to seasonal employment each year and creates workforce instability for tourism operators and small businesses across the region; and

WHEREAS recognition of tourism-dependent rural communities within the framework of the Employment Insurance Program would help stabilize the regional workforce, support tourism businesses, and contribute to the economic sustainability of rural municipalities that depend on seasonal tourism; and

WHEREAS municipalities across Northern Ontario experience similar workforce challenges associated with seasonal tourism economies and would benefit from federal policies that better reflect the realities of seasonal employment in rural regions; and

WHEREAS regional municipal organizations such as the Federation of Northern Ontario Municipalities play a key role in advocating for policy solutions that address the unique economic conditions of Northern Ontario communities;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of South Algonquin formally request that the Government of Canada review and consider adjustments to the Employment Insurance Program to better recognize the realities of seasonal tourism

employment in Northern Ontario and communities within the Nipissing District. Council further requests the support and advocacy of the local Member of Parliament, Cheryl Gallant, in bringing this matter forward to the Government of Canada. Additionally, Council requests that the Government of Canada, including the Honourable Steven MacKinnon and Honourable Patty Hajdu, review potential policy measures or pilot programs that address the seasonal Employment Insurance gap affecting tourism-dependent rural communities. Council also calls upon the Federation of Northern Ontario Municipalities and municipalities across Northern Ontario to support advocacy efforts aimed at ensuring federal Employment Insurance policies reflect the economic realities of tourism-dependent communities.

BE IT FURTHER RESOLVED THAT copies of this resolution be circulated to M.P. Cheryl Gallant, M.P. Pauline Rochefort, the Honourable Steven MacKinnon, the Honourable Patty Hajdu, the Federation of Northern Ontario Municipalities, the Association of Municipalities of Ontario, and all municipalities within the Nipissing District and Northern Ontario for endorsement and support.

-Carried-

If you have any questions regarding the above resolution, please do not hesitate to contact me,

Sincerely,

Tracy Cannon

Tracy Cannon

Deputy CAO/Deputy Clerk-Planner

Email: tcannon@southalgonquin.ca

Phone: 613-637-2650 ext. 202