

**MINUTES OF McMURRICH/MONTEITH TOWNSHIP
REGULAR COUNCIL MEETING - TUESDAY, JUNE 16, 2026**

The Council of the Township of McMurrich/Monteith met Tuesday, June 16, 2026, inside the Council Chambers

Present: Mayor: Glynn Robinson; Council Members: Vicky Roeder-Martin, Daniel O'Halloran, and Craig White.

Late: Vicky Roeder-Martin arrived at 7:10pm - item 5.1.

Absent: Terry Currie

Staff present: Terry Sararas, CAO, Cheryl Marshall, Clerk/Treasurer, Allyson Pedwell, Deputy-Clerk/Deputy-Treasurer, Ryan McFarland, Fire Chief

Audience: Mike Miller, Tammy Rittwage, Eric Arsenault, John & Caroline Zuidema, Lloyd & Brenda Campbell, John Britten, Doug & Dianne Roeder, Adam Kozlowski

1. Call to Order:

The meeting was called to order at 7pm

Resolution to amend the agenda to add a bylaw to appoint screening officers for the AMPS bylaw

2. Confirmation of the minutes of the previous meeting:

2.1 Council – June 2, 2026

2.2 Recreation Committee – June 9, 2026

3. List of proposed resolutions for the meeting:

None

4. Declaration of pecuniary interest and general nature thereof:

There were no declarations made by members of council at this time.

5. Delegations:

5.1 Staff Report: J.Britten and T.Fellner – Park to Park Trail Association Updates: John Britten discussed historic signs that will be erected along the Seguin Trail. Signs cannot be put up on trail until a Land Use Permit (LUP) from the Ministry of Natural Resources is obtained for the portion of trail travelling through our Township borders. It is being requested that the Township apply for a LUP in order to maintain the trail as Park to Park Trail Association is no longer taking on this task. Council wished to discuss this further at a future meeting.

5.2 Staff Report: Fire Chief – Purchase of Pickup Truck

Chief McFarland outlined the quotes received for the purchase. Council passed a resolution accepting his recommendation.

5.3 Staff Report: Building Department – Shared Services Agreement updates.

5.4 Shared Services – Community Emergency Management – Minutes of Meeting held April 8, 2026

Council passed a resolution.

6. Business Arising From a Previous Meeting:

None

7. Quotes, Tenders, RFP's:

None

8. Accounts for Approval:

8.1 Financial Report – up to June 11, 2026

9. Applications:

9.1 Consent Application B-009/26 Conc. 4, Pt Lot 15 (Campbell) Council passed a resolution supporting the application.

9.2 Public Meeting - Township Initiated Zoning Bylaw Amendment – Amend definitions in section 2 – Community Centre, Place of Assembly, Place of Worship and Restaurant.

Council passed a resolution to convene a public meeting in order to consider a zoning bylaw amendment relating to definitions in section 2 of Bylaw 16-2016.

Council Member Vicky Roeder-Martin declared a conflict of interest with this item as she is paid by Sprucedale United Church as their minister. She left the room and did not participate in the discussion or vote on the matter.

10. Bylaws:

10.1 30-2026 Confirm Council Meeting – June 2, 2026

10.2 31-2026 Zoning Bylaw Amendment – Definitions

10.3 32-2026 Enter into Agreement with RSM Building Consultants and appoint officers

Council passed resolutions shown below.

11. Council Reports:

None

12. Correspondence:

12.1 Municipality of Calvin – resolution – request for Provincial review of CVA-base apportionment for shared Municipal and Provincially mandated services

12.2 Municipality of Wawa – resolution – Support for Sustainable Provincial Grant Funding for Fire Services in Ontario

12.3 Town of Parry Sound – resolution - Request province consult prior to changing school board governance

12.4 Notice – Ministry of Municipal Affairs and Housing (MMAH) – proposal to amend regulations under the Planning Act to empower the Town of Kearney in relation to two areas of land-use planning authority (plans of subdivision and consents)

13. New Business:

None

14. Closed Session: Section 239 (2)

14.1 Section 239. 2.

b. Personal matters about an identifiable individual, including municipal or local board employees; (Building Department)

See resolution shown below.

15. Adjournment: Council adjourned this meeting at 9:28 p.m.

Resolutions:

2026-127 O'Halloran/White

Be It Resolved that Council amends the agenda to include a bylaw that establishes the position of Screening Officer and Hearings Officer and to appoint persons as Screening Officers and Hearing Officers in the Township of McMurrich/Monteith. **Carried**

2026-128 O'Halloran/White

Be It Resolved that Council approves the minutes of the Regular Council meeting held June 2, 2026. **Carried**

2026-129 White/O'Halloran

Be It Resolved that Council receives the minutes of the Recreation Committee meeting held June 9, 2026. **Carried**

2026-130 O'Halloran/White

Be It Resolved that Council receives the report and accepts the recommendation from Fire Chief Ryan McFarland to purchase the 2024 Ford F-150 Lariat red demo with all emergency equipment from Sterlmar Equipment in the amount of \$84,000.00 plus HST. **Carried**

2026-131 O'Halloran/White

THAT the Council of the Township of McMurrich/Monteith hereby acknowledges receipt of the minutes of the Emergency Management Program Committee meeting held on April 8, 2026;

AND THAT staff be directed to implement the recommendations as outlined in the minutes.

- a) Discuss the 2026 Exercise with Field Officer, testing the Virtual Operations Center.
- b) Schedule Red Cross training for Arena and Community Centre Staff.
- c) Complete and review the McMurrich/Monteith Reception Centre Plan.
- d) Schedule follow up meeting for EMPC. **Carried**

2026-132 White/O'Halloran

Be It Resolved that Council has no objections to Consent File B-009/26 (CAMPBELL) as submitted provided that the following conditions apply:

1. The Township of McMurrich/Monteith requires a "Cash in lieu of Parkland" payment of 5% based on the assessed value of the severed lot.
2. The Township of McMurrich/Monteith requires four (4) copies of the new survey, together with a digital pdf copy for our records.
3. A draft reference plan of survey shall be submitted to the Secretary-Treasurer of the District Planning Board and to the Municipality, for review, prior to registration. If the reference plan or other evidence discloses that either the severed property or the retained property owned by the Applicant, contains a deviation road maintained by the Municipality as a public road, then the Applicant shall survey and transfer such deviation road to the Municipality as a condition of severance. The area to be surveyed and transferred shall generally be sixty-six (66") feet in width and centred upon the centre line of the present travelled road. In situations where this is impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized. Prior to the finalization of consent, the District Planning Board must be advised in writing by the Municipality that the above condition has been satisfied.
4. The Township of McMurrich/Monteith requires confirmation from the Public Works Superintendent that an entrance permit can be obtained on the newly created lot.
5. The Township of McMurrich/Monteith, as Sewage System Approval Authority, provide comments as to the suitability of the severed lot for sewage disposal services. **Carried**

2026-133 O'Halloran/White

Be It Resolved that Council does now hereby adjourn from this Regular Council Meeting at 7:56pm to convene a public meeting to consider the Township initiated zoning bylaw

amendment relating to definitions of Community Centre, Place of Assembly, Place of Worship and Restaurant. **Carried**

2026-134 White/O'Halloran

Be It Resolved that Council reconvenes this regular Council meeting at 8:28pm. **Carried**

2026-135 O'Halloran/White

Be It Resolved that Council accepts first, second and third readings and hereby passes Bylaw 30-2026 to confirm the council meeting held June 2, 2026. **Carried**

2026-136 O'Halloran/White

Be It Resolved that Council supports Resolution 2026-173 from the Municipality of Calvin relating to requesting the Province of Ontario undertake a review of policies, legislation, and regulations governing the use of Current Value Assessment and weighted assessment as the basis for apportioning provincially mandated levies and shared municipal service costs. **Carried**

2026-137 White/O'Halloran

Be It Resolved that Council supports Resolution RC26118 from the Municipality of Wawa calling upon the Province of Ontario to transition the current practice of competitive provincial fire service grant programs into a permanent, stable, and predictable non-competitive provincial funding program that supports municipalities in meeting provincially legislated fire protection requirements. **Carried**

2026-138 White/O'Halloran

Be It Resolved that Council supports Resolution 2026-072 from the Town of Parry Sound requesting the Province of Ontario undertake a comprehensive, province-wide consultation process prior to making any decisions regarding changes to school board governance, including the potential elimination of trustees and that the Province of Ontario ensures any future governance model maintain strong local representation and reflect the diverse needs of communities across the province, including Northern and rural municipalities. **Carried**

2026-139 White/O'Halloran

Be It Resolved that Council receives all correspondence listed on the agenda. **Carried**

2026-140 O'Halloran/Roeder-Martin

Be It Resolved that Council accepts first, second, and third reading and hereby passes Bylaw 33-2026 Establishing the position of Screening Officer & Hearing Officer and to appoint persons. **Carried**

2026-141 O'Halloran/White

Be It Resolved that Council enters into a closed session at 8:50pm under the Municipal Act, 2001, Section 239 2 (b) Personal matters about an identifiable individual, including municipal or local board employees (Building Department). **Carried**

2026-142 O'Halloran/White

Be It Resolved that Council comes out of a closed session at 9:17pm. **Carried**

2026-143 White/O'Halloran

Be It Resolved that Council supports the recommendation to enter into a services agreement with RSM Building Consultants to carry out the provincially mandated enforcement of the Building Code Act and authorizes the Mayor and Clerk/Treasurer to execute the agreement based on the proposal dated June 12, 2026. **Carried**

2026-144 White/O'Halloran

Be It Resolved that Council accepts first, second and third readings and hereby passes Bylaw 32-2026 entering into a Services Agreement with RSM Building Consultants and appoint officers. **Carried**

2026-145 O'Halloran/White

Be It Resolved that Council directs Staff to notify the Township of Armour that the Shared Service Agreement for Chief Building Official duties is hereby terminated immediately. **Carried**

2026-146 White/O'Halloran

Be It Resolved that Council hereby repeals the appointment of Andrew McGee as Chief Building Official. **Carried**

2026-147 O'Halloran/White

Be It Resolved that Council adjourns this meeting at 9:28pm until Tuesday, July 7, 2026 at 7pm. **Carried**

Original Signed by:
Mayor, Glynn Robinson

Original Signed by:
Clerk, Cheryl Marshall