

Township of McMurrich/Monteith  
Regular Council Meeting - Agenda  
Tuesday, June 2, 2026 – 7:00pm

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*Meeting to be held inside Municipal Office/Fire Hall*

*6:30pm – Raise the Pride Flag at the Community Centre*

1. Call to Order:
2. Confirmation of the minutes of the previous meeting:
  - 2.1 Council – May 19, 2026
3. List of proposed resolutions for the meeting:
4. Declaration of pecuniary interest and general nature thereof:
  - should a member have a disclosure of pecuniary interest, they are to declare the nature thereof now or at any time during the meeting

**Closed Session:**

- Section 239 (2) b. Personal matters about an identifiable individual, including municipal or local board employees; and
  - e. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; (Bylaw Enforcement Department)

5. Delegations:
  - 5.1 Staff Report: Public Works Superintendent
  - 5.2 Staff Report: Fire Chief
  - 5.3 Staff Report: Artificial Intelligence Policy - draft
6. Business Arising From a Previous Meeting:

None
7. Quotes, Tenders, RFP's:

None
8. Accounts for Approval:
  - 8.1 May, 2026
9. Applications:

None
10. Bylaws:
  - 10.1 28-2026 To establish Fees and Charges – 3<sup>rd</sup> reading
  - 10.2 29-2026 Confirm Council Meeting – May 19, 2026

11. Council Reports:
  - 11.1 Member White – concerns with road pavement conditions on Highway 518 West
12. Correspondence:
  - 12.1 Almaguin Community Economic Development (ACED) – Agenda package – May 28, 2026
  - 12.2 Township of Armour – resolution re: Hwy 11+17 new and upgraded rest stops/areas
13. New Business:

None
14. Closed Session:
  - 14.1 Section 239 (2) b. Personal matters about an identifiable individual, including municipal or local board employees (Building Dept);
15. Adjournment:

**Dates to Remember:**

Friday, May 29<sup>th</sup> - DPS Municipal Association Meeting – Kearney Community Centre

Tuesday, June 9<sup>th</sup> – Recreation Committee Meeting – 7pm

Tuesday, June 16<sup>th</sup> – 7pm – Regular Council Meeting

Friday, June 19<sup>th</sup> – Recreation Event – Family Fun Night – 5-9pm

Pickle Ball Court – opens June 3<sup>rd</sup> – every Wednesday sessions 1:30-3pm + 6:30-8pm

Lacrosse Camp – July 13<sup>th</sup>-16<sup>th</sup> – 10am-Noon – 10-14 yrs of age - \$20

SummerFest – July 24<sup>th</sup> and 25<sup>th</sup> – Vendor Market, Lawn Tractor races, Children’s Activities, and more

Friday, May 1<sup>st</sup> – August 21<sup>st</sup> at 2pm – Nomination period for 2026 Municipal Elections

Reminder to verify and/or update elector information - Check <https://www.registertovoteon.ca/>

**MINUTES OF McMURRICH/MONTEITH TOWNSHIP  
REGULAR COUNCIL MEETING - TUESDAY, MAY 19, 2026**

The Council of the Township of McMurrich/Monteith met Tuesday, May 19, 2026, inside the Council Chambers

Present: Mayor: Glynn Robinson; Council Members: Vicky Roeder-Martin, Daniel O'Halloran, and Craig White.

Absent: Terry Currie

Staff present: Terry Sararas, CAO, Cheryl Marshall, Clerk/Treasurer, Allyson Pedwell, Deputy-Clerk/Deputy-Treasurer.

Audience: Rod Alward, Laura Alward, Roslind Nelles

**1. Call to Order:**

The meeting was called to order at 7pm

**2. Confirmation of the minutes of the previous meeting:**

**2.1** Council – May 5, 2026

**2.2** Recreation Committee – May 12, 2026

**3. List of proposed resolutions for the meeting:**

None

**4. Declaration of pecuniary interest and general nature thereof:**

There were no declarations made by members of council at this time.

**5. Delegations:**

**5.1** Staff report: Andrew McGee, Chief Building Official- Discussion on septic inspections that have been downloaded onto the municipalities, giving municipalities authority over septic permits.

**6. Business Arising From a Previous Meeting:**

**6.1** Sidewalks- Council continued a discussion from a prior meeting regarding the proposal to remove all cement sections from Stisted Road, north and south. Council would like north section done first to evaluate how much the sidewalks are used.

**7. Quotes, Tenders, RFP's:**

None

**8. Accounts for Approval:**

**8.1** April 2026

**9. Applications:**

None

**10. Bylaws:**

**10.1** 27-2026 Confirm Council Meeting – May 5, 2026

**10.2** 28-2026 To establish Fees and Charges

**11. Council Reports:**

Mayor Robinson discussed the BESS meeting and the graphite mines are being reopened. Council also discussed garbage being dumped on the seasonal back roads. Mayor Robinson would like a sympathy card sent to E. Crydermann. Suggestion of a plaque of recognition for those that have passed and have contributed to the municipality.

T.Sararas added that the Official Plan has been accepted by the Province

**12. Correspondence:**

**12.1** Regional Fire Services Committee – Draft minutes April 23, 2026, comments on draft Live Fire Training Unit Agreement

**12.2** AH Health Council – Agenda package – May 7, 2026

**12.3** Ministry for Seniors and Accessibility – June is Seniors Month

**13. New Business:**

None

**14. Closed Session: Section 239 (2)**

None

**15. Adjournment:** Council adjourned this meeting at 8:29 p.m.

**Resolutions:**

**2026-107 White/O'Halloran**

**Be It Resolved** that Council approves the minutes of the Regular Council meeting held May 5, 2026, as amended. **Carried**

**2026-108 O'Halloran/White**

**Be It Resolved** that Council receives the minutes of the Recreation Committee meeting held May 12, 2026 for information purposes. **Carried**

**2026-109 White/O'Halloran**

**Be It Resolved** that supports the recommendation of Public Works Superintendent and approves of the removal of the sidewalk sections on Stisted Road North (185 metres) and to receive feedback on the removal of the sections on Stisted Road South. **Carried**

**2026-110 O'Halloran/White**

**Be It Resolved** that Council accepts first, second and third readings and hereby passes Bylaw 27-2026 to confirm the council meeting held May 5, 2026. **Carried**

**2026-111 Roeder-Martin/White**

**Be It Resolved** that Council accepts first and second readings of Bylaw 28-2026 to provide fees charged by the Township. **Carried**

**2026-112 White/Roeder-Martin**

**Be It Resolved** that Council has received information regarding potential changes to the Cancer Clinic, Huntsville Memorial Site;

**And Further** that Council supports the Cancer Clinic / Oncology Clinic remaining at the Huntsville Memorial Hospital site and opposes its relocation to Bracebridge;

**And Further** that Council direct Staff to prepare a letter to the Honourable Sylvia Jones, Minister of Health and Graydon Smith, MPP urging the Province to retain local oncology services in Huntsville to ensure equitable, accessible care for rural residents. **Carried**

**2026-113 Roeder-Martin/White**

**WHEREAS** seniors have contributed and continue to contribute immensely to the growth, vitality, and well-being of our community through their wisdom, experience, and volunteerism;

**WHEREAS** June is recognized across Ontario as Seniors Month, a time to celebrate and acknowledge the valuable role older adults play in enriching our social, cultural, and economic life;

**WHEREAS** this month provides an opportunity to promote awareness of issues affecting seniors, including health, safety, inclusion, and quality of life;

**WHEREAS** it is important to encourage intergenerational connections, respect, and appreciation for the contributions of older adults;

**NOW THEREFORE BE IT RESOLVED** that Council hereby proclaims the month of June, 2026 as Seniors Month in the Township of McMurrich/Monteith and encourages all residents to join in recognizing and celebrating the achievements and contributions of our seniors.

**Carried**

**2026-114 White/Roeder-Martin**

**Be It Resolved** that Council receives all correspondence listed on the agenda. **Carried**

**2026-115 White/Roeder-Martin**

**Be It Resolved** that Council adjourns this meeting at 8:29pm until Tuesday, June 2nd, 2026 at 7pm. **Carried**

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Mayor, Glynn Robinson

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Clerk, Cheryl Marshall

DRAFT



# TOWNSHIP OF McMURRICH / MONTEITH

District of Parry Sound

P.O. Box 70 31 William Street

Sprucedale, Ont. P0A 1Y0

Phone 705-685-7901 Fax 705-685-7393

June 2  
2026  
5-1

## PUBLIC WORKS REPORT

DATE: 27 May 2026  
TO: Members of Council  
FROM: Neil Hellam, Public Works Superintendent

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### Grader

The grader broke down for 3 days at the intersection of Fern Glen Road and Stisted Road South, with electrical component failure.

Grading is ongoing as weather permits.

Sweeping has been completed.

The 3-season roads will be graded once the "mainline" is complete.

Fisher Creek Road and Old Novar Road will require material.

### Calcium

Calcium can be applied as required by Public Works staff using our water truck. We have bags of calcium in stock.

### Walking Trail/Floating Bridge

We have received one quote and are waiting for a couple more.

### Landfill

We are working on the organization and cleaning up of the landfill site.

### Ditching


The ditches have been cleaned out from Civic #1387 west 150 meters. Also the driveway culvert at 1394 Bartlett Lake Road has been cleaned out.

### Parks

Grass has been cut once or twice at all locations as well as at the baseball field.

7 new picnic tables have been bought, and we now have 8 around the Community Centre, Baseball Field, and Office. There are 2 tables on the walking trail, 2 tables at the Playground, 2 tables at the Buck Lake boat launch, and 6 at the Doe Lake beach area. There is a bench at Bear Lake beach.

June 2  
2026  
S.J

|   |                            |
|---|----------------------------|
|  | <h2>Report to Council</h2> |
| To  | Mayor and Council          |
| From  | Fire Chief: Ryan McFarland |
| Date of Meeting   | June.2 <sup>nd</sup> 2026  |
| Report Title  | Monthly report             |

**Fire Rating**

April.1<sup>st</sup> to October. 31<sup>st</sup> Moderate. No daytime burning allowed.

**General Information**

Pumper and letter testing booked for July. Surface water rescue (operations and technician level) course has been booked for September. A topic about buying a 5-station virtual fire extinguishing prop for public education has been brought forward. Pinehill has requested a letter for their insurance company for liability purposes.

**Personnel**

No personnel changes at this time.

**Training**

- June.3<sup>rd</sup> Drafting and pumping.
- June.10<sup>th</sup> RIT and rehab.
- June.17<sup>th</sup> Medical training.
- June.24<sup>th</sup> Live fire

**Upcoming**

- June.14<sup>th</sup> Driver training for DZ licensing.
- August NFPA 1002 Pump operator course.
- Fall AS&E testing in October and November.
- June 5<sup>th</sup> 5 station baseball and BBQ in Burks Falls.

**Equipment**

Will need to replace one thermal imaging camera. Our MSA unit has been discontinued. Our 4-gas detector will also need to be replace as it has also been discontinued this item can wait till next year.

**Fire Chief:** Ryan McFarland

June 2  
2026  
5.3



TOWNSHIP OF MCMURRICH/MONTEITH

**REPORT TO COUNCIL**

Report: Response to Councillor White Report to Council

Originator: Allyson Pedwell, Deputy Clerk/Treasurer

Subject: AI Policy

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**RECOMMENDATION:**

It is the recommendation of staff that Council approve the AI Policy, known as Schedule L in the Human Resource Policy

**BACKGROUND:**

Discussion regarding incorporating AI into the municipality began at the Strategic Planning Committee level, before the recommendation was brought to Council on April 7, 2026 by Councillor Craig White. Staff researched other municipalities' AI Policies and consulted with the Municipal lawyer prior to the draft policy coming to Council. Staff propose an AI Policy setting clear guidelines as to how staff, Council and volunteers are to use AI tools.

**RESOLUTION:**

Be It Resolved that Council accepts that Recommendation from staff to accept the AI Policy included in this Agenda Package.

June 2  
2026  
5.3

TOWNSHIP OF McMURRICH/MONTEITH

HUMAN RESOURCES POLICY AND PROCEDURES MANUAL

|             |                          |                 |                       |
|-------------|--------------------------|-----------------|-----------------------|
| DEPARTMENT: | <b>HUMAN RESOURCES</b>   | BY-LAW NO.      | <b>2026-**</b>        |
| SECTION:    | <b>EMPLOYMENT</b>        | EFFECTIVE DATE: | <b>**2026</b>         |
| SUBJECT:    | <b>EMPLOYMENT POLICY</b> | PAGE:           | <b>Page 97 of 100</b> |

SCHEDULE L

1. Purpose

To ensure responsible, ethical, and secure use of Artificial Intelligence (AI); protect personal and municipal data in compliance with Ontario law; and maintain transparency, accountability, and public trust.

2. Definitions

- **Artificial Intelligence (AI):** Software systems capable of generating content, analysis, predictions, or recommendations with limited human intervention, including generative AI tools.
- **Personal Information:** As defined under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA).
- **Approved AI Tools:** AI tools that have been reviewed and authorized by the Clerk-Treasurer and/or designate.
- **De-identified Data:** Information that has been modified to remove personal information in accordance with MFIPPA guidance.

3. Scope

This policy applies to all employees, elected officials, contractors, consultants, and volunteers acting on behalf of the Municipality.

4. Policy Statement

The Municipality permits the use of Approved AI tools to support administrative efficiency and service delivery, provided such use complies with this policy, MFIPPA, and all applicable legislation and corporate policies.

5. Permitted Uses

AI may be used for:

- Drafting communications, reports, emails, reports, notices, flyers, presentations or summaries
- Summarizing information and legislation
- Data analysis using non-sensitive or properly de-identified data
- Translating, interpreting and/or editing documents
- Internal workflow and administrative efficiencies

|              |                            |                            |                |
|--------------|----------------------------|----------------------------|----------------|
| APPROVED BY: | McMURRICH/MONTEITH COUNCIL | ISSUE DATE<br>July 2, 2024 | REVISION DATE: |
|--------------|----------------------------|----------------------------|----------------|

**TOWNSHIP OF McMURRICH/MONTEITH**

**HUMAN RESOURCES POLICY AND PROCEDURES MANUAL**

|             |                          |                 |                       |
|-------------|--------------------------|-----------------|-----------------------|
| DEPARTMENT: | <b>HUMAN RESOURCES</b>   | BY-LAW NO.      | <b>2026-**</b>        |
| SECTION:    | <b>EMPLOYMENT</b>        | EFFECTIVE DATE: | <b>** ,2026</b>       |
| SUBJECT:    | <b>EMPLOYMENT POLICY</b> | PAGE:           | <b>Page 98 of 100</b> |

All AI-generated outputs must be reviewed, validated, and approved by the Clerk-Treasurer or designate prior to use.

**6. Prohibited Uses**

AI shall not be used to:

- Input, process, or store personal information
- Make autonomous decisions affecting residents, including:
  - Permits, licensing, or approvals
  - By-law enforcement actions
  - Allocation of services or benefits
- Generate misleading, discriminatory, or harmful content
- Conduct surveillance or monitoring activities without legal authority
- Be relied upon for fact checking
- Input passwords, usernames, or any login information into AI tools, whether public or Township-controlled.

**7. Privacy & Legal Compliance**

All AI use must comply with:

- Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)
- Any other applicable provincial or federal legislation

**8. Transparency**

The Municipality shall:

- Employees, Councillors and Volunteers must disclose when AI is used to create substantial outputs, such as reports, or meeting summaries, to ensure transparency and accountability. However, disclosure is not required for minor assistance, like improving grammar, rephrasing sentences, or drafting emails. When disclosure is necessary, include a clear statement indicating AI involvement, for example: when using an AI powered note taking tool in Microsoft Teams, the meeting summary should include a statement such as: *"This summary was generated using an AI note-taking tool."*

|              |                            |                            |                |
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**TOWNSHIP OF McMURRICH/MONTEITH**

**HUMAN RESOURCES POLICY AND PROCEDURES MANUAL**

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| SUBJECT:    | <b>EMPLOYMENT POLICY</b> | PAGE:           | <b>Page 99 of 100</b> |

- Provide residents with access to human assistance
- Ensure communications remain clear and not misleading

**9. Accountability**

- Human oversight is mandatory for all AI-assisted work
- Final decisions remain the responsibility of municipal staff
- Department Heads are accountable for appropriate AI use within their operations

**10. Procurement & Implementation**

Prior to implementation of any AI tool by staff, approval shall be obtained by the Clerk-Treasurer or designate prior to accessing the AI tool.

**11. Records Management**

AI-generated content related to municipal business is considered a municipal record and shall be:

- Retained in accordance with the Municipality’s Records Retention By-law
- Subject to access requests under MFIPPA

**12. Training**

The Municipality shall provide training to staff on:

- Responsible AI use
- Privacy and data protection obligations under MFIPPA
- Recognizing AI limitations and risks

**13. Enforcement**

The Township reserves the right to revoke, modify, or limit access to AI tools at any time without notice. All cases of suspected or actual security breaches as a result of AI tools must be reported to the Clerk-Administrator or designate immediately. The Township takes all appropriate measures to investigate and mitigate the harm or risk of harm from a security breach.

The Township investigates any report regarding employee misuse of AI tools, misconduct related to AI tools, or a violation or suspected violation of this policy.

**14. Review**

This Policy shall be reviewed at minimum every two (2) years or as required due to legislative or technological changes.

|              |                            |                            |                |
|--------------|----------------------------|----------------------------|----------------|
| APPROVED BY: | McMURRICH/MONTEITH COUNCIL | ISSUE DATE<br>July 2, 2024 | REVISION DATE: |
|--------------|----------------------------|----------------------------|----------------|

**TOWNSHIP OF McMURRICH/MONTEITH**  
**HUMAN RESOURCES POLICY AND PROCEDURES MANUAL**

**Acknowledgement and Agreement**

I, \_\_\_\_\_, acknowledge that I have read and understand the Artificial Intelligence (AI) Policy of the Township of McMurrich/Monteith. I agree to adhere to this policy and will ensure that employees working under my direction adhere to this policy. I understand that if I violate the rules set forth by this policy, I may face disciplinary action up to and including termination of employment.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Witness: \_\_\_\_\_

|                 |                               |                            |                |
|-----------------|-------------------------------|----------------------------|----------------|
| APPROVED<br>BY: | McMURRICH/MONTEITH<br>COUNCIL | ISSUE DATE<br>July 2, 2024 | REVISION DATE: |
|-----------------|-------------------------------|----------------------------|----------------|

TOWNSHIP OF McMURRICH/MONTEITH

HUMAN RESOURCES POLICY AND PROCEDURES MANUAL

|             |                          |                 |                        |
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| DEPARTMENT: | <b>HUMAN RESOURCES</b>   | BY-LAW NO.      | <b>2026-**</b>         |
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| SUBJECT:    | <b>EMPLOYMENT POLICY</b> | PAGE:           | <b>Page 100 of 100</b> |

**APPENDIX 'A'**

**ONE-PAGE STAFF QUICK GUIDE**

**USING AI AT WORK – QUICK RULES**

**YOU MAY:**

- Drafting communications, reports, emails, reports, notices, flyers or summaries
- Summarize policies or legislation
- Brainstorm ideas

**ALWAYS:**

- Review and verify AI outputs
- Use only approved tools
- Apply professional judgment

**NEVER:**

- Enter personal information (names, addresses, etc)
- Use AI to make decisions affecting residents
- Assume AI is accurate or unbiased

**PRIVACY (MFIPPA RULE):**

If it identifies a person → DO NOT put it into AI

**REMEMBER:**

AI supports

|              |                            |                            |                |
|--------------|----------------------------|----------------------------|----------------|
| APPROVED BY: | McMURRICH/MONTEITH COUNCIL | ISSUE DATE<br>July 2, 2024 | REVISION DATE: |
|--------------|----------------------------|----------------------------|----------------|

**Township of McMurrich-Monteith**  
**List of Accounts for Approval**

Batch: 2026-00035 to 2026-00042

*June 2  
2026  
8.1*

Bank Code - AP - ACCOUNTS PAY

COMPUTER CHEQUE

| Payment #<br>Invoice #    | Date              | Vendor Name<br>GL Account   | GL Transaction Description   | Detail Amount | Payment Amount |
|---------------------------|-------------------|---|------------------------------|---------------|----------------|
| <b>10272</b><br>A7745911  | <b>05-05-2026</b> | <b>Abell Pest Control Inc.</b><br>MT-GA - Roads - Garage And S          | Pest Control- PWG            | 52.92         |                |
|                           |                   | 11-200 - A/R - HST Receivable   | HST Tax Code                 | 2.60          |                |
|                           |                   | 11-200 - A/R - HST Receivable   | HST Tax Code                 | 3.24          |                |
|                           |                   | 99-996 - HST Paid   | HST Tax Code                 | 2.60          | NL             |
|                           |                   | 99-996 - HST Paid   | HST Tax Code                 | 4.16          | NL             |
|                           |                   |   |                              |               | 58.76          |
| <b>10273</b><br>ARM 26-59 | <b>05-05-2026</b> | <b>Armour Township</b><br>16-244 - Building - Contracted C              | CBO hours & expenses Fet     | 5,882.72      |                |
|                           |                   | 11-200 - A/R - HST Receivable   | HST Tax Code                 | 289.05        |                |
|                           |                   | 11-200 - A/R - HST Receivable   | HST Tax Code                 | 360.73        |                |
|                           |                   | 99-996 - HST Paid   | HST Tax Code                 | 289.05        | NL             |
|                           |                   | 99-996 - HST Paid   | HST Tax Code                 | 462.48        | NL             |
|                           |                   |   |                              |               | 6,532.50       |
| <b>10274</b><br>902084    | <b>05-05-2026</b> | <b>Cloud Permit Inc.</b><br>16-244-04 - Building - Cloud Per            | building permit software     | 5,940.00      |                |
|                           |                   | 12-200 - HST COLLECTED  | Both Tax Code                | 275.00        |                |
|                           |                   | 99-999 - Gst Paid   | Both Tax Code                | 275.00        | NL             |
|                           |                   |   |                              |               | 6,215.00       |
| <b>10275</b><br>2026-05   | <b>05-05-2026</b> | <b>Private Payroll Information</b><br>12-710 - Temporary Liabilities    | Remittance                   | 605.00        | 605.00         |
| <b>10276</b><br>666748    | <b>05-05-2026</b> | <b>Huntsville Fuels</b><br>EQ-00F - Roads - Fuel                        | ultra low dulphur diesel Q6E | 1,231.01      |                |
|                           |                   | 11-200 - A/R - HST Receivable   | HST Tax Code                 | 60.49         |                |
|                           |                   | 11-200 - A/R - HST Receivable   | HST Tax Code                 | 75.48         |                |
|                           |                   | 99-996 - HST Paid   | HST Tax Code                 | 60.49         | NL             |
|                           |                   | 99-996 - HST Paid   | HST Tax Code                 | 96.77         | NL             |
|                           |                   |   |                              |               | 1,366.98       |
| 666747                    |                   | EQ-00F - Roads - Fuel   | Dyed low sulphur diesel Q1   | 1,749.33      |                |
|                           |                   | 11-200 - A/R - HST Receivable   | HST Tax Code                 | 85.95         |                |
|                           |                   | 11-200 - A/R - HST Receivable   | HST Tax Code                 | 107.27        |                |
|                           |                   | 99-996 - HST Paid   | HST Tax Code                 | 85.95         | NL             |
|                           |                   | 99-996 - HST Paid   | HST Tax Code                 | 137.53        | NL             |
|                           |                   |   |                              |               | 1,942.55       |
|                           |                   |   | Payment Total:               |               | 3,309.53       |
| <b>10277</b><br>2026-08   | <b>05-05-2026</b> | <b>Marjorie Robinson</b><br>12-310 - Trade A/P                          | year end prep                | 11,053.83     | 11,053.83      |
| <b>10278</b>              | <b>05-05-2026</b> | <b>REV - McMurrich/Monteith Township</b>                                |                              |               |                |
| <b>10279</b><br>507257    | <b>05-05-2026</b> | <b>Muskoka Rent-All Huntsville</b><br>16-735-10 - Roads - Parks Mate    | lawn mower filters, kit      | 190.19        |                |
|                           |                   | 11-200 - A/R - HST Receivable   | HST Tax Code                 | 9.35          |                |
|                           |                   | 11-200 - A/R - HST Receivable   | HST Tax Code                 | 11.66         |                |
|                           |                   | 99-996 - HST Paid   | HST Tax Code                 | 9.35          | NL             |
|                           |                   | 99-996 - HST Paid   | HST Tax Code                 | 14.95         | NL             |
|                           |                   |   |                              |               | 211.20         |
| <b>10280</b><br>82930900  | <b>05-05-2026</b> | <b>Royal Canadian Legion Ontario</b><br>16-124-25 - Admin - Advertising | Military Service Recognition | 355.71        |                |
|                           |                   | 11-200 - A/R - HST Receivable   | HST Tax Code                 | 17.48         |                |
|                           |                   | 11-200 - A/R - HST Receivable   | HST Tax Code                 | 21.81         |                |
|                           |                   | 99-996 - HST Paid   | HST Tax Code                 | 17.48         | NL             |
|                           |                   | 99-996 - HST Paid   | HST Tax Code                 | 27.96         | NL             |
|                           |                   |   |                              |               | 395.00         |

**Township of McMurrich-Monteith**  
**List of Accounts for Approval**  
 Batch: 2026-00035 to 2026-00042

Date Printed  
 05-27-2026 3:52 PM

**COMPUTER CHEQUE**

| Payment #<br>Invoice #     | Date              | Vendor Name<br>GL Account  | GL Transaction Description   | Detail Amount | Payment Amount |
|----------------------------|-------------------|--|------------------------------|---------------|----------------|
| <b>10281</b><br>G8421573   | <b>05-05-2026</b> | <b>private information</b><br>16-124-16 - Admin - Misc Suppli                | criminal record check        | 41.00         | 41.00          |
| <b>10282</b><br>73087246   | <b>05-05-2026</b> | <b>Staples Professional</b><br>16-124-16 - Admin - Misc Suppli               | note pads, paper             | 135.03        |                |
|                            |                   | 11-200 - A/R - HST Receivable  | HST Tax Code                 | 6.63          |                |
|                            |                   | 11-200 - A/R - HST Receivable  | HST Tax Code                 | 8.28          |                |
|                            |                   | 99-996 - HST Paid  | HST Tax Code                 | 6.63 NL       |                |
|                            |                   | 99-996 - HST Paid  | HST Tax Code                 | 10.62 NL      | 149.94         |
| <b>10283</b><br>CAOMile    | <b>05-05-2026</b> | <b>Jean (John) Theriault</b><br>16-124-16 - Admin - Misc Suppli              | mileage                      | 111.66        |                |
|                            |                   | 11-200 - A/R - HST Receivable  | HST Tax Code                 | 5.49          |                |
|                            |                   | 11-200 - A/R - HST Receivable  | HST Tax Code                 | 6.85          |                |
|                            |                   | 99-996 - HST Paid  | HST Tax Code                 | 5.49 NL       |                |
|                            |                   | 99-996 - HST Paid  | HST Tax Code                 | 8.78 NL       | 124.00         |
| <b>10284</b><br>0000051    | <b>05-05-2026</b> | <b>Thompson Machine Shop</b><br>16-315-12 - Roads - Purchase o               | 2026 Culvert Steamer         | 21,649.44     |                |
|                            |                   | 11-200 - A/R - HST Receivable  | HST Tax Code                 | 1,063.75      |                |
|                            |                   | 11-200 - A/R - HST Receivable  | HST Tax Code                 | 1,327.56      |                |
|                            |                   | 99-996 - HST Paid  | HST Tax Code                 | 1,063.75 NL   |                |
|                            |                   | 99-996 - HST Paid  | HST Tax Code                 | 1,702.00 NL   | 24,040.75      |
| <b>10285</b><br>2024933    | <b>05-19-2026</b> | <b>Almaguin Custom Canvas</b><br>16-214-23 - Fire - Vehicle Repai            | Repair to Fire Truck tonnear | 391.78        |                |
|                            |                   | 11-200 - A/R - HST Receivable  | HST Tax Code                 | 19.25         |                |
|                            |                   | 11-200 - A/R - HST Receivable  | HST Tax Code                 | 24.02         |                |
|                            |                   | 99-996 - HST Paid  | HST Tax Code                 | 19.25 NL      |                |
|                            |                   | 99-996 - HST Paid  | HST Tax Code                 | 30.80 NL      | 435.05         |
| <b>10286</b><br>2026-06    | <b>05-19-2026</b> | <b>Town Of Parry Sound</b><br>16-520 - Public Health - Ambula                | Land Ambulance Levy          | 7,962.44      | 7,962.44       |
| <b>10287</b><br>2026-103   | <b>05-19-2026</b> | <b>Almaguin Minor Softball Association</b><br>16-124-09 - Admin - Donations/ | Almaguin Minor Softball dor  | 250.00        | 250.00         |
| <b>10288</b><br>ARM 26-25  | <b>05-19-2026</b> | <b>Armour Township</b><br>16-245 - By-law - Contracted Se                    | Bylaw- April hours, mileage  | 2,373.13      |                |
|                            |                   | 11-200 - A/R - HST Receivable  | HST Tax Code                 | 116.60        |                |
|                            |                   | 11-200 - A/R - HST Receivable  | HST Tax Code                 | 145.52        |                |
|                            |                   | 99-996 - HST Paid  | HST Tax Code                 | 116.60 NL     |                |
|                            |                   | 99-996 - HST Paid  | HST Tax Code                 | 186.57 NL     | 2,635.25       |
| <b>10289</b><br>AprBel2026 | <b>05-19-2026</b> | <b>Bell Mobility</b><br>16-458-17 - Landfill - Misc. Supp                    | landfil stick                | 45.79         |                |
|                            |                   | PR-R2W - Roads - Telephone   | PWS cell phone               | 20.10         |                |
|                            |                   | 16-124-22 - Admin - Telephone  | clerk and cao phone          | 58.11         |                |
|                            |                   | 16-214-33 - Fire - Telephone   | fire chief phone             | 26.64         |                |
|                            |                   | 11-200 - A/R - HST Receivable  | HST Tax Code                 | 7.39          |                |
|                            |                   | 11-200 - A/R - HST Receivable  | HST Tax Code                 | 9.23          |                |
|                            |                   | 99-996 - HST Paid  | HST Tax Code                 | 7.39 NL       |                |
|                            |                   | 99-996 - HST Paid  | HST Tax Code                 | 11.83 NL      | 167.26         |
| <b>10290</b><br>30678      | <b>05-19-2026</b> | <b>D.M. Wills Associates</b><br>16-315-04 - Roads - Axe Lake R               | Axe Lk Rd bridge detail & d  | 529.15        |                |

**Township of McMurrich-Monteith**  
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COMPUTER CHEQUE

| Payment #<br>Invoice # | Date              | Vendor Name                           | GL Account                    | GL Transaction Description | Detail Amount | Payment Amount |
|------------------------|-------------------|---------------------------------------|-------------------------------|----------------------------|---------------|----------------|
|                        |                   |                                       | 11-200 - A/R - HST Receivable | HST Tax Code               | 26.00         |                |
|                        |                   |                                       | 11-200 - A/R - HST Receivable | HST Tax Code               | 32.45         |                |
|                        |                   |                                       | 99-996 - HST Paid             | HST Tax Code               | 26.00 NL      |                |
|                        |                   |                                       | 99-996 - HST Paid             | HST Tax Code               | 41.60 NL      | 587.60         |
| <b>10291</b>           | <b>05-19-2026</b> | <b>Dis. Of Parry Sound Mun. Assoc</b> |                               |                            |               |                |
| SpringMeet26           |                   | 16-124-10 - Admin - Membershi         | DPSMA - Registrations x4      |                            | 200.00        | 200.00         |
| <b>10292</b>           | <b>05-19-2026</b> | <b>Great North Arrow</b>              |                               |                            |               |                |
| 1433                   |                   | 16-125 - Election - Expenses          | 1/4 clr ad for election       |                            | 114.99        |                |
|                        |                   | 11-200 - A/R - HST Receivable         | HST Tax Code                  |                            | 5.65          |                |
|                        |                   | 11-200 - A/R - HST Receivable         | HST Tax Code                  |                            | 7.05          |                |
|                        |                   | 99-996 - HST Paid                     | HST Tax Code                  |                            | 5.65 NL       |                |
|                        |                   | 99-996 - HST Paid                     | HST Tax Code                  |                            | 9.04 NL       | 127.69         |
| <b>10293</b>           | <b>05-19-2026</b> | <b>Grenville</b>                      |                               |                            |               |                |
| AR327758               |                   | 16-214-20 - Fire - Office Expens      | printer metre reading         |                            | 5.09          |                |
|                        |                   | 11-200 - A/R - HST Receivable         | HST Tax Code                  |                            | 0.25          |                |
|                        |                   | 11-200 - A/R - HST Receivable         | HST Tax Code                  |                            | 0.31          |                |
|                        |                   | 99-996 - HST Paid                     | HST Tax Code                  |                            | 0.25 NL       |                |
|                        |                   | 99-996 - HST Paid                     | HST Tax Code                  |                            | 0.40 NL       | 5.65           |
| <b>10294</b>           | <b>05-19-2026</b> | <b>Northbay Paryysound Healthunit</b> |                               |                            |               |                |
| 2026-05                |                   | 16-518 - Public Health - Health U     | Health Unit Levy              |                            | 2,405.27      | 2,405.27       |
| <b>10295</b>           | <b>05-19-2026</b> | <b>Huntsville Home Hardware</b>       |                               |                            |               |                |
| 126865                 |                   | 16-734-11 - Rec - Community C         | cleaner                       |                            | 9.38          |                |
|                        |                   | 16-735-10 - Roads - Parks Mate        | padlock, keys                 |                            | 123.83        |                |
|                        |                   | 11-200 - A/R - HST Receivable         | HST Tax Code                  |                            | 6.08          |                |
|                        |                   | 11-200 - A/R - HST Receivable         | HST Tax Code                  |                            | 7.60          |                |
|                        |                   | 99-996 - HST Paid                     | HST Tax Code                  |                            | 6.08 NL       |                |
|                        |                   | 99-996 - HST Paid                     | HST Tax Code                  |                            | 9.74 NL       | 146.89         |
| <b>10296</b>           | <b>05-19-2026</b> | <b>Ideal Supply Inc.</b>              |                               |                            |               |                |
| 6830619                |                   | 16-214-19 - Fire - Tools, Alarms      | fast cure proxy               |                            | 21.36         |                |
|                        |                   | 11-200 - A/R - HST Receivable         | HST Tax Code                  |                            | 1.05          |                |
|                        |                   | 11-200 - A/R - HST Receivable         | HST Tax Code                  |                            | 1.31          |                |
|                        |                   | 99-996 - HST Paid                     | HST Tax Code                  |                            | 1.05 NL       |                |
|                        |                   | 99-996 - HST Paid                     | HST Tax Code                  |                            | 1.68 NL       | 23.72          |
| <b>10297</b>           | <b>05-19-2026</b> | <b>Inservus Management Systems</b>    |                               |                            |               |                |
| 2618                   |                   | 16-214-15 - Fire - Turnout Gear       | cleaning & mending PPE        |                            | 1,504.65      |                |
|                        |                   | 11-200 - A/R - HST Receivable         | HST Tax Code                  |                            | 73.93         |                |
|                        |                   | 11-200 - A/R - HST Receivable         | HST Tax Code                  |                            | 92.27         |                |
|                        |                   | 99-996 - HST Paid                     | HST Tax Code                  |                            | 73.93 NL      |                |
|                        |                   | 99-996 - HST Paid                     | HST Tax Code                  |                            | 118.29 NL     | 1,670.85       |
| <b>10298</b>           | <b>05-19-2026</b> | <b>1000405530 Ontario Inc</b>         |                               |                            |               |                |
| 1057                   |                   | 16-458-17 - Landfill - Misc. Supp     | supplies                      |                            | 5.99          |                |
|                        |                   | 16-124-16 - Admin - Misc Suppli       | milk and creamer for volunt   |                            | 9.98          |                |
|                        |                   | 16-214-22 - Fire - Vehicle Fuel, i    | fuel                          |                            | 401.90        |                |
|                        |                   | EQ-00F - Roads - Fuel                 | fuel                          |                            | 1,093.81      |                |
|                        |                   | 11-200 - A/R - HST Receivable         | HST Tax Code                  |                            | 73.49         |                |
|                        |                   | 11-200 - A/R - HST Receivable         | HST Tax Code                  |                            | 91.73         |                |
|                        |                   | 99-996 - HST Paid                     | HST Tax Code                  |                            | 73.49 NL      |                |
|                        |                   | 99-996 - HST Paid                     | HST Tax Code                  |                            | 117.60 NL     | 1,676.90       |

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| Payment #<br>Invoice # | Date              | Vendor Name<br>GL Account           | GL Transaction Description   | Detail Amount | Payment Amount |
|------------------------|-------------------|-------------------------------------|------------------------------|---------------|----------------|
| <b>10299</b>           | <b>05-19-2026</b> | <b>Muskoka Auto Parts</b>           |                              |               |                |
| 685979/1               |                   | MT-GA - Roads - Garage And S        | hitch pin & clip             | 63.98         |                |
|                        |                   | 11-200 - A/R - HST Receivable       | HST Tax Code                 | 3.14          |                |
|                        |                   | 11-200 - A/R - HST Receivable       | HST Tax Code                 | 3.92          |                |
|                        |                   | 99-996 - HST Paid                   | HST Tax Code                 | 3.14 NL       |                |
|                        |                   | 99-996 - HST Paid                   | HST Tax Code                 | 5.03 NL       | 71.04          |
| <b>10300</b>           | <b>05-19-2026</b> | <b>1785489 Ontario Limited</b>      |                              |               |                |
| 1891                   |                   | 16-123-03 - Admin - Municipal C     | supply and install new snow  | 2,337.43      |                |
|                        |                   | 11-200 - A/R - HST Receivable       | HST Tax Code                 | 114.85        |                |
|                        |                   | 11-200 - A/R - HST Receivable       | HST Tax Code                 | 143.33        |                |
|                        |                   | 99-996 - HST Paid                   | HST Tax Code                 | 114.85 NL     |                |
|                        |                   | 99-996 - HST Paid                   | HST Tax Code                 | 183.76 NL     | 2,595.61       |
| <b>10301</b>           | <b>05-19-2026</b> | <b>McMurrich/Monteith Township</b>  |                              |               |                |
| AprilPC                |                   | 16-724-16 - Rec - Misc Expense      | family fun night-food        | 64.25         |                |
|                        |                   | 16-124-16 - Admin - Misc Suppli     | MB mileage reimbursement     | 21.10         |                |
|                        |                   | 16-124-16 - Admin - Misc Suppli     | reg mail bylaw x2            | 29.71         |                |
|                        |                   | 15-311 - Rec - Contribution from    | bylaw postage                | 14.86         |                |
|                        |                   | 11-200 - A/R - HST Receivable       | HST Tax Code                 | 3.61          |                |
|                        |                   | 11-200 - A/R - HST Receivable       | HST Tax Code                 | 4.52          |                |
|                        |                   | 99-996 - HST Paid                   | HST Tax Code                 | 3.61 NL       |                |
|                        |                   | 99-996 - HST Paid                   | HST Tax Code                 | 5.79 NL       | 138.05         |
| <b>10302</b>           | <b>05-19-2026</b> | <b>McMurrich/Monteith Township</b>  |                              |               |                |
| 260022-010             |                   | 12-710 - Temporary Liabilities      | Cash in lieu of parklands BC | 766.00        | 766.00         |
| <b>10303</b>           | <b>05-19-2026</b> | <b>Near North Business Machines</b> |                              |               |                |
| 72923                  |                   | 16-124-16 - Admin - Misc Suppli     | Admin Telephone              | 255.34        |                |
|                        |                   | 16-214-33 - Fire - Telephone        | Fire Telephone               | 85.09         |                |
|                        |                   | PR-R2W - Roads - Telephone          | Roads Telephone              | 42.55         |                |
|                        |                   | 16-734-10 - Rec - Community C       | Comm Centre Telephone        | 42.56         |                |
|                        |                   | 16-458-19 - Landfill - Telephone    | Landfill Telephone           | 42.56         |                |
|                        |                   | 11-200 - A/R - HST Receivable       | HST Tax Code                 | 23.00         |                |
|                        |                   | 11-200 - A/R - HST Receivable       | HST Tax Code                 | 28.70         |                |
|                        |                   | 99-996 - HST Paid                   | HST Tax Code                 | 23.00 NL      |                |
|                        |                   | 99-996 - HST Paid                   | HST Tax Code                 | 36.80 NL      | 519.80         |
| <b>10304</b>           | <b>05-19-2026</b> | <b>Township Of Perry</b>            |                              |               |                |
| 2026-019               |                   | 16-213-01 - Fire - Medical Cour     | first aid training           | 90.00         | 90.00          |
| <b>10305</b>           | <b>05-19-2026</b> | <b>Planscape</b>                    |                              |               |                |
| 477903                 |                   | 16-815 - Planning - Planning/Zo     | 2026 Zoning bylaw general    | 720.46        |                |
|                        |                   | 11-200 - A/R - HST Receivable       | HST Tax Code                 | 35.40         |                |
|                        |                   | 11-200 - A/R - HST Receivable       | HST Tax Code                 | 44.18         |                |
|                        |                   | 99-996 - HST Paid                   | HST Tax Code                 | 35.40 NL      |                |
|                        |                   | 99-996 - HST Paid                   | HST Tax Code                 | 56.64 NL      | 800.04         |
| 477904                 |                   | 16-815 - Planning - Planning/Zo     | Hunt Camp Intrepretation     | 288.19        |                |
|                        |                   | 11-200 - A/R - HST Receivable       | HST Tax Code                 | 14.16         |                |
|                        |                   | 11-200 - A/R - HST Receivable       | HST Tax Code                 | 17.67         |                |
|                        |                   | 99-996 - HST Paid                   | HST Tax Code                 | 14.16 NL      |                |
|                        |                   | 99-996 - HST Paid                   | HST Tax Code                 | 22.66 NL      | 320.02         |
| 477905                 |                   | 16-815 - Planning - Planning/Zo     | clearance of cond for sever  | 48.03         |                |
|                        |                   | 11-200 - A/R - HST Receivable       | HST Tax Code                 | 2.36          |                |

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|------------------------|------------|-------------------------------|----------------------------------|--------------------------------|----------------|----------------|
|                        |            |                               | 11-200 - A/R - HST Receivable    | HST Tax Code                   | 2.95           |                |
|                        |            |                               | 99-996 - HST Paid                | HST Tax Code                   | 2.36 NL        |                |
|                        |            |                               | 99-996 - HST Paid                | HST Tax Code                   | 3.78 NL        |                |
| 477906                 |            |                               | 16-815 - Planning - Planning/Zo  | corresp: dawkins               | 96.06          | 53.34          |
|                        |            |                               | 11-200 - A/R - HST Receivable    | HST Tax Code                   | 4.72           |                |
|                        |            |                               | 11-200 - A/R - HST Receivable    | HST Tax Code                   | 5.89           |                |
|                        |            |                               | 99-996 - HST Paid                | HST Tax Code                   | 4.72 NL        |                |
|                        |            |                               | 99-996 - HST Paid                | HST Tax Code                   | 7.55 NL        |                |
| 477907                 |            |                               | 16-815 - Planning - Planning/Zo  | tele with Jefferson re: plan s | 48.03          | 106.67         |
|                        |            |                               | 11-200 - A/R - HST Receivable    | HST Tax Code                   | 2.36           |                |
|                        |            |                               | 11-200 - A/R - HST Receivable    | HST Tax Code                   | 2.95           |                |
|                        |            |                               | 99-996 - HST Paid                | HST Tax Code                   | 2.36 NL        |                |
|                        |            |                               | 99-996 - HST Paid                | HST Tax Code                   | 3.78 NL        |                |
| 477900                 |            |                               | 12-710 - Temporary Liabilities   | Horn Lk:corres re Found Fo     | 426.69         | 426.69         |
| 477902                 |            |                               | 16-815 - Planning - Planning/Zo  | OPR: scheds, maps, corre,      | 1,780.14       |                |
|                        |            |                               | 11-200 - A/R - HST Receivable    | HST Tax Code                   | 87.47          |                |
|                        |            |                               | 11-200 - A/R - HST Receivable    | HST Tax Code                   | 109.16         |                |
|                        |            |                               | 99-996 - HST Paid                | HST Tax Code                   | 87.47 NL       |                |
|                        |            |                               | 99-996 - HST Paid                | HST Tax Code                   | 139.95 NL      |                |
|                        |            |                               |                                  |                                |                | 1,976.77       |
|                        |            |                               |                                  |                                | Payment Total: | 3,736.87       |
| 10306                  | 05-19-2026 | Pollard Distribution Inc.     |                                  |                                |                |                |
| 12418                  |            |                               | MT-D3P - Roads - Dust Layer - I  | Dust control 28,209L           | 12,486.89      |                |
|                        |            |                               | 11-200 - A/R - HST Receivable    | HST Tax Code                   | 613.55         |                |
|                        |            |                               | 11-200 - A/R - HST Receivable    | HST Tax Code                   | 765.70         |                |
|                        |            |                               | 99-996 - HST Paid                | HST Tax Code                   | 613.55 NL      |                |
|                        |            |                               | 99-996 - HST Paid                | HST Tax Code                   | 981.67 NL      | 13,866.14      |
| 10307                  | 05-19-2026 | Russell Christie LLP          |                                  |                                |                |                |
| Por05072026            |            |                               | 12-710 - Temporary Liabilities   | 04309 tax arrears              | 734.77         | 734.77         |
| Bail05012026           |            |                               | 12-710 - Temporary Liabilities   | 03210 tax arrears letter       | 959.72         | 959.72         |
|                        |            |                               |                                  |                                | Payment Total: | 1,694.49       |
| 10308                  | 05-19-2026 | Ryerson Township              |                                  |                                |                |                |
| 2026-016               |            |                               | 16-214-19 - Fire - Tools, Alarms | Air compressor service         | 606.04         |                |
|                        |            |                               | 11-200 - A/R - HST Receivable    | HST Tax Code                   | 29.78          |                |
|                        |            |                               | 11-200 - A/R - HST Receivable    | HST Tax Code                   | 37.16          |                |
|                        |            |                               | 99-996 - HST Paid                | HST Tax Code                   | 29.78 NL       |                |
|                        |            |                               | 99-996 - HST Paid                | HST Tax Code                   | 47.64 NL       | 672.98         |
| 10309                  | 05-19-2026 | SignCraft Canada Inc.         |                                  |                                |                |                |
| 3638                   |            |                               | 16-214-19 - Fire - Tools, Alarms | 15x15 logos printed            | 305.28         |                |
|                        |            |                               | 11-200 - A/R - HST Receivable    | HST Tax Code                   | 15.00          |                |
|                        |            |                               | 11-200 - A/R - HST Receivable    | HST Tax Code                   | 18.72          |                |
|                        |            |                               | 99-996 - HST Paid                | HST Tax Code                   | 15.00 NL       |                |
|                        |            |                               | 99-996 - HST Paid                | HST Tax Code                   | 24.00 NL       | 339.00         |
| 10310                  | 05-19-2026 | Sound Software of Parry Sound |                                  |                                |                |                |
| 100077                 |            |                               | 16-124-16 - Admin - Misc Suppli  | additional email setup         | 81.41          |                |
|                        |            |                               | 11-200 - A/R - HST Receivable    | HST Tax Code                   | 4.00           |                |
|                        |            |                               | 11-200 - A/R - HST Receivable    | HST Tax Code                   | 4.99           |                |
|                        |            |                               | 99-996 - HST Paid                | HST Tax Code                   | 4.00 NL        |                |
|                        |            |                               | 99-996 - HST Paid                | HST Tax Code                   | 6.40 NL        | 90.40          |
| 10311                  | 05-19-2026 | Staples Professional          |                                  |                                |                |                |
| 73198085               |            |                               | 16-124-16 - Admin - Misc Suppli  | toner, staples, rulers, liq pa | 136.66         |                |

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|------------------------|-------------------|------------------------------------|-------------------------------|---------------|----------------|
|                        |                   | 11-200 - A/R - HST Receivable      | HST Tax Code                  | 6.72          |                |
|                        |                   | 11-200 - A/R - HST Receivable      | HST Tax Code                  | 8.38          |                |
|                        |                   | 99-996 - HST Paid                  | HST Tax Code                  | 6.72 NL       |                |
|                        |                   | 99-996 - HST Paid                  | HST Tax Code                  | 10.74 NL      | 151.76         |
| <b>10312</b>           | <b>05-19-2026</b> | <b>Tasso Lake Heating</b>          |                               |               |                |
| 0000057280             |                   | 16-214-11 - Fire - Bldg.Maint, Pl  | supply & install venting tube | 1,424.84      |                |
|                        |                   | 11-200 - A/R - HST Receivable      | HST Tax Code                  | 70.01         |                |
|                        |                   | 11-200 - A/R - HST Receivable      | HST Tax Code                  | 87.38         |                |
|                        |                   | 99-996 - HST Paid                  | HST Tax Code                  | 70.01 NL      |                |
|                        |                   | 99-996 - HST Paid                  | HST Tax Code                  | 112.02 NL     | 1,582.23       |
| <b>10313</b>           | <b>05-19-2026</b> | <b>TJB Construction</b>            |                               |               |                |
| 1298                   |                   | 16-458-17 - Landfill - Misc. Supp  | Disposal Bin (40 yrd)2.3T     | 1,174.92      |                |
|                        |                   | 11-200 - A/R - HST Receivable      | HST Tax Code                  | 57.73         |                |
|                        |                   | 11-200 - A/R - HST Receivable      | HST Tax Code                  | 72.05         |                |
|                        |                   | 99-996 - HST Paid                  | HST Tax Code                  | 57.73 NL      |                |
|                        |                   | 99-996 - HST Paid                  | HST Tax Code                  | 92.37 NL      | 1,304.70       |
| 1292                   |                   | 16-458-17 - Landfill - Misc. Supp  | Disposal Bin (40 yrd)4.4T     | 1,875.03      |                |
|                        |                   | 11-200 - A/R - HST Receivable      | HST Tax Code                  | 92.13         |                |
|                        |                   | 11-200 - A/R - HST Receivable      | HST Tax Code                  | 114.98        |                |
|                        |                   | 99-996 - HST Paid                  | HST Tax Code                  | 92.13 NL      |                |
|                        |                   | 99-996 - HST Paid                  | HST Tax Code                  | 147.41 NL     | 2,082.14       |
|                        |                   |                                    | Payment Total:                |               | 3,386.84       |
| <b>10314</b>           | <b>05-19-2026</b> | <b>Whimsical Encounters</b>        |                               |               |                |
| Summerfest2021         |                   | 16-724-05 - Rec - Summer Ever      | Summerfest Balloon Arch       | 101.76        |                |
|                        |                   | 11-200 - A/R - HST Receivable      | HST Tax Code                  | 5.00          |                |
|                        |                   | 11-200 - A/R - HST Receivable      | HST Tax Code                  | 6.24          |                |
|                        |                   | 99-996 - HST Paid                  | HST Tax Code                  | 5.00 NL       |                |
|                        |                   | 99-996 - HST Paid                  | HST Tax Code                  | 8.00 NL       | 113.00         |
| <b>10315</b>           | <b>05-19-2026</b> | <b>Women's Own Resource Centre</b> |                               |               |                |
| 2026-104               |                   | 16-124-09 - Admin - Donations/     | Donation: new&continuing i    | 453.50        | 453.50         |
| <b>10316</b>           | <b>05-27-2026</b> | <b>6S Graphics</b>                 |                               |               |                |
| 1547                   |                   | 12-710 - Temporary Liabilities     | A. Todd: rink advertisement   | 250.00        | 250.00         |
| 1529                   |                   | 16-735-10 - Roads - Parks Mate     | Trail entrance sign           | 183.17        |                |
|                        |                   | 11-200 - A/R - HST Receivable      | HST Tax Code                  | 9.00          |                |
|                        |                   | 11-200 - A/R - HST Receivable      | HST Tax Code                  | 11.23         |                |
|                        |                   | 99-996 - HST Paid                  | HST Tax Code                  | 9.00 NL       |                |
|                        |                   | 99-996 - HST Paid                  | HST Tax Code                  | 14.40 NL      | 203.40         |
| 1541                   |                   | 12-710 - Temporary Liabilities     | Rink Ad- C.Burns trucking     | 250.00        | 250.00         |
|                        |                   |                                    | Payment Total:                |               | 703.40         |
| <b>10317</b>           | <b>05-27-2026</b> | <b>Abell Pest Control Inc.</b>     |                               |               |                |
| A7883092               |                   | 16-734-11 - Rec - Community C      | Pest Control Comm Centre      | 61.52         |                |
|                        |                   | 11-200 - A/R - HST Receivable      | HST Tax Code                  | 3.02          |                |
|                        |                   | 11-200 - A/R - HST Receivable      | HST Tax Code                  | 3.78          |                |
|                        |                   | 99-996 - HST Paid                  | HST Tax Code                  | 3.02 NL       |                |
|                        |                   | 99-996 - HST Paid                  | HST Tax Code                  | 4.84 NL       | 68.32          |
| <b>10318</b>           | <b>05-27-2026</b> | <b>Aben Graphics Ltd</b>           |                               |               |                |
| 95337                  |                   | 16-124-16 - Admin - Misc Suppli    | Land&Trans Infrastructure p   | 467.08        |                |
|                        |                   | 11-200 - A/R - HST Receivable      | HST Tax Code                  | 22.95         |                |
|                        |                   | 11-200 - A/R - HST Receivable      | HST Tax Code                  | 28.64         |                |

**Township of McMurrich-Monteith**  
**List of Accounts for Approval**  
Batch: 2026-00035 to 2026-00042

**COMPUTER CHEQUE**

| Payment #<br>Invoice # | Date              | Vendor Name<br>GL Account         | GL Transaction Description | Detail Amount | Payment Amount |
|------------------------|-------------------|-----------------------------------|----------------------------|---------------|----------------|
|                        |                   | 99-996 - HST Paid                 | HST Tax Code               | 22.95 NL      |                |
|                        |                   | 99-996 - HST Paid                 | HST Tax Code               | 36.72 NL      | 518.67         |
| <b>10319</b>           | <b>05-27-2026</b> | <b>Armour Township</b>            |                            |               |                |
| ARM26-69               |                   | 16-125 - Election - Expenses      | 2026 Election Candidates S | 37.56         | 37.56          |
| ARM 26-68              |                   | 16-244 - Building - Contracted C  | CBO expense April 2026     | 5,298.15      |                |
|                        |                   | 11-200 - A/R - HST Receivable     | HST Tax Code               | 260.33        |                |
|                        |                   | 11-200 - A/R - HST Receivable     | HST Tax Code               | 324.89        |                |
|                        |                   | 99-996 - HST Paid                 | HST Tax Code               | 260.33 NL     |                |
|                        |                   | 99-996 - HST Paid                 | HST Tax Code               | 416.52 NL     | 5,883.37       |
|                        |                   |                                   | Payment Total:             |               | 5,920.93       |
| <b>10320</b>           | <b>05-27-2026</b> | <b>Bell Mobility</b>              |                            |               |                |
| June Bel               |                   | 16-458-17 - Landfill - Misc. Supp | landfill stick             | 45.79         |                |
|                        |                   | PR-R2W - Roads - Telephone        | PWS phone                  | 19.99         |                |
|                        |                   | 16-214-33 - Fire - Telephone      | fire phone                 | 26.79         |                |
|                        |                   | 16-124-22 - Admin - Telephone     | admin phone                | 58.11         |                |
|                        |                   | 11-200 - A/R - HST Receivable     | HST Tax Code               | 7.40          |                |
|                        |                   | 11-200 - A/R - HST Receivable     | HST Tax Code               | 9.22          |                |
|                        |                   | 99-996 - HST Paid                 | HST Tax Code               | 7.40 NL       |                |
|                        |                   | 99-996 - HST Paid                 | HST Tax Code               | 11.82 NL      | 167.30         |
| MayBel26               |                   | 16-458-17 - Landfill - Misc. Supp | landfill stick             | 13.23         |                |
|                        |                   | 11-200 - A/R - HST Receivable     | HST Tax Code               | 0.65          |                |
|                        |                   | 11-200 - A/R - HST Receivable     | HST Tax Code               | 0.81          |                |
|                        |                   | 99-996 - HST Paid                 | HST Tax Code               | 0.65 NL       |                |
|                        |                   | 99-996 - HST Paid                 | HST Tax Code               | 1.04 NL       | 14.69          |
|                        |                   |                                   | Payment Total:             |               | 181.99         |
| <b>10321</b>           | <b>05-27-2026</b> | <b>Currie Truck Center</b>        |                            |               |                |
| 0598594P               |                   | MT-GA - Roads - Garage And S      | Def fluid, synthetic oil   | 370.30        |                |
|                        |                   | 11-200 - A/R - HST Receivable     | HST Tax Code               | 18.20         |                |
|                        |                   | 11-200 - A/R - HST Receivable     | HST Tax Code               | 22.71         |                |
|                        |                   | 99-996 - HST Paid                 | HST Tax Code               | 18.20 NL      |                |
|                        |                   | 99-996 - HST Paid                 | HST Tax Code               | 29.11 NL      | 411.21         |
| <b>10322</b>           | <b>05-27-2026</b> | <b>Huntsville Home Hardware</b>   |                            |               |                |
| 126891                 |                   | MT-GA - Roads - Garage And S      | 9x key cuts                | 41.12         |                |
|                        |                   | 11-200 - A/R - HST Receivable     | HST Tax Code               | 2.02          |                |
|                        |                   | 11-200 - A/R - HST Receivable     | HST Tax Code               | 2.52          |                |
|                        |                   | 99-996 - HST Paid                 | HST Tax Code               | 2.02 NL       |                |
|                        |                   | 99-996 - HST Paid                 | HST Tax Code               | 3.23 NL       | 45.66          |
| <b>10323</b>           | <b>05-27-2026</b> | <b>Ideal Supply Inc.</b>          |                            |               |                |
| 6849521                |                   | 16-214-19 - Fire - Tools, Alarms  | saw bladex2                | 34.36         |                |
|                        |                   | 11-200 - A/R - HST Receivable     | HST Tax Code               | 1.69          |                |
|                        |                   | 11-200 - A/R - HST Receivable     | HST Tax Code               | 2.11          |                |
|                        |                   | 99-996 - HST Paid                 | HST Tax Code               | 1.69 NL       |                |
|                        |                   | 99-996 - HST Paid                 | HST Tax Code               | 2.70 NL       | 38.16          |
| <b>10324</b>           | <b>05-27-2026</b> | <b>Linde Canada Inc.</b>          |                            |               |                |
| 56145815               |                   | MT-GA - Roads - Garage And S      | cylinder lease 1 year      | 160.73        |                |
|                        |                   | 11-200 - A/R - HST Receivable     | HST Tax Code               | 7.90          |                |
|                        |                   | 11-200 - A/R - HST Receivable     | HST Tax Code               | 9.85          |                |
|                        |                   | 99-996 - HST Paid                 | HST Tax Code               | 7.90 NL       |                |
|                        |                   | 99-996 - HST Paid                 | HST Tax Code               | 12.63 NL      | 178.48         |

**Township of McMurrich-Monteith**  
**List of Accounts for Approval**  
Batch: 2026-00035 to 2026-00042

**COMPUTER CHEQUE**

| Payment #<br>Invoice # | Date              | Vendor Name<br>GL Account          | GL Transaction Description   | Detail Amount | Payment Amount |
|------------------------|-------------------|------------------------------------|------------------------------|---------------|----------------|
| <b>10325</b>           | <b>05-27-2026</b> | <b>Manulife Financial</b>          |                              |               |                |
| JunBene                |                   | 16-311 - Roads - Salary & Bene     | Roads Employee Benefits      | 2,149.23      |                |
|                        |                   | 16-458-01 - Landfill - Sal/Benefit | Landfill Employee Benefits   | 432.22        |                |
|                        |                   | 16-121 - Admin - Salary & Bene     | Admin Employee Benefits      | 1,717.37      |                |
|                        |                   | 16-211 - Fire - Salaries & Benefi  | Fire Employee Benefits       | 534.21        |                |
|                        |                   | 16-243 - Building - Salaries & Be  | Building Employee Benefits   | 556.69        |                |
|                        |                   | 16-734-30 - Rec - Community C      | Employee Benefits            | 592.81        | 5,982.53       |
| <b>10326</b>           | <b>05-27-2026</b> | <b>Minister Of Finance</b>         |                              |               |                |
| 3429012611050          |                   | 16-220 - OPP - Policing            | Annual Billing Police Servic | 508.83        | 508.83         |
| 1930032608490          |                   | 15-330 - OPP - Detach. Rev & P     | CREDIT Police Services       | -267.00       | -267.00        |
| 3807032513341          |                   | 11-280 - A/R-Other                 | CREDIT Police Services       | -246.00       | -246.00        |
| 3611122513540          |                   | 11-280 - A/R-Other                 | CREDIT Police Services       | -663.00       | -663.00        |
| 3827032510231          |                   | 11-280 - A/R-Other                 | CREDIT Police Services       | -221.00       | -221.00        |
| 1023042610030          |                   | 16-220 - OPP - Policing            | March Police Services        | 20,976.00     | 20,976.00      |
| 3427012607051          |                   | 16-220 - OPP - Policing            | December Police Services     | 18,898.00     | 18,898.00      |
| 4201122511112          |                   | 11-280 - A/R-Other                 | Jul-Sep Revenues             | -457.27       | -457.27        |
|                        |                   |                                    | Payment Total:               |               | 38,528.56      |
| <b>10327</b>           | <b>05-27-2026</b> | <b>Moore Propane Ltd</b>           |                              |               |                |
| 163008106              |                   | 16-734-31 - Rec - Community C      | Liquid Propane Q148.10       | 98.03         |                |
|                        |                   | 11-200 - A/R - HST Receivable      | HST Tax Code                 | 4.82          |                |
|                        |                   | 11-200 - A/R - HST Receivable      | HST Tax Code                 | 6.01          |                |
|                        |                   | 99-996 - HST Paid                  | HST Tax Code                 | 4.82 NL       |                |
|                        |                   | 99-996 - HST Paid                  | HST Tax Code                 | 7.70 NL       | 108.86         |
| <b>10328</b>           | <b>05-27-2026</b> | <b>Ryerson Township</b>            |                              |               |                |
| 2026-019               |                   | 16-222 - Fire - Shared Fire Train  | live fire training materials | 32.56         |                |
|                        |                   | 11-200 - A/R - HST Receivable      | HST Tax Code                 | 1.60          |                |
|                        |                   | 11-200 - A/R - HST Receivable      | HST Tax Code                 | 2.00          |                |
|                        |                   | 99-996 - HST Paid                  | HST Tax Code                 | 1.60 NL       |                |
|                        |                   | 99-996 - HST Paid                  | HST Tax Code                 | 2.56 NL       | 36.16          |
| <b>10329</b>           | <b>05-27-2026</b> | <b>TJB Construction</b>            |                              |               |                |
| 1302                   |                   | 16-458-17 - Landfill - Misc. Supp  | Disposal Bin (40 yrd) 4.15 t | 1,505.13      |                |
|                        |                   | 11-200 - A/R - HST Receivable      | HST Tax Code                 | 73.96         |                |
|                        |                   | 11-200 - A/R - HST Receivable      | HST Tax Code                 | 92.29         |                |
|                        |                   | 99-996 - HST Paid                  | HST Tax Code                 | 73.96 NL      |                |
|                        |                   | 99-996 - HST Paid                  | HST Tax Code                 | 118.32 NL     | 1,671.38       |
| <b>10330</b>           | <b>05-27-2026</b> | <b>1929938 Ontario Limited</b>     |                              |               |                |
| 80068                  |                   | 16-213-02 - Fire - Medical Suppl   | disposable gloves, ab pads   | 65.19         |                |
|                        |                   | 11-200 - A/R - HST Receivable      | HST Tax Code                 | 3.20          |                |
|                        |                   | 11-200 - A/R - HST Receivable      | HST Tax Code                 | 4.00          |                |
|                        |                   | 99-996 - HST Paid                  | HST Tax Code                 | 3.20 NL       |                |
|                        |                   | 99-996 - HST Paid                  | HST Tax Code                 | 5.13 NL       | 72.39          |
| 80066                  |                   | 16-214-19 - Fire - Tools, Alarms   | org vests x4, nightsticks x4 | 621.84        |                |
|                        |                   | 11-200 - A/R - HST Receivable      | HST Tax Code                 | 30.55         |                |
|                        |                   | 11-200 - A/R - HST Receivable      | HST Tax Code                 | 38.13         |                |
|                        |                   | 99-996 - HST Paid                  | HST Tax Code                 | 30.55 NL      |                |
|                        |                   | 99-996 - HST Paid                  | HST Tax Code                 | 48.89 NL      | 690.52         |
|                        |                   |                                    | Payment Total:               |               | 762.91         |
| <b>10331</b>           | <b>05-27-2026</b> | <b>McMurrich/Monteith Township</b> |                              |               |                |
| 26005-006              |                   | 12-710 - Temporary Liabilities     | Col. Niche B6                | 700.00        | 700.00         |



June 2  
2026  
10.1

**THE CORPORATION OF THE TOWNSHIP OF MCMURRICH/MONTEITH**

**BY-LAW # 28-2026**

**Being a By-law to provide for Fees Charged by the Corporation**

**WHEREAS** the Corporation of the Township of McMurrich/Monteith charges various fees for licenses, permits and services offered by the Corporation;

**AND WHEREAS** Section 8 of the Municipal Act, S.O. 2001 (herein after referred to as the "Act"), provides that the powers of a municipality under the Act or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**AND WHEREAS** Section 9 of the Act provides that a municipality has the capacity, rights, power and privileges of a natural person for the purpose of exercising its authority under the Act or any other Act;

**AND WHEREAS** Section 391 of the Act authorizes municipalities to impose fees or charges on persons;

- a) For services or activities provided or done by or on behalf of it;
- b) For costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- c) For the use of its property, including property under its control

**AND WHEREAS** Section 398 of the Act provides the Municipality with authority to add unpaid fees and charges, including any interest on the unpaid balance, to the tax roll for any real property within the Municipality owned by the person responsible for paying the fees and charges, and the amount may be collected in the same manner as municipal taxes;

**AND WHEREAS** pursuant to Section 69(1) of the Planning Act, R.S.O. 1990, C.P. 13, a Council of a municipality may, by by-law, prescribe a tariff of fees for the processing of applications made in respect of planning matters;

**AND WHEREAS** the Corporation deems it advisable to create a comprehensive by-law to provide for the charging of fees;

**NOW THEREFORE** the Municipal Council of the Corporation of the Township of McMurrich/Monteith enacts as follows:

1. That the fees and charges as set out in Schedule "A" attached hereto and forming an integral part of this By-law are hereby established and adopted by the Council of the Township of McMurrich/Monteith.
2. That no request by any person for any information, service, activity or use of Municipal property will be provided unless and until the person requesting the information, service, activity or use of Municipal property has paid the applicable fee in the prescribed amount as set out in Schedule "A".
3. That in the event any part of this By-law is determined by a court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the by-law shall be severable and that the remainder of this by-law shall continue to operate and to be in force and effect.

4. That in the event of any conflict between any provisions of this by-law and any other by-law heretofore passed, the provisions of this by-law shall prevail.
5. That this By-law shall be known as the "Fees and Charges By-law".
6. That By-law #38-2025 be hereby repealed.
7. This By-law shall come into force and effect on the date of passing of this bylaw.

Read a first, second time this 19<sup>th</sup> day of May, 2026.

Read a third and final time, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 2<sup>nd</sup> day of June, 2026.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk-Treasurer

# Township of McMurrich/Monteith

## User Fees/Permits and Other Charges

| <i>Schedule "A" - By-law # 28-2026 - Index</i> |  |      |  |  |  |  |  |  |  |
|--|--|------|--|--|--|--|--|--|--|
|  |  | Page |  |  |  |  |  |  |  |
| Corporate Services                             |  | 1    |  |  |  |  |  |  |  |
| Sale of land for tax arrears                   |  | 1    |  |  |  |  |  |  |  |
| Building permit fees                           |  | 2    |  |  |  |  |  |  |  |
| Building fees - Sewage system fees             |  | 3    |  |  |  |  |  |  |  |
| Animal control fees                            |  | 4    |  |  |  |  |  |  |  |
| Roads  |  | 4    |  |  |  |  |  |  |  |
| Waste Management fees                          |  | 5    |  |  |  |  |  |  |  |
| Planning fees                                  |  | 6    |  |  |  |  |  |  |  |
| Cemetery fees                                  |  | 7    |  |  |  |  |  |  |  |
| By-law Enforcement fees                        |  | 8    |  |  |  |  |  |  |  |
| Sprucedale Community Centre rental fees        |  | 8    |  |  |  |  |  |  |  |
| Fire department fees                           |  | 9    |  |  |  |  |  |  |  |
| Administrative Monetary Penalty System         |  | 9    |  |  |  |  |  |  |  |

**Township of McMurrich/Monteith**  
User Fees/Permits and Other Charges

Schedule "A" - By-law # 28-2026 - Page 1 of 9

| Description  | Effective Date | Corporate Services  |          |          |          |          |
|--|----------------|---|----------|----------|----------|----------|
|  |                | 2025  | 2026     | 2027     | 2028     | 2029     |
| Admin. fees - commissioning of documents - 1st page  | Jan 1st        | \$15.00   | \$15.00  | \$15.00  | \$15.00  | \$15.00  |
| - commissioning of documents - add. page   | Jan 1st        | \$5.00  | \$5.00   | \$5.00   | \$5.00   | \$5.00   |
| Admin. Fees - certification of documents - per page  | Jan 1st        | \$10.00   | \$10.00  | \$10.00  | \$10.00  | \$10.00  |
| Administration fees - returned cheques   | Jan 1st        | \$47.00   | \$47.00  | \$47.00  | \$50.00  | \$50.00  |
| Sprucedale History Book  | Jan 1st        | \$30.00   | \$30.00  | \$30.00  | \$30.00  | \$30.00  |
| Administrative fee - Building Department   | Jan 1st        | 5% of expenses (only charged up to the department's yearly surplus) |          |          |          |          |
| Faxes - per page   | Jan 1st        | \$2.00  | \$2.00   | \$2.00   | \$2.00   | \$2.00   |
| Photocopies - per page   | Jan 1st        | \$2.00  | \$2.00   | \$2.00   | \$2.00   | \$2.00   |
| Records search - minimum fee   | Jan 1st        | \$37.00   | \$50.00  | \$50.00  | \$50.00  | \$50.00  |
| Records search - hourly rate   | Jan 1st        | \$41.00   | \$45.00  | \$45.00  | \$45.00  | \$45.00  |
| Credit card transaction fee  | Jan 1st        | 2.5% of payment total   |          |          |          |          |
| Interest charge - Overdue accounts   | Jan 1st        | 1.25 % per month  |          |          |          |          |
| License fees - lottery/raffle/bingo **no HST to be added**   | Jan 1st        | \$5.00  | \$5.00   | \$5.00   | \$5.00   | \$5.00   |
| Trailer license - annual renewal ** no HST to be added **  | Jan 1st        | \$615.00  | \$615.00 | \$620.00 | \$620.00 | \$625.00 |
| Trailer license - per month up to three months ** no HST to be added **  | Jan 1st        | \$100.00  | \$100.00 | \$100.00 | \$100.00 | \$100.00 |
| Civic address sign ** no HST to be added **  | Jan 1st        | \$50.00   | \$50.00  | \$50.00  | \$50.00  | \$50.00  |
| Civic address post & hardware ** no HST to be added **   | Jan 1st        | \$35.00   | \$35.00  | \$35.00  | \$35.00  | \$35.00  |
| Tax certificates - per roll number ** No HST to be added **  | Jan 1st        | \$80.00   | \$80.00  | \$80.00  | \$85.00  | \$85.00  |
| Sewage System/Building/Zoning compliance letter/per roll #   | Jan 1st        | \$100.00  | \$100.00 | \$100.00 | \$110.00 | \$110.00 |
| No HST to be added **  | Jan 1st        | \$100.00  | \$100.00 | \$100.00 | \$110.00 | \$110.00 |
| <b>HST is to be added to all fees listed above except for Sprucedale History books which are charged 5% GST</b>                  |                |   |          |          |          |          |
| <b>Sale of land for tax arrears - Administration fees only (excludes legal fees and disbursements) - HST to be added to fees</b> |                |   |          |          |          |          |
| Up to delivery to solicitor  | Jan 1st        | \$680.00  | \$690.00 | \$700.00 | \$720.00 | \$735.00 |
| Extension agreement  | Jan 1st        | \$340.00  | \$345.00 | \$350.00 | \$360.00 | \$370.00 |
| Processing of First Notice   | Jan 1st        | \$205.00  | \$210.00 | \$215.00 | \$215.00 | \$220.00 |
| Processing of Final Notice   | Jan 1st        | \$205.00  | \$210.00 | \$215.00 | \$215.00 | \$220.00 |
| Processing of Tax Arrears Cancellation Certificate   | Jan 1st        | \$205.00  | \$210.00 | \$215.00 | \$215.00 | \$220.00 |
| Processing of tax sales up to open of tenders  | Jan 1st        | \$340.00  | \$345.00 | \$350.00 | \$360.00 | \$370.00 |
| Tender opening   | Jan 1st        | \$340.00  | \$345.00 | \$350.00 | \$360.00 | \$370.00 |
| Processing of property transfer to new purchaser   | Jan 1st        | \$340.00  | \$345.00 | \$350.00 | \$360.00 | \$370.00 |
| Distribution of proceeds of tax sale   | Jan 1st        | \$340.00  | \$345.00 | \$350.00 | \$360.00 | \$370.00 |
| <b>HST is to be added to all fees listed above</b>   |                |   |          |          |          |          |

# Township of McMurrich/Monteith

## User Fees/Permits and Other Charges

Schedule "A" - By-law # 28-2026 - Page 2 of 9

### Building Permit Fees

#### Permit Fees - \$12.00 per \$1,000.00 of value of total Construction Costs

**Example of Permit Fee Calculation:** 1,000 square foot residence x \$225.00 per square foot (construction cost) = \$225,000 (value of construction), divide by 1,000 to give the value per one thousand (225,000/1,000) = 225, multiple by \$12 per \$1,000.00 value of construction = 225 x \$12 = **\$2,700.00 permit fee**

| Classes of Permits  | Description  | Construction Cost |
|---|--|-------------------|
| A permit for the construction or addition of a building or structure within the meaning of the Act and the code and which use is intended for human habitation  | Residential - Single or first story                          | \$225.00/sq. ft.  |
|   | Residential - Upper stories or 1 1/2 or 2 stories            | \$150.00/sq. ft.  |
| A permit for the construction of foundation/basements under existing buildings  | Residential - Foundations/basements under existing buildings | \$60.00/sq. ft.   |
| A permit for the construction of a guest sleeping cabin without services  | Residential  | \$300.00          |
| A permit for the construction of a guest sleeping cabin with services   | Residential  | \$150.00/ sq. ft. |
| A permit for the construction of a garage, attached or detached   | Garages/Boat house   | \$150.00/ sq. ft. |
| A permit for the construction or addition of a building or structure and which is intended to compliment the main residential use   | Storage shed, fireplace, swimming pool                       | \$60.00/sq. ft.   |
| A permit to alter, repair, renovate or do a material alteration to a building within the meaning of the Building Code Act and the Ontario Building Code   | (at the discretion of the CBO)                               | \$300.00 minimum  |
| A permit to demolish a building or a material part thereof within the meaning of the Building Code Act and the Ontario Building Code  | Demolition   | \$225.00          |
| A permit to locate a building within the meaning of the Building Code Act and the Ontario Building Code   | Residential - 50% of class 1, minimum permit fee             | \$300.00          |
| A permit to change the use of an existing building even though no construction is proposed  | From residential   | \$300.00          |
| A permit for construction or addition of a farm building other than for human habitation  | Barn, drive shed   | \$37.50/sq. ft.   |
| A permit for the construction or addition of a building within the meaning of the Building Code Act and the Ontario Building Code and which use is intended for commercial, industrial or institutional | Complete structure   | \$142.50/sq. ft.  |
| A permit for plumbing installations, inside and outside, not included in a complete building package and would include but not be limited to additions and major repairs                                | Shell only   | \$97.50/sq. ft.   |
|   | Minimum permit fee   | \$300.00          |
| <b>Annual permit maintenance fee</b>  | Fee  | \$235.00          |
| Minimum permit fee  | Minimum permit fee   | \$300.00          |
| Re-inspection due to incomplete work or uncorrected deficiencies  | Fee  | \$150.00          |
| Shipping container  | Shipping container   | \$225.00          |
| Paper submission  | For paper application with PDF drawings                      | \$55.00           |
|   | For complete paper-based submission                          | \$100.00          |
| Permit file maintenance fee   | <b>Permits that have been dormant for a year or more</b>     | \$125.00          |
| Building without a permit   | 2 times the building permit fee                              | Minimum \$600.00  |
| Orders issued   | Fee  | \$150.00          |
| Registering a Building Code Act Order on title  | Fee  | \$1,060.00        |

# Township of McMurrich/Monteith

## User Fees/Permits and Other Charges

Schedule "A" - By-law # 28-2026 - Page 3 of 9

| <b>Building Fees - Sewage System Fees</b>   |                |  |  |  |   |            |
|---|----------------|--|--|--|---|------------|
| Description   | Effective Date | 2026   | 2027   | 2028   | 2029  | 2030       |
| Class 2 (Greywater) & Class 3 (Cesspool) Sewage System Permit                         | Jan 1st        | \$300.00   | \$300.00   | \$300.00   | \$300.00  | \$2,029.00 |
| Class 4 Sewage System Permit (Tank & Bed)   | Jan 1st        | \$500.00   | \$500.00   | \$500.00   | \$500.00  |            |
| Class 5 Holding Tank  | Jan 1st        | \$400.00   | \$400.00   | \$400.00   | \$400.00  |            |
| Class 4 Tank Only   | Jan 1st        | \$250.00   | \$250.00   | \$250.00   | \$250.00  |            |
| Planning Act Proposal Desktop Review (lots 10 acres +)                                | Jan 1st        | \$150.00 +<br>\$50.00 for each<br>additional lot | \$150.00 +<br>\$50.00 for each<br>additional lot | \$150.00 +<br>\$50.00 for each<br>additional lot | \$150.00 +<br>\$50.00 for<br>each additional<br>lot |            |
| Planning Act Proposal Review with Site Inspection                                     | Jan 1st        | \$200.00 +<br>\$75.00 for each<br>additional lot | \$200.00 +<br>\$75.00 for each<br>additional lot | \$200.00 +<br>\$75.00 for each<br>additional lot | \$200.00 +<br>\$75.00 for each<br>additional lot    |            |
| Subdivision/Plan of Condominium (10 lots max)   | Jan 1st        | \$1,000.00                                       | \$1,000.00                                       | \$1,000.00                                       | \$1,000.00  |            |
| Sewage System Building and Zoning Compliance Letter                                   | Jan 1st        | \$100.00   | \$100.00   | \$100.00   | \$100.00  |            |
| Inspection Fee for Re-Inspection  | Jan 1st        | \$75.00  | \$75.00  | \$75.00  | \$75.00   |            |
| Amendment to Design   | Jan 1st        | \$50.00  | \$50.00  | \$50.00  | \$50.00   |            |
| Searching for Records (No additional charge if part of full Municipal Records Search) | Jan 1st        | \$75.00  | \$75.00  | \$75.00  | \$75.00   |            |
| Sewage System File Review/Review of Lands to be Sold/Developed                        | Jan 1st        | \$100.00   | \$100.00   | \$100.00   | \$100.00  |            |

# Township of McMurrich/Monteith

## User Fees/Permits and Other Charges

|  |                | <b>Animal Control</b> |          |          |          |          |  |  |
|--|----------------|-----------------------|----------|----------|----------|----------|--|--|
| Description                                | Effective Date | 2025                  | 2026     | 2027     | 2028     | 2029     |  |  |
| Dog license - per dog - lifetime           | Jan 1st        | \$100.00              | \$100.00 | \$100.00 | \$100.00 | \$100.00 |  |  |
| Dog license - per dog - first dog          | Jan 1st        | \$17.00               | \$17.00  | \$18.00  | \$18.00  | \$19.00  |  |  |
| Dog license - per dog - second dog         | Jan 1st        | \$22.00               | \$22.00  | \$23.00  | \$23.00  | \$24.00  |  |  |
| Dog license - per dog - third dog          | Jan 1st        | \$27.00               | \$27.00  | \$28.00  | \$28.00  | \$29.00  |  |  |
| Dog license - per dog - fourth dog         | Jan 1st        | \$32.00               | \$32.00  | \$33.00  | \$33.00  | \$34.00  |  |  |
| Private kennel (5 - 20 dogs)               | Jan 1st        | \$185.00              | \$185.00 | \$190.00 | \$190.00 | \$195.00 |  |  |
| Commercial kennel (21 + dogs)              | Jan 1st        | \$250.00              | \$250.00 | \$275.00 | \$275.00 | \$300.00 |  |  |
| Replacement license                        | Jan 1st        | \$7.00                | \$7.00   | \$8.00   | \$8.00   | \$9.00   |  |  |
| Pickup fee                                 | Jan 1st        | \$60.00               | \$60.00  | \$65.00  | \$65.00  | \$70.00  |  |  |
| Dog redemption - daily impound fee per day | Jan 1st        | \$35.00               | \$35.00  | \$40.00  | \$40.00  | \$45.00  |  |  |

|   |                | <b>Roads</b> |            |            |            |            |  |  |
|---|----------------|--------------|------------|------------|------------|------------|--|--|
| Description   | Effective Date | 2025         | 2026       | 2027       | 2028       | 2029       |  |  |
| Entrance driveway permit - non -refundable - includes initial civic number blade and post | Jan 1st        | \$600.00     | \$600.00   | \$625.00   | \$625.00   | \$650.00   |  |  |
| Shore Road/Road application - deposit   | Jan 1st        | \$3,500.00   | \$3,500.00 | \$3,500.00 | \$3,500.00 | \$3,500.00 |  |  |
| Shore Road/Road application - fee + HST   | Jan 1st        | \$630.00     | \$700.00   | \$700.00   | \$700.00   | \$700.00   |  |  |
| Shore Road/Road application - cost of land per sq. ft. + HST                              | Jan 1st        | \$0.65       | \$0.67     | \$0.69     | \$0.70     | \$0.72     |  |  |
| Open Cut/Bore Road application - deposit  | Jan 1st        | \$1,000.00   | \$1,000.00 | \$1,000.00 | \$1,000.00 | \$1,000.00 |  |  |
| Open Cut/Bore Road application - fee + HST  | Jan 1st        | \$250.00     | \$275.00   | \$275.00   | \$300.00   | \$300.00   |  |  |

# Township of McMurrich/Monteith

## User Fees/Permits and Other Charges

Schedule "A" - By-law # 28-2026 - Page 5 of 9

| <b>Waste Management</b>   |                | 2025       | 2026       | 2027       | 2028       | 2029       |
|---|----------------|------------|------------|------------|------------|------------|
| Description   | Effective Date |            |            |            |            |            |
| <b>Construction, Demolition &amp; Agricultural Materials</b>  |                |            |            |            |            |            |
| Minimal fee - waste other than non-recyclable garbage   | Jan 1st        | \$5.00     | \$5.00     | \$5.00     | \$5.00     | \$5.00     |
| 1/2 ton truck or 4' X 8' trailer (less than 50%)  | Jan 1st        | \$40.00    | \$40.00    | \$40.00    | \$40.00    | \$40.00    |
| 1/2 ton truck or 4' X 8' trailer (more than 50%)  | Jan 1st        | \$80.00    | \$80.00    | \$80.00    | \$80.00    | \$80.00    |
| <b>Non-Recyclable Waste</b>   |                |            |            |            |            |            |
| <b>Free Bag limit as per Council Resolution</b>   |                |            |            |            |            |            |
| Per bag - maximum 30" X 36" or 128 litres   | Jan 1st        | No charge  | \$3.00     | \$3.00     | \$3.00     | \$3.00     |
| Per bag - maximum 35" X 50 " or 205 liters  | Jan 1st        | No charge  | \$5.00     | \$5.00     | \$5.00     | \$5.00     |
| 1/2 ton truck or 4' X 8' trailer  | Jan 1st        | \$150.00   | \$150.00   | \$150.00   | \$150.00   | \$150.00   |
| <b>Appliances - Refrigerator, Freezer, Air Conditioners, etc.</b>   |                |            |            |            |            |            |
| Tagged and Freon removed  | Jan 1st        | \$5.00     | \$5.00     | \$5.00     | \$5.00     | \$5.00     |
| Untagged  | Jan 1st        | \$35.00    | \$35.00    | \$35.00    | \$35.00    | \$35.00    |
| <b>Bulky Items</b>  |                |            |            |            |            |            |
| Furniture (such as chairs, loveseat, sofa), toilets (each)  | Jan 1st        | \$10.00    | \$10.00    | \$10.00    | \$10.00    | \$10.00    |
| Mattress, boxspring (each)  | Jan 1st        | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    |
| Truck caps, fiberglass /plastic   | Jan 1st        | \$50.00    | \$50.00    | \$50.00    | \$50.00    | \$50.00    |
| Boat - per foot (maximum 20 feet)   | Jan 1st        | \$10.00/ft | \$10.00/ft | \$10.00/ft | \$10.00/ft | \$10.00/ft |
| Tires - under Ontario Tire Stewardship Program  | Jan 1st        | Free       | Free       | Free       | Free       | Free       |
| <b>Yard Waste &amp; Brush - Grass Clippings, Leaves, Brush, etc.</b>  |                |            |            |            |            |            |
| Per bag/bin   | Jan 1st        | \$2.00     | \$2.00     | \$2.00     | \$2.00     | \$2.00     |
| 1/2 ton truck (low 40%)   | Jan 1st        | \$5.00     | \$5.00     | \$5.00     | \$5.00     | \$5.00     |
| 1/2 ton truck (heavy 100%)  | Jan 1st        | \$10.00    | \$10.00    | \$10.00    | \$10.00    | \$10.00    |
| <p>PLEASE NOTE: This is not an all-inclusive listing. If items do not fall under categories listed above, they may be "Specialty Items", which may or may not be accepted. Contact the Public Works Supervisor for clarification.</p> |                |            |            |            |            |            |

# Township of McMurich/Monteith

## User Fees/Permits and Other Charges

Schedule "A" - By-law # 28-2026 - Page 6 of 9

| Description  | Effective Date | Planning                |                         |                         |                         |                         |  |
|--|----------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|--|
|  |                | 2025                    | 2026                    | 2027                    | 2028                    | 2029                    |  |
| Zoning By-law amendment - minor - deposit                          | Jan 1st        | \$2,000.00              | \$2,000.00              | \$2,000.00              | \$2,000.00              | \$2,000.00              |  |
| Zoning By-law amendment - minor - fee + HST                        | Jan 1st        | \$945.00                | \$950.00                | \$950.00                | \$950.00                | \$950.00                |  |
| Zoning By-law amend - removing Holding (H) designation - fee + HST | Jan 1st        | \$1,000.00              | \$1,000.00              | \$1,000.00              | \$1,000.00              | \$1,000.00              |  |
| Zoning By-law amend - removing Holding (H) designation - fee + HST | Jan 1st        | \$475.00                | \$500.00                | \$500.00                | \$500.00                | \$500.00                |  |
| Zoning By-law amendment - major - deposit                          | Jan 1st        | \$3,500.00              | \$3,500.00              | \$3,500.00              | \$3,500.00              | \$3,500.00              |  |
| Zoning By-law amendment - major - fee + HST                        | Jan 1st        | \$1,785.00              | \$1,800.00              | \$1,800.00              | \$1,800.00              | \$1,800.00              |  |
| Deeming By-law - deposit   | Jan 1st        | \$1,200.00              | \$1,200.00              | \$1,200.00              | \$1,200.00              | \$1,200.00              |  |
| Deeming By-law - fee + HST   | Jan 1st        | \$325.00                | \$330.00                | \$330.00                | \$330.00                | \$330.00                |  |
| Minor variance - fee + HST   | Jan 1st        | \$735.00                | \$750.00                | \$750.00                | \$750.00                | \$750.00                |  |
| Severance application (consents) - fee + HST                       | Jan 1st        | \$580.00                | \$600.00                | \$600.00                | \$600.00                | \$600.00                |  |
| Subdivision/Condo applications - deposit                           | Jan 1st        | \$12,000.00             | \$12,000.00             | \$12,000.00             | \$12,000.00             | \$12,000.00             |  |
| Subdivision/Condo applications - fee + HST                         | Jan 1st        | \$2,730.00              | \$2,775.00              | \$2,775.00              | \$2,775.00              | \$2,775.00              |  |
| Official Plan amendment - deposit                                  | Jan 1st        | \$4,500.00              | \$4,500.00              | \$4,500.00              | \$4,500.00              | \$4,500.00              |  |
| Official Plan amendment - fee + HST                                | Jan 1st        | \$1,785.00              | \$1,800.00              | \$1,800.00              | \$1,800.00              | \$1,800.00              |  |
| Official Plan & Zoning By-law amendment - deposit                  | Jan 1st        | \$6,000.00              | \$6,000.00              | \$6,000.00              | \$6,000.00              | \$6,000.00              |  |
| Official Plan & Zoning By-law amendment - fee + HST                | Jan 1st        | \$1,900.00              | \$2,000.00              | \$2,000.00              | \$2,000.00              | \$2,000.00              |  |
| Site Plan agreements - minor - deposit                             | Jan 1st        | \$2,000.00              | \$2,000.00              | \$2,000.00              | \$2,000.00              | \$2,000.00              |  |
| Site Plan agreements - minor - fee + HST                           | Jan 1st        | \$945.00                | \$950.00                | \$950.00                | \$950.00                | \$950.00                |  |
| Site Plan agreements - major - deposit                             | Jan 1st        | \$7,000.00              | \$7,000.00              | \$7,000.00              | \$7,000.00              | \$7,000.00              |  |
| Site Plan agreements - major - fee + HST                           | Jan 1st        | 5% of cost of site work | 5% of cost of site work | 5% of cost of site work | 5% of cost of site work | 5% of cost of site work |  |
| Site Plan agreements - major - minimum fee + HST                   | Jan 1st        | \$1,900.00              | \$2,000.00              | \$2,000.00              | \$2,000.00              | \$2,000.00              |  |
| Site Plan agreements - major - maximum fee + HST                   | Jan 1st        | \$6,300.00              | \$6,400.00              | \$6,400.00              | \$6,400.00              | \$6,400.00              |  |
| Site Plan Agreements - amendment - fee + HST                       | Jan 1st        | \$520.00                | \$530.00                | \$530.00                | \$530.00                | \$530.00                |  |
| Site Plan Agreement - title release - deposit                      | Jan 1st        | \$1,200.00              | \$1,200.00              | \$1,200.00              | \$1,200.00              | \$1,200.00              |  |
| Site Plan Agreement - title release - fee + HST                    | Jan 1st        | \$325.00                | \$330.00                | \$330.00                | \$330.00                | \$330.00                |  |
| Solar project application and review - fee + HST                   | Jan 1st        | \$525.00                | \$550.00                | \$550.00                | \$550.00                | \$550.00                |  |
| Pre-consultation - 1st meeting                                     | Jan 1st        | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  | \$0.00                  |  |
| Pre-consultation - 2nd & subsequent meeting(s) - fee + HST         | Jan 1st        | \$210.00                | \$220.00                | \$220.00                | \$220.00                | \$220.00                |  |
| Ontario Land Tribunal - filing fee + HST                           | Jan 1st        | \$700.00                | \$700.00                | \$700.00                | \$700.00                | \$700.00                |  |

\* All fees incurred for any of the applications listed above are the responsibility of the applicant. If the deposit does not cover all of these costs, the applicant shall be billed for the difference.

\*\* Any significant changes requiring a re-submission of the original application and supporting documents will be subject to a 50% increase to the initial administrative fee.

\*\*\* Where an approval under the *Planning Act* is sought for a development which exists or is under construction, and is in contravention of the requirements of the Township, an additional administrative/processing fee in the amount of 75% of the respective application fee, as defined herein, shall be required at the time of the submission of the application.

\*\*\*\* Refunds apply to the remaining deposit balance after deduction of applicable fees, including any incurred legal or planning fees. Where the application is not complete and the deposit has been totally offset by costs, an additional deposit shall be required until the application is complete. Refund administration fee: \$40 + HST. Refund breakdown: After file opened but before circulated 90%, After file circulated but before considered at a public meeting: 50%, After file considered at a public meeting: 0%. Pre-consultation fees or fees incurred for additional reviews, site visits or recirculation of applications shall not be refundable.

# Township of McMurrich/Monteith

## User Fees/Permits and Other Charges

|  |  |
|--|--|
| <p>***** Where the Municipality determines that peer review of any application, study, plan, or supporting material is required, all costs associated with such peer review, including any administrative fees, shall be borne by the Applicant.</p>   |  |
| <p>***** Ontario Land Tribunal Appeal Deposit: If Council supports an application and its decision on the application is appealed to the Ontario Land Tribunal (OLT) by someone other than the applicant, the applicant will be responsible for all Municipal costs to defend the decision. These costs may include all planning fees, legal fees, engineering fees, fees of other professionals, disbursements, reproduction costs, telephone charges, facsimile charges, peer review fees and any other reasonable costs which may be incurred by the Municipality to fully cover Municipal expenses with regard to the appeal. Additional funds may be requested to fully cover the Municipal expenses. Work will not be completed by the Municipality, its solicitor or consultants until such deposit has been paid by the applicant.</p> |  |

# Township of McMurrich/Monteith

## User Fees/Permits and Other Charges

Schedule "A" - By-law # 28-2026 - Page 7 of 9

### Cemetery

| Description  | Effective Date                | 2025                | 2026                         | 2027              | 2028              | 2029              |
|--|-------------------------------|---------------------|------------------------------|-------------------|-------------------|-------------------|
| <b>PLOTS</b>   |                               |                     |                              |                   |                   |                   |
| Single plot - Care & maintenance   | Jan 1st                       | \$290.00            | \$290.00                     | \$290.00          | \$290.00          | \$290.00          |
| Single plot - General fund   | Jan 1st                       | \$360.00            | \$360.00                     | \$360.00          | \$360.00          | \$360.00          |
| Single plot - Corner posts (4)   | Jan 1st                       | \$250.00            | \$250.00                     | \$250.00          | \$250.00          | \$250.00          |
| Single plot - HST  | Jan 1st                       | \$117.00            | \$117.00                     | \$117.00          | \$117.00          | \$117.00          |
| <b>Total cost - Single plot</b>  | <b>Jan 1st</b>                | <b>\$1,017.00</b>   | <b>\$1,017.00</b>            | <b>\$1,017.00</b> | <b>\$1,017.00</b> | <b>\$1,017.00</b> |
| Single plots are 3 feet X 10 feet and are for a single casket and up to 3 cremated remains |                               |                     |                              |                   |                   |                   |
| <b>CREMATION</b>   |                               |                     |                              |                   |                   |                   |
| Cremation - Care & maintenance   | Jan 1st                       | \$290.00            | \$290.00                     | \$290.00          | \$290.00          | \$290.00          |
| Cremation - General fund   | Jan 1st                       | \$360.00            | \$360.00                     | \$360.00          | \$360.00          | \$360.00          |
| Cremation - Corner posts (4)   | Jan 1st                       | \$125.00            | \$125.00                     | \$125.00          | \$125.00          | \$125.00          |
| Cremation - HST  | Jan 1st                       | \$100.75            | \$100.75                     | \$100.75          | \$100.75          | \$100.75          |
| <b>Total cost - Cremation</b>  | <b>Jan 1st</b>                | <b>\$875.75</b>     | <b>\$875.75</b>              | <b>\$875.75</b>   | <b>\$875.75</b>   | <b>\$875.75</b>   |
| Cremations are for a minimum of 1 X 1 X 3 and a maximum of 1.5 X 1.5 X 3                   |                               |                     |                              |                   |                   |                   |
| <b>OPENING &amp; CLOSING</b>   |                               |                     |                              |                   |                   |                   |
| Single grave - plus HST  | Jan 1st                       | \$375.00            | \$375.00                     | \$375.00          | \$375.00          | \$375.00          |
| Cremation & Child - plus HST   | Jan 1st                       | \$100.00            | \$100.00                     | \$100.00          | \$100.00          | \$100.00          |
| <b>MARKER INSTALLATION</b>   |                               |                     |                              |                   |                   |                   |
| Flat marker - 173 square inches or more - plus HST   |                               |                     | Care and maintenance - \$100 |                   |                   |                   |
| Pillow or slant slope monument - plus HST  |                               |                     | Care and maintenance - \$100 |                   |                   |                   |
| Upright marker up to 4 feet in height or width - plus HST                                  |                               |                     | Care and maintenance - \$200 |                   |                   |                   |
| Upright marker over 4 feet in height and width - plus HST                                  |                               |                     | Care and maintenance - \$400 |                   |                   |                   |
| <b>TRANSFER FEES</b>   |                               |                     |                              |                   |                   |                   |
| Transfer fee - plus HST  | Jan 1st                       | \$50.00             | \$50.00                      | \$50.00           | \$50.00           | \$50.00           |
| <b>COLUMBARIUM</b>   |                               |                     |                              |                   |                   |                   |
| <b>Niche</b>   |                               |                     |                              |                   |                   |                   |
|  | <b>Care &amp; Maintenance</b> | <b>General Fund</b> | <b>Wreath Plaque</b>         | <b>Cost</b>       | <b>HST</b>        | <b>Total</b>      |
| Single - Top   | \$165.00                      | \$540.00            | \$250.00                     | \$955.00          | \$124.15          | \$1,079.15        |
| Single - Middle  | \$165.00                      | \$450.00            | \$250.00                     | \$865.00          | \$112.45          | \$977.45          |
| Single - Bottom  | \$165.00                      | \$360.00            | \$250.00                     | \$775.00          | \$100.75          | \$875.75          |
| Maximum Urn Size - 5 1/2"W x 10"D x 10"H   |                               |                     |                              |                   |                   |                   |
| First opening & closing cost of \$250 included in cost of purchasing Niche                 |                               |                     |                              |                   |                   |                   |
| Second cost of opening & closing Niche = \$250.00 + HST = \$282.50                         |                               |                     |                              |                   |                   |                   |

# Township of McMurrich/Monteith

## User Fees/Permits and Other Charges

Schedule "A" - By-Law # 28-2026 - Page 8 of 9

| <b>By-Law Enforcement</b>   |                |                           |                           |                           |                           |                           |
|---|----------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| Description   | Effective Date | 2025                      | 2026                      | 2027                      | 2028                      | 2029                      |
| <b>By-Law Enforcement Administrative Fees</b>   |                |                           |                           |                           |                           |                           |
| Fees invoiced to property owner when an investigation confirms their property doesn't comply with a Township By-Law   |                |                           |                           |                           |                           |                           |
| Issuance of 1st warning letter/notice   | Jan 1st        | no charge                 | no charge                 | no charge                 | no charge                 | no charge                 |
| Issuance of 2nd warning letter/notice   | Jan 1st        | \$110.00                  | \$125.00                  | \$125.00                  | \$125.00                  | \$125.00                  |
| Issuance of 3rd warning letter/notice, if warranted   | Jan 1st        | \$220.00                  | \$250.00                  | \$250.00                  | \$250.00                  | \$250.00                  |
| Fees for services and materials expended by the Township in carrying out work required in the removal or alteration of any building or structure in contravention | Jan 1st        | Township's expenses + 10% | Township's expenses + 10% | Township's expenses + 10% | Township's expenses + 10% | Township's expenses + 10% |
| Issuance of a summons   | Jan 1st        | \$360 + legal fees        | \$570 + legal fees        | \$570 + legal fees        | \$570 + legal fees        | \$570 + legal fees        |
| HST is to be added to all fees listed above   |                |                           |                           |                           |                           |                           |
| <b>Sprucedale Community Centre</b>  |                |                           |                           |                           |                           |                           |
| Description   | Effective Date | 2025                      | 2026                      | 2027                      | 2028                      | 2029                      |
| Rental fees   |                |                           |                           |                           |                           |                           |
| Daily rental - up to 4 hours  | Jan 1st        | \$100.00                  | \$100.00                  | \$105.00                  | \$105.00                  | \$110.00                  |
| Daily rental - more than 4 hours  | Jan 1st        | \$200.00                  | \$205.00                  | \$205.00                  | \$210.00                  | \$215.00                  |
| Daily rental - kitchen only - no use of other rooms - no discount   | Jan 1st        | \$50.00                   | \$50.00                   | \$50.00                   | \$50.00                   | \$50.00                   |
| Sprucedale Senior Friendship Club (SSFC) - Monday only  | Jan 1st        | \$50.00                   | \$50.00                   | \$50.00                   | \$50.00                   | \$55.00                   |
| Funeral/Celebration of Life events - Monday to Friday   | Jan 1st        |                           |                           |                           |                           |                           |
| Cleaning/Damage Deposit ** no HST to be added **  | Jan 1st        | \$150.00                  | \$155.00                  | \$155.00                  | \$160.00                  | \$160.00                  |
| Lost key to Community Centre  | Jan 1st        | \$50.00                   | \$50.00                   | \$50.00                   | \$50.00                   | \$55.00                   |
| Sound System Rental Deposit   | Jan 1st        | \$50.00                   | \$50.00                   | \$50.00                   | \$50.00                   | \$55.00                   |
| Rink Surface (includes washrooms) - less than 4 hours   | Jan 1st        | \$100.00                  | \$100.00                  | \$105.00                  | \$105.00                  | \$110.00                  |
| Rink Surface (includes washrooms) - more than 4 hours   | Jan 1st        | \$200.00                  | \$205.00                  | \$205.00                  | \$210.00                  | \$215.00                  |
| Skate Sharpening Fee  | Jan 1st        | \$5.00                    | \$5.00                    | \$5.00                    | \$5.00                    | \$5.00                    |
| Rink Board Advertising - Initial Annual Fee   | Jan 1st        | \$500.00                  | \$500.00                  | \$500.00                  | \$500.00                  | \$500.00                  |
| Rink Board Advertising - Annual Renewal Fee   | Jan 1st        | \$250.00                  | \$250.00                  | \$250.00                  | \$250.00                  | \$250.00                  |
| Bar tender #1 (price per hour) - first 100 people for attendance  | Jan 1st        | \$30.00                   | \$30.00                   | \$30.00                   | \$30.00                   | \$30.00                   |
| Bar tender #2 (price per hour) - needed when more than 100 people in attendance   | Jan 1st        | \$30.00                   | \$30.00                   | \$30.00                   | \$30.00                   | \$30.00                   |
| All rental fees for the Sprucedale Community Centre are reduced by 50% when the rental is being held by a non-profit or charitable organization                   |                |                           |                           |                           |                           |                           |
| HST is to be added to all fees listed above   |                |                           |                           |                           |                           |                           |

**Township of McMurrich/Monteith**  
User Fees/Permits and Other Charges

|   |                | <b>Fire Department</b>  |          |          |          |          |          |  |
|---|----------------|---|----------|----------|----------|----------|----------|--|
| Description   | Effective Date | 2025  | 2026     | 2027     | 2028     | 2029     |          |  |
| Fire inspection                                     | Jan 1st        | \$100.00  | \$100.00 | \$100.00 | \$110.00 | \$110.00 | \$110.00 |  |
| Fire summary report for insurance                   | Jan 1st        | \$100.00  | \$100.00 | \$100.00 | \$110.00 | \$110.00 | \$110.00 |  |
| Open burning permit - display fireworks - per event | Jan 1st        | \$50.00   | \$50.00  | \$50.00  | \$50.00  | \$50.00  | \$55.00  |  |
| Emergency fire fighting service charges             | Jan 1st        | Cost for fire apparatus as per current MTO rates, plus total replacement cost for every or any damaged unit of equipment or material used in the cleanup or control of vehicle fire or motor vehicle collision <b>or structure/property fire.</b> |          |          |          |          |          |  |

HST is to be added to all fees listed above

|   |                | <b>Administrative Monetary Penalty System</b> |         |         |         |         |         |  |
|---|----------------|---|---------|---------|---------|---------|---------|--|
| Description                               | Effective Date | 2025  | 2026    | 2027    | 2028    | 2029    |         |  |
| Late Payment Fee                          | Jan 1st        | \$50.00                                       | \$50.00 | \$50.00 | \$50.00 | \$50.00 | \$50.00 |  |
| MTO Plate Denial Fee                      | Jan 1st        | \$50.00                                       | \$50.00 | \$50.00 | \$50.00 | \$50.00 | \$50.00 |  |
| MTO Search Fee                            | Jan 1st        | \$50.00                                       | \$50.00 | \$50.00 | \$50.00 | \$50.00 | \$50.00 |  |
| Screening No Show Fee                     | Jan 1st        | \$50.00                                       | \$50.00 | \$50.00 | \$50.00 | \$50.00 | \$50.00 |  |
| Hearing No Show Fee                       | Jan 1st        | \$50.00                                       | \$50.00 | \$50.00 | \$50.00 | \$50.00 | \$50.00 |  |
| Adjudication Fee Hearing Officer Decision | Jan 1st        | \$25.00                                       | \$25.00 | \$25.00 | \$25.00 | \$25.00 | \$25.00 |  |

HST is to be added to all fees listed above

June 2  
2026  
10.2

THE CORPORATION OF THE TOWNSHIP OF McMURRICH/MONTEITH

BY-LAW 29 - 2026

Being a By-Law to confirm the proceedings of Council  
Meeting: May 19, 2026

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 24, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Township of McMurrich/Monteith deems it desirable to confirm the proceedings of Council at its meeting hereinafter set out.

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF McMURRICH/MONTEITH HEREBY ENACTS AS FOLLOWS:

**1. Ratification and Confirmation**

That the action of this Council of the Township of McMurrich/Monteith at its meetings set out below with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

Meeting held: May 19, 2026

**2. Execution of all Documents**

That the Mayor of the Council of the Township of McMurrich/Monteith and the proper officers of the Township of McMurrich/Monteith are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and except where otherwise provided, the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Township to such documents.

Read a first, second and third time, signed and the Seal of the Corporation affixed thereto and finally passed this 2nd day of June, 2026.

\_\_\_\_\_  
Mayor  
Glynn Robinson

\_\_\_\_\_  
Clerk-Treasurer  
Cheryl Marshall

The Township of McMurrich Monteith  
31 William Street  
Sprucedale, Ontario  
P0A 1Y0

June 2  
2020  
11.1

May 25, 2026

Ontario Ministry of Transportation  
Northeastern Region Office

CC: Fowler Construction Company Limited

Re: Hazardous Road Conditions on Highway 518 Between Axe Lake Road and East Bear Lake

To Whom It May Concern,

Council wishes to express serious concern regarding the current condition of Highway 518 between Axe Lake Road and East Bear Lake.

This section of roadway has deteriorated significantly and now contains an extremely large number of potholes, many of which are substantial in both width and depth. The condition of the pavement is severe enough that motorists risk damage to vehicle suspension systems, tires, and rims simply by traveling the route under normal driving conditions.

Beyond the risk of vehicle damage, there are more pressing public safety concerns. Drivers navigating this stretch of highway are forced to focus intensely on avoiding potholes rather than maintaining full attention on surrounding road hazards. In an area well known for wildlife activity, including moose and deer crossings, this distraction creates a dangerous situation for motorists and wildlife alike.

Additionally, many of the potholes are positioned in such a way that avoiding them requires drivers to partially or fully enter the oncoming lane of traffic. Given the winding and hilly terrain along this section of Highway 518, visibility is often limited. The combination of evasive maneuvers, reduced sightlines, and opposing traffic creates conditions that Council believes are an accident waiting to happen.

Council respectfully requests that the Ministry and its contractors review this section of roadway as soon as possible and undertake meaningful repairs before a serious collision or injury occurs. Temporary patching may no longer be sufficient given the extent of deterioration presently visible.

Thank you for your attention to this matter. Council would appreciate acknowledgment of these concerns and any information regarding planned maintenance or repair timelines for this section of Highway 518.

Sincerely,

The Council of The Township of McMurrich Monteith

June 2  
2026  
12-1



## Board Meeting Agenda

Date: Thursday, May 28, 2026  
Time: 6:00PM  
Location: Strong Township Office – 28 Municipal Ln, Sundridge

Zoom Meeting Details Below:

<https://us02web.zoom.us/j/81300563949?pwd=NjdkbbUAq83GaelO1EwJNNHxypFeYR.1>

Meeting ID: 813 0056 3949

Passcode: 153363

One tap mobile

+16699006833,,81300563949#,,,,\*153363#

+16892781000,,81300563949#,,,,\*153363#

### AGENDA

1. Call to Order
2. Acceptance of the April 23<sup>rd</sup>, 2026 ACED Meeting Minutes (Resolution 2026-18)
3. Round Table Introductions (if required)
4. FedNor Updates
5. MND Updates
6. Staff Report
  - a. Discussion Items
    - i. AHSS Student Engagement
    - ii. Almaguin Trade Show Update
    - iii. Brand Ambassador Event
    - iv. Tourism and Marketing Update
7. Correspondence from the Almaguin Highlands Chamber of Commerce (attached)
8. Round table comments or updates from Board Members
9. Next Meeting Date: June 25, 2026
10. Adjournment (Resolution 2026-19)

# ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

## MINUTES April 23, 2026

A regular meeting of the ACED Board was held at the Strong Township on April 23, 2026 at 6:00 pm.

Present: Chris Nicholson, Township of Joly  
Vicki Roeder-Martin, Township of McMurrich/Monteith  
Margaret Ann MacPhail, Township of Perry  
Luke Preston, Village of Sundridge  
Wendy Whitwell, Township of Armour  
Tim Bryson, Township of Strong  
Dan Robertson, Ryerson Township  
Sheri Norman, AHCC Representative  
Noel Walker, FedNor  
Trista Porter, MND

Regrets: Rod Ward, Township of Armour

Staff: Courtney Metcalf, Director of Economic Development  
Megan Yemm, Communications and Marketing Officer  
Dave Gray, CAO Armour Township

### **Call to Order**

The meeting was called to order at 6:00 pm.

### **Video Recording Disclaimer:**

Participants were informed that the meeting will be recorded to provide a record of discussions and agreements held within the meeting. By staying in the meeting, virtually or in-person, participants consented to being recorded.

### **Minutes**

The minutes of the meeting of Thursday, March 26th, 2026 were adopted as presented.

### **Director's Report**

ACED Staff covered the following items from the report:

1. An update on core activity tracking, which lists what the department has done over the past month. These included business assistance, organization meetings, marketing, ACED website updates, social media activities, and communications.
2. Some of the updates in the report included:
  - a. Contractor and Trades Support and Almaguin Trade Show

- b. AHCC Partnerships – Chamber after hours event and Quickbooks workshop
  - c. Agilec workforce week collaboration event
  - d. AHSS Student Engagement and Life Skills Workshop
  - e. Tourism promotion, Ontario Northlander social media post and the 2026 Summer Star Party
3. Strategic Plan Update– RFP Submissions were reviewed and scored by the committee. ACED Staff recommended Karen Jones Consulting through a staff report. Discussion included consideration of the two other top proponents, Townhall Consulting and Planscape. The Board conducted a show of hands to vote; resolution to follow.
  4. Round Table Updates from the Board included:
    - a. A request to update future ACED reports to include social media trends in an infographic or chart format
    - b. Letter received from the Minister of Economic Development regarding photo submission
    - c. Update provided on the new Novar rink
  5. Tourism Campaign Photo Request: The board discussed a request from Village of South River for access to ACED photographs to support its tourism campaign submissions.

### **FedNor Update**

No update at this time.

### **MND Update**

No update at this time.

### **Resolutions**

1. 2026-15 – Be it resolved that the Almaguin Community Economic Development Board approve the March 26, 2026 ACED meeting minutes as circulated.  
 Moved by Margaret Ann MacPhail; Seconded by Luke Preston  
 Carried
  
2. 2026-16 – Be is resolved that the Almaguin Community Economic Development Board accepts the recommendation of the Review Committee and hereby approves the award of the contract for the Almaguin Highlands Regional Economic Development (RED) Strategic Plan Review and Update to Karen Jones Consulting in the amount of \$15,000 plus HST.  
  
 Moved by Wendy Whitwell; Seconded by Tim Bryson  
 Carried

### **Adjournment**

3. 2026-17 – Be it resolved that the Almaguin Community Economic Development Board adjourn the April 23, 2026 ACED Meeting at 8:02PM.  
Moved by Vicki Roeder-Martin; Seconded by Margaret Ann McPhail  
Carried.

The next meeting will be May 28<sup>th</sup>, 2026, at 6:00 p.m. at the Strong Township Office. If this changes, members will be advised.

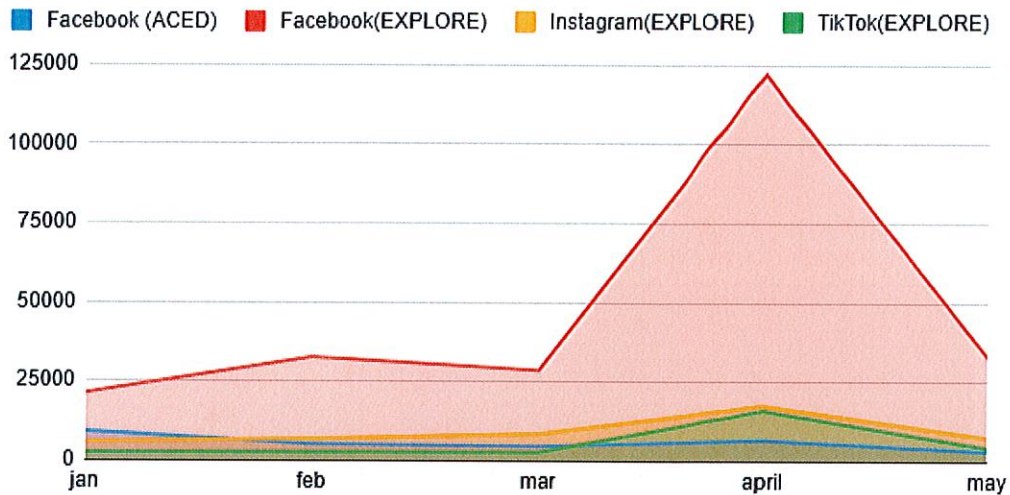


**Director of Economic Development (DoED) Report**  
May 28, 2026

**Core Activity Tracking – (Since last report)**

| <b>Activity:</b>                       | <b>Interactions</b> | <b>Description</b>  |
|--|---------------------|---|
| <b>Business Assistance</b>             |                     |   |
| Start Up Files                         | 2                   | Magnetawan, Burks Falls   |
| Expansion Files                        | 1                   | Sundridge   |
| Developer Files                        | 1                   | Perry   |
| General Support                        | 3                   | Burk's Falls (2), Perry (1)   |
| Brand Ambassador                       |                     |   |
| High Priority                          |                     |   |
| Business Visits                        | 2                   | Perry, Sundridge  |
| Program Referrals                      | 7                   | NOHFC (2), FedNor (2), NECO (2), IION (1)   |
| Non-Member Support Requests            | 8                   | Burk's Falls (5), South River (1), Magnetawan (1), Kearney (1)                                |
| <b>Marketing*</b>                      |                     |   |
| ACED Website Updates                   | 23                  | Events, Tourism & Lifestyle News, Business News, Lease & Investment Properties                |
| Social Media Posting                   | 11                  | (EXPLORE) 8 (ACED) 3  |
| Facebook/Instagram Reach               | 5.7k                | (EXPLORE) 4.7k (ACED) 1k  |
| Facebook/Instagram Views               | 46.6k               | (EXPLORE) 40.1k (ACED) 6.5k   |
| Facebook/Instagram Likes/Followers     | 6455                | (EXPLORE FB) 3129<br>(EXPLORE Instagram) 1181<br>(EXPLORE TikTok) 621<br>(ACED Facebook) 1898 |
| <b>Website Tracking</b>                |                     |   |
| Total Users / Views                    | 2.4k                |   |
| Most viewed pages                      |                     | Directory, Events, What's Opening in Almaguin, Screaming Heads                                |
| (besides landing page)                 |                     |   |
| <b>Communications</b>                  |                     |   |
| Email Blasts                           | 1                   | ACED Business monthly,  |
| Organization Meetings                  | 3                   | RCIP, NECO, SFEP  |
| Partnership Projects                   | 1                   | Almaguin Business Expo  |
| Municipal Visits                       | 4                   | Sundridge, Strong, Perry, McMurrich/Monteith  |
| Member Interactions / Support Requests |                     |   |
| Media Comment Requests                 | 3                   | Ministry of Northern EcDev, Great Canadian Wilderness, Algonquin Life Magazine                |

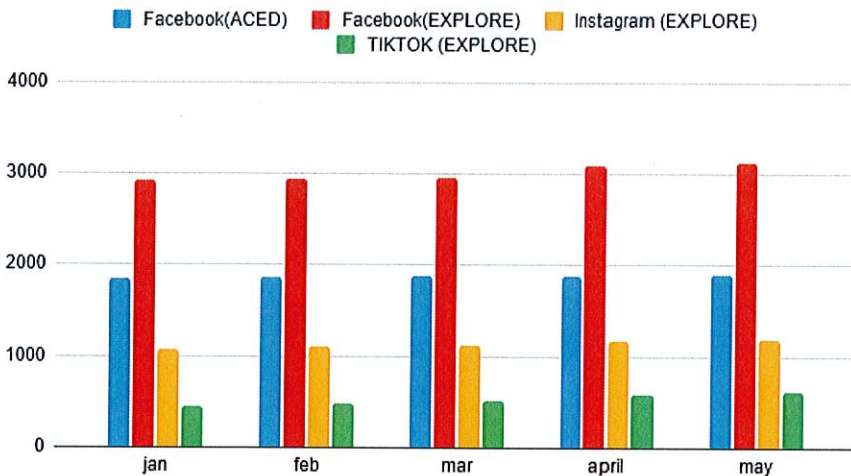
## Social Media Views Across Platforms 2026



SOCIAL MEDIA VIEWS 2026

This chart shows a sharp spike in Facebook (Explore Almaguin) views in April, driven by a couple of viral videos, while all other platforms remain relatively steady from January to May.

## Social Media Followers Growth 2026



This chart shows steady follower growth across all platforms from January to May, with Facebook (Explore Almaguin) consistently leading the way.

## Current Files & Projects

### Project 1A – Business Support

#### *Almaguin Business Expo*

Planning for the proposed Almaguin Business Expo continues to move forward, with the first meeting of a potential organizing committee scheduled for June 2nd. The Almaguin Highlands Chamber of Commerce, Agilec, and The Business Centre have all expressed interest in participating as event organizers, and initial conversations have also taken place with the Women's Own Resource Centre and Rebel Kennedy from Home Hardware regarding the feasibility of the event. The Business Expo survey continues to be circulated through email, social media, and paper copies distributed at local hardware stores, although response levels remain low with one submission received to date. Next steps and future planning priorities will be discussed further at the June 2nd meeting.

### Project 1C – AHCC Partnerships

ACED Staff attended the Almaguin Chamber Social that took place at Double Decker in Sundridge on May 7<sup>th</sup>. The event was well attended, and showcased Double Decker's new renovations, while having presentations from The Women's Own Resource Centre and Agilec.

### Project 2A- Community Organization Support

#### *Emsdale Agricultural Society*

The Emsdale Agricultural Society reached out requesting content creation and marketing support for the upcoming fair. Content deliverables are still TBD.

#### *Perry Township Library*

Ongoing support continues with the Perry Township Public Library, including assistance in gathering donations for the adult Summer Reading Program gift basket.

#### *Almaguin Highlands Health Council*

An infographic for the AHHC was requested, collaboratively developed by the CMO and DoED, and has since been delivered.

#### *Partnership Request:*

The success of last month's Workforce Week partnership with Agilec has led to the development of an ongoing partnership between Agilec and ACED. As part of this collaboration, ACED will host office hours four times per year, with the next session scheduled for July, during which Agilec will coordinate appointments with business clients who may benefit from ACED services and support. This direct connection helps create a stronger referral pipeline for businesses seeking assistance, while also improving awareness of and accessibility to ACED services across the region.

### Project 2B – Regional Recreation & Municipal Support

#### *Village of Sundridge Support*

The business client has decided to pursue other opportunities and is no longer exploring the potential for a public-private partnership at this time. As a result, discussions related to the proposed collaboration have concluded, and no further action is currently anticipated on the project.

### Project 3A Almaguin Housing task Force

An Almaguin Housing Task Force Meeting was held on Tuesday, May 19<sup>th</sup>. Discussions focused on the potential development of housing needs assessments at the municipal, regional, or district level, and how these tools could support future planning efforts and strengthen funding applications. Municipal representatives shared updates on official plan and zoning bylaw reviews aimed at reducing barriers to housing development and preparing for future growth opportunities. Conversations also highlighted ongoing workforce challenges tied to limited housing availability, particularly for local employers attempting to attract and retain workers. Broader economic discussions included pressures facing the forestry industry, infrastructure planning, and energy-related projects across the region. ACED initiatives related to workforce development, skilled trades, and the Strategic Planning process were also discussed, including the potential for housing to become a larger regional economic development focus moving forward.

### Project 3C AHSS Student Engagement

The DoED hosted the 3rd Annual Life Skills Workshop, which focused on providing students with practical knowledge and tools to support future independence and career readiness. Presenters covered a range of topics including mortgages and credit scores, interview skills, maintaining a budget, and meal planning and healthy eating on a student budget. The presentations were well received by both students and staff, with several Grade 11 students opting to participate in addition to the intended Grade 12 audience, resulting in approximately 80 students rotating through the four presentation sessions throughout the day. The workshop day was also used as an opportunity to gain more survey submissions for the youth outmigration study, bringing the total submissions up to 50. A summary report will be presented at the June ACED meeting.

### Project 3D Almaguin RED Strategic Plan Update

A kick-off meeting with Karen Jones Consulting took place on May 5th, where discussions focused on the history of ACED, the current governance model, and the overall goals and priorities for the updated Strategic Plan. Significant emphasis was placed on using the planning process to better understand where ACED provides the greatest value to the region, how the regional economy is evolving, and where municipalities see the most benefit in future economic development efforts and services. All municipalities, including both member and non-member communities, were identified as key informants as part of the consultation process. Non-member municipalities were directly contacted and invited to participate in confidential interviews, with Magnetawan, South River, and Burk's Falls having opted in to-date. KJCO's team will be reaching out to key informants from both municipal staff and Council over the coming weeks to schedule interviews. In addition, the first focus group consultation has been scheduled with Brand Ambassadors and will take place at Northridge Inn & Resort on June 16th at 6:00 p.m.

### Project 4A – Brand Strategy Implementation

*Phase 2 – Physical Brand Roll Out*

*No updates at this time.*

#### *Brand Ambassador Program*

A Brand Ambassador event is scheduled for June 16th at Northridge Inn. ACED staff have intentionally elevated the event by selecting an enhanced venue setting to help encourage stronger attendance from businesses and support a more engaging evening of networking. The event will also be used by Karen Jones Consulting to facilitate a focus group session as part of the ongoing development of the regional strategic plan. In addition, ACED staff will use the opportunity to gather valuable feedback on the recent Almaguin Business Expo, as well as to inform and refine upcoming marketing and tourism initiatives planned for summer 2026.

#### *Social Media/Explore Almaguin Website/Email Marketing/Content*

The CMO developed three Brand Ambassador Spotlight features, including profiles of two newly onboarded brand ambassadors, helping to expand awareness of the program and showcase local tourism advocates.

To support Mother's Day promotions, the CMO created a *Where to Shop for Mother's Day in Almaguin* website article, accompanied by a Facebook post and Instagram Reel. The campaign highlighted 17 local Almaguin businesses and encouraged residents and visitors to shop locally.

As businesses began reopening for the spring season, the CMO developed a *What's Opening in Almaguin* website listicle and supporting social media content featuring 16 local businesses. The webpage received more than 100 visits, while the Facebook post generated 146 link clicks, demonstrating strong audience engagement and interest in seasonal business updates.

Additional spring-focused content was created to promote seasonal tourism opportunities, including an *Almaguin Summer Bucket List*, a feature on fishing spots in Almaguin timed to coincide with Ontario's Free Family Fishing Weekend in May, and a *5 Things to Do Over the May Long Weekend* article and social media campaign. These initiatives helped drive awareness of local experiences and encourage visitation throughout the spring season.

#### Project 4B – Tourism Promotion

##### *Algonquin Life Magazine Ad*

Algonquin Life Magazine has invited ACED to contribute a full-page story and accompanying advertisement for its upcoming issue. The CMO will be developing a tourism-focused article highlighting unique "side quest" experiences and hidden gems throughout the Almaguin region, positioning the area as both a destination in its own right and a gateway to Algonquin Provincial Park. The feature will be supported by a complementary full-page advertisement designed to further promote Almaguin as a destination for visitors and outdoor enthusiasts. The cost to place the ad and story come in at \$1,200 out of the marketing and promotions budget.

##### *Tourism Content Development Initiatives*

The CMO organized an exploratory call with an Ontario content creator based in Northern Ontario, who generously donated her time and expertise due to her roots in the region. The discussion focused on best practices for building successful creator–tourism organization partnerships, effective tourism content development, costing

considerations, and other key variables. The CMO is interested in exploring opportunities within the advertising budget to support creator partnerships focused on developing high-quality tourism content. This could include collaborations with brand ambassadors to offer hosted stays in the region, with the goal of building a robust, seasonally focused content library produced by trusted creators.

*Almaguin End-Of-Summer Star Party*

A date has now been confirmed for the regional stargazing event, with Screaming Heads selected as the host location and the North Bay Astronomy Club participating to help guide attendees through the stargazing experience and provide educational support throughout the evening. The last weekend of September has been selected, with Saturday, September 26 identified as the primary event date and Sunday, September 27 reserved as a rain date if required. Upcoming next steps include reaching out to Explorers' Edge to determine their level of partnership and involvement, developing marketing materials and promotional plans for the event, and reaching out to regional businesses to encourage collaboration and help position the event as a broader regional initiative.



## RESOLUTION

2026-18

Be it resolved that the Almaguin Community Economic Development Board approve the April 23<sup>rd</sup>, 2026 ACED meeting minutes as: (please circle).

**CIRCULATED**

**AMENDED**

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

CARRIED:        Yes            No

Comments:



**RESOLUTION**

2026-19

Be it resolved that the Almaguin Community Economic Development Board adjourn the May 28<sup>th</sup>, 2026 ACED Meeting at \_\_\_\_\_

**CIRCULATED**

**AMENDED**

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

CARRIED:       Yes       No

Comments:



May 22, 2026

**To: Almaguin Community Economic Development (ACED)**

**Re: AHCC Membership Fees & Chamber Organizational Status**

Dear ACED Team,

On behalf of the Almaguin Highlands Chamber of Commerce, we wish to express our sincere appreciation for ACED's ongoing leadership and support for economic development in our region. We continue to value our partnership and the positive impact your work has on the Almaguin business community.

The Chamber is currently experiencing significant financial strain. A steady decline in membership renewals—many from businesses unable to afford fees in the current economic climate—has reduced our revenue to a level that threatens our basic operations. At this time, we are struggling to cover essential expenses required to keep the organization functioning.

As a result, we are unable to pay our ACED membership fees for this year. This decision reflects our financial reality, not the value we place on ACED or the importance of your work.

**We are assessing several scenarios for the remainder of the 2026 year, including:**

- transitioning back to a fully volunteer-run Board, which would inevitably create service gaps and limit future programming;
- maintaining minimal operations until year-end, at which time we will re-evaluate our position and options for moving forward;
- in the worst case, moving toward formal closure of the Almaguin Highlands Chamber of Commerce, depending on finances and Board direction.

Our current goal is to keep the Chamber operational until the end of 2026 in order to honour commitments to our existing members. Beyond that point, our future will depend on projected revenue from 2027 membership renewals.

At this time, the Executive Director position is no longer financially sustainable. The role has already been reduced to minimal hours to maintain essential functions, but this is only a short-term measure. We are preparing for the operational impacts of this change.

Despite these challenges, we remain committed to collaborating with ACED in whatever capacity is feasible. We value our relationship and hope to continue supporting Almaguin businesses, even if our role must temporarily shift.

Thank you for your understanding and for your continued support of the Almaguin region. We will keep you informed as decisions are made.

Sincerely,

Almaguin Highlands Chamber of Commerce

Board of Directors

June 2  
2026  
12.2



**DISTRICT OF PARRY SOUND**

56 ONTARIO STREET  
PO BOX 533  
BURK'S FALLS, ON  
P0A 1C0

(705) 382-3332  
(705) 382-2954  
Fax: (705) 382-2068

Email: admin@armourtownship.ca  
Website: www.armourtownship.ca

**Date: May 26, 2026**

**Motion # 2026-158**

WHEREAS Highways 11 and 17 are critical transportation corridors connecting Northern Ontario communities and supporting national trade, tourism, emergency response, and economic development; and

WHEREAS Northern Ontario residents, travellers, commercial drivers, and emergency services rely on safe and accessible year-round highway infrastructure; and

WHEREAS many stretches of Highways 11 and 17 lack sufficient rest areas, washroom facilities, truck parking, warming centres, fuel access, and safe pull-off locations, particularly in remote areas of Northern Ontario; and

WHEREAS inadequate rest stop infrastructure contributes to driver fatigue, safety concerns, limited accessibility, and challenges for tourism and commercial transportation;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Armour calls upon the Government of Ontario and the Government of Canada to prioritize the development of new and upgraded highway rest stops and traveller infrastructure along Highways 11 and 17 across Northern Ontario; and

BE IT FURTHER RESOLVED THAT such infrastructure include year-round washrooms, safe parking areas, commercial truck parking, warming shelters, electric vehicle charging stations, fuel access, tourism information, and improved emergency communication services where feasible; and

BE IT FURTHER RESOLVED THAT the Province of Ontario work collaboratively with Northern municipalities, FONOM, NOMA, Indigenous communities, and industry stakeholders to identify priority locations for investment; and

BE IT FURTHER RESOLVED THAT this resolution be circulated to FONOM, NOMA, AMO, local MPPs and MPs, the Premier of Ontario, and Ontario municipalities.

|                  |                        |                                     |
|------------------|------------------------|-------------------------------------|
| <b>Moved by:</b> | Blakelock, Rod         | <input checked="" type="checkbox"/> |
|                  | Brandt, Jerry          | <input type="checkbox"/>            |
|                  | Haggart-Davis, Dorothy | <input type="checkbox"/>            |
|                  | Ward, Rod              | <input type="checkbox"/>            |
|                  | Whitwell, Wendy        | <input type="checkbox"/>            |

|                     |                        |                                     |
|---------------------|------------------------|-------------------------------------|
| <b>Seconded by:</b> | Blakelock, Rod         | <input type="checkbox"/>            |
|                     | Brandt, Jerry          | <input checked="" type="checkbox"/> |
|                     | Haggart-Davis, Dorothy | <input type="checkbox"/>            |
|                     | Ward, Rod              | <input type="checkbox"/>            |
|                     | Whitwell, Wendy        | <input type="checkbox"/>            |

Carried / Defeated \_\_\_\_\_ 

**Declaration of Pecuniary Interest by:** \_\_\_\_\_

**Recorded vote requested by:** \_\_\_\_\_