

Township of McMurrich/Monteith
Regular Council Meeting - Agenda
Tuesday, May 19, 2026 – 7:00pm

Meeting to be held inside Municipal Office/Fire Hall

1. Call to Order:
2. Confirmation of the minutes of the previous meeting:
 - 2.1 Council – May 5, 2026
 - 2.2 Recreation Committee – May 12, 2026
3. List of proposed resolutions for the meeting:
4. Declaration of pecuniary interest and general nature thereof:
- should a member have a disclosure of pecuniary interest, they are to declare the nature thereof now or at any time during the meeting
5. Delegations:
 - 5.1 Andrew McGee, Chief Building Official - status update
6. Business Arising From a Previous Meeting:
 - 6.1 Sidewalks – proposal to remove cement sections from Stisted Road – resolution
7. Quotes, Tenders, RFP's:
None
8. Accounts for Approval:
None
9. Applications:
None
10. Bylaws:
 - 10.1 27-2026 Confirm Council Meeting – May 5, 2026
 - 10.2 28-2026 To establish Fees and Charges
11. Council Reports:
None
12. Correspondence:
 - 12.1 Regional Fire Services Committee – Draft minutes April 23, 2026, comments on draft Live Fire Training Unit Agreement
 - 12.2 AH Health Council – Agenda package – May 7, 2026
 - 12.3 Ministry for Seniors and Accessibility – June is Seniors Month

13. New Business:
None
14. Closed Session: Section 239 (2)
None
15. Adjournment:

Dates to Remember:

Interim Tax Notices – Installment due dates – March 27 and May 27

Monday, May 18th – Victoria Day – Municipal Office Closed **Landfill Site OPEN 9am-5pm

Friday, May 29th - DPS Municipal Association Meeting – Kearney Community Centre

Tuesday, June 2nd and 16th – 7pm – Regular Council Meetings

Tuesday, June 9th – Recreation Committee Meeting – 7pm

Friday, June 19th – Recreation Event – Family Fun Night – 5-9pm

Pickle Ball Court – opens June 3rd – every Wednesday sessions 1:30-3pm + 6:30-8pm

Lacrosse Camp – July 13-16 – 10am-Noon – 10-14 yrs of age - \$20

SummerFest – July 24th and 25th – Vendor Market, Lawn Tractor races, Children’s Activities, and more

Friday, May 1st – August 21st at 2pm – Nomination period for 2026 Municipal Elections

Reminder to verify and/or update elector information - Check <https://www.registertovoteon.ca/>

May 19 2026
2-1

**MINUTES OF McMURRICH/MONTEITH TOWNSHIP
REGULAR COUNCIL MEETING - TUESDAY, MAY 5, 2026**

The Council of the Township of McMurrich/Monteith met Tuesday, May 5, 2026, inside the Council Chambers

Present: Mayor: Glynn Robinson; Council Members: Vicky Roeder-Martin, Daniel O'Halloran, Terry Currie, and Craig White.

Staff present: Terry Sararas, CAO, Cheryl Marshall, Clerk/Treasurer, Allyson Pedwell, Deputy-Clerk/Deputy-Treasurer, Ryan McFarland, Fire Chief and, Neil Hellam, Public Works Superintendent.

Audience: Judy Kleinhuis, Roslind Nelles

1. Call to Order:

The meeting was called to order at 7pm

2. Confirmation of the minutes of the previous meeting:

2.1 Council – April 21, 2026

3. List of proposed resolutions for the meeting: Member Roeder-Martin with item 5.6 as she is employed by a local institution, Sprucedale United Church

4. Declaration of pecuniary interest and general nature thereof:

There were no declarations made by members of council at this time.

5. Delegations:

5.1 Staff report: Judy Kleinhuis, Doane Grant Thornton LLP –Presentation of the 2025 Audited Financial Statements. Ms. Kleinhuis reviewed the statements with Council. A resolution was passed to accept the statements.

5.2 Staff Report: PW Superintendent – Council discussed options for sidewalks, dust control being applied in the coming weeks, and the walking trail proposal for a new entrance to the trail while the boardwalk is not available for use.

5.3 Staff Report: Fire Chief – Council discussed two different software programs, training officer future replacement, and quotes for pickup truck.

5.4 Staff Report: Clerk/Treasurer – Council discussed the quote to install two additional water monitoring wells at Landfill Site and 2026 Annual Monitoring Program. Council passed a resolution to accept the quote to install the wells utilizing reserves.

5.5 Staff Report: Clerk/Treasurer – Council discussed the quote to survey Taylor Road to lake. Council decided to weigh all options for a future water access including Crown land use prior to making any decision for survey work.

5.6 Staff Report: Chief Administrative Officer – Accessory Food Services in the Institutional Zone. Member Roeder-Martin removed herself from the discussion. Council passed a resolution and the bylaw will come in June.

6. Business Arising From a Previous Meeting:

None

7. Quotes, Tenders, RFP's:

None

8. **Accounts for Approval:**
 - 8.1 April 2026
9. **Applications:**

None
10. **Bylaws:**
 - 10.1 25-2026 Confirm Council Meeting – April 21, 2026
 - 10.2 26-2026 Establish a Joint Compliance Audit Committee and appoint members
11. **Council Reports:**

Council discussed concerns about lights at the community centre, housing issues and the new landfill card program to include licenced trailers.
12. **Correspondence:**
 - 12.1 Almaguin Pride - request to raise flag for Pride month, offering educational session Council passed a resolution to raise the flag for the month of June.
 - 12.2 Belvedere Heights – minutes – February 25 and March 25, 2026
 - 12.3 Almaguin Minor Softball Assoc. – letter of request for donation Council passed a resolution to make a donation to the Association.
 - 12.4 Women's Own Resource Centre – letter of request for donation Council passed a resolution to make a donation to the Centre.
13. **New Business:**

None
14. **Closed Session: Section 239 (2)**

None
15. **Adjournment:** Council adjourned this meeting at 8:57 p.m.

Resolutions:

2026-96 Roeder-Martin/Currie

Be It Resolved that Council approves the minutes of the Regular Council meeting held April 21, 2026. **Carried**

2026-97 Roeder-Martin/Currie

Be It Resolved that Council thanks Judy Kleinhuis for attending this meeting and hereby accepts the draft 2025 Financial Statements as audited by Doane Grant Thornton, LLP. **Carried**

2026-98 Currie/Roeder-Martin

Be It Resolved that the Staff Report from the Clerk/Treasurer dated May 5, 2026, regarding the quotes to add two new additional monitoring wells at the Landfill Site be received and that Council approves the quote from Greenstone Engineering in the amount of \$20,000 to be funded through the Landfill Reserve and further approves the quote for the 2026 Annual Monitoring Program in the amount of \$5,900.00 plus HST. **Carried**

2026-99 O'Halloran/Currie

Be It Resolved that Staff be directed to process a municipal directed zoning bylaw amendment to permit "food services" and other appropriate accessory uses in the institutional (IN) zone of the zoning bylaw 16-2016. **Carried**

Member Roeder-Martin declared a conflict and left the room and did not participate in the discussion or vote on the matter.

2026-100 Currie/Roeder-Martin

Be It Resolved that Council accepts first, second and third readings and hereby passes Bylaw 25-2026 to confirm the council meeting held April 21, 2026. **Carried**

2026-101 O'Halloran/White

Be It Resolved that Council accepts first, second and third readings and hereby passes Bylaw 26-2026 to establish a Joint Compliance Audit Committee and to appoint its members. **Carried**

2026-102 White/O'Halloran

Be It Resolved that Council supports the correspondence received from Almaguin Pride and directs staff to raise the Pride Flag at the Sprucedale Community Centre flag post for the month of June, 2026. **Carried**

2026-103 O'Halloran/White

Be It Resolved that Council receives the correspondence from Almaguin Minor Softball Association and hereby supports their 2026 softball season with a cash donation of \$250.00 as well as an in kind donation towards the use of the Township's ballfield, softball equipment including bases, bats, helmets and catcher's gear and use of the Community Centre for their season end wrap up event subject to availability. **Carried**

2026-104 White/O'Halloran

Be It Resolved that Council supports Women's Own Resource Centre with a donation of fifty cents per capita towards new and continuing initiatives in 2026/27. **Carried**

2026-105 O'Halloran/White

Be It Resolved that Council receives all correspondence listed on the agenda. **Carried**

2026-106 White/O'Halloran

Be It Resolved that Council adjourns this meeting at 8:57 pm until Tuesday, May 19th, 2026 at 7pm. **Carried**

Mayor, Glynn Robinson

Clerk, Cheryl Marshall

May 19 2026
2.2

McMurrich/Monteith Recreation Committee
Minutes of Recreation Committee Meeting
Tuesday, May 12, 2026 – 7:00 PM

Present Darlene Pedwell, Jodie Armstrong, Stephanie Piercey, Annette DeCoste (Members); Craig White, Terry Currie (Council Representatives); Allyson Pedwell, Lisa Firby (Municipal Staff)

Absent: Melissa Marshall

Volunteers/Guests: Glynn Robinson

1. Call To Order

Terry Currie called the meeting to order at 7:05pm.

2. Declaration of Pecuniary Interest

None

The committee amended the agenda to include item 6.1 Trunk Sale

3. Acceptance of Minutes of Meeting

The Committee accepted the Minutes of the meetings held April 14, 2026.

4. Delegation

None

5. Old Business

5.1 Family Fun Night – The Committee discussed the Family Fun Night for June 19, 2026. The committee discussed having a Family Pack which includes 2 hamburgers, 2 hotdogs and 4 soft drinks for \$15. They discussed having the next Family Fun night in the outdoor rink.

5.2 Summerfest- The Committee discussed actions items: concert performers, confirmed Country 102.3 and the photographer, and booking the Port-a-Potties and RFQ for breakfast.

6. New Business

6.1 Community Trunk Sale- The committee discussed having a trunk sale on Saturday, August 15, 2026.

7. Information Sharing

None.

8. Resolutions

2026-15 Pedwell/White

Be It Resolved that the Committee amends the agenda to include discussions 6.1 Community Trunk Sale. **Carried**

2026-16 Armstrong/DeCoste

Be It Resolved the Committee agrees to approve the minutes of the meeting held April 14, 2026. **Carried**

2026-17 Armstrong/Piercey

Be It Resolved the Committee agrees to recommend purchasing Blackstone Griddle for Rec Summer Events. **Carried**

2026-18 White/Pedwell

Be It Resolved that the Committee adjourn the meeting at 9:00pm until June 9, 2026 at 7pm. **Carried**

Chairperson – Terry Currie

Communications and Recreation Coordinator –
Lisa Firby

DRAFT

May 19
2026
10-1

THE CORPORATION OF THE TOWNSHIP OF McMURRICH/MONTEITH

BY-LAW 27 - 2026

Being a By-Law to confirm the proceedings of Council
Meeting: May 5, 2026

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 24, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Township of McMurrich/Monteith deems it desirable to confirm the proceedings of Council at its meeting hereinafter set out.

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF McMURRICH/MONTEITH HEREBY ENACTS AS FOLLOWS:

1. Ratification and Confirmation

That the action of this Council of the Township of McMurrich/Monteith at its meetings set out below with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

Meeting held: May 5, 2026

2. Execution of all Documents

That the Mayor of the Council of the Township of McMurrich/Monteith and the proper officers of the Township of McMurrich/Monteith are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and except where otherwise provided, the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Township to such documents.

Read a first, second and third time, signed and the Seal of the Corporation affixed thereto and finally passed this 19th day of May, 2026.

Mayor
Glynn Robinson

Clerk-Treasurer
Cheryl Marshall

May 19
2026
10.2

THE CORPORATION OF THE TOWNSHIP OF MCMURRICH/MONTEITH

BY-LAW # 28-2026

Being a By-law to provide for Fees Charged by the Corporation

WHEREAS the Corporation of the Township of McMurrich/Monteith charges various fees for licenses, permits and services offered by the Corporation;

AND WHEREAS Section 8 of the Municipal Act, S.O. 2001 (herein after referred to as the "Act"), provides that the powers of a municipality under the Act or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS Section 9 of the Act provides that a municipality has the capacity, rights, power and privileges of a natural person for the purpose of exercising its authority under the Act or any other Act;

AND WHEREAS Section 391 of the Act authorizes municipalities to impose fees or charges on persons;

- a) For services or activities provided or done by or on behalf of it;
- b) For costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- c) For the use of its property, including property under its control

AND WHEREAS Section 398 of the Act provides the Municipality with authority to add unpaid fees and charges, including any interest on the unpaid balance, to the tax roll for any real property within the Municipality owned by the person responsible for paying the fees and charges, and the amount may be collected in the same manner as municipal taxes;

AND WHEREAS pursuant to Section 69(1) of the Planning Act, R.S.O. 1990, C.P. 13, a Council of a municipality may, by by-law, prescribe a tariff of fees for the processing of applications made in respect of planning matters;

AND WHEREAS the Corporation deems it advisable to create a comprehensive by-law to provide for the charging of fees;

NOW THEREFORE the Municipal Council of the Corporation of the Township of McMurrich/Monteith enacts as follows:

1. That the fees and charges as set out in Schedule "A" attached hereto and forming an integral part of this By-law are hereby established and adopted by the Council of the Township of McMurrich/Monteith.
2. That no request by any person for any information, service, activity or use of Municipal property will be provided unless and until the person requesting the information, service, activity or use of Municipal property has paid the applicable fee in the prescribed amount as set out in Schedule "A".
3. That in the event any part of this By-law is determined by a court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the by-law shall be severable and that the remainder of this by-law shall continue to operate and to be in force and effect.

4. That in the event of any conflict between any provisions of this by-law and any other by-law heretofore passed, the provisions of this by-law shall prevail.
5. That this By-law shall be known as the "Fees and Charges By-law".
6. That By-law #38-2025 be hereby repealed.
7. This By-law shall come into force and effect on the date of passing of this bylaw.

Read a first, second and third and final reading, signed and the seal of the Corporation affixed thereto and finally passed in open Council this

Mayor

Clerk-Treasurer

DRAFT

Township of McMurich/Monteith

User Fees/Permits and Other Charges

Schedule "A" - By-law # 28-2026 - Page 1 of 9

Corporate Services		Description	Effective Date	2025	2026	2027	2028	2029
		Admin. fees - commissioning of documents - 1st page	Jan 1st	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00
		- commissioning of documents - add. page	Jan 1st	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
		Admin. Fees - certification of documents - per page	Jan 1st	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
		Administration fees - returned cheques	Jan 1st	\$47.00	\$47.00	\$47.00	\$50.00	\$50.00
		Sprucevale History Book	Jan 1st	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
		Administrative fee - Building Department	Jan 1st	5% of expenses (only charged up to the department's yearly surplus)				
		Faxes - per page	Jan 1st	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
		Photocopies - per page	Jan 1st	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
		Records search - minimum fee	Jan 1st	\$37.00	\$50.00	\$50.00	\$50.00	\$50.00
		Records search - hourly rate	Jan 1st	\$41.00	\$45.00	\$45.00	\$45.00	\$45.00
		Credit card transaction fee	Jan 1st		2.5% of payment total			
		Interest charge - Overdue accounts	Jan 1st		1.25 % per month			
		License fees - lottery/raffle/bingo **no HST to be added**	Jan 1st	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
		Trailer license - annual renewal ** no HST to be added **	Jan 1st	\$615.00	\$615.00	\$620.00	\$620.00	\$625.00
		Trailer license - per month up to three months ** no HST to be added **	Jan 1st	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
		Civic address sign ** no HST to be added **	Jan 1st	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
		Civic address post & hardware ** no HST to be added **	Jan 1st	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
		Tax certificates - per roll number ** No HST to be added **	Jan 1st	\$80.00	\$80.00	\$80.00	\$85.00	\$85.00
		Sewage System/Building/Zoning compliance letter/per roll #	Jan 1st	\$100.00	\$100.00	\$100.00	\$110.00	\$110.00
		No HST to be added **	Jan 1st					
		HST is to be added to all fees listed above except for Sprucevale History books which are charged 5% GST						
		Sale of land for tax arrears - Administration fees only (excludes legal fees and disbursements) - HST to be added to fees						
		Up to delivery to solicitor	Jan 1st	\$680.00	\$690.00	\$700.00	\$720.00	\$735.00
		Extension agreement	Jan 1st	\$340.00	\$345.00	\$350.00	\$360.00	\$370.00
		Processing of First Notice	Jan 1st	\$205.00	\$210.00	\$215.00	\$215.00	\$220.00
		Processing of Final Notice	Jan 1st	\$205.00	\$210.00	\$215.00	\$215.00	\$220.00
		Processing of Tax Arrears Cancellation Certificate	Jan 1st	\$205.00	\$210.00	\$215.00	\$215.00	\$220.00
		Processing of tax sales up to open of tenders	Jan 1st	\$340.00	\$345.00	\$350.00	\$360.00	\$370.00
		Tender opening	Jan 1st	\$340.00	\$345.00	\$350.00	\$360.00	\$370.00
		Processing of property transfer to new purchaser	Jan 1st	\$340.00	\$345.00	\$350.00	\$360.00	\$370.00
		Distribution of proceeds of tax sale	Jan 1st	\$340.00	\$345.00	\$350.00	\$360.00	\$370.00
		HST is to be added to all fees listed above						

Township of McMurrich/Monteith

User Fees/Permits and Other Charges

Schedule "A" - By-Law # 28-2026 - Page 2 of 9

Building Permit Fees

Permit Fees - \$12.00 per \$1,000.00 of value of total Construction Costs

Example of Permit Fee Calculation: 1,000 square foot residence x \$225.00 per square foot (construction cost) = \$225,000 (value of construction), divide by 1,000 to give the value per one thousand (225,000/1,000) = 225, multiple by \$12 per \$1,000.00 value of construction = 225 x \$12 = **\$2,700.00 permit fee**

Classes of Permits	Description	Construction Cost
A permit for the construction or addition of a building or structure within the meaning of the Act and the code and which use is intended for human habitation	Residential - Single or first story	\$225.00/sq. ft.
	Residential - Upper stories or 1 1/2 or 2 stories	\$150.00/sq. ft.
A permit for the construction of foundation/basements under existing buildings	Residential - Foundations/basements under existing buildings	\$60.00/sq. ft.
A permit for the construction of a guest sleeping cabin without services	Residential	\$300.00
A permit for the construction of a guest sleeping cabin with services	Residential	\$150.00/ sq. ft.
A permit for the construction of a garage, attached or detached	Garages/Boat house	\$150.00/ sq. ft.
A permit for the construction or addition of a building or structure and which is intended to compliment the main residential use	Storage shed, fireplace, swimming pool	\$60.00/sq. ft.
A permit to alter, repair, renovate or do a material alteration to a building within the meaning of the Building Code Act and the Ontario Building Code	(at the discretion of the CBO)	\$300.00 minimum
A permit to demolish a building or a material part thereof within the meaning of the Building Code Act and the Ontario Building Code	Demolition	\$225.00
A permit to locate a building within the meaning of the Building Code Act and the Ontario Building Code	Residential - 50% of class 1, minimum permit fee	\$300.00
A permit to change the use of an existing building even though no construction is proposed	From residential	\$300.00
A permit for construction or addition of a farm building other than for human habitation	Barn, drive shed	\$37.50/sq. ft.
A permit for the construction or addition of a building within the meaning of the Building Code Act and the Ontario Building Code and which use is intended for commercial, industrial or institutional	Complete structure	\$142.50/sq. ft.
A permit for plumbing installations, inside and outside, not included in a complete building package and would include but not be limited to additions and major repairs	Shell only	\$97.50/sq. ft.
Annual permit maintenance fee	Fee	\$235.00
Minimum permit fee	Minimum permit fee	\$300.00
Re-inspection due to incomplete work or uncorrected deficiencies	Fee	\$150.00
Shipping container	Shipping container	\$225.00
Paper submission	For paper application with PDF drawings	\$55.00
	For complete paper-based submission	\$100.00
Permit file maintenance fee	Permits that have been dormant for a year or more	\$125.00
Building without a permit	2 times the building permit fee	Minimum \$600.00
Orders issued	Fee	\$150.00
Registering a Building Code Act Order on title	Fee	\$1,060.00

Township of McMurrich/Monteith

User Fees/Permits and Other Charges

Schedule "A" - By-Law # 28-2026 - Page 3 of 9

Building Fees - Sewage System Fees						
Description	Effective Date	2026	2027	2028		
Class 2 (Greywater) & Class 3 (Cesspool) Sewage System Permit	Jan 1st	\$300.00	\$300.00	\$300.00	\$2,029.00	
Class 4 Sewage System Permit (Tank & Bed)	Jan 1st	\$500.00	\$500.00	\$500.00	\$500.00	
Class 5 Holding Tank	Jan 1st	\$400.00	\$400.00	\$400.00	\$400.00	
Class 4 Tank Only	Jan 1st	\$250.00	\$250.00	\$250.00	\$250.00	
Planning Act Proposal Desktop Review (lots 10 acres +)	Jan 1st	\$150.00 + \$50.00 for each additional lot	\$150.00 + \$50.00 for each additional lot	\$150.00 + \$50.00 for each additional lot	\$150.00 +\$50.00 for each additional lot	
Planning Act Proposal Review with Site Inspection	Jan 1st	\$200.00 + \$75.00 for each additional lot	\$200.00 + \$75.00 for each additional lot	\$200.00 + \$75.00 for each additional lot	\$200.00 + \$75.00 for each additional lot	
Subdivision/Plan of Condominium (10 lots max)	Jan 1st	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	
Sewage System Building and Zoning Compliance Letter	Jan 1st	\$100.00	\$100.00	\$100.00	\$100.00	
Inspection Fee for Re-Inspection	Jan 1st	\$75.00	\$75.00	\$75.00	\$75.00	
Amendment to Design	Jan 1st	\$50.00	\$50.00	\$50.00	\$50.00	
Searching for Records (No additional charge if part of full Municipal Records Search)	Jan 1st	\$75.00	\$75.00	\$75.00	\$75.00	
Sewage System File Review/Review of Lands to be Sold/Developed	Jan 1st	\$100.00	\$100.00	\$100.00	\$100.00	

Township of McMurrich/Monteith

User Fees/Permits and Other Charges

Schedule "A" - By-law # 28-2026 - Page 4 of 9

Animal Control

Description	Effective Date	2025	2026	2027	2028	2029
Dog license - per dog - lifetime	Jan 1st	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
Dog license - per dog - first dog	Jan 1st	\$17.00	\$17.00	\$18.00	\$18.00	\$19.00
Dog license - per dog - second dog	Jan 1st	\$22.00	\$22.00	\$23.00	\$23.00	\$24.00
Dog license - per dog - third dog	Jan 1st	\$27.00	\$27.00	\$28.00	\$28.00	\$29.00
Dog license - per dog - fourth dog	Jan 1st	\$32.00	\$32.00	\$33.00	\$33.00	\$34.00
Private kennel (5 - 20 dogs)	Jan 1st	\$185.00	\$185.00	\$190.00	\$190.00	\$195.00
Commercial kennel (21 + dogs)	Jan 1st	\$250.00	\$250.00	\$275.00	\$275.00	\$300.00
Replacement license	Jan 1st	\$7.00	\$7.00	\$8.00	\$8.00	\$9.00
Pickup fee	Jan 1st	\$60.00	\$60.00	\$65.00	\$65.00	\$70.00
Dog redemption - daily impound fee per day	Jan 1st	\$35.00	\$35.00	\$40.00	\$40.00	\$45.00

Roads

Description	Effective Date	2025	2026	2027	2028	2029
Entrance driveway permit - non -refundable - includes initial civic number blade and post	Jan 1st	\$600.00	\$600.00	\$625.00	\$625.00	\$650.00
Shore Road/Road application - deposit	Jan 1st	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00
Shore Road/Road application - fee + HST	Jan 1st	\$630.00	\$700.00	\$700.00	\$700.00	\$700.00
Shore Road/Road application - cost of land per sq. ft. + HST	Jan 1st	\$0.65	\$0.67	\$0.69	\$0.70	\$0.72
Open Cut/Bore Road application - deposit	Jan 1st	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Open Cut/Bore Road application - fee + HST	Jan 1st	\$250.00	\$275.00	\$275.00	\$300.00	\$300.00

Township of McMurrich/Monteith

User Fees/Permits and Other Charges

Schedule "A" - By-law # 28-2026 - Page 5 of 9

Waste Management						
Description	Effective Date	2025	2026	2027	2028	2029
Construction, Demolition & Agricultural Materials						
Minimal fee - waste other than non-recyclable garbage	Jan 1st	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
1/2 ton truck or 4' X 8' trailer (less than 50%)	Jan 1st	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00
1/2 ton truck or 4' X 8' trailer (more than 50%)	Jan 1st	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00
Non-Recyclable Waste						
Free Bag limit as per Council Resolution						
Per bag - maximum 30" X 36" or 128 litres	Jan 1st	No charge	\$3.00	\$3.00	\$3.00	\$3.00
Per bag - maximum 35" X 50" or 205 liters	Jan 1st	No charge	\$5.00	\$5.00	\$5.00	\$5.00
1/2 ton truck or 4' X 8' trailer	Jan 1st	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
Appliances - Refrigerator, Freezer, Air Conditioners, etc.						
Tagged and Freon removed	Jan 1st	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Untagged	Jan 1st	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
Bulky Items						
Furniture (such as chairs, loveseat, sofa), toilets (each)	Jan 1st	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Mattress, boxspring (each)	Jan 1st	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Truck caps, fiberglass /plastic	Jan 1st	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Boat - per foot (maximum 20 feet)	Jan 1st	\$10.00/ft	\$10.00/ft	\$10.00/ft	\$10.00/ft	\$10.00/ft
Tires - under Ontario Tire Stewardship Program	Jan 1st	Free	Free	Free	Free	Free
Yard Waste & Brush - Grass Clippings, Leaves, Brush, etc.						
Per bag/bin	Jan 1st	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
1/2 ton truck (low 40%)	Jan 1st	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
1/2 ton truck (heavy 100%)	Jan 1st	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
PLEASE NOTE: This is not an all-inclusive listing. If items do not fall under categories listed above, they may be "Specialty Items", which may or may not be accepted. Contact the Public Works Supervisor for clarification.						

Township of McMurrich/Monteith

User Fees/Permits and Other Charges

Schedule "A" - By-law # 28-2026 - Page 6 of 9

Description	Effective Date	Planning				
		2025	2026	2027	2028	2029
Zoning By-law amendment - minor - deposit	Jan 1st	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Zoning By-law amendment - minor - fee + HST	Jan 1st	\$945.00	\$950.00	\$950.00	\$950.00	\$950.00
Zoning By-law amend - removing Holding (H) designation - fee + HST	Jan 1st	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Zoning By-law amend - removing Holding (H) designation - fee + HST	Jan 1st	\$475.00	\$500.00	\$500.00	\$500.00	\$500.00
Zoning By-law amendment - major - deposit	Jan 1st	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00
Zoning By-law amendment - major - fee + HST	Jan 1st	\$1,785.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00
Deeming By-law - deposit	Jan 1st	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
Deeming By-law - fee + HST	Jan 1st	\$325.00	\$330.00	\$330.00	\$330.00	\$330.00
Minor variance - fee + HST	Jan 1st	\$735.00	\$750.00	\$750.00	\$750.00	\$750.00
Severance application (consents) - fee + HST	Jan 1st	\$580.00	\$600.00	\$600.00	\$600.00	\$600.00
Subdivision/Condo applications - deposit	Jan 1st	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00
Subdivision/Condo applications - fee + HST	Jan 1st	\$2,730.00	\$2,775.00	\$2,775.00	\$2,775.00	\$2,775.00
Official Plan amendment - deposit	Jan 1st	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00
Official Plan amendment - fee + HST	Jan 1st	\$1,785.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00
Official Plan & Zoning By-law amendment - deposit	Jan 1st	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
Official Plan & Zoning By-law amendment - fee + HST	Jan 1st	\$1,900.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Site Plan agreements - minor - deposit	Jan 1st	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Site Plan agreements - minor - fee + HST	Jan 1st	\$945.00	\$950.00	\$950.00	\$950.00	\$950.00
Site Plan agreements - major - deposit	Jan 1st	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00
Site Plan agreements - major - fee + HST	Jan 1st	5% of cost of site work	5% of cost of site work	5% of cost of site work	5% of cost of site work	5% of cost of site work
Site Plan agreements - major - minimum fee + HST	Jan 1st	\$1,900.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Site Plan agreements - major - maximum fee + HST	Jan 1st	\$6,300.00	\$6,400.00	\$6,400.00	\$6,400.00	\$6,400.00
Site Plan Agreements - amendment - fee + HST	Jan 1st	\$520.00	\$530.00	\$530.00	\$530.00	\$530.00
Site Plan Agreement - title release - deposit	Jan 1st	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
Site Plan Agreement - title release - fee + HST	Jan 1st	\$325.00	\$330.00	\$330.00	\$330.00	\$330.00
Solar project application and review - fee + HST	Jan 1st	\$525.00	\$550.00	\$550.00	\$550.00	\$550.00
Pre-consultation - 1st meeting	Jan 1st	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Pre-consultation - 2nd & subsequent meeting(s) - fee + HST	Jan 1st	\$210.00	\$220.00	\$220.00	\$220.00	\$220.00
Ontario Land Tribunal - filing fee + HST	Jan 1st	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00

* All fees incurred for any of the applications listed above are the responsibility of the applicant. If the deposit does not cover all of these costs, the applicant shall be billed for the difference.

** Any significant changes requiring a re-submission of the original application and supporting documents will be subject to a 50% increase to the initial administrative fee.

*** Where an approval under the *Planning Act* is sought for a development which exists or is under construction, and is in contravention of the requirements of the Township, an additional administrative/processing fee in the amount of 75% of the respective application fee, as defined herein, shall be required at the time of the submission of the application.

**** Refunds apply to the remaining deposit balance after deduction of applicable fees, including any incurred legal or planning fees. Where the application is not complete and the deposit has been totally offset by costs, an additional deposit shall be required until the application is complete. Refund administration fee: \$40 + HST. Refund breakdown: After file opened but before circulated 90%, After file circulated but before considered at a public meeting: 50%, After file considered at a public meeting: 0%. Pre-consultation fees or fees incurred for additional reviews, site visits or recirculation of applications shall not be refundable.

Township of McMurrich/Monteith

User Fees/Permits and Other Charges

<p>***** Where the Municipality determines that peer review of any application, study, plan, or supporting material is required, all costs associated with such peer review, including any administrative fees, shall be borne by the Applicant.</p>	
<p>***** Ontario Land Tribunal Appeal Deposit: If Council supports an application and its decision on the application is appealed to the Ontario Land Tribunal (OLT) by someone other than the applicant, the applicant will be responsible for all Municipal costs to defend the decision. These costs may include all planning fees, legal fees, engineering fees, fees of other professionals, disbursements, reproduction costs, telephone charges, facsimile charges, peer review fees and any other reasonable costs which may be incurred by the Municipality to fully cover Municipal expenses with regard to the appeal. Additional funds may be requested to fully cover the Municipal expenses. Work will not be completed by the Municipality, its solicitor or consultants until such deposit has been paid by the applicant.</p>	

Township of McMurrich/Monteith
User Fees/Permits and Other Charges

By-Law Enforcement

Description	By-Law Enforcement Administrative Fees					
	Effective Date	2025	2026	2027	2028	2029
Fees invoiced to property owner when an investigation confirms their property doesn't comply with a Township By-Law						
Issuance of 1st warning letter/notice	Jan 1st	no charge	no charge	no charge	no charge	no charge
Issuance of 2nd warning letter/notice	Jan 1st	\$110.00	\$125.00	\$125.00	\$125.00	\$125.00
Issuance of 3rd warning letter/notice, if warranted	Jan 1st	\$220.00	\$250.00	\$250.00	\$250.00	\$250.00
Fees for services and materials expended by the Township in carrying out work required in the removal or alteration of any building or structure in contravention	Jan 1st	Township's expenses + 10%	Township's expenses + 10%	Township's expenses + 10%	Township's expenses + 10%	Township's expenses + 10%
Issuance of a summons	Jan 1st	\$560 + legal fees	\$570 + legal fees	\$570 + legal fees	\$570 + legal fees	\$570 + legal fees

Sprucedale Community Centre

Description	Rental fees					
	Effective Date	2025	2026	2027	2028	2029
HST is to be added to all fees listed above						
Daily rental - less than 4 hours	Jan 1st	\$100.00	\$100.00	\$105.00	\$105.00	\$110.00
Daily rental - more than 4 hours	Jan 1st	\$200.00	\$205.00	\$205.00	\$210.00	\$215.00
Daily rental - kitchen only - no use of other rooms - no discount	Jan 1st	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Sprucedale Senior Friendship Club (SSFC) - Monday only	Jan 1st	\$50.00	\$50.00	\$50.00	\$50.00	\$55.00
Funeral/Celebration of Life events - Monday to Friday	Jan 1st					
Cleaning/Damage Deposit ** no HST to be added **	Jan 1st	\$150.00	\$155.00	\$155.00	\$160.00	\$160.00
Lost key to Community Centre	Jan 1st	\$50.00	\$50.00	\$50.00	\$50.00	\$55.00
Sound System Rental Deposit	Jan 1st	\$50.00	\$50.00	\$50.00	\$50.00	\$55.00
Rink Surface (includes washrooms) - less than 4 hours	Jan 1st	\$100.00	\$100.00	\$105.00	\$105.00	\$110.00
Rink Surface (includes washrooms) - more than 4 hours	Jan 1st	\$200.00	\$205.00	\$205.00	\$210.00	\$215.00
Skate Sharpening Fee	Jan 1st	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Rink Board Advertising - Initial Annual Fee	Jan 1st	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
Rink Board Advertising - Annual Renewal Fee	Jan 1st	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
Bar tender #1 (price per hour) - first 100 people for attendance	Jan 1st	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
Bar tender #2 (price per hour) - needed when more than 100 people in attendance	Jan 1st	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
All rental fees for the Sprucedale Community Centre are reduced by 50% when the rental is being held by a non-profit or charitable organization						
HST is to be added to all fees listed above						

Township of McMurrich/Monteith

User Fees/Permits and Other Charges

Schedule "A" - By-Law # 28-2026 - Page 9 of 9

Fire Department						
Description	Effective Date	2025	2026	2027	2028	2029
Fire inspection	Jan 1st	\$100.00	\$100.00	\$100.00	\$110.00	\$110.00
Fire summary report for insurance	Jan 1st	\$100.00	\$100.00	\$100.00	\$110.00	\$110.00
Open burning permit - display fireworks - per event	Jan 1st	\$50.00	\$50.00	\$50.00	\$50.00	\$55.00
Emergency fire fighting service charges	Jan 1st	Cost for fire apparatus as per current MTO rates, plus total replacement cost for every or any damaged unit of equipment or material used in the cleanup or control of vehicle fire or motor vehicle collision or structure/property fire.				
HST is to be added to all fees listed above						

Administrative Monetary Penalty System						
Description	Effective Date	2025	2026	2027	2028	2029
Late Payment Fee	Jan 1st	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
MTO Plate Denial Fee	Jan 1st	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
MTO Search Fee	Jan 1st	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Screening No Show Fee	Jan 1st	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Hearing No Show Fee	Jan 1st	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Adjudication Fee Hearing Officer Decision	Jan 1st	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
HST is to be added to all fees listed above						

May 19
2026
12.1

**Southeast Almaguin Highlands Regional Fire Services Committee
(RFSC)**

MINUTES

Thursday, April 23, 2026

Perry Township Council Chambers
(see Sign-in sheet)

1. Call to Order

Rod Ward, Mayor of Armour Township was Acting Chair and opened the meeting at 7:00 p.m.

Terms of Reference was reviewed for Quorum and confirmed.

2. Minutes

Resolution No. 2026-01

Moved by: Joe Lumley

Seconded by: Mike Rickward

Be it resolved that the Regional Fire Services Committee hereby approves the Minutes of the November 6, 2025 Meeting as presented.

Carried

3. Live Fire Training Unit Agreement

The RFSC reviewed the comments provided by the Fire Chiefs, Clerks and Treasurers, along with those Councils that submitted their comments. There was discussion on capital and operating expenditures, as well as the terms for withdrawal (reimbursement and other costs). The majority supported including a buyout with schedule and a clause to address if Perry were to withdraw from the agreement.

\$1,500 reserves to be established for each of the five fire departments to cover maintenance of the Live Fire Unit. Perry will manage the maintenance costs and bill out annually to each of the five fire departments.

It was requested that a clause be placed into the agreement that there be no new parties included into the agreement.

The unit was purchased at a deep discount. It is recommended that municipalities consider placing money into their capital reserves for future replacement of the unit in 25-30 years.

4. Updates on Recruitment and Retention

The recruit class is now completed. The class started with 21, and as of today they are at 19, with 2 on-board and 17 testing on April 27, 2026. This number is spread evenly across the 5 fire departments.

5. Regional Training – Update and Discussion

The Regional Training Officer (RTO) provided an update on current training being provided. They are focusing on Instructor Level 2 course and creating curriculum, NFPA 1001 and 1002 and Level 1 and 2 Pump Ops. Also 1006 Water Rescue training.

6. New FirePro program, management of training records

The FirePro program cannot import documents as they had originally been advised. The RTO provides hard copy in company training folder and sends Adobe document as well to the Fire Chiefs. RTO has a secure back-up process in place to protect records. Should there ever be an investigation by Ministry of Labour, RTO can ensure that the Fire Chief is provided required electronic documents within their usual 72 hour requirement. RTO contract is specific that RTO manages the records. Joe Readman, Fire Chief for Burk's Falls/Armour/Ryerson is looking into a new electronic system "First Due". It is more costly than FirePro so the other Fire Chiefs are going to wait until he has tested the program and its capabilities before looking further into changing from FirePro.

7. GPS / camera systems on Fire Vehicles

The GPS / camera systems are very successful for Public Works and other municipal departments, however it is not recommended for Fire Services. There are concerns for privacy when attending medical calls and there are also liability concerns around their use in the Fire Department. Returning from a call, firefighters will 'debrief' and that discussion should not be recorded. It was also noted that when a responder is debriefing following a call, when recorded, they may not always let go of everything they need to. Debriefing is very important for firefighter mental health.

8. Other Business

The Committee would like to coordinate a meeting in September so that they may discuss a succession plan for regional training for the future. RTO Agreement will expire one year after new Council is in place.

9. Next Meeting

The next meeting will be scheduled for a date in September 2026.

10. Adjourn

The meeting adjourned at 8:10 p.m.

Dated this _____ day of _____, 2026.

Rod Ward, *Acting Chair*

DATE: April 30, 2026
TO: Jennifer Biggar, Russell, Christie
FROM: Beth Morton, Clerk-Administrator
RE: Comments and responses on "Draft" Live Fire Training Unit Agreement

Hi Jennifer:

The Clerks, Fire Chiefs, Councils and Regional Fire Services Committee have all reviewed the draft Agreement.

The following are the responses and comments for inclusion into the Agreement:

Fire Chief comments:

- The intent of Schedule 'A' is if a partner would like to leave, that they be paid out their share, never leaving a municipality without their fair share as per the Schedule. **Agreed by the majority of the parties**
- Item 3 Term – hard to define the unit, suggest that the Agreement be indefinitely. **The majority of the parties agree that a term is require and it was suggested that the term be 20 years, with further renewals of 10 years as required.**
- Item 5 – The Fire Chiefs have advised that documents have been created for use of the Training Unit, procedure and guidelines and plan and the title is OP 0021 Live Fire Training Unit.
- Item 6 c – maintenance – Just the 5 chiefs as budget moneys would be needed. **See below Clerk's comments for budget.**

The Almaguin Clerks and Treasurers provided the following comments:

- The Agreement should have a term of 20 years, with a clause for a further renewal of 10 years. Following that time an assessment can be determined for renewal, replacement, closure, etc. **majority of parties agreed to this item.**
- All parties commit to the first 5 years with no option for withdrawal. Following the 5 years, the sliding scale would be put in place for reimbursement should a fire department withdraw. **Majority of parties agreed to this item.**
- Establish a maintenance reserve with each Fire Department placing \$1,500 in their 2026 budgets to start. The Township of Perry will invoice

out at the end of each year for all expenses related to the Live Fire Training Unit. **Parties agreed to this item.**

- If a Fire Department is looking to withdraw from the Fire Unit, there will be an annual deadline date in which a Fire Department may withdraw for the following year (ie June 30, 2031) for January 2032 of the next year. **Majority of parties agreed to this item.**
- Item 6 c) rather than it be the consent of all parties for maintenance, it is suggested that it be the majority. (Not always will everyone agree) **majority of parties agreed to this item.**
- It is being further suggested that if there is a specific item to be voted upon, all votes are to be provided within 30 days by resolution. If not responded to within 30 days, it will be considered a 'yes' vote. **Majority of parties agreed to this item.**
- The Live Fire Unit is owned by all parties, but is located on lands owned by the Township of Perry. The Unit is moveable, therefore revisions to the Agreement may be made to set the parameters for a possible future move of the unit if those circumstances arise. The unit was a joint purchase by the parties (with the cost shared 5 ways) and that needs to also be more explicitly confirmed in the Agreement. There would be costs for a pad for the move, that would have to be shared with the other 4 parties should removal and relocation ever be required. **Parties agreed to include this item within the Agreement.**
- Township of Perry has noted the Insurance amount to be \$5,000,000.00
- The RFSC has also requested that a general statement be included that no new parties be permitted to enter into Agreement for the Live Fire Training Unit.

Although not a requirement, it is being recommended that all Councils consider placing funds into their reserves/maintenance funds for the future replacement of the building in 25-30 years. The region received a deep discount when buying this unit, so the replacement will be much higher in the future.

We support your comment that the "Agreement" is a more appropriate name for the document rather than a MOU.

The signing authorities for the Agreement will be the Mayor and Clerk for each municipality.

May 19 2026
12-2-1



705-382-2900
www.almaguin-health.org

ALMAGUIN HIGHLANDS HEALTH COUNCIL AGENDA

Thursday, May 7, 2026, 10:00 am in person at the Township of Perry Municipal Office
and [via Zoom](#) | Meeting ID: 950 3812 3790 | Passcode: 459794

1. CIRCULATION OF MINUTES – RESOLUTION TO ADOPT MINUTES

- a) Regular minutes of 2, 2026.

2. DECLARATION OF PECUNIARY OF INTEREST

3. DELEGATIONS: Austin Toth (Item 5b)

4. RESOLUTIONS TO BE PASSED

- a) 2026-10: Approve AHHC minutes from April 2, 2026.
- b) 2026-11: Support petition to have Cancer Clinic remain in Huntsville.
- c) 2026-12: Approve payment of \$271.20 to Vista Print for hosting AHHC website.
- d) 2026-13: Accept bank statement for period of Mar. 31 to Apr. 30, 2026.
- e) 2026-14: Approve the AHHC Infographic.
- f) 2026-15: Adjourn the meeting.

5. ITEMS FOR DISCUSSION

- a) Updates
 - i. Muskoka Algonquin Healthcare (Cheryl Harrison)
 - ii. Sundridge & District Medical Centre (Dr. Sarah MacKinnon)
 - iii. MAOHT PFCPAC (Sandy Zurbrigg)

- b) Petition for Cancer Clinic to Remain in Huntsville (Austin Toth)

- c) Payment of Invoice | Vista Print for Hosting of AHHC Website (Rod Ward)

- d) Accept Bank Statement | March 31, 2026 to April 30, 2026 (Rod Ward)

- e) Almaguin Highlands Health Council Infographic (Rod Ward | Courtney Metcalf)

- f) Extension of Township of Armour EOI | Almaguin Health & Innovation Hub (Rod Ward)

6. ADJOURNMENT



705-382-2900
www.almaguin-health.org

Minutes: April 2, 2026, 10:00 am via Zoom and at the Township of Perry Municipal Office

Present: Rod Ward (Chair), Delynne Patterson, Margaret Ann MacPhail, Vicky Roeder-Martin (Vice- Chair), Sean Cotton, Brad Kneller, Norm Hofstetter, Jim Ronholm, Cheryl Philip, Tom Bryson, Luke Preston, Deb Duce (Secretary), Sandy Zurbrigg, Cheryl Harrison, David Gray, Joel Baylis, Courtney Metcalf.

Regrets: Dr. Sarah MacKinnon, Deb Raynard, David Gravelle.

Called to order at 10:00 a.m. by Chair R. Ward

1. 2026-08 Moved by Brad Kneller - Seconded by Jim Ronholm
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adopt the minutes from the regular meeting of March 5, 2026, as circulated. Carried.
2. **DECLARATION OF PECUNIARY OF INTEREST:** None
3. **DELEGATIONS:** None
4. **RESOLUTIONS PASSED:** None
5. **ITEMS FOR DISCUSSION:**
 - a) **150 Houston Building Deficits**
 Discussion of challenges with the report and options for the future to ensure accuracy and to prepare for the new Councils in plan following fall elections. Township of Armour CAO provided recommendations.
 - b) **Update on AHHC Progress Infographics Report**
 C. Metcalf shared that the report will be ready for review in the next week.
 - c) **Updates**
 - a. **Muskoka Algonquin Healthcare**
 C. Harrison shared information on a recent meeting with municipal leadership, Hospital fundraising, and capital development status.

6. ADJOURNMENT

2029-09 Moved by Vickey Roeder-Martin - Seconded by Norm Hofstetter

THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 10:56 a.m. to meet again on May 7, 2026, at 10:00 am at Perry Township. Carried.

Cancer Clinic Petition Huntsville

Petition Mission Statement - We the undersigned would like to ensure the Cancer Clinic remains in the Huntsville District Memorial Site. We affirm the strategic and equitable treatment option of the Huntsville cancer clinic and its continuing operation".

A person diagnosed with cancer is assessed at a major cancer treatment centre located in Barrie or Sudbury, and provided certain criteria are met can be referred for ongoing treatment at home or if required, to an oncology treatment centre staffed by registered nurses such as is in Huntsville Memorial Hospital Site. For the Almaguin Area, most patients attend Royal Victoria Hospital – Hutson Regional Cancer Centre in Barrie, Ontario, which has an association with Huntsville Memorial Hospital. The type of cancer, treatment required, available resources and individual patient needs as it relates to the need for treatment closer to home to maximize results are the criteria for admission into the satellite programs.

The East Parry Sound Area (including Almaguin Highlands) is in a unique position depending on your address. People diagnosed with cancer are typically referred to Royal Victoria Hospital in Barrie, located 146 to 187 km away, for assessment and initial treatment. If the patient is fortunate they can receive treatment at an Oncology treatment centre like the one located in Huntsville. These centres require specialized staff, and resources to meet the treatment needs of Cancer patients. Huntsville Memorial Site has that kind of specialized, dedicated medical staff and services which Cancer Patients consider as excellent.

For those residing in the Almaguin Area, attending the Huntsville Oncology Clinic can be from 26 km to 80 km from their residence.

We have heard with concern of the possibility of the Cancer Clinic being moved to Bracebridge. For those residing in the Almaguin Area this would be a significant increase driving for treatment. The extra distance would have more impact during winter months.

It should be noted that the Cancer Clinic was originally located in the Bracebridge Hospital location many years ago. At that time, it was decided to move it Huntsville due to location being one of the rationales.

A further obstacle for many Cancer patients is that they should not drive right after treatment, and someone needs to attend with them.

Cancer Patients in Bracebridge have access to both the Orillia Cancer Clinic (56 km) and the Huntsville Clinic (37km).

While there is apparent discussion of providing "public transportation" from Huntsville to Bracebridge, there are concerns which include but are not limited to:

- 1) Having compromised immunity system(Cancer patients) being on public transportation is risky
- 2) The side effects of treatment include nausea and Gastrointestinal issues, which would put patients at further risk on public transportation, not to mention the embarrassment for the patients involved.
- 3) Having to wait around for public transport would be difficult for the same reasons listed above.

In Summary, the current situation is working well *and equitably for cancer patients. It would be unfortunate to change that.*

Below are the one-way distances as per Google Maps from communities in Almaguin Highland area and the Hospitals that have Cancer services.

To Royal Victoria Hospital

South River – 187 km, Sundridge – 178 km, Burks Falls – 159 km, Magnetawan – 181 km, Emsdale/Perry – 146 km, Kearney – 155 km, Dunchurch – 169 km.

To Huntsville Memorial Site

South River – 68 km, Sundridge – 58 km, Burks Falls – 38 km, Magnetawan – 62 km, Emsdale/Perry – 26 km, Kearney – 35 km, Dunchurch – 81km.

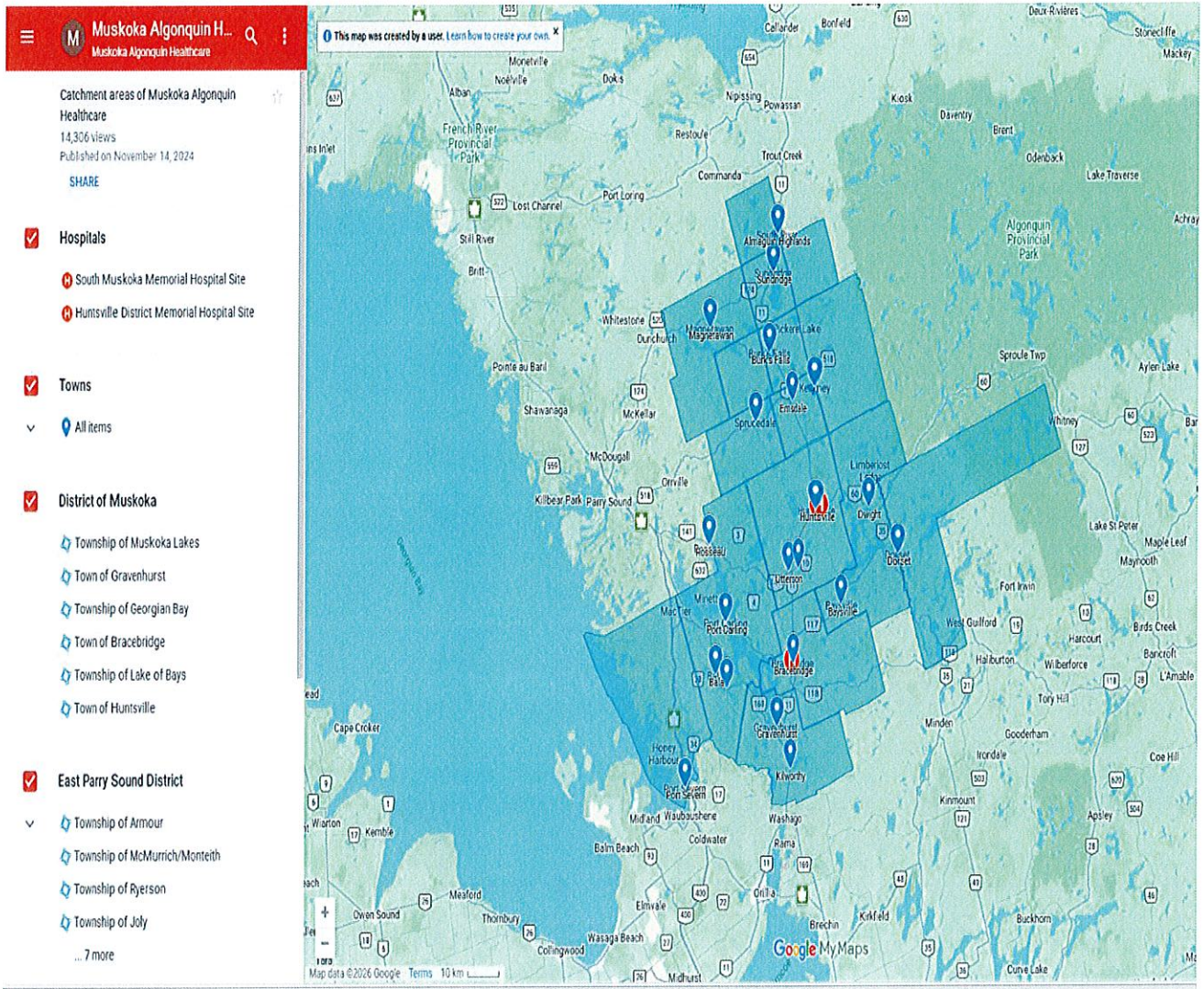
To Bracebridge Hospital – South Muskoka Memorial Site

South River – 103 km, Sundridge – 94 km, Burks Falls – 74 km, Magnetawan – 97 km, Emsdale/Perry – 61 km, Kearney – 70 km, Dunchurch – 116 km

Bracebridge to Orillia Soldiers Memorial Hospital – 56 km

Bracebridge to Huntsville Memorial Site – 37 km

Please see map on pages below for visual reference.



Good morning/afternoon,

I regret that I am not able to be present to speak with you today and answer your questions. My name is Jody MacPherson and I have been an employee at Huntsville District Memorial hospital for nearly 36 years. For the past 27 years I have worked in our chemo/oncology/ambulatory care unit. When I began working in the unit, it was staffed by a single nurse and was only open 4 hours twice a week. Today the unit is open 5 days per week 8-4 and is staffed by 4-5 nurse daily. This tremendous growth was supported by Dr Sanjay Jindal who has covered clinic patients since the early 1990"s. Also, by Dr Allison Small who has assisted covering oncology patients for the last 20 years. Another big contributor to growth was Dr Brian Murat. He established his Remicade treatment clinic over 20 years ago. These additional patient visits allowed to increase nurse staffing and secured safe care for oncology/cancer patients. Together with the help of other staff nurses, managers and leaders, the clinic has developed into a caring compassionate service that supports many members of our community. The clinic has alleviated the burden imposed by living many hours' drive from either the Sudbury or Barrie cancer centre. It has lessened travel times and associated expenses, eliminated the need for overnight stays in communities far from home, decreased missed hours of work for family and caregivers and has allowed development of better patient care networks locally. The availability of a local doctor in clinic has decreased the number of emergency room visits needed by local oncology patients and greatly improved the quality of life for our community members with a cancer diagnosis. It has allowed for equitable access to supportive care for our community members north of Huntsville.

Historically, chemotherapy was offered at both the Huntsville and Bracebridge sites. It was determined approximately 13 years ago that maintaining 2 sites in our area diluted nursing staff experience and expertise too much. Also, maintaining two chemotherapy pharmacies was too costly as a special biological safety hood is required to mix chemotherapy drugs safely. Again, the pharmacy staff requires special training and expertise as well. Huntsville site also has dedicated medical staff covering clinic consistently for nearly 30 years and plans and recruitment for future medical coverage is in place. Huntsville was chosen as the logical site as it serviced our community to the north better and ensured equitable access. During Co-Vid , the Bracebridge ambulatory care site was closed related to staffing and planning issues. The site was re-opened approximately 2 years ago as it was deemed that a single site did not service the district well enough. Chemotherapy remained exclusively at the Huntsville site.

I personally have great concerns with the current plans to single site all oncology/chemo and ambulatory care to the Bracebridge site. This is shown in the current architectural drawings. It has already been proven that a single site does not work, in fact failed to meet the needs of the community. I also have concern over the concentration of services to the southern region of our district. This would mean an increase of 30 minutes driving for our northern residents who already drive 45 minutes or an hour to

Huntsville in good weather. The residents of Bracebridge and Gravenhurst have a second option for chemotherapy, Orillia. Orillia hospital offers outpatient chemotherapy within a 30-minute drive for both these communities. The Barrie cancer center is also much closer for the residents of Bracebridge and Gravenhurst.

I feel that there is a wonderful opportunity to create 2 properly serviced ambulatory care clinics at each site with the planned hospitable rebuilds. We could maintain cancer care and oncology care in Huntsville creating equitable access for all our residents. We would have two properly outfitted units with access to planned supportive infrastructure: wall oxygen and suction, proper access to utilities and hygiene spaces for patients and staff, decreased crowding and improved confidentiality for patients. Currently, both units work out of retro fitted spaces which are workable but certainly have limitations and drawbacks. Our northern community populations are only going to continue to grow and will need access within reason distance. Now is the time to ensure proper planning and implementation occurs. This will only happen if we petition in a clear and direct manner for accessible services for our communities.

I am happy to answer any questions and provide clarity as best I can as needed. Please bring you questions to Austin or Leah and they can email me. Thank you for your time.

Jody MacPherson

Invoice
Original



Invoice Number:	0234806672	Vistaprint Canada Corporation
Invoice Date:	2026-03-08	333 Bay Street, Suite 2400
Payment Date:	2026-03-08	M5H 2T6
Shipped Date:	2026-03-08	Toronto
Order Number:	DIGI_9SF81RWL	Canada
		HST/GST #: 75761 0928 RT0001

Billed to:
Camille Barr
Village of Burk's Falls
172 Ontario Street
Burk's Falls
ON
POA 1C0
Canada

Item	Qty	Net Amount
Websites	1	\$240.00
	Subtotal	\$240.00
	HST 13%	\$31.20
	Total	\$271.20

Page 1/1

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Item 5d



ROYAL BANK OF CANADA
P.O. BOX 4047 TERMINAL A
TORONTO ON M5W 1L5

Business Account Statement

March 31, 2026 to April 30, 2026

RBBDA30000_4576401 E D 00642 00984
ALMAGUIN HIGHLANDS HEALTH CENTRE
PO BOX 160
BURKS FALLS ON POA 1C0

Account number: 00642 100-414-2

How to reach us:

Please contact your RBC Banking representative or call
1-800-Royal®2-0
(1-800-769-2520)
www.rbcroyalbank.com/business

Account Summary for this Period

Business Current Account

Royal Bank of Canada
15 JOHN ST-PO BOX 10, SUNDRIDGE, ON P0A 1Z0

Opening balance on March 31, 2026	\$7,670.05
Total deposits & credits (0)	+ 0.00
Total cheques & debits (0)	- 0.00
Closing balance on April 30, 2026	= \$7,670.05

Account Activity Details

Date	Description	Cheques & Debits (\$)	Deposits & Credits (\$)	Balance (\$)
No activity for this statement period.				

ALMAGUIN HIGHLANDS HEALTH COUNCIL



TURNING VISION INTO HEALTH FOR ALL

The Almaguin Highlands Health Council works to represent community healthcare needs, promote existing services, and advocate for improved and expanded care across the region. Through collaboration with partners and decision-makers, the Council strengthens healthcare delivery, supports new initiatives, and drives progress toward high quality, accessible care.

AT A GLANCE



Municipal Partners in Regional Healthcare Planning



Years of Coordinated Healthcare Leadership & Advocacy



Healthcare & Community Partners Collaborating



Unified Vision for Almaguin-Wide Healthcare, Strategy & Roadmap

FUNDING & INVESTMENT IMPACT - COMBINED ALMAGUIN PARTNERSHIP



Total Healthcare Investment Committed over 12 years.



9.5M → Hospital Redevelopment (MAHC)



2.5M → Local Almaguin Services

- \$600,000 New Annual Primary Care Funding Secured From the Province
- MAHC Local Share Goal Achieved

EMERGENCY AND ACUTE CARE



Residents on Primary Care Waitlist



400-600 Patients targets for immediate attachment



Goal: Zero Waitlist for Primary Care

RURAL HEALTHCARE INNOVATION

Expanding Access Through Technology:

- Virtual Care Solutions
- E-Referrals & Online Booking
- Integrated Paramedicine Services

Addressing rural challenges: Many residents live 30-45 minutes from hospital care



BUILDING A STRONGER SYSTEM

- Almaguin Family Health Team expanded
- Regional funding coordination strengthened
- Integrated care model advancing
- Almaguin-wide healthcare strategy renewed (2024)



PARTNERSHIPS & SYSTEM INTEGRATION

- Muskoka Algonquin Healthcare (MAHC)
- Muskoka Almaguin Ontario Health Team
- Almaguin Highlands Family Health Team
- Sundridge & District Medical Team

Leadership Roles in:

- OHT Steering Committee
- Health Human Resources Working Group
- Digital Health Working Group



STRATEGIC PRIORITIES

1. Expand hospital-linked services.
2. Integrate primary care seamlessly.
3. Advance technology & virtual care.
4. Reduce waitlists.
5. Enhance patient navigation.
6. Deliver Health for All.

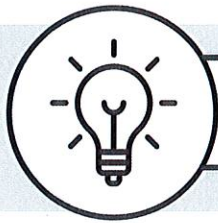
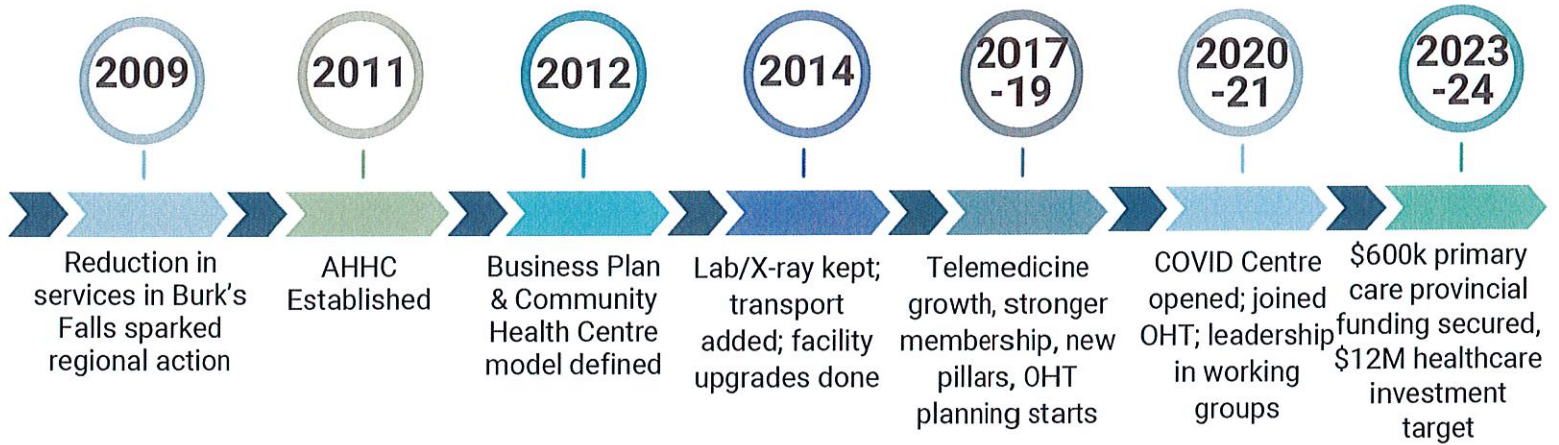
FIND MORE INFORMATION:

Muskoka Almaguin Ontario Health Team - maoht.ca



Muskoka Almaguin
ONTARIO HEALTH TEAM

TIMELINE OF AHHC KEY ACHIEVEMENTS



DID YOU KNOW?

Almaguin residents can access a wide range of healthcare services, even when they're offered outside the region



<h4>PRIMARY CARE</h4> <ul style="list-style-type: none"> Family Health Teams Physician Clinics Nurse Practitioner-Led Care 	<h4>EMERGENCY AND ACUTE CARE</h4> <ul style="list-style-type: none"> Regional Hospital Access (outside Almaguin) Paramedic Services 	<h4>MENTAL HEALTH & ADDICTIONS</h4> <ul style="list-style-type: none"> Counselling Services Community Mental Health Programs Addictions Supports
<h4>SENIORS & LONG-TERM CARE</h4> <ul style="list-style-type: none"> Long-Term Care Homes Home & Community Care Assisted Living Supports 	<h4>COMMUNITY SUPPORT SERVICES</h4> <ul style="list-style-type: none"> Transportation Programs Meals on Wheels Caregiver & Social Supports 	<h4>VIRTUAL CARE</h4> <ul style="list-style-type: none"> Telemedicine (OTN) Virtual Appointments Digital Health Tools

Embrace Our Nature, Empower Our Health



Our Municipal Partners:



From: [Dave Gray](#)
To: [Deb Duce](#)
Subject: REOI - Health Hub Date Extension
Date: May 5, 2026 10:20:12 AM

Good morning Deb,

I hope May is off to a great start for you. Just keeping you in the loop regarding the Almaguin Health and Innovation Hub REOI process. Council has opted to extend the intake period as we had some interest late in initial intake period from possible developer partners. You can see the revised REOI by following the link below.

<https://www.armourtownship.ca/request-for-expression-of-interest-almaguin-health-innovation-hub>

Let me know if any questions or considerations pop up on your end!

All the best!

Dave Gray, Ec.D.

Chief Administrative Officer
Township of Armour
PO Box 533, 56 Ontario Street
Burk's Falls, Ontario P0A 1C0
Telephone: 705-382-3332
Fax: 705-382-2068
Website: www.armourtownship.ca

This message may contain confidential information. If you are not the named addressee, you should not disseminate, distribute or copy this email. Please notify the sender immediately if you have received this email by mistake and delete this email from your system. Finally, the recipient should check this email and any attachments for the presence of viruses. The organization accepts no liability for any damage caused by any virus transmitted by this email.

may 19 2026
12.3

McMurrich/Monteith Clerk

From: Minister Seniors and Accessibility (MSAA) <MinisterSeniorsAccessibility@ontario.ca>
Sent: May 14, 2026 10:24 AM
To: Minister Seniors and Accessibility (MSAA)
Subject: Seniors Month 2026 | Mois des aînés 2026
Attachments: msaa-seniors-month-2026-tipsheet-fr-2026-05-05.pdf; msaa-seniors-month-2026-factsheet-fr-2026-05-04.pdf; msaa-seniors-month-2026-factsheet-en-2026-04-22.pdf; msaa-seniors-month-2026-poster-fr-2026-05-04.pdf; msaa-seniors-month-2026-tipsheet-en-2026-04-21.pdf; msaa-seniors-month-2026-poster-en-2026-04-21.pdf; msaa-seniors-month-2026-social-media-shareable-fr-2026-05-12-2.jpg; msaa-seniors-month-2026-social-media-shareable-en-2026-05-12-1.jpg; msaa-seniors-month-2026-social-media-shareable-en-2026-05-12-2.jpg; msaa-seniors-month-2026-social-media-shareable-fr-2026-05-12-1.jpg

Hello,

June is Seniors Month in Ontario – a time to acknowledge and recognize the amazing seniors across this province.

This year’s theme, **Ontario Seniors – Let’s Get Moving**, highlights the importance of supporting our older adults through programs and initiatives that promote wellness, social engagement and education.

We all know seniors who inspire us, whether they are family, friends or colleagues. I encourage you to:

- Proclaim June as Seniors Month in your municipality.
- Use the materials provided (poster, sharables, fact sheet and tip sheet) to celebrate our outstanding older adults.
- Host events like the Senior of the Year Awards, or social gatherings.
- Share your celebrations including photos and videos on social media tagging our ministry and using the hashtag **#SeniorsMonth2026**:
 - X: @SeniorsON, @AinesON
 - Facebook: Seniors Ontario, AinesOntario
 - LinkedIn: @Seniors and Accessibility

This year also marks the 60th anniversary of Ontario funding Seniors Active Living Centre (SALC) programs. Originally known as Elderly Persons Centres, Ontario now has over 400 SALC programs providing activities and services for seniors and older adults in communities across the province. Please find one near you here.
For more information, visit ontario.ca/seniors or check out our updated Guide to Programs and Services for Seniors in Ontario.

Thank you for your support and partnership in celebrating Ontario’s seniors.

Sincerely,
Honourable Raymond Cho

Minister for Seniors and Accessibility

June is Seniors Month

Ontario Seniors — Let's Get Moving

Information for Seniors in Ontario

The [Ministry for Seniors and Accessibility](#) works with community organizations to offer supports and services to help seniors stay active, safe and socially connected. Seniors and their families can find the information they need to connect to government services and community supports at ontario.ca/Seniors.

Seniors Community Grant Program

This program funds local not-for-profit community groups and organizations to deliver projects, supports and resources for seniors that provide opportunities for greater social inclusion, volunteerism and community engagement. Find more information at ontario.ca/SeniorsGrant.

Seniors Active Living Fairs

Seniors can find information about government programs and services as well as information about healthy aging and active lifestyles to keep them active and engaged. Learn more about [seniors fairs in your community](#).

Seniors Active Living Centre programs

This year marks the 60th anniversary of Ontario's Seniors Active Living Centres programs. These programs help local seniors stay active, become more involved in their community, and meet new friends in person or online.

These programs include:

- unique social activities
- learning and educational opportunities
- recreational programming.

The government has expanded the number of programs, so more seniors across the province can get the services that meet their needs close to home. There are now more than 400 programs across the province.

To find a Seniors Active Living Centre program, please:

- visit ontario.ca/SeniorsCentre
- contact your municipality
- call 2-1-1.

June is Seniors Month

Ontario Seniors — Let's Get Moving

Age-friendly communities

Age-Friendly Communities are inclusive, accessible environments with programs and services that help seniors stay connected. These communities can include improved transit and housing, as well as opportunities for civic and social participation.

Learn more at ontario.ca/AgeFriendly.

Health811

Health811 is a free, secure and confidential service Ontarians can call or access online 24 hours a day, 7 days a week to receive health advice from qualified health professionals such as a registered nurse, locate local health services and find trusted health information.

This service is available in both English and French, with translation support offered in other languages.

- Call: 811
- Toll-free TTY: 711 and 1-800-855-0511
- Chat live online
- Visit ontario.ca/Health811

Seniors Safety Line

Seniors Safety Line is a 24/7, confidential and free resource. It provides counselling, information, safety planning and referrals in 240 languages for seniors in Ontario who are experiencing, or are at risk of, any type of abuse or neglect.

Call Toll-free: 1-866-299-1011. or
TTY 1-866-299-0008

More information

Learn more about:

- Seniors Month at ontario.ca/SeniorsMonth.
- ministry programs and services at ontario.ca/msaa.
- resources for seniors at ontario.ca/SeniorsGuide.
- other programs and services available in your area at 211ontario.ca.
- Seniors' INFOLine
Call: 416-326-7076
Toll-free: 1-888-910-1999
TTY: 1-800-387-5559

Follow us on social  [@SeniorsON](https://twitter.com/SeniorsON)  [@SeniorsOntario](https://facebook.com/SeniorsOntario)  [@Seniors and Accessibility](https://linkedin.com/company/Seniors and Accessibility)