



Tarrant County Emergency Services District No. 1

Minutes August 26, 2025

**BOARD MEETING, Tuesday, August 12, 2025, at 6:00 pm.
AT Saginaw Fire Department, 700 w. McLeroy Blvd, Saginaw, TX 76179**

BOARD MEETING

1. **Call meeting to order.** The meeting of the Emergency Services District No. 1 was called to order by Donnie Davis, President at 6:00 p.m., August 26, 2025. The Saginaw Fire Department, 700 w. McLeroy Blvd., Saginaw, TX 76179. Board members present were Donnie Davis, Katheryn Moore, Richard Casarez and Fate Jones. Board members not present were Anita Heiskell.
2. **Announcements and Board of Commissioners Comments.** Executive Director, Russell Shelley introduced the new staff to the board and audience.
3. **Public Comment:** President Davis opened the public comment up and the following people spoke: Jason Tate, and Kayla Madson.
4. **Action Items:**
 - a. **Discussion and possible action regarding the order of business or agenda for meeting.** Commissioner Moore made a motion to adopt the agenda as is and seconded by Commissioner Jones. Motion passed unanimously.
 - b. **Approve minutes from the meeting.**
 - i. **August 12, 2025.** Commissioner Jones made a motion to approve the minutes from the August 12, 2025, meeting and seconded by Commissioner Moore. Motion passed unanimously.
 - c. **Receive and File Financial report(s) of the District.** Commissioner Moore made a motion to receive and file the financial report for July 2025 and seconded by Commissioner Jones.



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d. Approval to pay Bills for the District for July 10 and August 26, 2025.

Commissioner Casarez made a motion to approve to pay the bills for the District for July 10 and August 26, 2025, and seconded by Commissioner Moore. Motion passed unanimously.

e. Discussion and/or action on a revision to the Fire and EMS funding mechanism for FY 2026 only and authorize the Executive Director and legal Counsel to proceed with contract development using any approved revisions.

Commissioner Casarez made a motion to approve keep the Fire Departments a whole number this year and next year for FY 2026 have ALS \$500 and AMA \$400 and seconded by Commissioner Moore. Motion passed unanimously.

f. Approval of TexPool Deletion form and Approval of TexPool Resolution

Amending Authorized Representatives update form. Commissioner Moore made a motion to approve the Texpool deletion form and the Texpool Resolution amending authorized representatives update form and seconded by Commissioner Jones. Motion passed unanimously.

g. Receive and file the Tarrant County Emergency Services District No. 1 No-New-Revenue and Voter-Approval Tax Rate; Discussion of a proposed Tax rate for Tax year 2025; and Take a Record Vote on the proposed Tax Rate and call Public Hearings, if necessary. Commissioner Moore made a motion to approve the proposed tax rate and seconded by Commissioner Casarez. Motion passed unanimously. Commissioner Davis opened the motion back up to include holding the public hearing on September 9, 2025, to be held at the Eagle Mountain Elementary School at 6:30 pm and seconded by Commissioner Moore. Motion passed unanimously.



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- h. Discussion and possible action on abolishing the interlocal agreement with the Tarrant County Fire Marshal Office/Tarrant County for provision of interim administrative services and support to Tarrant County Emergency Services District #1 effective.** Commissioner Casarez made a motion to approve abolishing the interlocal agreement with the Tarrant County Fire Marshal office/ Tarrant County for provisions of interim administrative services and support to the Tarrant County Emergency Services District #1 effective September 30, 2025, and seconded by Commissioner Jones. Motion passed unanimously.
- i. Approval of employee benefits package and related agreements for FY2026 and authorize the executive Director to execute the agreement.** Commissioner Moore made a motion to approve the employee benefits package and related agreements for FY 2026 and authorize the Executive Director to execute the agreements and seconded by Commissioner Jones. Motion passed unanimously.
- j. Discussion and or action on Tarrant County ESD #1 purchasing guidelines/policies and any revisions deemed prudent for the efficiency of the organization.** Commissioner Casarez made a motion to change the Tarrant County ESD #1 Purchasing guidelines/policies to \$20,000 for unbudgeted items for prudent and efficient operations of the organization and seconded by Commissioner Moore. Motion passed unanimously.
- k. Discussion and or action on the agreement with STASH Enterprise LLC for interim director services and support.** Commissioner Casarez made a motion to terminate the agreement with STASH Enterprises LLC for interim director services and support on August 31, 2025, and seconded by Commissioner Moore. Motion passed unanimously.



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- l. Discussion and adoption of a construction methodology for new fire stations construction and authorize the Executive Director to begin the process of selection an architect and/ or construction management firm.** Commissioner Casarez made a motion to adopt the construction methodology for new fire stations construction and authorize the Executive Director to begin the process of selection an architect and/ or construction management firm and seconded by Commissioner Moore. Motion passed unanimously.
- m. Discussion and recommendations for the proposed FY 2026 ESD budget as presented by Executive Director Shelley.** No action taken.

5. Briefing Items.

- **Update from Consultant and/or staff**
- Executive Director, Russell Shelley, updated the board on The Comptrollers annexation.

- 6. Executive Session. The Tarrant County Emergency Services District 1 Commissioners will meet in CLOSED SESSION.** President Donnie Davis called an Executive Session at 7:20pm to discuss line items a,b,and c. President Davis reconvened the meeting at 9:07pm. Commissioner Jones made a motion to proceed as deliberated and seconded by Commissioner Moore. Motion passed unanimously.

- a. Discussion and/or action on land/ building acquisition for temporary fire station use or future construction in the District and authorize Director Shelley to negotiate on behalf of the District.**
- b. Discussion and/ or action regarding staffing and or operations of unincorporated fire district departments.**
- c. Introduction of the new Assistant Chief of Fire Operations.**

7. Adjourn. Meeting adjourned at 9:07 p.m.

Respectfully submitted by:

Elizabeth Siddiq

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