



Tarrant County

Emergency Services District No. 1

Minutes July 22, 2025

**SPECIAL BOARD MEETING, Tuesday, July 22, 2025, at 6:00 pm.
AT Saginaw Fire Department, 700 W. McLeroy Blvd., Saginaw, TX 76179**

BOARD MEETING

1. **Call meeting to order.** The meeting of the Emergency Services District No. 1 was called to order by Donnie Davis, President at 6:02 p.m., July 22, 2025. The Saginaw Fire Department, 700 W. McLeroy Blvd., Saginaw, TX 76179. Board members present were Donnie Davis, Katheryn Moore, Richard Casarez, and Fate Jones. Board members not present were Anita Heiskell.
2. **Announcements and Board of Commissioners Comments.**
3. **Public Comment:** President Donnie Davis opened the public hearing and the following people spoke: Christopher Sciacca, Tim Sullivan, Ken Merchant.
4. **Action Items:**
 - a. **Discussion and possible action regarding the order of business or agenda for meeting.** Commissioner Moore made a motion to adopt the agenda and seconded by Commissioner Casarez. Motion passed unanimously.
 - b. **Approve minutes from the meeting.**
 - i. **July 2025.** Commissioner Casarez made a motion to approve the minutes from the July 8, 2025, meeting and seconded by Commissioner Moore. Motion passed unanimously.
 - c. **Receive and File Financial Report of the District.**
 - i. **June 2025.** Commissioner Casarez made a motion to receive and file the financial report for the district and seconded by Commissioner Jones. Motion passed unanimously.



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- d. Discussion and possible action on choosing lease space for ESD Administrative Office from the options presented and authorize staff to execute agreement.**

Commissioner Jones made a motion to choose leasing space at 490 River Oaks Blvd for ESD administrative office and authorize staff to execute agreement and seconded by Commissioner Moore. Motion passed unanimously.

- e. Consider Adoption of the FY25/26 organizational chart for the TCESD 1 Fire Administrative and authorize the executive Director to fill all positions.**

Commissioner Moore made a motion to adopt the FY25/26 organizational chart for the TCESD 1 Fire Administrative and authorize the Executive Director to fill positions and seconded by Commissioner Casarez. Motion passed unanimously.

- f. Consider adoption of the compensation plan for Tarrant County ESD 1 position.**

Commissioner Davis made a motion to adopt the compensation plan for Tarrant County ESD 1 position and seconded by Commissioner Jones. Motion passed unanimously.

- g. Discussion and Possible Action on a temporary station in Whiskey Flats area and authorizing Director Shelley for delegation of authority.**

Commissioner Moore made a motion for Chief Shelley delegation of authority to investigate a temporary Fire station in the Whiskey Flats area and bring back the proposals the second meeting in August for the boards review and consideration and seconded by Commissioner Casarez. Motion passed unanimously.

5. Briefing Items.

- Update from Consultant and/or staff**

Executive Director, Russell Shelley, updated the board on The Comptrollers annexation Sales and use Tax being abolished October 1. He also, updated them on the bank agreement with Chase bank for the Bank cards and once signed it should be 4 weeks for the cards to be in hand.

6. Adjourn. Meeting adjourned at 7:23 p.m.



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Respectfully submitted by:

Elizabeth Siddiq

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