



TARRANT COUNTY EMERGENCY SERVICES DISTRICT NO. 1

4900 River Oaks Boulevard, River Oaks, Texas 76114

Employment Application

APPLICANT INFORMATION

Last Name:		First Name:		M.I.:		Date:	
Street address:					Apartment/Unit No.:		
City:			State:		Zip:		
Phone (primary):				Email:			
Date Available:		Last four (4) of your SSN:		Desired Salary:		Per:	
Position Applied for:				Are you at least 18 years of age?			
Have you ever been employed by Tarrant County ESD District No. 1?				Yes		No	
If yes, when?				If yes, what position?			
Do you have any relatives who work for Tarrant County ESD No. 1?				Yes		No	
Name:				Position:			
Name:				Position:			
United States citizens or aliens who are legally entitled to work in the United States are eligible for employment. If hired, can you submit documentation verifying your identity and legal right to work in the United States?							
				Yes		No	
Have you ever been convicted of a crime other than a Class C Traffic Offense? A conviction does not automatically disqualify you from employment. The District will consider the offense for which you were convicted, the circumstances surrounding the conviction, and the date of conviction as important factors in making its hiring decision. Give all facts and dates:							
				Yes		No	

EDUCATION

Please list any education or training you feel relates to the position applied for that would help you perform the work, such as schools, colleges, degrees, vocational or technical programs, and military training.

High School:		Address:					
From:	To:	Did you graduate:	Yes	No	GED	Date:	
College:		Address:					
From:	To:	Did you graduate:	Yes	No	Degree:		
College:		Address:					
From:	To:	Did you graduate:	Yes	No	Degree:		
College:		Address:					
From:	To:	Did you graduate:	Yes	No	Degree:		
Other:		Address:					
From:	To:	Certification/License:					
Other:		Address:					
From:	To:	Certification/License:					
Other:		Address:					
From:	To:	Certification/License:					

REFERENCES (Please list three professional references.)

Full Name:		Relationship:	
Company:		Phone:	
Address:		Email:	
Full Name:		Relationship:	
Company:		Phone:	
Address:		Email:	
Full Name:		Relationship:	
Company:		Phone:	
Address:		Email:	

PREVIOUS EMPLOYMENT *(Start with your present or most recent employment and work back.)*

Company:		Phone:	
Address:		Supervisor:	
Position Title:	Beginning Salary:	Ending Salary:	
Responsibilities:			
From:	To:	Reason for leaving?	
May we contact this employer for a reference?		Yes	No

Company:		Phone:	
Address:		Supervisor:	
Position Title:	Beginning Salary:	Ending Salary:	
Responsibilities:			
From:	To:	Reason for leaving?	
May we contact this employer for a reference?		Yes	No

Company:		Phone:	
Address:		Supervisor:	
Position Title:	Beginning Salary:	Ending Salary:	
Responsibilities:			
From:	To:	Reason for leaving?	
May we contact this employer for a reference?		Yes	No

Company:		Phone:	
Address:		Supervisor:	
Position Title:	Beginning Salary:	Ending Salary:	
Responsibilities:			
From:	To:	Reason for leaving?	
May we contact this employer for a reference?		Yes	No

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Address:		Supervisor:	
Position Title:	Beginning Salary:	Ending Salary:	
Responsibilities:			
From:	To:	Reason for leaving?	
May we contact this employer for a reference?		Yes	No

Company:		Phone:	
Address:		Supervisor:	
Position Title:	Beginning Salary:	Ending Salary:	
Responsibilities:			
From:	To:	Reason for leaving?	
May we contact this employer for a reference?		Yes	No

Company:		Phone:	
Address:		Supervisor:	
Position Title:	Beginning Salary:	Ending Salary:	
Responsibilities:			
From:	To:	Reason for leaving?	
May we contact this employer for a reference?		Yes	No

Company:		Phone:	
Address:		Supervisor:	
Position Title:	Beginning Salary:	Ending Salary:	
Responsibilities:			
From:	To:	Reason for leaving?	
May we contact this employer for a reference?		Yes	No
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Address:		Supervisor:	
Position Title:	Beginning Salary:	Ending Salary:	
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From:	To:	Reason for leaving?	
May we contact this employer for a reference?		Yes	No
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Address:		Supervisor:	
Position Title:	Beginning Salary:	Ending Salary:	
Responsibilities:			
From:	To:	Reason for leaving?	
May we contact this employer for a reference?		Yes	No
MILITARY SERVICE			
Branch:	From:	To:	
Rank at Discharge:	Type of Discharge:		
If other than honorable, please explain:			
SKILLS			
Do you speak any foreign language(s)?	Yes	No	Which Language(s):
Special skills/training:			
Computer Skills:			
Remarks:			



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DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in denial of employment or termination following employment.

Signature:

Date:

AUTHORIZATION FOR BACKGROUND AND REFERENCE RELEASE

I understand and hereby authorize the TCESD1 to conduct verification and/or investigations including, but not limited to

- Criminal history
- Credit (if applicable)
- Driving record
- Character
- Employment history
- Job-related investigations
- General reputation
- Qualifications
- Education

as are necessary to determine my background and qualifications for employment. I authorize schools, persons, previous employers, and other organizations to provide the City with any and all information about me and release any such schools, persons, previous employers and other organizations or individuals from any and all liability for damages of whatever kind which may result to me, including but not limited to, claims for negligence, which they might otherwise incur as a result of disclosing the information. I understand that this information is for the sole use of the City of Richland Hills and will not be released to third parties without the consent of the applicant.

Having read and understood the above statement, I give my full consent to the above and allow the City of Richland Hills the right to fully investigate.

Signature:

Date:

APPLICANT STATEMENT

I understand that the District complies with the requirements of the Immigration Reform and Control Act of 1986 and that the District will hire only United States citizens and aliens who are authorized to work in the United States. I understand that all new employees who do not present the required documentation within three days of their hire date will be terminated.

The Tarrant County Emergency Services District No. 1 is committed to providing a safe, efficient and drug-free work environment. I understand that if offered employment with the District I will be required to take a post offer physical examination to determine fitness to perform essential job-related functions of the position and urinalysis drug test. Depending on the position, I may be subject to a credit history check, driving record check, criminal history review, polygraph examination and psychological evaluation.

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The Tarrant County Emergency Services District No. 1 does not discriminate on the basis of disability in the admission, access to, or treatment of employment. I understand that applicants for employment may request any reasonable accommodation to assist in the employment application or interview process. Questions or requests should be directed to Human Resources, 4900 River Oaks Blvd., River Oaks, Texas 76114.

I certify that I have read, fully understand and accept all terms of the Applicant Statement.

Signature:

Date:



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Applican Data Record Equal Employment Opportunity Employer

Applicants are considered for all positions they have applied without regard to race, color, religion, sex, national origin, age, marital or veteran status, medical condition or disability. The District complies with government regulations. To help us comply with government record keeping, reporting and other legal requirements, please complete the information requested below. We appreciate your cooperation. This data will be kept in a Confidential File separate from the Application and will not be used in the selection process.

TARRANT COUNTY ESD NO. 1 IS AN EQUAL OPPORTUNITY EMPLOYER			
Position Applied For:		Type of Job:	Full-Time Part-Time Temporary Permanent
Last Name:	First Name:	M.I.:	Date:
Street Address:			Apartment/Unit No.:
City:	State:	Zip Code:	
Gender	DOB:	Age:	
Highest Level of Education:	9-12 Grade Associate's	High School/GED Bachelor's	Trade School Master's Some College Doctorate
Check if Any of the Following are Applicable: Vietnam Era Veteran Disabled Veteran Disabled Individual			
Race/Ethnicity: Asian/Pacific Islander Black Two or More Races American Indian/Alaskan Native Hispanic/Latino Other			
How did you hear about this position? Newspaper District Website Other:			