

IV. Action Item

a.

**No
Documentation
for this Item**

IV. Action Item

b.



Tarrant County Emergency Services District No. 1

Minutes August 26, 2025

**BOARD MEETING, Tuesday, August 12, 2025, at 6:00 pm.
AT Saginaw Fire Department, 700 w. McLeroy Blvd, Saginaw, TX 76179**

BOARD MEETING

1. **Call meeting to order.** The meeting of the Emergency Services District No. 1 was called to order by Donnie Davis, President at 6:00 p.m., August 26, 2025. The Saginaw Fire Department, 700 w. McLeroy Blvd., Saginaw, TX 76179. Board members present were Donnie Davis, Katheryn Moore, Richard Casarez and Fate Jones. Board members not present were Anita Heiskell.
2. **Announcements and Board of Commissioners Comments.** Executive Director, Russell Shelley introduced the new staff to the board and audience.
3. **Public Comment:** President Davis opened the public comment up and the following people spoke: Jason Tate, and Kayla Madson.
4. **Action Items:**
 - a. **Discussion and possible action regarding the order of business or agenda for meeting.** Commissioner Moore made a motion to adopt the agenda as is and seconded by Commissioner Jones. Motion passed unanimously.
 - b. **Approve minutes from the meeting.**
 - i. **August 12, 2025.** Commissioner Jones made a motion to approve the minutes from the August 12, 2025, meeting and seconded by Commissioner Moore. Motion passed unanimously.
 - c. **Receive and File Financial report(s) of the District.** Commissioner Moore made a motion to receive and file the financial report for July 2025 and seconded by Commissioner Jones.



Tarrant County

Emergency Services District No. 1

- d. Approval to pay Bills for the District for July 10 and August 26, 2025.**
Commissioner Casarez made a motion to approve to pay the bills for the District for July 10 and August 26, 2025, and seconded by Commissioner Moore. Motion passed unanimously.
- e. Discussion and/or action on a revision to the Fire and EMS funding mechanism for FY 2026 only and authorize the Executive Director and legal Counsel to proceed with contract development using any approved revisions.**
Commissioner Casarez made a motion to approve keep the Fire Departments a whole number this year and next year for FY 2026 have ALS \$500 and AMA \$400 and seconded by Commissioner Moore. Motion passed unanimously.
- f. Approval of TexPool Deletion form and Approval of TexPool Resolution Amending Authorized Representatives update form.** Commissioner Moore made a motion to approve the Texpool deletion form and the Texpool Resolution amending authorized representatives update form and seconded by Commissioner Jones. Motion passed unanimously.
- g. Receive and file the Tarrant County Emergency Services District No. 1 No-New-Revenue and Voter-Approval Tax Rate; Discussion of a proposed Tax rate for Tax year 2025; and Take a Record Vote on the proposed Tax Rate and call Public Hearings, if necessary.** Commissioner Moore made a motion to approve the proposed tax rate and seconded by Commissioner Casarez. Motion passed unanimously. Commissioner Davis opened the motion back up to include holding the public hearing on September 9, 2025, to be held at the Eagle Mountain Elementary School at 6:30 pm and seconded by Commissioner Moore. Motion passed unanimously.



Tarrant County Emergency Services District No. 1

- h. Discussion and possible action on abolishing the interlocal agreement with the Tarrant County Fire Marshal Office/Tarrant County for provision of interim administrative services and support to Tarrant County Emergency Services District #1 effective.** Commissioner Casarez made a motion to approve abolishing the interlocal agreement with the Tarrant County Fire Marshal office/ Tarrant County for provisions of interim administrative services and support to the Tarrant County Emergency Services District #1 effective September 30, 2025, and seconded by Commissioner Jones. Motion passed unanimously.
- i. Approval of employee benefits package and related agreements for FY2026 and authorize the executive Director to execute the agreement.** Commissioner Moore made a motion to approve the employee benefits package and related agreements for FY 2026 and authorize the Executive Director to execute the agreements and seconded by Commissioner Jones. Motion passed unanimously.
- j. Discussion and or action on Tarrant County ESD #1 purchasing guidelines/policies and any revisions deemed prudent for the efficiency of the organization.** Commissioner Casarez made a motion to change the Tarrant County ESD #1 Purchasing guidelines/policies to \$20,000 for unbudgeted items for prudent and efficient operations of the organization and seconded by Commissioner Moore. Motion passed unanimously.
- k. Discussion and or action on the agreement with STASH Enterprise LLC for interim director services and support.** Commissioner Casarez made a motion to terminate the agreement with STASH Enterprises LLC for interim director services and support on August 31, 2025, and seconded by Commissioner Moore. Motion passed unanimously.



Tarrant County Emergency Services District No. 1

- I. Discussion and adoption of a construction methodology for new fire stations construction and authorize the Executive Director to begin the process of selection an architect and/ or construction management firm.** Commissioner Casarez made a motion to adopt the construction methodology for new fire stations construction and authorize the Executive Director to begin the process of selection an architect and/ or construction management firm and seconded by Commissioner Moore. Motion passed unanimously.
- m. Discussion and recommendations for the proposed FY 2026 ESD budget as presented by Executive Director Shelley. No action taken.**

5. Briefing Items.

- **Update from Consultant and/or staff**
- Executive Director, Russell Shelley, updated the board on The Comptrollers annexation.

- 6. Executive Session. The Tarrant County Emergency Services District 1 Commissioners will meet in CLOSED SESSION.** President Donnie Davis called an Executive Session at 7:20pm to discuss line items a,b,and c. President Davis reconvened the meeting at 9:07pm. Commissioner Jones made a motion to proceed as deliberated and seconded by Commissioner Moore. Motion passed unanimously.

- a. Discussion and/or action on land/ building acquisition for temporary fire station use or future construction in the District and authorize Director Shelley to negotiate on behalf of the District.**
- b. Discussion and/ or action regarding staffing and or operations of unincorporated fire district departments.**
- c. Introduction of the new Assistant Chief of Fire Operations.**

7. Adjourn. Meeting adjourned at 9:07 p.m.

Respectfully submitted by:

Elizabeth Siddiq

Elizabeth Siddiq



Tarrant County
Emergency Services District No. 1

IV. Action Item

C.

**No
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d.

Tarrant County Emergency Services District No. 1

Tuesday, September 9, 2025

Ch. #	Issue To	Purpose	Amount
1 8213	City of Everman- TCRC	FY25 Monthly Contract Payment	37,800.00
2 8214	Tarrant County	Admin Salary - inv/1800043608	13,100.00
3 8215	Burns Anderson Jury & Brenner, L.L.P.	inv/104537	5,492.87
4 8216	Clicktunity	inv/6009,inv 6090	427.98
5 8217	Tarrant County Tax Assessor	Vehicle Registration Renewal X2	15.00
6 8218	Commercial Recorder	Inv/CL69870	8.00
7 8219	Stash	inv/2025123	6,150.00
8 8220	Metro Fire	inv/03-24731	4,129.40
9 8221	Eagle Engraving INC	INV/ 2025-5807	430.95
10 8222	Weber CPA LLC	INV/2025703	600.00
11 8223	Briar-Reno	FY25 Grant Reimbursement-Final	24,665.92
12 8224	Eagle Mt. Volunteer Fire Department	reimbursement for tanker repair inv/133708F,84-241062354, 2798	5,637.13
13 8225	City Of White Settlement	FY25 Grant Reimbursement-Final	12,500.00
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40		Total	110,957.25

IV. Action Item

e.

**No
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IV. Action Item

f.



Agenda Item Briefing

To: President Donnie Davis and TCESD 1 Commissioners

From: C. Russell Shelley, Executive Director/Fire Chief

Date: September 9, 2025

Re: Adoption of Texas County & District Retirement System (TCDRS) as the recognized retirement system for TCESD #1

Title:

Discussion and/or action on the adoption of Texas County & District Retirement System (TCDRS) as the recognized retirement system.

Background Information:

Staff from TCDRS have provided a detailed presentation on the system and its benefits to employees. This action item is for the formal adoption of the program as our retirement system.

Financial Impact:

The District's cost for their part of employee retirement has been included in the FY 2026 proposed budget.

Legal Review:

NA

Requested Action:

Adoption Texas County & District Retirement System (TCDRS) as the retirement system for Tarrant County Emergency Services District #1.

Attachments:

None



Agenda Item Briefing

To: President Donnie Davis and TCESD 1 Commissioners

From: C. Russell Shelley, Executive Director/Fire Chief

Date: September 9, 2025

Re: Revision of Proposed Employee Benefits Package

Title:

Discussion and/or action of a revision to the employee benefits package and authorize the Executive Director to execute the agreements and/or contracts.

Background Information:

The District has worked with several benefits brokers to determine the best service/best value for employee benefits. 19:21 Consultants Co. has developed the attached employee benefits package for us to use for FY 2026. This year's rates were determined based on our being a new organization with a very limited number of employees and our insurance participation is non-existent.

Dependent coverage came back at a level that will be extremely cumbersome to employees with spouses and/or families. This became more evident as we met with future employees from Briar, Eagle Mountain, and Rendon over the last couple of weeks. There is some fund balance available to reduce this cost for employees, and the contributions to reserves can be adjusted as well should the Board choose to do more. With moderate utilization, more time, and the addition of more employees, our benefit package options should improve for FY 2027.

Financial Impact:

The cost of the overall benefits package for each employee is \$1,054 per month or approximately \$12,650. The attached table will provide Commissioners with several options to consider for contributions to dependent coverage and their impact on the FY 2026 budget.

Legal Review:

This item does not require legal review.

Requested Action:

Approval of dependent coverage contribution to the employee benefits package and authorize the Executive Director to sign any agreements or contracts for benefits services.

Attachments:

Dependent healthcare contribution table

Plan Coverage Level	Monthly Cost	ESD Coverage Percentage	Number of Employees	Annual Cost Per Employee to ESD 1	Cost to ESD 1	Total Cost to Employee	Cost per Pay Period (24)
Employee Only	\$1,054	100%	92	\$12,648	\$1,163,616	\$0	\$0
Employee + Spouse	\$1,054	30%	15	\$3,794	\$56,916	\$8,854	\$369
Employee + Children	\$1,054	30%	20	\$3,794	\$75,888	\$8,854	\$369
Employee + Family	\$2,107	30%	35	\$7,585	\$265,482	\$17,699	\$737
Employee Only	\$1,054	100%	92	\$12,648	\$1,163,616	\$0	\$0
Employee + Spouse	\$1,054	50%	15	\$6,324	\$94,860	\$6,324	\$264
Employee + Children	\$1,054	50%	20	\$6,324	\$126,480	\$6,324	\$264
Employee + Family	\$2,107	50%	35	\$12,642	\$442,470	\$12,642	\$527
Employee Only	\$1,054	100%	92	\$12,648	\$1,163,616	\$0	\$0
Employee + Spouse	\$1,054	70%	15	\$8,854	\$132,804	\$3,794	\$158
Employee + Children	\$1,054	70%	20	\$8,854	\$177,072	\$3,794	\$158
Employee + Family	\$2,107	70%	35	\$17,699	\$619,458	\$7,585	\$316

Plan Coverage Level	Monthly Cost	ESD Coverage Percentage	Number of Employees	Annual Cost Per Employee to ESD 1	Cost to ESD 1
Employee Only	\$1,054	100%	92	\$12,648	\$1,163,616
Employee + Spouse	\$1,054	30%	15	\$3,794	\$56,916
Employee + Children	\$1,054	30%	20	\$3,794	\$75,888
Employee + Family	\$2,107	30%	35	\$7,585	\$265,482
Impact of Dependent Healthcare Contribution:					\$398,286
Employee Only	\$1,054	100%	92	\$12,648	\$1,163,616
Employee + Spouse	\$1,054	50%	15	\$6,324	\$94,860
Employee + Children	\$1,054	50%	20	\$6,324	\$126,480
Employee + Family	\$2,107	50%	35	\$12,642	\$442,470
Impact of Dependent Healthcare Contribution:					\$663,810
Employee Only	\$1,054	100%	92	\$12,648	\$1,163,616
Employee + Spouse	\$1,054	70%	15	\$8,854	\$132,804
Employee + Children	\$1,054	70%	20	\$8,854	\$177,072
Employee + Family	\$2,107	70%	35	\$17,699	\$619,458
Impact of Dependent Healthcare Contribution:					\$929,334

IV. Action Item

g.

**No
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for this Item**

IV. Action Item

h.



Agenda Item Briefing

To: President Donnie Davis and TCESD 1 Commissioners

From: C. Russell Shelley, Executive Director/Fire Chief

Date: September 9, 2025

Re: Amendment to FY 2025 Budget

Title:

Discussion and/or action on amending the FY 2025 budget to reflect recent or recommended changes.

Background Information:

Monthly budget updates are provided at each Board meeting to keep Commissioners apprised of changes or challenges within the ESD. This item is a final update on the FY 2025 budget with all requested and recommended changes reflected in the final version. Staff is recommending that two million dollars be moved from the Capital Ambulance Fund to the Capital Facilities Fund raising it to just over 10 million dollars. All other adjustments are related to ARPA funding reimbursements, Admin. Renovations, and recent ordering of supplies and equipment.

Financial Impact:

The final operating budget fund balance won't be available until the end of the month, but we will be in a strong cash position in our fund balance with projections for FY 2026 at 1.9 million.

Legal Review:

A legal review is not necessary for this item.

Requested Action:

Approval to amend the FY 2025 budget to reflect fund balance and Capital funding positions of various funds more accurately across the ESD.

Attachments:

Amended budget.

Tarrant County Emergency Services District No. 1

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

October 2024 - September 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4001 Property Taxes	7,602,316.28	7,428,350.00	173,966.28	102.34 %
4003 Interest	675,124.29	425,000.00	250,124.29	158.85 %
4004 Sale of Equipment		40,000.00	-40,000.00	
4010 Miscellaneous	-52,516.26		-52,516.26	
4013 Use of Fire Reserve Funds		720,000.00	-720,000.00	
4015 ARPA Reimbursement From TC	6,406,154.98		6,406,154.98	
4016 ARPA Indirect Cost	2,500.00		2,500.00	
4017 Sales and Use Tax	10,796,501.60	10,750,000.00	46,501.60	100.43 %
Total Income	\$25,430,080.89	\$19,363,350.00	\$6,066,730.89	131.33 %
GROSS PROFIT	\$25,430,080.89	\$19,363,350.00	\$6,066,730.89	131.33 %
Expenses				
5001 Fire Service	1,818,090.00	2,398,620.00	-580,530.00	75.80 %
5002 Ambulance Service	2,062,500.00	2,750,000.00	-687,500.00	75.00 %
5003 Alarm Center	415,800.00	453,600.00	-37,800.00	91.67 %
5004 Aid to Departments-Staffing	2,084,250.00	3,250,000.00	-1,165,750.00	64.13 %
5005 Tarrant Appraisal District	42,686.90	42,687.00	-0.10	100.00 %
5007 Tarrant County Secretary Salary	39,300.00	91,577.00	-52,277.00	42.91 %
5010 Insurance	32,789.52	35,000.00	-2,210.48	93.68 %
5018 Professional Services	175,011.36	150,000.00	25,011.36	116.67 %
5021 Equipment Maintenance	36,881.82	150,000.00	-113,118.18	24.59 %
5023 Bank Charges and Fees	409.15		409.15	
5025 Misc Operating Expenses	59,068.26	100,000.00	-40,931.74	59.07 %
5026 Conference Fees	1,475.00		1,475.00	
5027 Dues and Subscriptions	11,812.50		11,812.50	
5028 Promotional and Website	3,691.01		3,691.01	
5029 Supplies and Materials	12,787.20		12,787.20	
5030 Travel Costs	6,038.30		6,038.30	
5031 Vehicle Registration	100.25		100.25	
Total 5025 Misc Operating Expenses	94,972.52	100,000.00	-5,027.48	94.97 %
5034 Capital Expense	26,643.00	730,000.00	-703,357.00	3.65 %
5035 Grant	286,082.21	349,830.00	-63,747.79	81.78 %
5040 ARPA Disbursements	6,350,053.27		6,350,053.27	
5042 Executive Director		200,000.00	-200,000.00	
Total Expenses	\$13,465,469.75	\$10,701,314.00	\$2,764,155.75	125.83 %
NET OPERATING INCOME	\$11,964,611.14	\$8,662,036.00	\$3,302,575.14	138.13 %
NET INCOME	\$11,964,611.14	\$8,662,036.00	\$3,302,575.14	138.13 %

Tarrant County Emergency Services District No. 1
Fire Service Contracts
FY 2024-25 -Adopted-

	Actual 2022-23	Approved 2023-24	Amended 2023-24	Budget 2024-25
Unincorporated				
Briar-Reno	\$136,000	\$143,000	\$143,000	\$143,000
Cresson	84,000	88,000	88,000	105,600
Eagle Mountain	273,000	287,000	287,000	287,000
Newark	48,000	50,400	50,400	60,480
Rendon	273,000	287,000	287,000	287,000
Sub-Total	\$814,000	\$855,400	\$855,400	\$883,080
Incorporated				
Azle	\$148,000	\$156,000	\$156,000	\$187,200
Benbrook	148,000	156,000	156,000	187,200
Colleyville	13,000	13,600	13,600	16,320
Crowley	148,000	156,000	156,000	187,200
Everman	112,000	118,000	118,000	141,600
Haslet	148,000	156,000	156,000	187,200
Hurst	13,000	13,600	13,600	16,320
Kennedale	50,000	52,500	52,500	63,000
Lake Worth	112,000	118,000	118,000	141,600
Roanoke	85,000	89,000	89,000	106,800
Saginaw	112,000	118,000	118,000	141,600
White Settlement	50,000	52,500	52,500	63,000
Sub-Total	\$1,139,000	\$1,199,200	\$1,199,200	\$1,439,040
Mutual Aid				
<div style="border: 1px solid black; padding: 5px;"> Funds are available to departments that sign a mutual aid agreement. The departments are paid \$8,500 annually. </div>				
Blue Mound	Ft. Worth	River Oaks		
Edgecliff Village	Mansfield	Sansom Park		
Forest Hill	Rhome	Watauga		
Sub-Total	\$76,500	\$76,500	\$76,500	\$76,500
Total Contracts	\$2,029,500	\$2,131,100	\$2,131,100	\$2,398,620

Tarrant County Emergency Services District No. 1
Fire Service Contracts
FY 2024-25 -Adopted-

	Actual 2022-23	Approved 2023-24	Amended 2023-24	Budget 2024-25
Unincorporated				
Briar-Reno	\$136,000	\$143,000	\$143,000	\$143,000
Cresson	84,000	88,000	88,000	105,600
Eagle Mountain	273,000	287,000	287,000	287,000
Newark	48,000	50,400	50,400	60,480
Rendon	273,000	287,000	287,000	287,000
Sub-Total	\$814,000	\$855,400	\$855,400	\$883,080
Incorporated				
Azle	\$148,000	\$156,000	\$156,000	\$187,200
Benbrook	148,000	156,000	156,000	187,200
Colleyville	13,000	13,600	13,600	16,320
Crowley	148,000	156,000	156,000	187,200
Everman	112,000	118,000	118,000	141,600
Haslet	148,000	156,000	156,000	187,200
Hurst	13,000	13,600	13,600	16,320
Kennedale	50,000	52,500	52,500	63,000
Lake Worth	112,000	118,000	118,000	141,600
Roanoke	85,000	89,000	89,000	106,800
Saginaw	112,000	118,000	118,000	141,600
White Settlement	50,000	52,500	52,500	63,000
Sub-Total	\$1,139,000	\$1,199,200	\$1,199,200	\$1,439,040
Mutual Aid				
<div style="border: 1px solid black; padding: 5px;"> Funds are available to departments that sign a mutual aid agreement. The departments are paid \$8,500 annually. </div>				
Blue Mound	Ft. Worth	River Oaks		
Edgecliff Village	Mansfield	Sansom Park		
Forest Hill	Rhome	Watauga		
Sub-Total	\$76,500	\$76,500	\$76,500	\$76,500
Total Contracts	\$2,029,500	\$2,131,100	\$2,131,100	\$2,398,620

Tarrant County Emergency Services District No. 1
Summary of Grant Requests by Department
FY 2024-25 -Adopted-

	Actual 2022-23	Approved 2023-24	Amended 2023-24	Budget 2024-25
Azle	\$17,844	\$25,000	\$25,000	\$25,000
Benbrook	25,000	25,000	25,000	25,000
Briar-Reno	25,000	25,000	25,000	25,000
Cresson	12,500	12,500	12,500	12,500
Crowley	24,911	25,000	25,000	25,000
Eagle Mountain	25,000	25,000	25,000	25,000
Everman	25,000	25,000	25,000	25,000
Haslet	25,000	25,000	25,000	25,000
Kennedale	25,000	25,000	25,000	25,000
Lake Worth	25,000	25,000	25,000	25,000
Newark	12,500	12,500	12,500	12,500
Rendon	25,000	25,000	25,000	25,000
Roanoke	10,296	12,500	12,500	12,500
Saginaw	25,000	25,000	25,000	25,000
White Settlement	12,500	12,500	12,500	12,500
Blue Mound				8,500
Fort Worth				8,500
Burleson				8,500
Sub-Total	\$315,551	\$325,000	\$325,000	\$350,500
ESD Ambulance Grants *	0	0	0	0
Total Grants	\$315,551	\$325,000	\$325,000	\$350,500

* - Ambulance grants to departments are one-time annual expenditures for specific purposes that are reimbursed to departments based on their contract with the District.

Tarrant County Emergency Services District No. 1

Summary of Budget Highlights

FY 2024-25 -Adopted-

Budget Highlights	Amended 2023-24	Budget 2024-25	Increase/ (Decrease)	Comments
Property Taxes (revenue item)	\$7,443,895	\$7,575,931	\$132,036	The amended FY23 estimate increases over the approved budget. The FY24 increases over the FY23 amended budget due to a higher appraised values; however, the tax rate is lowered.
Interest Income (revenue item)	\$3,726,068	\$8,750,000	\$5,023,932	The amended FY23 budget represents a significant increase over the approved budget. FY24 interest income projection is lower than the current fiscal year estimate.
Fire Service Contracts (annual contracts for fire service providers)	\$2,122,600	\$2,398,620	\$276,020	Fire service contracts are proposed to increase by an overall average of 5.2% in FY24. Mutual Aid contracts remain the same.
Ambulance Service Contracts (annual pool for ambulance providers)	\$2,500,000	\$2,750,000	\$250,000	The ambulance service pool is proposed to increase in FY24. Operating cost continue to increase for personnel, supplies, fuel, etc.
Aid to Departments (annual support to unincorporated depts. for perosnnel expenses)	\$1,866,000	\$6,623,000	\$4,757,000	The amended FY23 budget increases the 4th quarter funds available to Rendon and Eagle Mt. by \$50,000 each. For FY24, Rendon and Eagle Mt. may seek reimbursement for up to \$400,000 each. FY24 adds Briar-Reno for up to \$150,000. All paid quarterly.
Equipment Maintenance (repairs to ESD owned fire equipment)	\$69,789	\$150,000	\$80,211	Funds are used for repairs to ESD owned fire equipment. The amended budget was increased. For FY24, the funding is proposed to remain the same as the amended budget.
Capital Outlay (periodic replacement of fire equipment)	\$393,340	\$720,000	\$326,660	In FY23, one tanker and 4 brush trucks were ordered. The cab and chassis for the tanker was pre-paid in FY23. The tanker and brush trucks are expect to be delivered in FY24.
Grants to Departments (based on available funds and requests)	\$325,000	\$350,500	\$25,500	This is a continuation of the grant program for departments with the same categories.
Equipment Reserve Allocation (annual allocation)	\$750,000	\$1,000,000	\$250,000	Funds transferred to the TexPool fire equipment reserve to fund future ESD owned fire equipment purchases. The amended budget allocates additional funds to allow a lower allocation in FY24.
Equipment Reserve Allocation (annual allocation)	\$800,000	\$800,000	\$0	Funds transferred to TexPool ambulance grants reserve for future grants. The amended budget allocates additional funds to allow a lower allocation in FY24.

Tarrant County Emergency Services District No. 1
Distribution of Taxes
FY 2024-25 -Adopted-

<u>Taxable Value and Levy</u>	<u>Certified Tax Roll</u>
Total Appraised Value	\$11,614,825,006
Value Loss:	
Absolute Exemptions	(826,369,062)
Cases before ARB	(414,973,383)
Incomplete Properties	(453,512,126)
Partial Exemptions	(290,362,852)
In Process	(2,666,146)
Net Taxable Value	\$9,626,941,437
Cases before ARB (estimated minimum value)	276,317,107
Incomplete Properties (estimated minimum value)	291,777,311
In Process	2,193,022
Estimated Net Taxable Value	\$10,197,228,877
Tax Rate per \$100 Valuation	\$0.074310
Projected Tax Revenue	\$7,577,561

<u>Tax Distribution:</u>		
Maintenance and Operations	100%	\$0.074310
Debt Service	0%	0.000000
Total Proposed Tax Rate		\$0.074310

<u>Tax Revenue Schedule:</u>	<u>Tax Rate</u>	<u>Tax Revenue</u>	<u>Difference to Proposed Rate</u>	
No New Revenue Rate	0.0743100	\$7,577,561		
Voter Approval Rate	0.0781560	\$7,969,746	\$392,185	
De Minimus Rate	0.0793180	\$8,088,238	\$510,677	
Current Tax Rate	0.0733300	\$7,477,628	-\$99,933	
	Rate	Annual	Prinicpal	Homeowner/Yr
Debt Rate Yield Example	\$0.010000	\$1,019,723	\$10,632,082	\$42

IV. Action Item

i.



Agenda Item Briefing

To: President Donnie Davis and TCESD 1 Commissioners

From: C. Russell Shelley, Executive Director/Fire Chief

Date: September 9, 2025

Re: Adoption of Proposed FY 2026 Budget

Title:

Discussion and adoption of the FY 2026 Budget.

Background Information:

Staff will provide a detailed presentation on the major components of the FY 2026 budget. This budget includes a full time Fire Administration office of eight personnel, operation of a temporary station in Whiskey Flats with 15 personnel, and staggered acquisition of the three unincorporated fire district departments including proper staffing. It also includes the replacement of four brush trucks, two new engines, and a new tanker. Staff has included a 50% dependent care contribution estimated at 65% of the fiscal year with the breakdown shown in the table with that agenda item. Lastly, staff has included any feedback from the last meeting in the budget before you.

Financial Impact:

The proposed budget includes anticipated revenue of just over 22 million dollars. It also calls for the expenditure of 4.030 million from the Capital Fire Equipment fund and 2.5 million from the Capital Facilities fund. Lastly, it calls for putting 2.0 million in reserves across the Capital Facilities fund and the Capital Fire Equipment fund.

Legal Review:

A legal review of this request is not required.

Requested Action:

Adoption of the FY 2026 Operating Budget with any final revisions as directed.

Attachments:

Budget Summary and Detail Sheet.

Tarrant County Emergency Services District No. 1 Budget FY25/26				
	Actual 2022-23	Actual 2023-24	Approved 2024-25	Proposed 2025-26
Revenue				
Property Tax	\$6,770,000	\$7,443,895	\$7,428,350	\$7,588,148
Sales & Use Tax	\$0	\$3,726,068	\$10,750,000	\$12,000,000
Interest Income	\$380,000	\$554,751	\$425,000	\$400,000
Operating Fund Balance			\$1,360,692	\$1,900,000
Ambulance Billing Income				\$500,000
Property Tax - Lakeside Annexation				
Contract Services - Pelican Bay				\$230,000
Total Current Revenue	\$7,150,000	\$11,724,714	\$19,964,042	\$22,618,148
ARPA - Reimbursements	\$1,669,240	\$2,195,924	\$0	
ARPA - Indirect Cost	\$25,000	\$5,000	\$0	\$0
Sale of Fire Equipment	\$60,000	\$0	\$40,000	\$0
Use of Capital Facilities Fund	\$0	\$0	\$0	\$2,500,000
Use of Capital Fire Equipment Fund	\$763,421	\$0	\$720,000	\$4,030,000
Use of Ambulance Grants Reserve	\$0	\$0	\$0	\$0
Total Revenue/Grants	\$9,667,661	\$13,925,638	\$20,724,042	\$29,148,148
Expenditures				
Service Contracts--				
Fire Service	\$1,953,000	\$2,122,600	\$2,305,250	\$2,800,000
Ambulance Service	\$2,000,000	\$2,500,000	\$2,750,000	\$1,260,000
Aid to Departments-Staffing	\$500,000	\$1,866,000	\$3,250,000	\$3,000,000
TC Regional Communications	\$420,000	\$420,000	\$453,600	\$495,000
Tarrant Appraisal District	\$31,200	\$36,376	\$42,687	\$45,000
Tarrant County - Personnel	\$86,100	\$88,730	\$91,577	\$0
Personnel & Benefits	\$0	\$0	\$200,000	\$9,855,000
Dependent Healthcare Contribution	\$0	\$0	\$0	\$460,000
Professional Services	\$0	\$0	\$0	\$632,000
Facility Services	\$25,000	\$15,708	\$35,000	\$542,000
Fleet Services	\$0	\$0	\$0	\$415,000
Operations Equipment & Maintenance	\$0	\$0	\$0	\$320,000
Supplies & Equipment	\$150,000	\$69,789	\$150,000	\$455,000
Capital Facilities (Architect/Construction)	\$0	\$0	\$0	\$2,500,000
Capital (2 Engines, Tanker, Brush Trucks)	\$763,421	\$393,340	\$730,000	\$4,030,000
Total Expenditures	\$5,928,721	\$7,512,543	\$10,008,114	\$26,809,000
Allocation to Fire Reserve				\$0
ARPA - Disbursements	\$1,669,240	\$3,426,003	\$0	\$0
Sale of Fire Equipment	\$60,000	\$0	\$0	\$0
Allocation to Operating Reserve			\$0	\$250,000
Allocation to Capital Facilities Fund			\$2,750,000	\$1,000,000
Allocation to Capital Fire Equipment Fund	\$750,000	\$600,000	\$1,000,000	\$1,000,000
Allocation to Capital Ambulance Fund	\$800,000	\$500,000	\$800,000	\$0
Total Expenditures/Transfers/Grants	\$9,207,961	\$12,038,546	\$14,558,114	\$29,059,000
(Over)/Under Budget	\$459,700	\$1,887,092	\$6,165,928	\$89,148
Account Balances As Of July 31, 2025 (w/capital transfers)				
General Fund Operating	\$2,133,812			
Texpool General Fund Operating Reserve	\$4,320,227		Operating Reserve	\$6,702,250
Texpool Fire Equipment Capital Fund	\$3,388,711			
Texpool Ambulance Capital Fund	\$4,155,547			
Texpool Facilities Capital Fund	\$8,039,734			
Total All Funds	\$22,038,031			

Line Item	Line Total	Total Budget
Personnel		
Fire Administration	\$1,285,000	\$1,285,000
Fire Operations	\$8,015,000	\$9,300,000
Overtime	\$400,000	\$9,700,000
Travel & Training	\$140,000	\$9,840,000
Dues & Memberships	\$15,000	\$9,855,000
Personnel Total:		\$9,855,000
Professional Services		
EMS Billing Fees	\$100,000	\$100,000
Insurance & Bonds	\$120,000	\$220,000
Physicals	\$36,000	\$256,000
IT Services	\$96,000	\$352,000
Software/Support	\$55,000	\$407,000
Medical Director	\$75,000	\$482,000
Radio System Svcs.	\$150,000	\$632,000
Professional Services Total:		\$632,000
Facility Services		
Building Leases	\$340,000	\$340,000
Utilities	\$125,000	\$465,000
Internet/Streaming Svcs.	\$25,000	\$490,000
Building Maintenance	\$40,000	\$530,000
Cleaning Supplies	\$12,000	\$542,000
Facility Services:		\$542,000
Fleet Services		
Vehicle Maintenance	\$250,000	\$250,000
Fuel & Fluids	\$140,000	\$390,000
Tires & Batteries	\$25,000	\$415,000
Fleet Services:		\$415,000
Operations Equipment & Maintenance		
Office Supplies	\$10,000	\$10,000
IT Supplies	\$2,500	\$12,500
Operating Supplies	\$15,000	\$27,500
Printing	\$5,000	\$32,500
Office Equipment Maintenance	\$2,500	\$35,000
Ice Machines	\$10,000	\$45,000
Communications Equipment Maintenance	\$25,000	\$70,000
Operating Equipment Maintenance	\$100,000	\$170,000

EMS Supplies	\$150,000	\$320,000
Operations Equipment & Maintenance:		\$320,000
Supplies & Equipment		
Uniforms	\$150,000	\$150,000
Bunker Gear	\$165,000	\$315,000
Prevention Materials	\$10,000	\$325,000
Training Materials	\$5,000	\$330,000
Hand Tools	\$10,000	\$340,000
Employee Recognition	\$25,000	\$365,000
Hose & Nozzles	\$30,000	\$395,000
Small Equipment	\$25,000	\$420,000
Misc. Expenses	\$35,000	\$455,000
Supplies & Equipment:		\$455,000
Total:		\$12,219,000

IV. Action Item

j.

**No
Documentation
for this Item**

IV. Action Item

k.



Agenda Item Briefing

To: President Donnie Davis and TCESD 1 Commissioners

From: C. Russell Shelley, Executive Director/Fire Chief

Date: September 9, 2025

Re: Adoption of the Tax Rate for Tax Year 2025

Title:

Discussion and/or action on the adoption of the tax rate for Tax Year 2025

Background Information:

As required by law, the Board must adopt the tax rate after the adoption of the budget for the next fiscal year. This must be done prior to adoption of a final budget for the new fiscal year. The tax rate for Tax Year 2024 was \$0.074310/\$100 valuation. The total tax revenue generated from this rate was \$7,522,058. The Board directed staff to move forward in budget preparation with a tax rate below the Tax Year 2025 No New Revenue rate. The rate before you this evening fulfills that request.

Financial Impact:

This year's adjusted taxable value after all exemptions, protests, and new construction adjustments is \$10,206,257,832. The Tax Year 2025 No New Revenue (NNR) rate is \$0.074349/\$100 valuation. The proposed tax rate is \$0.074348, just below the NNR. This rate paired with the adjusted taxable value will yield tax revenue in the amount of \$7,588,148. The Voter Approval Rate for Tax Year 2025 is \$0.079816/\$100 valuation. This rate paired with the adjusted taxable value will yield tax revenue in the amount of \$8,146,226. The revenue difference between the two rates is \$558,078.

Legal Review:

Legal counsel has reviewed the Tax Rate Calculation Worksheet.

Requested Action:

Approval of the tax rate for Tax Year 2025 as presented.

Attachments:

Tax Rate Notice

Statements required in notice if the proposed tax rate does not exceed the lower of the no-new-revenue tax rate or the voter-approval tax rate, as prescribed by Tax Code §26.061.

NOTICE OF MEETING TO VOTE ON TAX RATE

A tax rate of \$ 0.074348 per \$100 valuation has been proposed by the governing body of
TARRANT COUNTY ESD #1

PROPOSED TAX RATE	\$	<u>0.074348</u>	per \$100
NO-NEW-REVENUE TAX RATE	\$	<u>0.074349</u>	per \$100
VOTER-APPROVAL TAX RATE	\$	<u>0.079816</u>	per \$100

The no-new-revenue tax rate is the tax rate for the 2025 tax year that will raise the same amount
(current tax year)
of property tax revenue for TARRANT COUNTY ESD #1 from the same properties in both
(name of taxing unit)
the 2024 tax year and the 2025 tax year.
(preceding tax year) (current tax year)

The voter-approval tax rate is the highest tax rate that TARRANT COUNTY ESD #1 may adopt without holding
(name of taxing unit)
an election to seek voter approval of the rate.

The proposed tax rate is not greater than the no-new-revenue tax rate. This means that TARRANT COUNTY ESD #1 is not
(name of taxing unit)
proposing to increase property taxes for the 2025 tax year.
(current tax year)

A PUBLIC MEETING TO VOTE ON THE PROPOSED TAX RATE WILL BE HELD ON SEPTEMBER 9, 2025 @ 6:30PM
(date and time)
at Eagle Mountain Elementary School 9700 Morris Dido Newark Rd. Ft. Worth, TX 76179
(meeting place)

The proposed tax rate is also not greater than the voter-approval tax rate. As a result, TARRANT COUNTY ESD #1 is not required
(name of taxing unit)
to hold an election to seek voter approval of the rate. However, you may express your support for or opposition to the proposed tax
rate by contacting the members of the BOARD OF COMMISSIONERS of TARRANT COUNTY ESD #1 at their offices or
(name of governing body) (name of taxing unit)
by attending the public meeting mentioned above.

YOUR TAXES OWED UNDER ANY OF THE TAX RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:

$$\text{Property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

(List names of all members of the governing body below, showing how each voted on the proposed tax rate or, if one or more were absent, indicating absences.)

FOR the proposal: Katheryn Moore, Richard Casarez, Anita Heiskell, Fate Jones

AGAINST the proposal: _____

PRESENT and not voting: _____

ABSENT: Donnie Davis

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by TARRANT COUNTY ESD #1 last year
(name of taxing unit)
to the taxes proposed to be imposed on the average residence homestead by TARRANT COUNTY ESD #1 this year.
(name of taxing unit)

	2024	2025	Change
Total tax rate (per \$100 of value)	\$0.074310	\$0.074348	Increase of \$0.000038 per \$100, or .99%
Average homestead taxable value	\$422,957	\$439,229	Increase of 3.7%
Tax on average homestead	\$314.29	\$326.56	Increase of 3.8%
Total tax levy on all properties	\$7,575,931	\$7,588,148	Increase of .0016%

No-New-Revenue Maintenance and Operations Rate Adjustments

This increased the no-new-revenue maintenance and operations rate by 0 /\$100.

The TARRANT COUNTY ESD #1 spent \$ 0 from July 1 2024 to June 30 2025
(name of taxing unit) *(amount)* *(prior year)* *(current year)*

on indigent health care compensation procedures at the increased minimum eligibility standards, less the amount of state assistance.

For current tax year, the amount of increase above last year's enhanced indigent health care expenditures is \$ _____
(amount of increase)

This increased the no-new-revenue maintenance and operations rate by 0 /\$100.

The TARRANT COUNTY ESD #1 spent \$ 0 from July 1 2024 to June 30 2025
(name of taxing unit) *(amount)* *(prior year)* *(current year)*

to provide appointed counsel for indigent individuals in criminal or civil proceedings in accordance with the schedule of fees adopted under Article 26.05, Code of Criminal Procedure, and to fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure, less the amount of any state grants received. For current tax year, the amount of increase above last year's enhanced indigent defense compensation expenditures is \$ 0
(amount of increase)

This increased the no-new-revenue maintenance and operations rate by 0 /\$100.

The TARRANT COUNTY ESD #1 spent \$ 0 from July 1 2024 to June 30 2025
(name of taxing unit) (amount) (prior year) (current year)
on expenditures to maintain and operate an eligible county hospital.

For current tax year, the amount of increase above last year's eligible county hospital expenditures is \$ 0
(amount of increase)

This increased the no-new-revenue maintenance and operations rate by 0 /\$100.

For assistance with tax calculations, please contact the tax assessor for TARRANT COUNTY ESD #1
(name of taxing unit)
at (817) 884-1100 or taxoffice@tarrantcountytexas.gov, or visit www.tarrantcountytexas.gov
(telephone number) (email address) (internet website address)
for more information.

For assistance with tax calculations, please contact the tax assessor for TARRANT COUNTY ESD #1
(name of taxing unit)
at _____ or _____
(telephone number) (email address)

IV. Action Item

l.



Agenda Item Briefing

To: President Donnie Davis and TCESD 1 Commissioners

From: C. Russell Shelley, Executive Director/Fire Chief

Date: September 9, 2025

Re: Approval of a Request for Qualifications for the Construction of Fire Stations

Title:

Discussion and/or action on the approval of a Request for Qualifications (RFQ) for the construction of fire stations within Tarrant County Emergency Services District #1.

Background Information:

Staff has prepared the attached RFQ for your consideration this evening. This document will guide construction firms in their submittal of qualifications and supporting documents for consideration as our construction company for the construction of multiple fire stations across TCESD #1. The timeline for this RFQ is aggressive with a goal to bring back a construction contract for Board approval at the November 11, 2025, meeting.

Financial Impact:

There is no cost associated with publishing an RFQ beyond advertising costs and staff time for meetings and questions.

Legal Review:

The RFQ has been sent to the attorney for review.

Requested Action:

Approval of the RFQ as written for the construction of fire stations within Tarrant County Emergency Services District #1.

Attachments:

Request For Qualifications document.



RFQ 2026 - 01



REQUEST FOR QUALIFICATIONS
CONSTRUCTION FIRM FOR DESIGN BUILD PROCESS
TARRANT COUNTY EMERGENCY SERVICES DISTRICT
NO. 1 FOR MULTIPLE FIRE STATIONS

I. General Information

- A. The Tarrant County Emergency Services District No. 1, Texas (ESD #1) is pleased to be accepting qualifications for a Construction Firm (CF) to provide design, pre-construction, and construction services for multiple new fire stations.
- B. ESD #1 will be using a two-step CF selection process, and this solicitation is the first step in this process. The second step will be interviews from no more than the four (4) most qualified candidates, as determined by ESD #1.
- C. ESD #1 will be accepting sealed responses from firms addressed to Mrs. Alicia Johnson, with ESD #1 until **12:00 p.m. (CDT) on Monday, October 6, 2025**, at **The Administrative Offices of Tarrant County Emergency Services District No. 1 4900 River Oaks Blvd., River Oaks, TX 76114**. Late responses will not be accepted. Each respondent is responsible for ensuring responses to this RFQ are complete and have been delivered by date, time and location specified. Any response received after the date and/or hour set for qualification opening will be returned unopened.
- D. Receipt of responses does not bind Tarrant County Emergency Services District No. 1 to any contract for said services, nor does it give any guarantee that a contract for the project will be awarded. Receipt of any qualifications shall be received and acknowledged only so as to avoid disclosure of the contents to competing offerors and kept strictly confidential during the negotiation/evaluation process. However, all documents shall be open for public inspection after a contract is awarded to the extent allowable under the Public Information Act. ESD #1 reserves the right to reject and or all bids.

II. Project Description

A. Project Program

- 1. This project is an approximately 12,000 SF Fire Station design that is scalable for sleeping quarters from eight to twelve firefighters and offices from two to three. The proposed locations of the new fire stations are within the jurisdictional boundaries of Tarrant County Emergency Services District No. 1.

2. Major programmatic elements include, but are not limited to living quarters, sleeping quarters, offices, physical fitness area, equipment rooms, storage, apparatus bays, and work areas.
3. This RFQ is for multiple fire stations likely four to seven in total.

B. Project Budget

1. The current budget for the CF's contract amount for this work is 4.5 million dollars per fire station.
2. The funding for the project will come from Capital Facility Funds within the existing budget of Tarrant County Emergency Services District #1.

C. Project Schedule

1. The current schedule is to have a contract negotiated with the selected Construction Firm and ready for Board consideration by its November 11, 2025, meeting.
2. Notice to Proceed with construction is anticipated to be given to the CF on November 12, 2025, and Substantial Completion is desired 12 months later.

III. Anticipated Selection Process Schedule

The schedule for this procurement process is currently as follows, and is subject to change by ESD #1 at its sole discretion:

September 10, 2025	RFQ Issued
September 16, 2025	Pre-Submittal Meeting
September 30, 2025	Questions regarding this RFQ due by 4:00 PM
October 2, 2025	Answers to questions distributed via email to all who have inquired and on the ESD #1 website
October 6, 2025	RFQ Submittal due by 12:00 PM
October 10, 2025	Short-list candidates notified
October 21, 2025	Interviews with short-list candidates
Oct. 22 nd – Nov 3 rd , 2025	Contract negotiation with selected firm
November 11, 2025	CF contract to ESD #1 Board for approval

IV. Scope of Services

- A. Pre-Construction Services:**

The selected firm will provide pre-construction services, including but not limited to the following:

1. Schedule of all project construction related activities.
2. The selected firm will prepare cost estimates for the following design milestones: 100% Schematic Design; 100% Design Development; and 100% Construction Documents,
3. Make recommendations to ESD #1, regarding division of work in order to facilitate competitive bidding and awarding of subcontracts.
4. Prepare pre-qualification criteria for material suppliers and contractors and develop vendor's and contractors' interest in the project.
5. Expedite opportunities for local participation by material suppliers and contractors in this project.
6. Conduct pre-bid conferences with contractors.
7. Review competitive sealed bids from the various contractors and make recommendations to the ESD #1.
8. Obtain approvals of public agencies and approval authorities.

B. Construction Services:

The selected firm will provide CF services during the construction phase, including but not limited to the following:

1. Prepare, execute and manage contracts with the contractors/sub-contractors.
2. Coordinate and direct the work of the sub-contractors.
3. Conduct a general pre-construction and in-depth pre-construction meeting with all major sub-contractors prior to the start of their work activities.
4. Provide temporary job site facilities and services.
5. Provide site security and control site access.
6. Track construction costs and maintain detailed construction cost records.
7. Review and process shop drawings and other submittals.
8. Establish, monitor, and update a construction scheduling system.

9. Maintain and provide as-built information to Architect for preparation of record drawings.
10. Review requests for changes, challenge the cost of the contractors as necessary, and make recommendations to the ESD #1 and Architect.
11. Review and process all pay request applications by the sub-contractors.
12. Develop, manage and monitor a comprehensive safety program for the project.
13. Conduct progress and coordination meetings with on-site trade foremen or superintendents.
14. Conduct meetings with ESD #1's representatives and other team members to review construction progress, scheduling, conflict resolution, etc.
15. Supervise, direct and manage the complete construction of the project.
16. Obtain governing authorities' required permits and approvals.
17. Establish and maintain Quality Control and Quality Assurance standards.
18. Negotiate project agreement, which will mitigate disputes, work stoppages, or jurisdictional disputes.
19. Provide record keeping and ensure proper reporting required by ESD #1.
20. Other services as deemed appropriate by ESD #1.

V. *Evaluation Criteria*

- A. The criteria used to evaluate the RFQ responses will include, but may not be limited to, the following (items listed below are not listed in order of importance):
 1. **Qualifications of Firm**
Qualifications of firm, specifically as they relate to this project. Financial stability and general reliability of the firm. The demonstrated ability of the firm's construction management team to successfully interact and work with ESD #1's project team already in place, and how well the approach or plan of the firm appears to integrate with ESD #1's specific needs on the project.
 2. **Firm Experience on Construction Firm Projects**
Related Construction Firm project experience of this type and the

individuals who would be assigned to this project. Demonstrated experience in preparation of multiple bid packages as part of a successfully completed, complex project.

3. **Experience in Similar Municipal Facility Projects**

Related specific experience of the firm and the individuals who would be assigned to this project. Successful past projects of similar size, scope and quality completed by the firm and the individuals who would be assigned to this project. Particular experience in construction of fire stations and other public safety facilities.

4. **Available Resources to Complete Project**

This criterion would include the personnel, resources or methodologies commonly used by your firm. The capabilities of key personnel on the project team with relation to projects of similar scope and the willingness to commit those designated key personnel to this project.

5. **Responsiveness to the RFQ**

6. **Professional References**

- B. ESD #1 may evaluate the qualifications based on the anticipated completion of all or any portion of the project. ESD #1 reserves the right to divide the project into multiple parts, to reject all qualifications and re-solicit for new qualifications, or to reject any and all proposals and temporarily or permanently abandon the project. ESD #1 makes no representations, written or oral, that it will enter into any form of agreement with any respondent to this RFQ for any project and no such representation is intended or should be construed by the issuance of this RFQ.
- C. By submitting its qualifications in response to this RFQ, respondent accepts the evaluation process and acknowledges and accepts that determination of the "most qualified" firm(s) will require subjective judgments by ESD #1.

VI. Additional Information

- A. **No Gratuities** – Respondents shall not offer any gratuities, favors, or anything of monetary value to any official or employee of ESD #1 for the purpose of influencing this selection. Any attempt by the respondent to influence the selection process by any means, other than disclosure of qualifications and credentials through the proper channels, shall be grounds for exclusion from the selection process.
- B. **All Information True** – Respondent represents and warrants to ESD #1 that all information provided in the response shall be true, correct, and complete. Respondents who provide false, misleading, or incomplete information, whether intentional or not, in any of the documents presented to ESD #1 for consideration in the selection process shall be excluded.

- C. **Interviews** – After the initial evaluation of the proposals submitted, respondents will be notified via phone, fax, email, or letter by mail of their status in the selection process. Respondents who are ‘short-listed’ should expect and anticipate subsequent interviews which will most likely focus not only on the respondent's program approach but also on an appraisal of the people who would be directly involved in the project.
- D. **Inquiries** – Do not contact ESD #1 or the project team during the selection process to make inquiries about the progress of this selection process. Respondents will be contacted when it is appropriate to do so.
- E. **Cost of Responses** – ESD #1 will not be responsible for the costs incurred by anyone in the submittal of responses.
- F. **Contract Negotiations** – This RFQ is not to be construed as a contract or as a commitment of any kind. If this RFQ results in a contract offer by the ESD #1 the specific scope of work, associated fees, and other contractual matters will be determined during contract negotiations. To ensure that the appropriate staff is assigned to the Project, ESD #1 intends to make the inclusion of a ‘key persons’ clause a part of the contract negotiations.
- G. **No Obligation** – ESD #1 reserves the sole right to (1) evaluate the responses submitted; (2) waive any irregularities therein; (3) select candidates for the submittal of more detailed or alternate proposals; (4) accept any submittal or portion of submittal; (5) reject any or all Respondents submitting responses, should it be deemed in the ESD #1's best interest; or (6) cancel the entire process.
- H. **Professional Liability Insurance** – The respondent shall have the appropriate liability insurance written by an insurer authorized to transact insurance in the State of Texas.
- I. **Owner and CF Agreement** – Responses are required to include a completed AIA form A121CMc form of agreement between the Owner and CF. ESD #1 reserves the right to make changes and deletions to AIA form A121CMc.
- J. **CF General Conditions** – The selected CF will be required to use the AIA form A201 General Conditions. ESD #1 reserves the right to make changes and deletions to AIA form A201 General Conditions.

VII. Pre-Submittal Meeting

There will be a pre-submittal meeting at 2:00 p.m. (CDT) on Tuesday, September 16, 2025 at The Administrative Offices of Tarrant County Emergency Services District No. 1 4900 River Oaks Blvd., River Oaks, TX 76114. The purpose of this meeting will be to discuss this solicitation and answer questions. Attendance at the meeting is not mandatory; it is however, recommended.

Questions about the RFQ will be accepted until **4:00 p.m. (CST) on Tuesday, September 30, 2025**. Inquires may be addressed to Russell Shelley, Executive Director/Fire Chief, at russell.shelley@tarrantesd1.org or (817) 296-9481.

VIII. Submittal Instructions

Sealed submittals are required. Submittals shall be delivered to the Administrative Offices of Tarrant County ESD #1 Attn: Mrs. Alicia Johnson, at the address set forth below at or before **12:00 p.m. (CST) on Monday, October 6, 2025**. All submittals must be labeled on the outside with the respondent's name and the name of the project. Late submittals will not be considered.

Six (6) hard copies and one (1) electronic copy of the response are to be addressed to:

Tarrant County Emergency Services District No. 1
Attn: Mrs. Alicia Johnson
4900 River Oaks Blvd.
River Oaks, TX 76114

To enable the ESD #1 to efficiently evaluate the responses, it is important that respondents follow the required format in preparing their responses. **RESPONSES THAT DO NOT CONFORM TO THE PRESCRIBED FORMAT MAY NOT BE EVALUATED.**

Each response shall include at a minimum the following information:

A. Transmittal letter

The first page following the divider shall be a letter transmitting the response to ESD #1 and stating that the proposal set forth in it remains effective for a period of 90 calendar days. If the respondent intends to subcontract for any of the services, the transmittal letter shall contain the names of preferred major subcontractors. At least one copy of the transmittal letter shall contain the original signature of a partner, principal, or officer of the respondent.

B. Firm Qualifications

1. Provide a brief overview of your firm, including years in business, dollar volume per year for the last five years, and significant comparable projects completed in that time.
2. Provide a description of the composition and management structure of your team. Include the resumes of all persons to be assigned to the project with their prospective roles identified.
3. Provide an organizational chart that explains team member responsibility.

4. Describe how the team's experience will relate to the success of this project.
5. Provide a description of how your team selects qualified sub-contractors, gets vigorous participation from them, and manages them effectively in a challenging construction marketplace.
6. Provide your team's Construction Firm Experience Modifier Rate (EMR) over the last five years and describe your teams' safety program. Provide the resume of the safety manager for your firm, and a brief description of the unique features of your safety program.

C. Experience and References

1. Select your three (3) most relevant civic projects and provide, at a minimum, the following:
 - a. The name of the project and amount of your firm's original contract;
 - b. The current contact information for the Owner;
 - c. The current contact information for the Architect;
 - d. Completion date;
 - e. Total contract value at completion, together with a short description of change orders (e.g. owner initiated; design document ambiguity; unforeseeable condition; capricious building official's direction, etc.)
2. Identify the key team members to be assigned to the project (Project Manager, Superintendent, Cost Estimator, etc.) and explain their relevant experience with projects of similar scope and complexity, specifically focused on fire station experience of a similar size.
3. Provide procedures and methodology for assisting in the development of project scheduling and in quality and cost estimating/control.
4. Describe the firm's approach to working with and communicating with ESD #1 and design team during construction stage of the project.
5. Based on the limited amount of project information available, indicate your firm's concept of a reasonable construction schedule
6. List of all projects currently under contract

D. Financial and Legal Status

1. Describe the general financial capability of the firm and attach a current financial statement and balance sheet.
2. List any actions taken by any regulatory agency against or involving the firm or its agents or employees with respect to any work performed.

3. List all litigation against or involving the firm or its agents or employees with respect to any work performed.
4. All insurance coverage that the firm has which would be applicable to the work.
5. Jurisdictions in which your organization's partnership or trade name is filed.
6. Jurisdictions and trade categories in which your organization is legally qualified to do business. (Please indicate registration or license numbers.)
7. Provide contact information for one back reference, together with authorization to discuss your firm's financial history with them.

E. Contract and General Conditions

1. AIA form A141-2024 form of agreement between the Owner and Design Builder
2. AIA form A201 General Conditions

IX. Confidentiality

- A. RFQ responses submitted to ESD #1 for consideration may be subject to disclosure under the Texas Public Information Act (Texas Government Code, Chapter 552.001, et seq.). Any confidential information in each respondent's qualification submittal shall be clearly identified as such.
- B. If any information is confidential, the respondent shall agree to indemnify ESD #1 for all attorney fees that ESD #1 may incur in defending the withholding of such information by signing and returning the agreement found with this RFQ as Attachment One - Confidentiality.
- C. Should ESD #1 receive a request for the release of any information in any respondent's RFQ in accordance with the applicable statute, ESD #1 will release only that information which has not been clearly identified as confidential, but only in the event Attachment One - Confidentiality has been signed and returned by the respondent along with its RFQ response.
- D. Should any respondent choose not to sign and return Attachment One - Confidentiality, all information in the respondent's RFQ shall be considered releasable by ESD #1. Respondents will not be notified of any open records requests prior to the release of such information.
- E. If, in the opinion of legal counsel, ESD #1 is nonetheless compelled to disclose any portion of such information to anyone or else stand liable for contempt or suffer censure or penalty, ESD #1 may disclose such information without

liability.

- F. ESD #1 strictly complies with all statutes, court decisions, and opinions of the Texas Attorney General with respect to disclosure of RFQ information.

Attachment One - Confidentiality

Re: Request for Disclosure under Texas Law

Request for Qualifications Responses

Qualifications submitted by potential Construction Firm candidates in response to ESD #1's Request for Qualifications may be subject to disclosure under the Texas Public Information Act (Texas Government Code, Chapter 552.001, et seq.). Tarrant County Emergency Services District #1 agrees not to release any information that is clearly marked as confidential and/or proprietary in your submittal.

By having an authorized officer of the company sign below, this CF candidate agrees to indemnify Tarrant County Emergency Services District #1 for any and all attorney fees that Tarrant County Emergency Services District #1 may incur in defending the withholding of such information.

Construction Firm Candidate

By: _____
Signature

Name (Print)

Title

Firm Name

Date

IV. Action Item

m.



Agenda Item Briefing

To: President Donnie Davis and TCESD 1 Commissioners

From: C. Russell Shelley, Executive Director/Fire Chief

Date: September 9, 2025

Re: Consider the Purchase of Two Fire Engines & One Tanker

Title:

Discussion and/or action on the purchase of two Spartan S-180 Fire Engines and one Fouts 2,000-gallon Tanker from Metro Fire Apparatus Specialists, Inc. and authorize the Executive Director to place the order and execute any associated documents.

Background Information:

As we prepare to stand up a temporary facility in Whiskey Flats and assume operational control of several unincorporated fire departments, the need for fire apparatus in these facilities is apparent. We are requesting to order two fire engines and one tanker to mitigate our immediate fire apparatus needs. The fire engines will go to Whiskey Flats immediately and to Eagle Mountain after their transition in April. The tanker will be assigned to Briar. These purchases will enable us to operate an engine, tanker, and brush truck from all three of these fire stations.

We have also included funding to purchase all of the loose equipment that will be necessary for these fire apparatuses to fully function and complete the work necessary at various types of emergencies. These fire engines will serve in a front-line capacity for ten years and a reserve capacity for 7-10 years thereafter. The tanker will have a front-line service life of 12-15 years and a 7-10 year reserve life. Our plan will be to replace major loose equipment items with new fire apparatus when possible. The engines will deliver in December and March respectively and the tanker is available now for delivery.

Financial Impact:

The base cost of the two fire engines is \$1,974,550 and the base price of the tanker is \$469,228. The remainder of the request is to cover the loose equipment for all three trucks at an estimated \$806,222 for a grand total of \$3,250,000. Any unexpended funds will remain in the Capital Fire Equipment fund for future purchases. The apparatus will be

purchased through the HGAC cooperative purchasing consortium negating the need for a competitive bidding process.

Legal Review:

A legal review is not necessary for this item.

Requested Action:

Approval to purchase two Spartan S-180 Fire Engines and one Fouts 2,000-gallon Tanker with associated loose equipment from Metro Fire Apparatus Specialists, Inc. and authorize the Executive Director to place the order and execute any associated documents.

Attachments:

Apparatus Proposals



Metro Fire Apparatus Specialists, Inc.
17350 State Hwy 249, Suite 250
Houston, Texas 77064-1142
713.692.0911 Office
www.mfas.com

PROPOSAL

Wednesday, August 19, 2025

Tarrant County ESD 1
Chief Russell Shelley
4900 River Oaks Blvd
Fort Worth TX 76114

The undersigned is prepared to furnish for you, upon an order being placed by you, for final acceptance by Metro Fire Apparatus Specialists, Inc at its office in Houston, Texas the apparatus and equipment herein named and for the following prices:

Two (2) Spartan S-180 Pumper on a Metro Star Chassis and equipment as specified:

Apparatus Price \$987,275.00ea

TOTAL CONTRACT \$1,974,550.00

Vendor Contract #113021-RVG-4

No State, Federal or local taxes included.

The apparatus and equipment are to be supplied and shipped in accordance with the specifications and approvals of the Tarrant County ESD 1. Production time is the number of days required to manufacture the apparatus itself. Delays due to strikes, war or other causes beyond our control not preventing, within 200 calendar days **after the signed acceptance of change order A (Preconstruction)**. The completed apparatus will be delivered to you at:

Tarrant County ESD 1
4900 River Oaks Blvd
Fort Worth TX 76114

Unless accepted within 30 days from this date, Metro Fire Apparatus Specialists, Inc. reserves the right to withdraw or adjust this proposal.

By Brian Cudaback

Brian Cudaback – Apparatus Manager

TERMS:

Payment due upon delivery and acceptance of completed apparatus.

Cancellation Terms _____

Due to market conditions, a cancellation policy is in effect and terms are as follows:

In the event this proposal is accepted, and a purchase order issued then cancelled or terminated by the Customer before completion, Metro Fire will add a cancellation fee. The following charge schedule based on costs incurred will be applied.

- A) 10% of the purchase price after the order is placed.
- B) 20% of the purchase price after completion of the approval drawings and pre-construction.
- C) 30% of the purchase price upon any material requisition.
- D) 60% of the purchase price once the apparatus has begun manufacturing.

The cancellation fee will increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing. Metro Fire endeavors to mitigate any such cost through the sales of such product to another purchaser; however, the customer shall remain liable for the difference between the purchase price and, if applicable, the sale price obtained by Metro Fire upon sale of the product to another purchaser, plus any cost incurred by Metro Fire to conduct such sale.

To ensure the above-stated terms and conditions are understood and adhered to Metro Fire Apparatus Incorporated, Inc. requires an authorized individual from the purchasing organization to sign, date this proposal and included it with the purchase order. Upon signing this proposal, the terms and conditions stated herein will be binding and accepted by the Customer.

Execution of this document can be used as official acceptance and purchase order from the customer.

CUSTOMER ACCEPTANCE:

Name: _____

Date:

Print name: _____

Title:

METRO FIRE APPARATUS SPECIALISTS, INC. (COUNTER SIGNED)

Name: _____

Date:

Print name: _____

Title:



Metro Fire Apparatus Specialists, Inc.
17350 State Hwy 249, Suite 250
Houston, Texas 77064-1142
713.692.0911 Office
www.mfas.com

PROPOSAL

Wednesday, August 19, 2025

Tarrant County ESD 1
Chief Russell Shelley
4900 River Oaks Blvd
Fort Worth TX 76114

The undersigned is prepared to furnish for you, upon an order being placed by you, for final acceptance by Metro Fire Apparatus Specialists, Inc at its office in Houston, Texas the apparatus and equipment herein named and for the following prices:

One (1) Fouts 2000 Gallon Tender on a Kenworth T480 Chassis and equipment as specified:

Apparatus Price \$469,228.00ea

TOTAL CONTRACT \$469,228.00

Vendor Contract #113021-RVG-4

No State, Federal or local taxes included.

The apparatus and equipment are to be supplied and shipped in accordance with the specifications and approvals of the Tarrant County ESD 1. Production time is the number of days required to manufacture the apparatus itself. Delays due to strikes, war or other causes beyond our control not preventing, within 120 calendar days **after receipt of a PO from the County**. The completed apparatus will be delivered to you at:

Tarrant County ESD 1
4900 River Oaks Blvd
Fort Worth TX 76114

Unless accepted within 30 days from this date, Metro Fire Apparatus Specialists, Inc. reserves the right to withdraw or adjust this proposal.

By Brian Cudaback

Brian Cudaback – Apparatus Manager

TERMS:

Payment due upon delivery and acceptance of completed apparatus.

Cancellation Terms _____

Due to market conditions, a cancellation policy is in effect and terms are as follows:

In the event this proposal is accepted, and a purchase order issued then cancelled or terminated by the Customer before completion, Metro Fire will add a cancellation fee. The following charge schedule based on costs incurred will be applied.

- A) 10% of the purchase price after the order is placed.
- B) 20% of the purchase price after completion of the approval drawings and pre-construction.
- C) 30% of the purchase price upon any material requisition.
- D) 60% of the purchase price once the apparatus has begun manufacturing.

The cancellation fee will increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing. Metro Fire endeavors to mitigate any such cost through the sales of such product to another purchaser; however, the customer shall remain liable for the difference between the purchase price and, if applicable, the sale price obtained by Metro Fire upon sale of the product to another purchaser, plus any cost incurred by Metro Fire to conduct such sale.

To ensure the above-stated terms and conditions are understood and adhered to Metro Fire Apparatus Incorporated, Inc. requires an authorized individual from the purchasing organization to sign, date this proposal and included it with the purchase order. Upon signing this proposal, the terms and conditions stated herein will be binding and accepted by the Customer.

Execution of this document can be used as official acceptance and purchase order from the customer.

CUSTOMER ACCEPTANCE:

Name: _____

Date:

Print name: _____

Title:

METRO FIRE APPARATUS SPECIALISTS, INC. (COUNTER SIGNED)

Name: _____

Date:

Print name: _____

Title:

IV. Action Item

n.



Agenda Item Briefing

To: President Donnie Davis and TCESD 1 Commissioners

From: C. Russell Shelley, Executive Director/Fire Chief

Date: September 9, 2025

Re: Consider the Purchase of a 2025 Chevrolet Tahoe

Title:

Discussion and/or action on the purchase of a 2025 Chevrolet Tahoe with up fitting and authorize the Executive Director/Fire Chief to proceed with the purchase.

Background Information:

Staff is requesting to purchase one additional 2025 Chevrolet Tahoe for use by the Assistant Chief of EMS Operations who was approved in the budget this evening. The vendor, upfitting, and costs are the same as the first purchase, but for one vehicle only. Breakdown is as follows: Vehicle with lighting, command setup, and radio install is \$80,000. Dual head radio is approximately \$7,500. Graphics and top wrap is approximately \$5,000.

Financial Impact:

The financial impact of this request with all up fitting and the vehicle will not exceed \$92,500. Staff estimates that the regular price of these same vehicles if ordered independently would be \$120,000 to \$125,000. This purchase has a significant cash and time saving impact to our organization.

Legal Review:

A legal review is not necessary for this item.

Requested Action:

Approval to purchase one 2025 Chevrolet Tahoe with upfitting and equipment and authorize the Executive Director/Fire Chief to proceed with the purchase.

Attachments:

Vehicle quote, Radio quote

Date	7/1/2025
Estimate #	42753
Estimate By	Matt Knight
	matt@defendersupply.com
	903-771-1962



Bill To
Tarrant County ESD Greg Stockton

Customer Contact	
Customer Phone	817-253-0792
Customer E-mail	gstockton@riveroaksfd.org

Vehicle Base Color - Red				
Description	Location	Qty	Price	Total
ALL LIGHTS RED/WHITE				
2025 Chevrolet Tahoe Special Service 4WD Police Pursuit Vehicle (CK10706) - with EcoTec3 5.3-liter, 10-Speed Auto Trans with Heavy Duty Cooler, Heavy Duty Clutch Type Locking Differential, Heavy-Duty, Police-Rated Suspension & Front Skid Plates. Dual Batteries with 760-amp Auxiliary Battery, High-output Alternator, 20-inch Steel Wheels, Brembo Front Calipers with 16-inch rotors, Keyless Open, Lock & Push-to-Start Ignition, Cruise Control, 17.7" diagonal advanced color LCD display with Wireless Google Android built-in compatibility & Apple CarPlay, HD Surround Vision, Rear Park Assist & Rear Pedestrian Alert, Heated driver & front passenger seats, Rain Sensing Wipers, OnStar with Bluetooth Connectivity, Tri-Zone Automatic HVAC, Front Recovery Tow Hooks & Additional Key FOBs. (Spotlight is optional)		1	51,095.00	51,095.00T
<p>Make Payment to:</p> <p>Johnson-Grayson Automotive, Inc., DBA Holiday Chevrolet</p> <p>1009 Highway 82 West</p> <p>Whitesboro, Tx 76273</p>				
Window Tint - For Two Front Windows		1	95.00	95.00T

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any additional customer-requested parts/services will be added to the total amount of the sale.

Vehicle & Emergency Equipment Total

Signature

Date	7/1/2025
Estimate #	42753
Estimate By	Matt Knight
	matt@defendersupply.com
	903-771-1962



Bill To
Tarrant County ESD Greg Stockton

Customer Contact	
Customer Phone	817-253-0792
Customer E-mail	gstockton@riveroaksfd.org

Vehicle Base Color - Red				
Description	Location	Qty	Price	Total
<p>Defender Supply TAHOE Marked Patrol Slicktop Base Package</p> <ul style="list-style-type: none"> - Full Function Tri Color LED Low Profile Visor Light Bar with Full Across Take Down, Progressing Flash Patterns with Slide Switch, Cruise, Low Power (R/B/W). - Core Controller, SYNC Module, Output Expansion Module, 100 Watt Speaker and Bracket. Wired and Programmed to Defender Supply Standard. - Steel Push Bumper with Textured Coating and 6 Tri Color Super LED Light Heads (R/B/W), 4 in the Top Channel Cutouts and 1 on Each Side with 45° Brackets. Take Down, Alley Lighting, Progressing Flash Patterns with Slide Switch, Cruise and Low Power Capabilities. - 2 Tri Color Super LED Light Heads (R/B/W) Mounted on Rear License Plate Bracket. Reverse / Brake Lighting, Progressing Flash Patterns with Slide Switch, Cruise and Low Power Capabilities. - 1 Front Cabin and 2 Hatch Dome Lights with On/Off Switches. - Contoured Police Console With Dual Cup Holder, Arm Rest, 12V Power Outlets and 2 Magnetic Mic Clips. - Defender Supply Wiring Harnesses and Power Distribution Block. - Includes Installation. 		1	9,941.00	9,941.00T
<p>Defender Supply Mirror Lighting Package 1 - Includes Two Tri-Color Super LED Light Heads Mounted Under Mirror (R/B/W) with 180° Light Spread and integrated Alley Function with Bracket. Includes Installation.</p> <p>R/W ONLY</p>		1	870.00	870.00T
<p>Defender Supply TAHOE Running Board Light Stick Package - Includes Two Tri Color Super LED Light Sticks (R/B/W), 1 on Each Running Board and an expansion module. Progressing Flash Patterns with Slide Switch, Alley, Low Power and Cruise Functions Available (Core/Carbide Only). Includes Installation.</p> <p>***R/W ONLY***</p>		1	2,828.60	2,828.60T

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any additional customer-requested parts/services will be added to the total amount of the sale.

Vehicle & Emergency Equipment Total

Signature

Date	7/1/2025
Estimate #	42753
Estimate By	Matt Knight matt@defendersupply.com 903-771-1962



Bill To
Tarrant County ESD Greg Stockton

Customer Contact	
Customer Phone	817-253-0792
Customer E-mail	gstockton@riveroaksfd.org

Vehicle Base Color - Red				
Description	Location	Qty	Price	Total
Defender Supply Rear Side Window Lighting Package - Includes Two Tri Color Super LED Light Heads (R/B/W) Mounted 1 on Each Rear Side Window Top. Progressing Flash Patterns with Slide Switch, Alley, Low Power and Cruise Functions Available (Core/Carbide Only). Includes Installation. R/W ONLY		1	715.00	715.00T
Defender Supply TAHOE Pillar Light Package - Includes Six Super LED Dual Color Light Heads (Red/Blue) integrated into a formed Housing Mounted on the Pillar at Each Side of the Rear Window. Includes Installation. RED ONLY		1	1,815.00	1,815.00T
Defender Supply TAHOE Rear Spoiler Light Package - Includes Six Light Heads (3x Red/Amber, 3x Blue/Amber) Under Rear Spoiler Mounted at the top of the Rear Window. Traffic Advisor and Flash Functions. Includes Installation. RED/AMBER ONLY		1	1,945.00	1,945.00T
Defender Supply Under Hatch Lighting Package -Includes 2, Dual Color Super LED Light Heads GREEN, Mounted Horizontally Under The Hatch on Each Corner, Rear Facing When Open. Installation.		1	466.80	466.80T
Defender Supply Rear Hatch Dome Light - Includes 2, 3' Round Red/White Dome Lights Mounted On Rear Hatch, 1 On Each Side, Switch, Defender Supply Dome Wire Harness. Includes Installation.		1	415.00	415.00T
Defender Supply custom installation for the following: Truck Vault CHIEF Command Box		1	4,966.23	4,966.23T
Defender Supply Two-Way (800) Radio Antenna and Coaxial Cable. Includes Installation.		2	245.00	490.00T

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any additional customer-requested parts/services will be added to the total amount of the sale.

Vehicle & Emergency Equipment Total

Signature

Date	7/1/2025
Estimate #	42753
Estimate By	Matt Knight
	matt@defendersupply.com
	903-771-1962



Bill To
Tarrant County ESD Greg Stockton

Customer Contact	
Customer Phone	817-253-0792
Customer E-mail	gstockton@riveroaksfd.org

Vehicle Base Color - Red				
Description	Location	Qty	Price	Total
DSP-CSP-RADIO2PC - Installation of Customer Supplied 2 Piece Radio and 1 Antenna. (Additional Antennas and/or GPS are Extra)		2	533.00	1,066.00T
<p>** All customer supplied equipment is assumed to be either brand new in box or bench tested and fully functional with all necessary vehicle specific cables and brackets – troubleshooting and/or repairing inoperable or incomplete customer supplied equipment will be subject to our normal labor rate of \$140/hour **</p> <p>**** Sales information ****</p> <p>What brand? - ???</p> <p>How many antennas are we installing (includes used and new)? - 2</p> <p>Is there a wireless mic? -</p> <p>Install one radio in console and one radio in cargo box</p>				
Wash and Prepare Vehicle for Delivery to Customer		1	100.00	100.00T
Customer Warranty and Goodwill Allocation		1	100.00	100.00T
Floor Plan Interest		1	2,000.00	2,000.00
Gas to Deliver vehicle		1	100.00	100.00
Customer supplied equipment to install				
2 - Two piece radios				
Texas Government or Municipality - No Sales Tax			0.00%	0.00

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any additional customer-requested parts/services will be added to the total amount of the sale.

Vehicle & Emergency Equipment Total	\$79,008.63
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Signature _____

IV. Action Item

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Agenda Item Briefing

To: President Donnie Davis and TCESD 1 Commissioners

From: C. Russell Shelley, Executive Director/Fire Chief

Date: September 9, 2025

Re: Adoption of a Resolution to join Region 8 Education Service Center – The Interlocal Purchasing System (TIPS)

Title:

Discussion and/or action on the adoption of a Resolution to join Region 8 Education Service Center – The Interlocal Purchasing System (TIPS) pending attorney approval .

Background Information:

TIPS is a cooperative purchasing program that is offered to government agencies across the state of Texas. This program will give the ESD access to many products and services at better price points than the open market. Their requirement to join the system is the adoption of this resolution and the execution of an interlocal agreement between TIPS and the ESD.

Financial Impact:

The financial impact and cost savings are dependent on the supplies and services purchased through the program.

Legal Review:

Our Attorney has received the documents.

Requested Action:

Adoption of a Resolution to join Region 8 Education Service Center – The Interlocal Purchasing System (TIPS) with attorney approval.

Attachments:

Resolution and Interlocal Agreement

**AN INTERLOCAL AGREEMENT Between
Region 8 Education Service Center and a
TEXAS PUBLIC ENTITY OR LOCAL GOVERNMENT
(School, College, University, State, City, County, or Other Political Subdivision)**

Tarrant County Emergency Services District No. 1

TEXAS PUBLIC ENTITY NAME

-
Control Number (TIPS will Assign)
Schools enter County-District Number

Region 8 Education Service Center
Pittsburg, Texas

225 - 950
County-District Number

Texas Education Code §8.002 permits regional education service centers, at the direction of the Commissioner of Education, to provide services to assist school districts, colleges and universities in improving student performance and increasing the efficiency and effectiveness of school, college and university operations. Authority for an Interlocal agreement to provide such services is granted under Texas Government Code § 791 *et seq* as amended. Cooperative Purchasing Services under this agreement are extended to all Texas State, City or County Government Agencies, or any other legally eligible Local Government Entity as defined in the Texas Government Code § 791.003.

This Interlocal Agreement (hereinafter the "Agreement") is effective _____ and shall be automatically renewed unless either party gives sixty (60) days prior written notice of non-renewal. This Agreement may be terminated without cause by either party upon (60) days prior written notice, or may also be determined for cause at any time upon written notice stating the reason for and effective date of such terminations and after giving the affected party a thirty (30) day period to cure any breach.

Statement of Services to be Performed:

Region 8 Education Service Center, by this Agreement, agrees to provide cooperative purchasing services to the above-named public entity through a Program known as The Interlocal Purchasing System (TIPS) Program.

The purpose of the TIPS Program shall be to improve procurement process efficiencies and assist in achieving best value for participating School District, University, College, Community College, City, County or Other Public Agencies through cooperative purchasing.

Roles of the TIPS Purchasing Cooperative:

- ✓ Provide for the organizational structure of the program.
- ✓ Provide staff for efficient operation of the program.
- ✓ Promote marketing of the TIPS Program.
- ✓ Coordinate the Competitively Bid Process for all Vendor Awarded Contracts.
- ✓ Provide members with procedures for placing orders through TIPS PO System.
- ✓ Maintain filing system for Due Diligence Documentation.
- ✓ Collect fees from vendors to support the costs of operations of TIPS.

Role of the Public Entity:

- ✓ Commit to participate in the program by an authorized signature on membership forms.
- ✓ Designate a Primary Contact and Secondary Contact for entity.

- ✓ Commit to purchase products and services from TIPS Vendors when in the best interest of the entity.
- ✓ Submit Purchase Orders and/or Vendor Contracts through the TIPS PO System by emailing the pdf document to tipspo@tips-usa.com.
- ✓ Accept shipments of products ordered from Awarded Vendors.
- ✓ Process Payments to Awarded Vendors in a timely manner.

General Provisions:

The Parties agree to comply fully with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the programs contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.

This Agreement shall be governed by the law of the State of Texas and venue shall be in the county in which the administrative offices of RESC 8 are located which is Camp County, Texas.

This Agreement contains the entire agreement of the Parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of the Parties.

If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect.

The Parties to this Agreement expressly acknowledge and agree that all monies paid pursuant to this Agreement shall be paid from legally appropriated and budgeted available funds for the current fiscal year of each such entity.

No jointly owned property shall be created by this agreement and, therefore, no provision to dispose of jointly held property is required.

Before any party may resort to litigation, any claims, disputes or other matters in question between the Parties to this Agreement shall be submitted to nonbinding mediation. The site of the mediation shall be in Camp County, Texas or a site mutually agreed by the parties. The selection of the mediator shall be mutually agreed. The cost of mediation shall be shared equally.

No Party to this Agreement waives or relinquishes any immunity or defense on behalf of themselves, their directors, officers, employees, and agents as a result of its execution of this Agreement and performance of the functions and obligations described herein.

This Agreement may be negotiated and transmitted between the Parties by electronic means and the terms and conditions agreed to are binding upon the Parties.

Authorization:

Region 8 Education Service Center and The Interlocal Purchasing System (TIPS) Program have entered

into an Agreement to provide cooperative purchasing opportunities to public agencies.
This Agreement was approved by the governing boards of the respective parties at meetings that were posted and held in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551. (If required by the entity.)

The individuals signing below are authorized to do so by the respective parties to this Agreement.

Member Entity:

Tarrant County Emergency Services District No. 1

Entity or District Name

By: _____
Authorized Signature

Print Name: Russell Shelley

Title: Executive Director/Fire Chief

09/09/2025
Date

Purchasing Cooperative Lead Agency:

Region 8 Education Service Center

By: _____
Authorized Signature

Dr. David Fitts
Title: Executive Director Region 8 ESC

Date

Public Entity Contact Information

Jennifer Hilburn
Primary Purchasing Person Name

4900 River Oaks Blvd.
Street Address

River Oaks, TX 76114 76114
City, State Zip

682-463-7062
Telephone Number

Fax Number

jennifer.hilburn@tarrantesd1.org
Primary Person Email Address

Alicia Johnson
Secondary Person Name

alicia.johnson@tarrantesd1.org
Secondary Person Email Address

The state of Texas requires an Interlocal Agreement be approved by the respective entities governing board. You may email completed Interlocal Agreement to tips@tips-usa.com.

TIPS BOARD RESOLUTION

STATE OF TEXAS

FOR: THE REGION VIII
EDUCATION SERVICE
CENTER

WHEREAS, the Board of Directors of Tarrant County ESD1, River Oaks, Texas,
(Named Public Agency) (City)

pursuant to the authority granted by TEX. GOV'T CODE § 791.001, *et seq.*, desires to participate in the
TIPS Purchasing Cooperative offered by Region VIII Education Service Center, and in the
Opinion that participating in this program will be highly beneficial to the taxpayers through the anticipated
savings to be realized.

Therefore, be it RESOLVED that the Tarrant County ESD1 requests a stated need for
(Named Public Agency)
participation in The Interlocal Purchasing System (TIPS) whereby Donnie Davis, Board President
(Name of Authorized Person)

is authorized and directed to sign and deliver any and all necessary requests and documents in connection
therewith for and on behalf of Tarrant County Emergency Services District No. 1.
(Named Public Agency)

I certify that the foregoing is a true and correct original Resolution duly adopted by the
Tarrant County Emergency Services District No. 1 and is filed on record at the TIPS office.
(Named Public Agency)

In witness thereof, I have set my hand and signature this 09 day of September, 2025.

By: _____
(Authorized Signature)
Donnie Davis

(Printed Authorized Name)
Board President

(Title)

This legal document will remain current on file until either party severs the agreement.



Agenda Item Briefing

To: President Donnie Davis and TCESD 1 Commissioners

From: C. Russell Shelley, Executive Director/Fire Chief

Date: September 9, 2025

Re: Discussion and/or action on an interlocal agreement with the City of Pelican Bay to provide firefighting and emergency medical first response services

Title:

Discussion and/or action on an interlocal agreement with the City of Pelican Bay to provide firefighting and emergency medical first response services.

Background Information:

The Briar-Reno Fire Department has provided firefighting and emergency medical first response to the residents of Pelican Bay for several years. Staff was approached two weeks ago by the Mayor of Pelican Bay requesting the same services from the ESD after the Briar transition. Staff shared this request with all Board members in attendance at the 8/26 Board meeting and directed staff to move forward with an agreement. The Briar station will have adequate capacity to handle the call load and they are already familiar with the district. Our attorney has the provided agreement from Pelican Bay and we will provide that to you as soon as it is back from review.

Financial Impact:

The annual fee for services would be \$230,000 for year one and it would include a three percent escalation each year thereafter. No additional costs or resources would be necessary to support these services.

Legal Review:

Our Attorney has received the previous agreement and it is being reviewed.

Requested Action:

Approval to enter into an interlocal agreement with the City of Pelican Bay to provide firefighting and emergency medical first response services and authorize the Board

President to execute the agreement pending full review and approval by the District's legal counsel.

Attachments:

Interlocal Agreement for Firefighting and Emergency Medical First Response.

**AGREEMENT FOR EMERGENCY AND FIRE PROTECTION SERVICES
WITH AN EMERGENCY SERVICES DISTRICT**

This is an AGREEMENT between the City of Pelican Bay, a political subdivision of the State of Texas, hereafter referred to as "CITY" and Tarrant County Emergency Services District No. 1, a political subdivision of the State of Texas operating as an independent contractor in the CITY of Pelican Bay located in Tarrant County, Texas hereinafter referred to as "DEPARTMENT."

A. The Parties agree as follows:

1. The CITY is a political subdivision of the State of Texas.
2. The DEPARTMENT is a political subdivision of the State of Texas.
3. The following address shall be deemed the address of the DEPARTMENT and the proper address for receipt of notices:

Executive Director
Tarrant County Emergency Services District No. 1
2750 Premier Street
Fort Worth, Texas 76111

With a copy to:

Ken Campbell
Burns Anderson Jury & Brenner, LLP
P. O. Box 26300
Austin, Texas 78755-6300

4. The following address shall be deemed the address of CITY:

Mayor
City of Pelican Bay
1300 Pelican Circle
Pelican Bay, Texas 76020

5. Each party shall immediately notify the other of any changes that occur in the foregoing addresses and information and the DEPARTMENT shall inform the CITY of any changes in the corporate status of the DEPARTMENT. The DEPARTMENT acknowledges and understands that the maintaining of its corporate status is essential to receiving the compensation and funds provided for in this CONTRACT.

B. Public Purpose:

The purpose of this CONTRACT is to provide public fire protection and, in conjunction with other appropriate emergency services organizations, other limited emergency response services within the area of said CITY of Pelican Bay, Texas.

The DEPARTMENT has fire protection vehicles and other equipment designed for the extinguishing of fire, the providing of emergency services, and the prevention of damage to property and injury to persons from fire and other emergencies and has the control and use of personnel who are trained to properly utilize such vehicles and equipment and to provide fire protection and other emergency services.

This AGREEMENT and CONTRACT is made between the CITY and the DEPARTMENT pursuant to the authority of general-law municipalities and emergency services districts to make agreements for the provision of services under Chapter 791, Texas Government Code, and each party paying for the performance of governmental functions or services must make those payments from current revenues available to the paying party.

Section 1: Authority and Services

DEPARTMENT is a political subdivision of the State of Texas recognized by the appropriate authorities and is authorized to enter into this Agreement by an order of its governing body, its Board of Emergency Services Commissioners. The CITY is authorized to enter into this Agreement as authorized by its Council. This Agreement sets out the criteria by which DEPARTMENT will provide fire protection, fire rescue and first responder emergency medical services ("services") to the CITY. The DEPARTMENT will provide services to the CITY within the jurisdictional boundaries of the CITY. It is also understood and agreed that the existence of this Agreement does not prevent the DEPARTMENT from providing service and mutual aid assistance on request from another municipality, county, emergency services district, or other emergency services organizations.

Section 2: Fire Services Compensation

CITY agrees to pay to DEPARTMENT the sum of TWO HUNDRED THIRTY THOUSAND AND 00/100 DOLLARS (\$230,000.00) during the 2025-26 contract year. The contract shall increase by the sum of 3% for the 2026-27 contract year (total sum for 2026-27 year is \$236,900.00), and 3% for the 2027-28 contract year (total sum for 2027-28 year is \$244,007.00), subject to annual appropriation by the CITY and other applicable law. The CITY shall make equal monthly payments due on the first day of the month and no later than the 14th day of each month for services in the incorporated area of the CITY of Pelican Bay. The DEPARTMENT if deemed necessary due to larger than expected population growth, natural disasters, or other needs may request additional funds from the Council for approval.

Section 3: Term

This Agreement will be in full force and effect beginning October 1, 2025 and ending September 30, 2026, subject to annual renewal between the parties.

Section 5: Payment of Funds

The CITY will use its general fund to pay for the services supplied by the DEPARTMENT pursuant to this Agreement.

Section 6: Emergency Scene Control

Whenever the DEPARTMENT responds to a call inside CITY, it will operate under the Fire Code in effect within CITY, if any. Any fire investigators or other personnel who respond from CITY to a fire or emergency scene which is under the control of DEPARTMENT will be subject to the supervision and direction of DEPARTMENT command staff. DEPARTMENT personnel shall fully cooperate with CITY personnel.

Section 7: Reports

The DEPARTMENT agrees to deliver to the CITY a run report, at least each quarter of the calendar year, for each run in the CITY or ETJ on a form agreed between the DEPARTMENT and the CITY to the Mayor, or designee, of the CITY of Pelican Bay.

Section 8: Cost Recovery/ Insurance Billing

By approval of the contract the Pelican Bay City Council authorizes the DEPARTMENT where feasible and at no cost to the citizens of Pelican Bay to directly bill insurance companies in an effort to recover funds for specific types of calls listed below, pursuant to applicable law. The CITY does authorize the DEPARTMENT to recover the reasonable cost of firefighting materials and equipment, hazardous abatement equipment and abatement materials involved in any and all hazardous material incidents, environmental incident, or safety and rescue incidents. These may include but are not limited to Hazardous material spills, vehicular accidents, acts of God, or other incidents.

Section 9: Workers Compensation Coverage

The DEPARTMENT shall maintain statutory workers' compensation coverage for its employees, officers, and volunteers regarding the DEPARTMENT performance under this contract. The DEPARTMENT recognizes that the CITY has no responsibility to furnish this coverage and DEPARTMENT waives any right to pursue the CITY for liability regarding payments for this coverage or any liability regarding payments for claims filed against this coverage.

Section 10: Line of Duty

When an employee or volunteer of the responding DEPARTMENT is performing duties under the terms of this Agreement, that person is considered: (1) to be acting in the line of duty for the DEPARTMENT for the purpose of 42 U.S.C.A, Section 3796; (2) is considered to be in performance of duties for the DEPARTMENT within the applicable provisions of Chapter 615 of The Texas Government Code and of Chapter 142, Texas Local Government Code; and, (3) shall be entitled to any other benefits which accrue under law as a result of injury, death or loss which occurs while in the line of duty for the DEPARTMENT under this Agreement. City has no obligation to provide any benefit to DEPARTMENT employee or volunteer under this section and DEPARTMENT, to the extent permitted by law and subject to the last sentence of this section, agrees to indemnify CITY for any claim, brought against CITY for services provided by DEPARTMENT. The indemnification shall include costs of defense and judgment or settlement.

This section is not intended to increase the either party's liability or obligations under this Agreement. By entering into this Agreement, neither party waives, nor shall be deemed to waive, any right, immunity, or defense it may have.

Section 11: Implied Rights; Employees

By entering into this Agreement, the parties do not intend to create any obligations expressed or implied other than those specifically set forth herein. This Agreement will not create rights in parties not signatories hereto. The employees of the DEPARTMENT are not employees or agents of the CITY by virtue of this Agreement. The employees of the CITY are not employees or agents of the DEPARTMENT by virtue of this Agreement.

Section 12: Conferring of Rights

This Agreement does not confer any rights on third parties who are not Signatories to this Agreement, therefore no person may bring suit against DEPARTMENT or CITY regarding the performance of this Agreement as a third-party beneficiary of this Agreement.

Section 13: Cancellation

CITY and DEPARTMENT retain the right to cancel without cause this Agreement with 45 days written notice to the non-canceling party. In the event of cancellation, CITY will pay a prorated share for the monies due for the remainder of the contract.

Section 14: Dispatch

The Department will provide or arrange for emergency 911 dispatch services. The DEPARTMENT will bill the CITY for the dispatch services for the full amount of THIRTEEN THOUSAND 00/100 DOLLARS (\$13,000.00) for dispatch services. This bill shall be paid by the date indicated on the bill and shall only be billed on an annual basis. Any increase in dispatch service will also be billed to the CITY.

Section 15: Insurance

DEPARTMENT shall maintain appropriate insurance providing for at least one million dollars (\$1,000,000.00) in coverage for personal injuries and property damage arising out of DEPARTMENT's operation as a fire protection or emergency service organization or in any amount as agreed between the parties allowing for a variation of liability limits with possible umbrella coverage. Such coverage shall insure injuries and losses caused by actions or a failure to act or omission engaged in by any member, officer, agent, volunteer, or employee of DEPARTMENT while acting within the scope of the agency or employment for DEPARTMENT or while engaged in providing firefighting, fire protection, and rescue or other emergency services on behalf of DEPARTMENT or for the CITY. DEPARTMENT shall also maintain insurance coverage for the operation of motor vehicles by DEPARTMENT and its officers, members, volunteers, and personnel of DEPARTMENT when said vehicles are used in performance of duties and services for said DEPARTMENT such as responding to fires and other emergencies. DEPARTMENT shall require all officers, members, personnel, agents, and employees that use

privately owned automobiles while engaged in providing services on behalf of DEPARTMENT to have current Texas Driver's licenses and to maintain financial responsibility as required by law for the operation of motor vehicles upon public roads in Texas, and to obey all applicable State, County and municipal laws. For the duration of this Agreement, DEPARTMENT shall also maintain and satisfy financial responsibility requirements for each of its vehicles in an amount required by law. The DEPARTMENT shall provide the CITY with proof of said insurance and coverage required by this Agreement within thirty (30) days of the CITY's request therefor. Such insurance shall name the CITY as an additional insured party. Failure by DEPARTMENT to provide sufficient coverage or to produce requested documentation may be treated as a breach by CITY and CITY may cancel this Agreement immediately upon written notice to DEPARTMENT. CITY may, at its discretion, allow DEPARTMENT up to fourteen (14) days to cure this breach.

Section 16: Operating Guidelines and Procedures

DEPARTMENT shall maintain throughout the term of this Agreement standard operating procedures and standard operating guidelines and shall furnish the CITY with a copy of such procedures and guidelines promptly upon CITY'S request therefor.

Section 17: Mutual Release and Hold Harmless

THE PARTIES SHALL RELEASE AND HOLD EACH OTHER AND THEIR RESPECTIVE OFFICIALS, OFFICERS, EMPLOYEES AND AGENTS, IN BOTH THEIR PUBLIC AND PRIVATE CAPACITIES HARMLESS AGAINST AND FOR ALL LIABILITY OR LOSS WHICH EITHER OF THE PARTIES OR ANY OF THEIR RESPECTIVE OFFICIALS, OFFICERS, EMPLOYEES, AND AGENTS' MAY AT ANY TIME SUFFER, BY REASON OF OR WHICH MAY IN ANY MANNER ARISE. THIS SHALL NOT WAIVE DEPARTMENT'S OBLIGATION TO MAINTAIN INSURANCE NAMING CITY AS AN ADDITIONAL INSURED AS SPECIFIED IN THIS DOCUMENT. The parties agree that the act of any person or persons while fighting fires, providing rescue services, providing first response EMS services, traveling to or from any type of emergency call or emergency scene, or in any manner furnishing services in accordance with the agreement, or supplement thereto, shall be the act of the party performing such acts. The payment of any and all civil or other liability, including negligence, resulting from the furnishing of services under this agreement is the responsibility of the individual party performing such acts to the extent permissible by law. This shall specifically include, but not be limited to, the payment of all court costs, expenses, and attorneys' fees resulting from any such litigation. Each party shall be responsible for injuries or death to its employees and volunteers while performing services under this Agreement. A party shall not be liable for benefits or any other compensation for injuries to or death of the other party's employees or volunteers while performing services under this Agreement. An employee or volunteer shall be deemed to be performing services when en route to, en route from or at the scene of a call or emergency. Specifically citing Texas Government Code Section 791.006 (a-1), the parties agree that, for purposes of determining civil liability for non-party claims, the act of any person or persons while fighting fires, providing rescue services, providing first response EMS services, traveling to or from any type of emergency call or emergency scene, or in any manner furnishing services in accordance with this Agreement, shall be the act of the party performing such act. The parties

agree that the assignment of liability described in this Section is intended to be different than liability otherwise assigned under Section 791.006 (a) of the Texas Government Code.

AGREED this the 9TH day of September, 2025.

CITY OF PELICAN BAY

TARRANT COUNTY EMERGENCY
SERVICES DISTRICT NO. 1

By: _____
Tamara Olague, Mayor

By: _____
Donnie Davis, President

ATTEST:

By: _____
Cynthia Daniels
City Secretary

By: _____
Richard Casarez
Secretary/Treasurer