



**TARRANT COUNTY
EMERGENCY SERVICES
DISTRICT NO. 1**

Tarrant County Emergency Services District No. 1

Budget Workshop

4900 River Oaks Blvd, River Oaks, Texas 76114

May 27, 2026, 6:00 pm

MINUTES

ROLL CALL

Board Members Present:

- Donnie Davis, President
- Katheryn Moore, Vice President
- Richard Casarez, Treasurer/Secretary
- Anita Heiskell, Assistant Treasurer
- Fate Jones, Commissioner

Staff Present:

- Russell Shelley, Executive Director/Fire Chief
- Kirt Mays, Assistant Chief- Fire
- James Brown, Assistant Chief- EMS
- Jeff Ballew, Battalion Chief- Fire
- Ryan Florence, Battalion Chief- EMS
- Jennifer Hilburn, Chief Financial Officer
- Alicia Johnson, Human Resources and
Administrative Services Manager (*serves as District Secretary*)

I. CALL TO ORDER

The May 27, 2026, Tarrant County Emergency Services District No. 1 Budget Workshop was called to order by President Davis at 6:53 pm.

II. INVOCATION

None

III. PLEDGES OF ALLEGIANCE

None

IV. PUBLIC COMMENTS

None.

V. DISCUSSION

a. FY 2026 Organizational Milestones

Brief recap of previously discussed items.

b. Fitch Study Recommendations Update

Brief recap of previously discussed items.

c. FY 2026 Mid-Year Review

Brief recap of previously discussed items.

d. FY 2027 Capital Projects & Strategic Initiatives

- Fleet Purchase & Replacement (lease purchase financing)
 - Engine 370
 - Light/Air/Support Unit
 - Logistics Van
 - Battalion Chief 270 pickup
- Continuation of construction of EM North Fire Station 170
- Initiation of equipment replacement programs
- Payroll and benefits for 100 employees
- Ongoing service contracts
- Funding for capital facility savings or annual loan payment

e. FY 2027 Budget Priorities

- Maintain FY 2026 service levels in all areas
- Addition & replacement of fleet vehicles per our replacement plan
- Funding for capital facility construction/improvements
- Ongoing service contracts with municipal departments
- Provision of services to the City of Pelican Bay & Johnson County ESD #1

f. FY 2027 Proposed Operating Budget

● FY27 PROPOSED REVENUE TOTAL	\$24,995,000.00
FY27 PROPOSED BUDGET TOTAL	\$22,657,292.64
Anticipated FY27 SURPLUS:	\$2,337,707.36

- Budget Workshop Takeaways:
 - Email pre-read materials on financing plan and reimbursement resolution before the June 11, 2026, meeting.
 - Board to consider and vote on funding the \$17 million (in two tranches) and adopt a reimbursement resolution at the June 11, 2026, meeting.
 - Deliver ZacFinance full report at the June 11, 2026, board meeting; board to consider contract approval.
 - Meet with Encore on June 1, 2026, to finalize dollar amounts for the Rendon electrical upgrade.
 - Prepare an RFP for financing and soliciting bids from banks, allowing 3-4 weeks for responses.
 - Add RFID capability to the SCBA compressor.
 - Broker and/or staff to present vetted benefits options to the board in August/September.
 - Evaluate buy vs. rent options for ice machines.
 - Provide comparative figures for the municipal services contract vs. last year's line item.
 - Confirm ad valorem certified roll by end of July and begin Lakeside ESD collections on October 1.
 - Finalize Medicare/Medicaid credentials and initiate retroactive ambulance billing to April 1.

VI. ADJOURNMENT

President Davis adjourned the meeting at 8:29 pm.