

# LUBBOCK SOUTH FORK RANCH

## Property Owners Association



Membership Meeting    October 21, 2024

# AGENDA

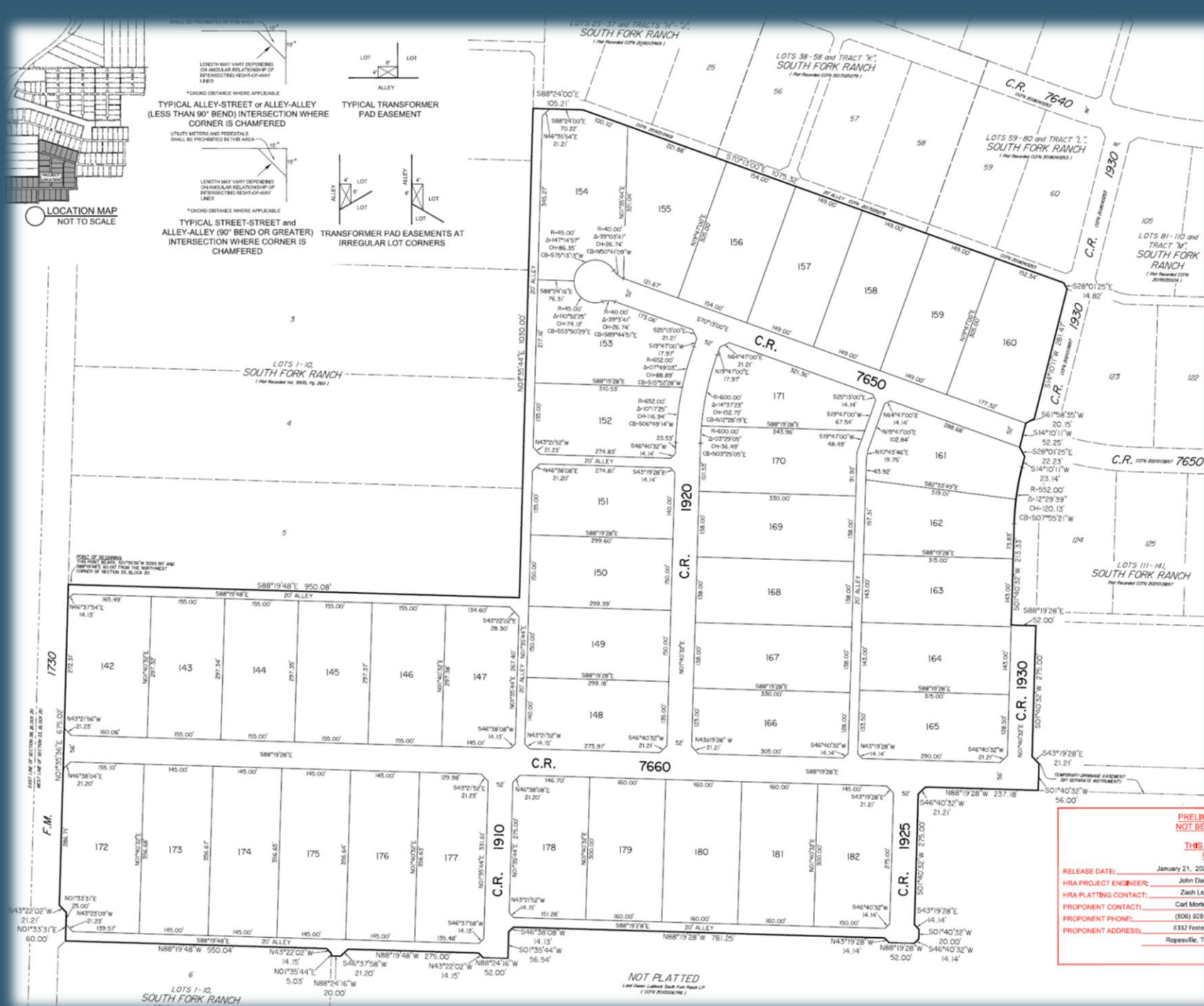
- Call to order
- Approval of Minutes
- Property Report
- Board Report
  - *Board Election*
- Financial Report
  - *Fee Schedule*
  - *Budget Review*
- Committee Reports
  - *ARC Process/Issues*
- Old Business
- New Business
  - *Board 2025 Plans*
    - Entries
- Adjourn



# **CALL TO ORDER APPROVAL OF MINUTES**

PROPERTY REPORTS

# South Fork Ranch Lots 142 – 182





**WATER WELL INSTALLED**

# BOARD REPORTS

# **BOARD ELECTION**

## **Current Board Members**

- **Jennifer Colley**
- **Christopher Halbrooks**
- **John Harrison**
- **Afton Sands**
- **Jody Ehlers**
- **David Rogers, Jr**

## **Remaining Board Members**

- **John Harrison**
- **Afton Sands**
- **David Rogers, Jr**

## **BALLOT ISSUE 1**

### **ELECTION OF DIRECTORS**

At least two candidates are needed to fulfill the five positions of the Board. If an individual you believe would also serve well as a director, please write-in the resident's name. Please cast your vote for up to at least **2 candidates**.

# FINANCIAL REPORTS





**BALANCE SHEET**  
**FOR THE YEARS ENDING DECEMBER 31, 2020 - 2023**  
**FOR THE PERIOD ENDING SEPTEMBER 30, 2024**  
**Accrual Basis**

|                                       | 2020                       | 2021                       | 2022                       | 2023                       | 9/30/2024                  |
|---------------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| <b>ASSETS</b>                         |                            |                            |                            |                            |                            |
| Current Assets                        |                            |                            |                            |                            |                            |
| FB&T - South Fork Ranch Operating     | \$ 19,985.39               | \$ 28,195.02               | \$ 26,016.93               | \$ 43,264.63               | \$ 22,782.75               |
| Capital Reserve                       |                            | \$ 200.00                  | \$ 10,650.96               | \$ 20,950.96               | \$ 44,950.94               |
| Accounts Receivable                   | \$ 163.94                  | \$ 1,313.87                | \$ 1,606.71                | \$ 1,679.31                | \$ 386.00                  |
| Total Current Assets                  | <u>\$ 20,149.33</u>        | <u>\$ 29,708.89</u>        | <u>\$ 38,274.60</u>        | <u>\$ 65,894.90</u>        | <u>\$ 68,119.69</u>        |
| <b>TOTAL ASSETS</b>                   | <u><b>\$ 20,149.33</b></u> | <u><b>\$ 29,708.89</b></u> | <u><b>\$ 38,274.60</b></u> | <u><b>\$ 65,894.90</b></u> | <u><b>\$ 68,119.69</b></u> |
| <b>LIABILITES</b>                     |                            |                            |                            |                            |                            |
| Accounts Payable                      | <u>\$ 164.40</u>           | <u>\$ 6,936.56</u>         | <u>\$ 5,373.89</u>         | <u>\$ 12,803.95</u>        | <u>\$ -</u>                |
| Total Liabilitites                    | <u>\$ 164.40</u>           | <u>\$ 6,936.56</u>         | <u>\$ 5,373.89</u>         | <u>\$ 12,803.95</u>        | <u>\$ -</u>                |
| <b>EQUITY</b>                         |                            |                            |                            |                            |                            |
| Retained Earnings                     | \$ 23,682.62               | \$ 19,984.93               | \$ 22,772.33               | \$ 32,900.71               | \$ 53,090.95               |
| Net Income                            | (3,697.69)                 | 2,787.40                   | 10,128.38                  | 20,190.24                  | 15,028.74                  |
| Total Equity                          | <u>\$ 19,984.93</u>        | <u>\$ 22,772.33</u>        | <u>\$ 32,900.71</u>        | <u>\$ 53,090.95</u>        | <u>\$ 68,119.69</u>        |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <u><b>\$ 20,149.33</b></u> | <u><b>\$ 29,708.89</b></u> | <u><b>\$ 38,274.60</b></u> | <u><b>\$ 65,894.90</b></u> | <u><b>\$ 68,119.69</b></u> |



# Statement of Revenue and Expenditures

## Budget vs. Actual

Ending December 31, 2023  
Cash Basis

| Account                                                                         | 2020                | 2020                  | 2021                | 2021                  | 2022                   | 2022                   | 2023                   | 2023                   |
|---------------------------------------------------------------------------------|---------------------|-----------------------|---------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|
|                                                                                 | Budget              | Actual                | Budget              | Actual                | Budget                 | Actual                 | Budget                 | Actual                 |
|                                                                                 | \$300/Lot           | \$300/Lot             | \$300/Lot           | \$300/Lot             | \$400/Lot              | \$400/Lot              | \$400/Lot              | \$400/Lot              |
| <b>Estimated Revenue</b>                                                        |                     | <b>80 Active Lots</b> |                     | <b>80 Active Lots</b> | <b>105 Active Lots</b> | <b>130 Active Lots</b> | <b>130 Active Lots</b> | <b>130 Active Lots</b> |
| Association Fee Income                                                          |                     |                       |                     |                       |                        |                        |                        |                        |
| Association Fee Income                                                          | \$20,700.00         | \$28,295.11           | \$27,000.00         | \$27,858.39           | \$31,500.00            | \$50,830.65            | \$52,000.00            | \$56,692.40            |
| <b>Total for Association Fee Income</b>                                         | <b>\$20,700.00</b>  | <b>\$28,295.11</b>    | <b>\$27,000.00</b>  | <b>\$27,858.39</b>    | <b>\$31,500.00</b>     | <b>\$50,830.65</b>     | <b>\$52,000.00</b>     | <b>\$56,692.40</b>     |
| Association Late Fee Income (1.5%)                                              | \$310.50            | \$820.54              | \$405.00            | \$1,268.60            | \$472.50               | \$850.57               | \$780.00               | \$496.62               |
| Other Income                                                                    | \$150.00            | \$0.00                | \$150.00            | \$0.00                | \$150.00               | \$0.00                 | \$150.00               | \$1,400.00             |
| Uncollectible Accounts (1.5%)                                                   | (\$414.00)          | \$0.00                | (\$540.00)          | \$0.00                | (\$630.00)             | \$0.00                 | (\$1,040.00)           | \$0.00                 |
| <b>Total Estimated Revenue</b>                                                  | <b>\$20,746.50</b>  | <b>\$29,115.65</b>    | <b>\$27,015.00</b>  | <b>\$29,126.99</b>    | <b>\$31,492.50</b>     | <b>\$51,681.22</b>     | <b>\$51,890.00</b>     | <b>\$58,589.02</b>     |
|                                                                                 |                     |                       |                     |                       |                        |                        |                        |                        |
| <b>Appropriations</b>                                                           |                     |                       |                     |                       |                        |                        |                        |                        |
| Bank Fees                                                                       | \$120.00            | \$0.00                | \$0.00              | \$0.00                | \$0.00                 | \$56.50                | \$0.00                 | \$60.00                |
| Internet/Website Expense                                                        | \$500.00            | \$0.00                | \$0.00              | \$0.00                | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                 |
| Insurance                                                                       | \$3,500.00          | \$4,628.00            | \$5,000.00          | \$4,863.00            | \$5,000.00             | \$11,119.00            | \$5,500.00             | \$5,814.00             |
| Landscaping                                                                     | \$3,000.00          | \$8,496.50            | \$8,500.00          | \$4,943.71            | \$12,000.00            | \$19,670.62            | \$15,000.00            | \$11,129.49            |
| Legal and Professional Fees                                                     | \$200.00            | \$38.00               | \$250.00            | \$131.00              | \$250.00               | \$31.00                | \$250.00               | \$737.50               |
| Management Fees                                                                 | \$9,000.00          | \$9,000.00            | \$10,200.00         | \$8,250.00            | \$9,000.00             | \$7,500.00             | \$9,000.00             | \$9,900.00             |
| Other Expenses                                                                  | \$250.00            | \$829.92              | \$250.00            | \$0.00                | \$250.00               | \$25.94                | \$250.00               | \$0.00                 |
| Postage and Delivery                                                            | \$500.00            | \$120.15              | \$500.00            | \$209.75              | \$500.00               | \$571.05               | \$500.00               | \$602.55               |
| Property Taxes                                                                  | \$3,820.00          | \$6,031.75            | \$3,100.00          | \$251.50              | \$3,000.00             | \$3,189.34             | \$3,000.00             | \$1,755.73             |
| Repairs                                                                         | \$2,500.00          | \$275.00              | \$2,500.00          | \$903.91              | \$2,500.00             | \$0.00                 | \$2,500.00             | \$0.00                 |
| Supplies                                                                        | \$1,000.00          | \$595.38              | \$1,000.00          | \$125.00              | \$1,000.00             | \$0.00                 | \$1,000.00             | \$0.00                 |
| Utilities                                                                       | \$1,500.00          | \$1,103.00            | \$1,500.00          | \$1,010.00            | \$1,500.00             | \$1,235.00             | \$1,500.00             | \$1,045.00             |
| <b>Total Appropriations</b>                                                     | <b>\$25,890.00</b>  | <b>\$31,117.70</b>    | <b>\$32,800.00</b>  | <b>\$20,687.87</b>    | <b>\$35,000.00</b>     | <b>\$43,398.45</b>     | <b>\$38,500.00</b>     | <b>\$31,044.27</b>     |
|                                                                                 |                     |                       |                     |                       |                        |                        |                        |                        |
| <b>Excess of Estimated Revenue over Appropriations</b>                          | <b>(\$5,143.50)</b> | <b>(\$2,002.05)</b>   | <b>(\$5,785.00)</b> | <b>\$8,439.12</b>     | <b>(\$3,507.50)</b>    | <b>\$8,282.77</b>      | <b>\$13,390.00</b>     | <b>\$27,544.75</b>     |
|                                                                                 |                     |                       |                     |                       |                        |                        |                        |                        |
| Capital Improvements Reserves                                                   | \$0.00              | \$0.00                | \$0.00              | \$0.00                | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                 |
| Less: Capital Improvement Projects                                              | \$0.00              | \$0.00                | \$0.00              | \$0.00                | (\$10,000.00)          | \$0.00                 | (\$10,000.00)          | \$0.00                 |
| <b>Excess of Estimated Revenue over Appropriations and Capital Improvements</b> | <b>(\$5,143.50)</b> | <b>(\$2,002.05)</b>   | <b>(\$5,785.00)</b> | <b>\$8,439.12</b>     | <b>(\$13,507.50)</b>   | <b>\$8,282.77</b>      | <b>\$3,390.00</b>      | <b>\$27,544.75</b>     |



# Schedule of Fees

## 2025 Fees

Dues - \$410

Late Fees

Initial Late Fee

March 1<sup>st</sup>     \$100.00

April 1<sup>st</sup>    \$ 50.00

May 1<sup>st</sup>       \$ 50.00

June 1<sup>st</sup>       \$ 50.00

July 1<sup>st</sup>        \$ 50.00

August 1<sup>st</sup>     \$ 50.00

September    \$250.00

Monthly Accrual Rate – 18%

Transfer Fee/Resale Certificates -  
\$300.00

Violation

1<sup>st</sup> Violation - \$100

2<sup>nd</sup> Violation - \$250

3<sup>rd</sup> Violation - \$500

**Lubbock South Fork Ranch Property Owners Association Budget**

| Account                                                                         | 2020                | 2021                | 2022                   | 2023                   | 2024                   | 2025                   |
|---------------------------------------------------------------------------------|---------------------|---------------------|------------------------|------------------------|------------------------|------------------------|
|                                                                                 | Budget              | Budget              | Budget                 | Budget                 | Budget                 | Budget                 |
|                                                                                 | \$300/Lot           | \$300/Lot           | \$400/Lot              | \$400/Lot              | \$400/Lot              | \$410/Lot              |
| <b>Estimated Revenue</b>                                                        |                     |                     | <b>105 Active Lots</b> | <b>130 Active Lots</b> | <b>130 Active Lots</b> | <b>140 Active Lots</b> |
| Association Fee Income                                                          |                     |                     |                        |                        |                        |                        |
| Association Fee Income                                                          | \$20,700.00         | \$27,000.00         | \$31,500.00            | \$52,000.00            | \$52,000.00            | \$57,400.00            |
| <b>Total for Association Fee Income</b>                                         | <b>\$20,700.00</b>  | <b>\$27,000.00</b>  | <b>\$31,500.00</b>     | <b>\$52,000.00</b>     | <b>\$52,000.00</b>     | <b>\$57,400.00</b>     |
| Association Late Fee Income (1.5%)                                              | \$310.50            | \$405.00            | \$472.50               | \$780.00               | \$780.00               | \$861.00               |
| Other Income                                                                    | \$150.00            | \$150.00            | \$150.00               | \$150.00               | \$500.00               | \$1,000.00             |
| Uncollectible Accounts (1.5%)                                                   | (\$414.00)          | (\$540.00)          | (\$630.00)             | (\$1,040.00)           | (\$780.00)             | (\$861.00)             |
| <b>Total Estimated Revenue</b>                                                  | <b>\$20,746.50</b>  | <b>\$27,015.00</b>  | <b>\$31,492.50</b>     | <b>\$51,890.00</b>     | <b>\$52,500.00</b>     | <b>\$58,400.00</b>     |
|                                                                                 |                     |                     |                        |                        |                        |                        |
| <b>Appropriations</b>                                                           |                     |                     |                        |                        |                        |                        |
| Bank Fees                                                                       | \$120.00            | \$0.00              | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                 |
| Internet/Website Expense                                                        | \$500.00            | \$0.00              | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                 |
| Insurance                                                                       | \$3,500.00          | \$5,000.00          | \$5,000.00             | \$5,500.00             | \$6,400.00             | \$7,360.00             |
| Landscaping                                                                     | \$3,000.00          | \$8,500.00          | \$12,000.00            | \$15,000.00            | \$15,000.00            | \$22,500.00            |
| Legal and Professional Fees                                                     | \$200.00            | \$250.00            | \$250.00               | \$250.00               | \$300.00               | \$450.00               |
| Management Fees                                                                 | \$9,000.00          | \$10,200.00         | \$9,000.00             | \$9,000.00             | \$11,700.00            | \$12,600.00            |
| Other Expenses                                                                  | \$250.00            | \$250.00            | \$250.00               | \$250.00               | \$100.00               | \$100.00               |
| Postage and Delivery                                                            | \$500.00            | \$500.00            | \$500.00               | \$500.00               | \$500.00               | \$650.00               |
| Property Taxes                                                                  | \$3,820.00          | \$3,100.00          | \$3,000.00             | \$3,000.00             | \$3,300.00             | \$2,500.00             |
| Repairs                                                                         | \$2,500.00          | \$2,500.00          | \$2,500.00             | \$2,500.00             | \$750.00               | \$750.00               |
| Supplies                                                                        | \$1,000.00          | \$1,000.00          | \$1,000.00             | \$1,000.00             | \$250.00               | \$250.00               |
| Utilities                                                                       | \$1,500.00          | \$1,500.00          | \$1,500.00             | \$1,500.00             | \$1,500.00             | \$2,000.00             |
| <b>Total Appropriations</b>                                                     | <b>\$25,890.00</b>  | <b>\$32,800.00</b>  | <b>\$35,000.00</b>     | <b>\$38,500.00</b>     | <b>\$39,800.00</b>     | <b>\$49,160.00</b>     |
|                                                                                 |                     |                     |                        |                        |                        |                        |
| <b>Excess of Estimated Revenue over Appropriations</b>                          | <b>(\$5,143.50)</b> | <b>(\$5,785.00)</b> | <b>(\$3,507.50)</b>    | <b>\$13,390.00</b>     | <b>\$12,700.00</b>     | <b>\$9,240.00</b>      |
|                                                                                 |                     |                     |                        |                        |                        |                        |
| Capital Improvements Reserves                                                   | \$0.00              | \$0.00              | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                 |
| Less: Capital Improvement Projects                                              | \$0.00              | \$0.00              | (\$10,000.00)          | (\$10,000.00)          | (\$12,700.00)          | (\$9,000.00)           |
| <b>Excess of Estimated Revenue over Appropriations and Capital Improvements</b> | <b>(\$5,143.50)</b> | <b>(\$5,785.00)</b> | <b>(\$13,507.50)</b>   | <b>\$3,390.00</b>      | <b>\$0.00</b>          | <b>\$240.00</b>        |

COMMITTEE REPORTS

# ARC Process/Issues

OLD BUSINESS

NEW BUSINESS



# BOARD 2025 PLANS



ENTRIES

**ADJOURN**



# LUBBOCK SOUTH FORK RANCH PROPERTY OWNERS ASSOCIATION

For more information, visit  
[www.HawkizeMgmt.com](http://www.HawkizeMgmt.com)  
or contact

Texas Hawkize Property Management, LLC  
806-368-4007

