

**First Presbyterian Church - York, SC**  
**Job Description - Organist**

TITLE OF POSITION: Organist

CLASSIFICATION: Part-time Salary

WORK HOURS: 10

REPORTS TO: Pastor/Head of Staff & Personnel Committee

**FPC Mission:**

Faithfully serving God and Community. First Presbyterian Church provides exceptional worship, educational, and ministry opportunities for all ages. Our ministry flows out of our worship of God. In worship, we are reminded of God's grace and claim upon our lives. The realization of this gift inspires us for ministry.

**Summary of Position:**

We are seeking a dedicated musician to lead the congregation in worship with organ/piano music for regular church and special services. This person will work collaboratively with the Music Director to unify the congregation through music.

**Education and Training:**

This individual should have a Bachelor's Degree in Music or equivalent experience plus Certification. This position requires excellent musical skills as well as extensive training and experience playing the pipe organ and piano in a worship setting.

**Duties and Responsibilities:**

- Meet regularly with the music director and pastor to assist in the planning of Sunday worship and special services.
- Participate in choir rehearsals and work with the music director to enhance the choral program.
- Accompany soloists and other special music for church services. Take direction from the music director on all choir music.
- Organize and supervise maintenance of the organ and piano. Submit a budget for organ and piano related expenses to the Worship Committee. Notify Worship Committee chairperson of any malfunctions of organ and pianos.
- Be an active member of the Worship Committee.
- Perform organ/piano music for church services as prescribed by order of service. Submit music pieces to the Office Administrator in a timely fashion for the worship bulletin.
- Obtain a substitute organist for vacation and study times. Notify the Pastor/Head of Staff or Worship Committee and Music Director of absence at an early date to insure the scheduling of a replacement.
- Participate in annual fall choir retreat (generally the 1st or 2nd weekend in October)

- Perform any other responsibilities necessary to fulfill the needs of this position.
- Provide organ/piano music at funeral and wedding services for church members at a suggested honorarium fee dictated by the wedding policy.
- Approve of any outside organist/pianist.
- Special Services included but not limited to: Hanging of the Greens, Lessons and Carols, Christmas Eve (6pm), Ash Wednesday, Maundy Thursday, Good Friday, and other services as directed by the Session. These services will require special music that will be established by the choir director and minister.

#### **Standards of Performance:**

The organist must consistently demonstrate high standards of good musicianship, establish and maintain effective and harmonious working relationships with the music director, choir members, minister(s), church staff, and Worship Committee. Performance and compensation reviews are established annually by the Personnel Committee.

#### **Organizational Relationship:**

All church staff members are under the authority of the Session. The Organist reports to the Pastor/Head of Staff. The Organist will have contact with staff members, church leadership, church membership, visitors from the community, and outside vendors.

#### **Working Conditions:**

A flexible working schedule is appropriate for this position. Outside of Sunday worship, Wednesday choir rehearsal, and special services, it is up to the organist to complete remaining study and rehearsal hours.

#### **Compensation:**

Competitive salary range offered depending on education and experience.

To learn more about First Presbyterian Church of York, SC visit our website at [www.fpcyorksc.org](http://www.fpcyorksc.org)

Send inquiries to: [nsetzer@fpcyorksc.org](mailto:nsetzer@fpcyorksc.org)