

First Presbyterian Church - York, SC
Job Description - Director of Music and Organist

TITLE OF POSITION: Director of Music and Organ
CLASSIFICATION: Part-time Salary
WORK HOURS: 15-20
REPORTS TO: Pastor/Head of Staff & Personnel Committee

FPC Mission:

Faithfully serving God and Community. First Presbyterian Church provides exceptional worship, educational, and ministry opportunities for all ages. Our ministry flows out of our worship of God. In worship, we are reminded of God's grace and claim upon our lives. The realization of this gift inspires us for ministry.

Summary of Position:

We are seeking a dedicated musician to lead the congregation in worship with organ/piano and choral music for regular church and special services. This person will serve as Director of Music to unify the congregation through music in worship and other services.

Salary: Based on experience, \$30,000/year minimum

Required Schedule: The typical work week includes Sundays and Wednesdays. On average, the week should not exceed fifteen hours, but during holy seasons this may occur. The Music Director should expect to be present at seasonal worship services, including Christmas Eve, Ash Wednesday, Palm Sunday, Maundy Thursday, Good Friday, Easter Sunday, and others as they arise. The Music Director is expected to be present for funerals and weddings. If unable, they are expected to find a suitable replacement.

Required Experience: Bachelor's Degree (or higher) in music or related field; prior experience successfully leading choral programs in a religious setting. Piano and organ competence is required.

Key Responsibilities:

- Collaborate with pastoral staff to coordinate a range of worship music from traditional to contemporary

- Arrange and schedule a variety of configurations of singers and instrumental musicians throughout the year
- Direct and rehearse the choir for regular worship music (Wednesday & Sunday)
- Introduce creative ideas for growing new music groups or initiatives, working with both adults and children
- Work with children from Pre-School program to sing at assemblies and in worship.
- Supervise the worship and choir accompanist and other musicians as needed.
- Manage music library and annual music budget
- Organize and supervise maintenance of the organ and piano. Submit a budget for organ and piano related expenses to the Worship Committee. Notify Worship Committee chairperson of any malfunctions of organ and pianos.
- Be an active member of the Worship Committee.
- Perform organ/piano music for church services as prescribed by order of service. Submit music pieces to the Office Administrator in a timely fashion for the worship bulletin.
- Obtain a substitute organist for vacation and study times. Notify the Pastor/Head of Staff or Worship Committee and Music Director of absence at an early date to insure the scheduling of a replacement.
- Provide organ/piano music at funeral and wedding services for church members at a suggested honorarium fee dictated by the wedding policy.
- Approve of any outside organist/pianist.
- Special Services included but not limited to: Hanging of the Greens, Lessons and Carols, Christmas Eve (6pm), Ash Wednesday, Maundy Thursday, Good Friday, and other services as directed by the Session.

If you're ready to bring your musical gifts to a welcoming and supportive church community, we'd love to hear from you.

Apply Now: Please send your resume and contact information to nsetzer@fpcyorksc.org