



Perry Township Board of Trustees

3025 Johnsville-Brookville Road, Brookville, Montgomery County, Ohio 45309
Office: 937-833-3045 | 937-833-6491 • Fax: 937-833-5219

BOARD OF TRUSTEES SPECIAL MEETING MINUTES

January 6, 2026 @ 5:00 p.m.

Location: Administrative Building

3025 Johnsville Brookville Rd, Brookville, OH 45309

Meeting was called to order by Trustee Warner @ 5:00 p.m.

Pledge of Allegiance

Roll Call:

Vote:	Yes	No	Abstain	Absent
Trustee Warner	X			
Trustee Acker	X			
Trustee Heeter	X			

Attendance was as follows:

		Present	Absent
Al Acker	Trustee	x	
Blaine Heeter	Trustee	x	
Boyd Warner	Trustee	x	
Amy Hoover	Fiscal Officer	x	

Organizational Meeting:

Trustee Warner turned the meeting over to Fiscal Officer Hoover

Fiscal Officer Hoover requested a motion to elect President Trustee for 2026

motion by Trustee Warner to elect Trustee Heeter; seconded by Trustee Acker

Vote:	Yes	No	Abstain	Absent
Trustee Acker	X			
Trustee Heeter	X			
Trustee Warner	X			

Fiscal Officer Hoover requested a motion to elect Vice President Trustee for 2026

motion by Trustee Warner to elect Trustee Acker; seconded by Trustee

Heeter

Vote:	Yes	No	Abstain	Absent
Trustee Acker	X			
Trustee Heeter	X			
Trustee Warner	X			

Fiscal Officer Hoover turned the meeting over to 2026 President Trustee Heeter.

Trustee Heeter:

Resolution 26:01 setting the Board of Trustee Meeting for 2026 to the second Tuesday of each month at 6:00pm at the Perry Township Administrative Building; motion by Trustee Heeter; seconded by Trustee Acker

Vote:	Yes	No	Abstain	Absent
Trustee Acker	X			
Trustee Heeter	X			
Trustee Warner	X			

Resolution 26:02 in accordance the Ohio Revised Code Section 121.22 adopting the Notice of Special Meetings, Schedule of Public Meetings, Rules for Notifications of Meetings of the Public and News Media and Open Meeting Sunshine Laws.

- Notices will be posted on:
 - Township’s website
 - Information board outside of the Township Administrative Building
 - Township’s Facebook page

motion by Trustee Heeter; seconded by Trustee Acker.

Vote:	Yes	No	Abstain	Absent
Trustee Acker	X			
Trustee Heeter	X			
Trustee Warner	X			

Resolution 26:03 setting the areas of responsibilities and backup for the Trustees in 2026

- Police: Primary – Trustee Heeter Backup – Trustee Warner
- Roads: Primary – Trustee Acker, Backup – Trustee Heeter
- Cemetery: Primary – Trustee Acker, Backup – Trustee Heeter
- Zoning: Primary – Trustee Warner, Backup – Trustee Heeter
- Administration Building: Primary – Trustee Warner, Backup – Trustee Acker

Motion made by Trustee Heeter; seconded by Trustee Acker

Vote:	Yes	No	Abstain	Absent
Trustee Acker	X			
Trustee Heeter	X			
Trustee Warner	X			

Resolution 26:04 approving the 2026 Zoning Certificate Fees and Service Schedule.

motion by Trustee Heeter; seconded by Trustee Acker

Vote:	Yes	No	Abstain	Absent
Trustee Acker	X			
Trustee Heeter	X			
Trustee Warner	X			

Resolution 26:05 setting the compensation for the Members and Alternates of Perry Township Board of Appeals and Zoning Commission at \$20.00 meeting.

motion by Trustee Heeter; seconded by Trustee Acker

Vote:	Yes	No	Abstain	Absent
Trustee Acker	X			
Trustee Heeter	X			
Trustee Warner	X			

Resolution 26:06 authorizing the Zoning Administrator and Trustee Liaison or Back-up Trustee Liaison to sign all zoning documentation.

motion by Trustee Heeter; seconded by Trustee Acker

Vote:	Yes	No	Abstain	Absent
Trustee Acker	X			
Trustee Heeter	X			
Trustee Warner	X			

Resolution 26:07 setting Refuse Service cost at \$75.00 per quarter through September 2026, for Rumpke contract.

motion by Trustee Heeter ; seconded by Trustee Acker

Vote:	Yes	No	Abstain	Absent
Trustee Acker	X			
Trustee Heeter	X			
Trustee Warner	X			

Resolution 26:08 to set a Blanket Certificate Policy to issue certificates up to \$500,000 and to expire by December 31, 2026.

motion by Trustee Heeter; seconded by Trustee Acker

Vote:	Yes	No	Abstain	Absent
Trustee Acker	X			
Trustee Heeter	X			
Trustee Warner	X			

Resolution 26:09 to deduct from eligible employees' pay each month for insurance benefits as follows:

- Employee 25%
- Township 75%

motion by Trustee Heeter; seconded by Trustee Acker

Vote:	Yes	No	Abstain	Absent
Trustee Acker	X			
Trustee Heeter	X			
Trustee Warner	X			

Resolution 26:10 rehiring all Township employees for 2026;

motion by Trustee Heeter; seconded by Trustee Acker

Vote:	Yes	No	Abstain	Absent
Trustee Acker	X			
Trustee Heeter	X			
Trustee Warner	X			

Resolution 26:11 setting that all employees classified as part-time can work up to maximum of 1500 hours per year;

motion by Trustee Heeter; seconded by Trustee Acker

Vote:	Yes	No	Abstain	Absent

Trustee Acker	X			
Trustee Heeter	X			
Trustee Warner	X			

Resolution 26:12 setting Fiscal Officer and Trustee annual salaries not to exceed the maximum set forth in ORC 505.24 and ORC 507.09

motion by Trustee Heeter; seconded by Trustee Acker

Vote:	Yes	No	Abstain	Absent
Trustee Acker	X			
Trustee Heeter	X			
Trustee Warner	X			

Resolution 26:13 to authorize the Fiscal Officer to adjust department funds as needed during the year 2026.

motion by Trustee Heeter; seconded by Trustee Acker

Vote:	Yes	No	Abstain	Absent
Trustee Acker	X			
Trustee Heeter	X			
Trustee Warner	X			

Resolution 26:14 approving the Cemetery Fees, Rules, and Regulations for all Perry Township Cemeteries

motion by Trustee Heeter; seconded by Trustee Acker

Vote:	Yes	No	Abstain	Absent
Trustee Acker	X			
Trustee Heeter	X			
Trustee Warner	X			

Resolution 26:15 approving the Public Record Request Fee Schedule.

motion by Trustee Heeter; seconded by Trustee Warner

Vote:	Yes	No	Abstain	Absent
Trustee Acker	X			
Trustee Heeter	X			
Trustee Warner	X			

Resolution 26:16 approving the following paid Governmentally assigned Holidays

- New Year’s Day, Thursday, January 1, 2026
- Martin Luther King Day, Monday, January 19, 2026
- President’s Day, Monday, February 16, 2026
- Memorial Day, Monday, May 25, 2026
- Juneteenth Day, Friday, June 19, 2026
- Independence Day, Saturday, July 4, 2026, observed on Friday, July 3, 2026
- Labor Day, Monday, September 7, 2026
- Columbus Day, Monday, October 12, 2026
- Veterans Day, Wednesday, November 11, 2026
- Thanksgiving Day, Thursday, November 26, 2026
- Christmas Day, Friday, December 25, 2026

motion by Trustee Heeter; seconded by Trustee Acker

Vote:	Yes	No	Abstain	Absent
Trustee Acker	X			
Trustee Heeter	X			
Trustee Warner	X			

Resolution 26:17 to appoint Chief Kaiser as Fire Prevention Officer and Chief Fletcher as back-up Fire Prevention Officer

motion by Trustee Heeter; seconded by Trustee Acker

Vote:	Yes	No	Abstain	Absent
Trustee Acker	X			
Trustee Heeter	X			
Trustee Warner	X			

Consulting agreement with Anthony Pranger for Fiscal Officer Hoover. The agreement is for help closing the year 2025. The cost is \$45 per hour for up to 40 hours. Trustee Heeter made the motion to accept seconded by Trustee Warner.

Vote:	Yes	No	Abstain	Absent
Trustee Acker	X			
Trustee Heeter	X			
Trustee Warner	X			

Resolution 20:18 Fire District Revenue Increase of \$50.50
Trustee Heeter made a motion to accept seconded by Trustee Acker
Resolution 20:19 Fire District Appropriation Increase of \$50.50

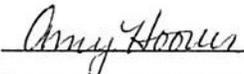
Trustee Heeter made a motion to accept, seconded by Trustee Acker.

Vote:	Yes	No	Abstain	Absent
Trustee Acker	X			
Trustee Heeter	X			
Trustee Warner	X			

Adjourn

Trustee Heeter made a motion to adjourn, seconded by Trustee Warner.

Meeting adjourned at 5:19



(Amy Hoover, Fiscal Officer)



(Blaine Heeter, President Trustee)



Perry Township Board of Trustees

3025 Johnsville-Brookville Road, Brookville, Montgomery County, Ohio 45309
Office: 937-833-3045 | 937-833-6491 • Fax: 937-833-5219

RESOLUTION 26-20 January 8, 2026

RESOLUTION AUTHORIZING THE APPROVAL OF THE 2025 TOWNSHIP HIGHWAY SYSTEM MILEAGE CERTIFICATION REPORT AS PREPARED BY THE DIRECTOR OF THE OHIO DEPARTMENT OF TRANSPORTATION.

WHEREAS, each year the Ohio Department of Transportation issues a mileage certification form for the Perry Township Highway System, which sets forth the total mileage of the designated township roads under the care and control of the Board of Township Trustees; and

WHEREAS, the Ohio Department of Transportation uses these mileage amounts to distribute moneys credited to the auto registration distribution fund in accordance with Ohio Revised Code Section 4501.04; and

WHEREAS, the Township Trustees have reviewed the mileage contained on said form and has signed same; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Perry Township Trustees of Montgomery County, Ohio, that the 2025 Township Highway System Mileage Certification Report for Perry Township Roads, be and is hereby approved.

Where the highest of distinctions is service to others

Blaine Heeter
Trustee
937-833-3045

Albert Acker
Trustee
937-417-0931

Boyd Warner
Trustee
937-608-0937

Amy Hoover
Fiscal Officer
937-833-3045



Andrew J. Shahan, P.E., P.S., PMP
Montgomery County Engineer
451 West Third St.
P.O. Box 972
Dayton, OH 45422-1260

(937) 225-4904
(937) 496-7441 (fax)

LETTER OF TRANSMITTAL

Date: December 3, 2025

Ship Via: Email

To: Jamie Evans, Fiscal Officer
Perry Township
3025 Johnsville-Brookville Rd
Brookville, Ohio 45309

Subject: 2025 Township Highway System Mileage Certification

Transmitted are the following:

No. of Copies	Date	Description
1	12/3/25	2025 Township Highway System Mileage Certification

REMARKS: Enclosed is the information for the above. Please send the executed certification to ODOT by March 1, 2026.

Gary Shoup
Chief Deputy Engineer



Ohio Department of Transportation

Office of Technical Services

2025 Township Highway System Mileage Certification

Note: This form must be submitted to ODOT no later than March 1, 2026 or county mileage will be certified by default based on the best information available.

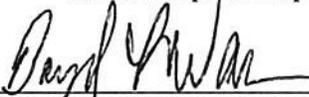
The total certified mileage at the end of Calendar Year 2024 for PERRY Township
in MONTGOMERY County was 18.117 miles

As certified by the Board of Township Trustees or reported by the Director of Transportation,
in accordance with the provisions specified in the Ohio Revised Code, Section 4501.04.

Consider all mileage changes that occurred in CY2025 and determine the net increase or decrease in mileage.
Add the net change to the 2024 certified mileage above and fill in the new total below.

We the undersigned, hereby certify that as of December 31,2025

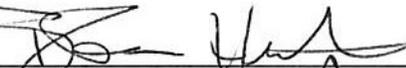
the township was responsible for maintaining 18.117 miles of public roads.



Signature of Chairman of Board of Township Trustees

12/23/2025

Date



Trustee Signature

12-23-25

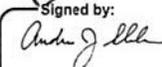
Date



Trustee Signature

23 DEC 2025

Date

Signed by:


County Engineer Signature

12/8/2025

Date

Comments:

Please return a completed, signed copy of this form along with proper documentation of any changes made to:

Ohio Department of Transportation
Office of Technical Services
Mail Stop #3210
1980 West Broad St. 2nd Floor
Columbus, Ohio 43223

Attn: Aaron Shvach (614) 466-5135 or aaron.shvach@dot.ohio.gov

Summary of 2025 ODOT Changes
for Roads in MONTGOMERY County,
Township 10 , PERRY

Certified Mileage for 2024 : 18.117 Miles

TWP	10	Route:	T	Route Name:	Change:	0.000
Reason For Change						

Total Changes: 0.000

Certified Mileage For: 2025 : 18.117 Miles



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BOARD OF TRUSTEES SPECIAL MEETING AGENDA

January 6, 2026 @ 5:00 p.m.

Location: Administrative Building

3025 Johnsville Brookville Rd, Brookville, OH 45309

Welcome

Meeting called to order

Pledge of Allegiance

Fiscal Officer Roll Call

- Organizational meeting
- Consulting agreement with Anthony Pranger for Fiscal Officer
- Resolution to increase the revenue budget for Fire Fund
- Resolution to increase appropriations for the Fire Fund

Adjourn

SPECIAL MEETING SIGN-IN SHEET

Date: January 6, 2026 @ 5:00 P.M.

Name

Address

Name	Address
MARTIN HANSHAW	LITTLE RICHMOND RD.
Deb Brumbaugh	010 DAYTON RD
Brian Johnson	13359 Brookville Lymont
ANDY HOOVER	CLAXTON RD
Kelly Price	Air Hill Rd
Missi Stewart-Machie	Crawford



2026 COMPENSATION CHART

Compensation for township elected officials in 2026 (and 2027) will vary based on when a township official's term of office began or when they were appointed. Some township officials will receive a 1.75% increase while others will receive a 5% increase. ***Please note the specific dates in the two columns below, as that is the key to which pay rate an official is eligible.***

The OTA has released a separate FAQ document related to township compensation, and fiscal officers are strongly encouraged to read it and work with legal counsel to ensure officials are being compensated correctly.

FISCAL OFFICER COMPENSATION ANNUAL SALARY

(PAY RATE / 12 MONTHS = MONTHLY AMOUNT)

	Applies to all township fiscal officers	Applies to fiscal officers whose term in office began BEFORE Sept. 30, 2025	Applies ONLY to fiscal officers whose term began AFTER Sept. 30, 2025
Township Budget Category	2025 Pay Rate (1.75%)	2026 Pay Rate (1.75%)	2026 Pay Rate (5.0%)
\$250,000 or less	\$12,327	\$12,543	\$12,943
\$250,000.01 - 500,000	\$15,852	\$16,129	\$16,645
\$500,000.01 - 750,000	\$17,613	\$17,921	\$18,494
\$750,000.01 - 1,500,000	\$21,133	\$21,503	\$22,190
\$1,500,000.01 - 3,500,000	\$24,657	\$25,088	\$25,890
\$3,500,000.01 - 6,000,000	\$26,417	\$26,879	\$27,738
\$6,000,000.01 - 10,000,000	\$30,320	\$30,851	\$31,836
Greater than \$10,000,000	\$35,076	\$35,690	\$36,830

TRUSTEE COMPENSATION

AMOUNT PER DAY, NOT TO EXCEED 200 DAYS PER YEAR

(200 DAYS x DAILY RATE / 12 MONTHS = MONTHLY SALARY)

	Applies to all township trustees	Applies to trustees whose term in office began BEFORE Sept. 30, 2025	Applies ONLY to trustees whose term in office began AFTER Sept. 30, 2025
Township Budget Category	2025 Pay Rate (1.75%)	2026 Pay Rate (1.75%)	2026 Pay Rate (5.0%)
\$250,000 or less	\$45.62	\$46.42	\$47.90
\$250,000.01 - 500,000	\$52.84	\$53.76	\$55.48
\$500,000.01 - 750,000	\$56.03	\$57.01	\$58.83
\$750,000.01 - 1,500,000	\$64.03	\$65.15	\$67.23
\$1,500,000.01 - 3,500,000	\$70.44	\$71.67	\$73.96
\$3,500,000.01 - 6,000,000	\$76.84	\$78.18	\$80.68
\$6,000,000.01 - 10,000,000	\$99.57	\$101.31	\$104.55
Greater than \$10,000,000	\$128.01	\$130.25	\$134.41

Boyd

Blaine & A1

	Percent increase	2025 Salary	2026 Salary	Difference
Trustee Warner	1.75	\$1,174.00	\$1,194.50	\$20.50
Trustee Heeter	5%	\$1,174.00	\$1,232.67	\$58.67
Trustee Acker	5%	\$1,174.00	\$1,232.67	\$58.67
Fiscal Officer Hoover	5%	\$2,054.75	\$2,157.50	\$102.75
			Monthly total increase	\$240.59