Perry Township Board of Trustees
3025 Johnsville-Brookville Road, Brookville, Montgomery County, Ohio 45309
Office: 937-833-3045 | 937-833-6491 • Fax: 937-833-5219

BOARD OF TRUSTEES AGENDA

July 13, 2021 @ 7:00 p.m.

President Trustee Wynne: Call the Meeting to Order

Fiscal Officer Roll Call:

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Attendance was as follows:

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<tr>
<th>Elected/Appointed Officials</th>
<th>Title</th>
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<tbody>
<tr>
<td>Mindi Wynne</td>
<td>Trustee President</td>
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<td>Jason Hartshorn</td>
<td>Trustee</td>
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<td>Melissa Mears</td>
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<td>Charity Grill</td>
<td>Interim Fiscal Officer</td>
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<td><strong>Township Staff</strong></td>
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<td>Chief Timothy Littleton</td>
<td>Chief of Perry Twp. Police</td>
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<td>Caleb Hoops</td>
<td>Cemetery &amp; Roads Supervisor</td>
<td>X</td>
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<tr>
<td>Karen Kayler</td>
<td>Zoning &amp; Township Administrator</td>
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Pledge of Allegiance

House keeping items presented by President Trustee Wynne

President Trustee Wynne appointed Sergeant Waymire, sergeant-at-arms, Per O.R.C. 3335-1-01 (F): Parliamentary authority. "Roberts Rules of Order, Newly Revised" (most recent edition), shall be accepted as authority on all questions of parliamentary procedure not determined by these bylaws or provisions of the Ohio Revised Code.

Consent Agenda:

- Acceptance of the following Minutes:
  - June 4, 2021— Special Meeting
  - June 5, 2021 – Trustee Working Session
  - June 8, 2021 – Board of Trustee Regular Meeting
  - June 11, 2021 – Special Meeting
  - June 22, 2021 – Special Meeting

- Approval of Bills being paid for the time period of June 1, 2021 to June 30, 2021
  - Electronic Warrants 91-2021 through 124-2021
  - Check numbers 36257 through 36341

MOTION TO APPROVE the Consent Agenda was made by President Trustee Wynne and seconded by Trustee Hartshorn.

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Fiscal Officer Reports:
- Per the June 22, 2021 special meeting the lease payment to USBancorp for the Konica copier has been re-allocated to the 50% Police, 25% General and 25% Trash and Refuge. Given the new allocations there should be sufficient funds to complete the remaining payment for 2021 without requirement of any new warrants, unless we incur and overages for use.
- It has been discovered that there was an issue in regards to payment of our 2020 UAN Fees that has resulted in a new warrant being required to pay the UAN Fees for the June and the remained of 2021. Our Quarterly UAN Fees are $762 for a total annual cost of $3,048. On January 6, 2021 3 purchase orders were established to cover the cost of $3,048. However, on February 28, 2021 payment of $1,524 was issued to cover the cost of billing that were not paid in 2020. Due to this large payment the purchase order issued on January 6 were insufficient to cover 2021, so reallocation was required and new PO’s established to cover the remaining $1,104.
- Work with Traveling Clerk Pranger has been completed – overall cost to the Township for Mr. Pranger’s services was $1,545.00. We had contracted for up to $2,400, so we were able to complete the additional support at $855.00 under budget.
- Requesting approval of Resolution 21:53: for submittal to the Montgomery County Board of Elections pertaining to the Additional 2.5 Mill Fire/EMS Levy to be placed on the November 2, 2021 General Election Ballot.

MOTION TO APPROVE RESOLUTION 21:53 regarding the placement of additional 2.5 Mill Fire/EMS Capital Fund Levy on the November 2, 2021 General Election Ballot was made by President Trustee Wynne and seconded by Trustee Hartshorn.

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Road and Cemetery Report:
Cemeteries:
- 1 burial and 1 cremation this month, bringing out total to 15 burials this year
Roads:
- Discussed Sheep Road water issue with Montgomery County Engineers Office (Wally). Plan to dig up the side of the road that is washed out to further investigate.
Equipment:
- Starter and fuel lines have been replaced on the John Deere mower.
- Roadside mower is back from having the hydraulic pump replaced.
- 1 Ton Dump transmission issues – 2 options:
  - Valve Body is stuck cost to replace approximately $2,800.00
  - Remanufactured transmission, oil cooler and new seat cost of approximately $4,000.00. Might get us by for a few years to allow us to budget for a replacement truck.
Upcoming:
- Tile project at the end of July on Amity Rd.
- Continue assessment of Cemeteries, Equipment, Roadways and Shop Clean-up.
Other:
- We have collected $1,277 from old scrape that has been hauled off for recycling from the maintenance garage.
- President Trustee Wynne brought flooding issue on Keener Road to Mr. Hoops attention.
Police Department Report:
- See Police Report
- Body worn cameras and in car cameras - Wi-Fi Canopy:
  - Set-up cost $4,750.00
  - Annual fee of $9,072 / 5 year = total cost $45,360.00

MOTION TO APPROVE the purchase of the body/vehicle cameras at a cost of $9,072.00 per year for 5-years at a total cost of $45,360.00 was made by Trustee Hartshorn and seconded by Trustee Mears.

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Zoning Department Report:
- See Zoning Report

Trustee Reports:

Trustee Wynne:
- Trustee/Engineers Dinner
  - Intersection of Old Dayton and Jonesville-Brookville
  - Offer of help on incomplete projects
  - Air Hill Rd Bridge 2022
- Road Crew – Tree debris clean-up
- OTA classes

Trustee Hartshorn
- See Attachments
- President Trustee Wynne requested a change of date for the July work session.

Trustee Mears
- Clean-up
- Maintenance Garage
- State Rep. Creech
- Dumpster for used tires
- New Lebanon council meeting
- Burial of out of state Officer

Old Business:
- Wolf Creek Watershed
- Re-Treet Program – September 25, 2021 at Sycamore Park (September 26 if needed)
- Pleasant Hill Archway
- Liberty Mutual Insurance – No need at this time.
- ARPA funds will be coming to help the Township

New Business:
- Discussion of American Rescue Plan Act Funds (ARPA) – Tabled to July work session
- Discussion regarding big booms around 10pm/11pm
  - Possible Gun Range
There are multiple qualified instructors in the area and these ranges are permissible.

Visitors: Bonnie Bertelson, Pat Warvel, Brad Warvel, Bob Freshour, Cindy Price, Ron Price, Dale Seim, Deloris Seim, Jean Lewis and Rob Lewis

- Dale Seim: Questioned the return of grant money.
  - Trustee Hartshorn – The $1,000.00 grant for repairs to the Pleasant Hill Cemetery Archway. After further evaluation the archway is beyond repair and will require removal. The funds could only be used for repair of the archway, so the funds had to be returned.

- Dale Seim: FEMA money from tornado
  - Trustee Wynne – all funds went to Brookville. We were advised that the funds provided we were not entitled to. We received it in service, rather than refund or rebate. There was an issue regarding the financial document. Further debate continued as to why Mr. Seim believes we are due the money and a Trustee should follow-up.

- Sergeant-at-arms, Sergeant Waymire – Interceded to explain the details of issues surrounding the current financial investigations regarding the Townships financial records. Reference of potentially a quarter of a million dollars unaccounted for.

- Bonnie Bertelson: Requested further clarification regarding unpaid bills
  - Fiscal Officer Grill: Bills that should have been paid in 2020 to the UAN were not paid until 2021, causing issue with the appropriation set in January 2021. This required new PO’s to cover the remaining cost for 2021.

- Ron Price: Question regarding missing funds. Would the Auditor be under potential indictment and further questioning issues with post on Facebook?
  - Sergeant Waymire – Fiscal Officer Grill would have to answer regarding previous audits. What is currently being completed is a forensic audit being conducted by the State Investigative Unit.

- Ron Price: Questioning the purchase of coin in the amount of $4,500.00 by the police department.
  - Chief Littleton – this was a purchase for multiple items including coin and ornaments. These items are used for public relations.

- Ron Price: Question of Police Coverage – visibility -
  - Chief Littleton – Average driven well over 100 miles per shift. This will vary depending on demand for services (calls for assistance) and the request for mutual assistance from neighboring communities.

- Ron Price: Concern over stolen 4-wheeler.
  - Chief Littleton – We have been awaiting you to notify that you have all the documentation gathered to complete the report.
  - Mr. Price – he called and left message that everything was ready.
  - Chief Littleton – will request information from dispatch to find out why he was never informed of Mr. Price’s call.

- Dale Seim: Is there a problem with dispatch? We had an accident about a year ago and it took 45 minutes to get help.
  - Chief Littleton provided explanation of how the dispatch system functions and the issues that result.
Ron Price – provided details of a theft that the police never fully investigated.

Chief Littleton – Explained the cost of our current dispatch service. continued to explain that he is looking into what options do we have available to improve the service. Including possibly going to Englewood dispatch. Problem is the contract is very vague and that the only specific detail in cancelling the contract with Montgomery County is that we must provide a 1 (one) year notice.

Dale Seim – provide some explanation on how Perry Township ended up contracted with Montgomery County for dispatching.

Sergeant Waymire – provided additional details regarding follow-up on the theft ring and that some have been caught.

Chief Littleton – Continued to explain that currently Perry Township provides 24/7 patrol coverage. 5 (five) days of those 7 (seven) there are two cars per shift. The other 2 (two) days there is one car per shift, due to budgetary allowance. And that with the last levy it is believed that not all cost were considered when the need budget was determined.

- Ron Price: Inquired about the potential Fire/EMS Levy and the response he received recently to call for assistance with smoke and carbon monoxide detectors going off. And the fact that it took 48 minutes for a response and the fact that they brought three pieces of equipment.
  - Chief Littleton – abstained from his answer on behalf of the Fire/EMS departments.

Further discussion regarding how dispatch works was conducted with input from Chief Littleton, President Trustee Wynne, Ron Price and Dale Seim.

**Motion to Adjourn:**

**MOVED BY:** President Trustee Wynne  **SECOND:** Trustee Hartshorn

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Motion so moved.
Time: 8:08pm

Charity F. Grill, Fiscal Officer  
Mindi Wynne, President Trustee

Time: 8:08pm
ZONING ADMINISTRATOR MONTHLY REPORT

07/13/2021

OFFICE ASSISTANT/TRASH/ZONING ADMINISTRATOR

OFFICE ASSISTANT

I have assisted Caleb Hoops with Burial Permits and Cemetery Deeds and updated the Cemetery Logs.

Came in on Friday July 9th and volunteered my time and painted the accent wall in the lobby and cleaned all the glass and the floor.

TRASH

The 3rd Quarter Trash Bills were sent out June 30, 2021. We had 1294 of them.

As of today, we have 411 residence that have paid their 3 Quarter Trash bills.

ZONING

Since the last Board of Trustees meeting I have issued 7 Barn Permits.

I have 4 pending permits 1 Barn

  2 Single Family Homes

  1 Shed

We have a BZA hearing scheduled for July 22, 2021 here at the township at 7 PM

I am scheduling a BZA hearing for August 12, 2021 for here at the township at 7 PM.

I will be scheduling some Nuisance Abatement hearings soon with the Trustees.

Respectfully Submitted by

Karen Kayler
Chief’s Report to
Trustees July 13, 2021

- Body worn cameras and in car cameras
- Fishing derby Sunday, August 22, 2021 from 10am to 2pm
- June stats are published on the website
Township Website, Social Media and General Information Technology
- Continuing to update the website, township Facebook page, scanning and uploading documents to the website.
- Investigating the cost of information technology improvements for the township:
  - Meeting camera and microphones for the township meeting room.
    - I have requested estimates from two companies.
    - Awaiting a replacement estimate at this time.
  - Received two estimates for hosting and web site development and asked Ms. Kayler to distribute them.
    - This will free up the time I spend to manage these platforms and remove the need for technical savviness for the township and cost against general fund for my monthly salary.
    - Can discuss today or at Work Session at the end of the month.
  - Two pc’s and one printer to cover garage office and work area.
    - Provided technical specifications to be added to the police Firehouse Grant.

Maintenance Garage
- Met with Superintendent at the garage to review needs.
- I am looking into a new phone set-up to cover back office and both bays.
- Discussed need for ventilation to improve air flow.
- Once purchase card logistics have been resolved, I will be purchasing the wi-fi router for the garage.

Roads and Cemeteries
- I continued my weekly driving inspections of township roads, cemeteries, and nuisance properties.

Police
- Researched use of HB110 funds for police use.

ARP Funds Distribution
- Researched ARP fund uses for townships.
- Provided information for discussion between Trustees and Fiscal Officer.
- US Treasury approved use for township as non-entitlement units of local government.
  - American Rescue Plan (ARP) funding will be distributed to non-entitlement units of local government based on population.
  - Eligible uses include:
    - Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector.
    - Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic.
    - Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.
    - May not use funds for deposit into any pension fund.
    - May transfer funds to provide nonprofits, public benefit corporations involved in transportation of passengers or cargo, or a special purpose unit of state or local government (additional details needed on transfer or monitoring responsibility).
To: Perry Township Trustees  
From: John Keyser, Fire Chief  
Subj: Citizen Complaint at July Meeting  
Date: July 15, 2021

On May 26, 2021, the New Lebanon Fire Department responded to a call as identified by dispatch as a smoke detector and CO detector activation at 15824 Little Richmond Rd., called in by Ron Price. The time of dispatch on the incident report shows that the fire department was dispatched to this location at 23:59. The first fire apparatus arrived on-scene at 00:14. As a follow-up, I contacted Englewood Dispatch Center on July 14, 2021 and confirmed that the times identified on the incident report and call log matched the dispatch records. New Lebanon Fire Department track call times by the minute and does not document the number of seconds that has elapsed in that minute. This means that if a call is dispatched at 23:59:58 that the incident report does not reflect that there was only two seconds left in that timestamp.

The incident report and dispatch records indicate that Engine 69 and Medic 69 responded to the incident with a total of four personnel. The responding crew included two personnel that responded as volunteers from home. The Perry Township Fire Contract states, “The Village Fire Chief shall be the sole judge of what equipment and personnel is necessary in an emergency and for the provision of services specified in the Agreement. Such judgment of the Fire Chief shall be reasonable and follow generally accepted fire protection practices. The unincorporated areas of the Township shall receive the same level, in like and kind, services as that provided to the incorporated areas of the Township.” The standard response for New Lebanon Fire Department to a possible CO incident is an Engine and Medic. This is standard practice in the fire service, so in the event, an occupant shows signs or symptoms of CO exposure they can be treated and transported to the proper care facility without delay. This also allows the medic crew to clear the call and respond to additional alarms in the event that the incident does not identify the presence of CO in a structure. When CO is found inside of a structure this also allows two personnel to enter the structure and two personnel to stage outside for rescue operations of a department member or citizen when necessary. The equipment necessary to investigate and mitigate a smoke detector or CO detector activation is located on the engine.

My investigation indicated that the New Lebanon Fire Department response was not 48 minutes as the complainant stated twice during the meeting but 15 minutes. The response was also within the guidelines identified in the department’s response guidelines and the Perry Township Fire Contract. The follow-up with the responding crew was that the occupants were appreciative of the response by the department at the time of the call.

Perry Township residents with any questions, concerns, and/or complaints can contact my office at (937)-687-1341.

cc: Glena Madden, Municipal Manager

Village of New Lebanon website: www.newlebanonoh.org
## New Lebanon Fire Department Incident Report

**Date:** 5/26/21  
**Run Number:** 21-109  
**Type of Incident:** Fire Alarm

**City:** Jackson  
**M/A Given:** Yes  
**M/A Received:**

*Dispatched: 2:55 PM  
Enroute: 2:59 PM  
On Scene: 3:01 PM  
Controlled:  
Clear the Scene: 3:09 PM  
In Quarters: 3:35 PM  

**Location of Incident:** 15824 Little Richmond Pk

**Scene Size Up Upon Arrival:**
- Single Story
- Fire Damage

**Building Description and Construction:**
- Single Story
- Mixed Frame

**Point of Origin:** Unknown

**Source of Ignition:** Unknown

**Ignition Factors:**
- Unknown

**Material First Ignited:** Unknown

**Factors Contributing to Fire/Smoke Spread:**
- Unknown

**Occupant:** Not Present

**Address:**
- Owner: Ron Anee
- Phone: 937-272-5176

**Owner:**
- Address: 15824 Little Richmond Pk
- New Lebanon, OH 45345

**Insurance Company/Agent:**
- Estimated Loss Structure:  
- Contents:  
- Smoke Detectors Present:  
- Occupants Alerted:  

**Command Officer:** 69 L-1
**APPARATUS ON-SCENE (INDICATE NUMBER OF PERSONNEL ON APPARATUS)**

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<tr>
<th>CHIEF 69</th>
<th>ENGINE 69</th>
<th>TANKER69</th>
<th>RESCUE69</th>
<th>BRUSH 69</th>
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<th>UTILITY69</th>
<th>TANKER68</th>
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**TOTAL PERSONNEL ON SCENE**

**TOTAL PERSONNEL AT STATION**

**MUTUAL AID RECEIVED FROM**

- FARMERSVILLE
- BROOKVILLE
- JEFFERSON
- W/A
- TROTWOOD
- OTHER

**ENGINE COMPANIES AND PERSONNEL**

**TRUCK COMPANIES AND PERSONNEL**

**TANKERS AND PERSONNEL**

**MEDICS**

**SPECIAL UNITS**

**ACTION TAKEN BY M/COMPANIES**

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**DIAGRAM**

---

**NORTH**

- E-63 dispatched to fire alarm.
- Upon arrival, was met by residents stating that smoke and CO detectors were both sounds. Upon entry, cross烟 alarm and CO alarm at CO Detector. Use was taken throughout house w/ a read of 0. Res. removed battery from smoke detector due to continuous alarm. Battery need been in by continuous alert.
- Both detectors were found to be 20+ years old. Gas appliances were run w/ a read of 0. TIC taken throughout house w/ no hot spots noted. No sight or smell of smoke.
- House was returned to residents. They were advised to purchase new smoke & CO detectors. E-63 RTO. CO
New Lebanon Fire Department

Company Run Report

UNIT: E-69  DATE: 5-26-21  INCIDENT NO: 21-109  TYPE OF INCIDENT: Fire Alarm

**ACTION TAKEN:**
- [ ] Extinguishment
- [ ] Medic Assist
- [ ] Station Fill In
- [ ] Fire Prevention
- [ ] Extrication
- [ ] Standby M/A Medic
- [ ] Detail
- [ ] False Alarm
- [ ] Care Flight
- [ ] Search
- [ ] Police Assist
- [ ] Cancelled
- [ ] Rescue
- [ ] Mutual Aid Given
- [ ] Standby/Station
- [ ] Cancelled/Enroute
- [ ] Investigation
- [ ] Haz-Mat
- [x] Standby/Scene
- [x] Cancelled/Scene

**WORKING RESPONSE:**
Describe action taken, show layout on reverse side if necessary.

Check Res w/ Hoses/Tee for any CO or Hea in Res w/ nothing found no smoke or sight of smoke or pm at 00

**ESTIMATED TOTAL PUMPING TIME**

**LIST ANY TOOLS, EQUIPMENT, HOSE AND APPLIANCES USED.**

4-1/2" meter: Tec SCBA x 2

**LIST ANY DAMAGE TO, OR MISSING EQUIPMENT. NOTE ANY MAINTENANCE NEEDED.**

N/A

**PERSONNEL RESPONDING:**

| 1. | E:tel, J | UNIT#: 417 |
| 2. | E:tel, C | UNIT#: 420 |
| 3. | E:tel, C | UNIT#: |
| 4. | E:tel, C | UNIT#: |
| 5. | E:tel, C | UNIT#: |
| 6. | E:tel, C | OIC L-1 |

**MAINTENANCE CHECK LIST**
- [ ] Fuel: Full
- [ ] Oil: Full
- [ ] Water
- [ ] Primer Oil
- [ ] Battery/Master Off
- [ ] Equipment Clean / In Place For Next Run
- [ ] Interior and Exterior Clean

**SIGNATURE OF DRIVER**

**HOSE LOAD**

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New Lebanon Fire Department

Company Run Report

UNIT: M-69  DATE: 5/26/81  INCIDENT NO: 21-109  TYPE OF INCIDENT: FIRE ALARM

ACTION TAKEN:
☐ EXTINGUISHMENT  ☐ MEDIC ASSIST  ☐ STATION FILL IN  ☐ FIRE PREVENTION
☐ EXTRICATION  ☐ STANDBY M/A MEDIC  ☐ DETAIL  ☐ FALSE ALARM
☐ CARE FLIGHT  ☐ SEARCH  ☐ POLICE ASSIST  ☐ CANCELLED
☐ RESCUE  ☐ MUTUAL AID GIVEN  ☐ STANDBY / STATION  ☐ CANCELLED / ENROUTE
☐ INVESTIGATION  ☐ HAZ-MAT  ☐ STANDBY / SCENE  ☐ CANCELLED / SCENE

WORKING RESPONSE

DESCRIBE ACTION TAKEN, SHOW LAYOUT ON REVERSE SIDE IF NECESSARY.

Stand by at scene

LIST ANY TOOLS, EQUIPMENT, HOSE AND APPLIANCES USED.

WIA

LIST ANY DAMAGE TO, OR MISSING EQUIPMENT. NOTE ANY MAINTENANCE NEEDED.

WIA

PERSONNEL RESPONDING:

1.  UNIT#  2.  UNIT#  3.  Mullins  S  UNIT#: 416  4.  UNIT#  5.  UNIT#  6.  OIC

MAINTENANCE CHECK LIST

FUEL  ☐  FULL  ☐  2/3  WATER  ☐
OIL  ☐  FULL  ☐  2/3  PRIMER OIL  ☐
BATTERY / MASTER OFF  ☐
EQUIPMENT CLEAN / IN PLACE FOR NEXT RUN  ☐
INTERIOR AND EXTERIOR CLEAN  ☐

SIGNATURE OF DRIVER

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<td>Brad Warfel</td>
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<td>Bob Freshour</td>
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<tr>
<td>Rob Lewis</td>
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Hi Melissa,

Per our conversation, I am summarizing the following:

When natural disasters happen, in order to get federal financial assistance from FEMA, there are two steps.

- **Step 1** – Local and state governments are required to conduct a joint damage assessment with FEMA. This assessment includes providing documentation to FEMA for costs incurred for debris operations and response activities and/or estimated costs for permanent repairs to facilities. This damage assessment process determines whether or not Ohio receives a federal disaster declaration (FEMA).
- **Step 2** – Once a federal declaration is made, local and state governments must apply to FEMA in order to get a grant to reimburse costs. The application process is explained at an Applicant's Briefing and the application can be submitted to the State at that meeting or within 30 days of the disaster declaration (here July 19, 2019). The sign in sheet for the Montgomery County briefing is attached.

It appears that Perry Township participated in Step 1 (see attached) but not Step 2. Therefore, the Township received no funding from FEMA for the tornadoes.

Please let me know if you have any other questions.

Take care, Laura

Laura Adcock
Disaster Recovery Branch Chief/State Public Assistance Officer
Ohio Emergency Management Agency
# MEETING SIGN-IN SHEET

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Jurisdiction / Organization</th>
<th>E-Mail (Update If Any Changes)</th>
<th>Phone (Update If Any Changes)</th>
<th>Signature</th>
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<tbody>
<tr>
<td>J. Wilson</td>
<td>Ops/Dir.</td>
<td>MCEO</td>
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<tr>
<td>Paul Gruner</td>
<td>County Ed.</td>
<td>MCEO</td>
<td><a href="mailto:grunerp@marioboro.org">grunerp@marioboro.org</a></td>
<td>937-225-6040</td>
<td></td>
</tr>
<tr>
<td>Cherese Loritts</td>
<td>Director of Finance</td>
<td>MCEO</td>
<td><a href="mailto:lorittc@medina.org">lorittc@medina.org</a></td>
<td>225-4824</td>
<td>C. Loritts</td>
</tr>
<tr>
<td>Jordan Barnhart</td>
<td>Budget Mgr.</td>
<td>Public Health</td>
<td><a href="mailto:j.barnhart@phdme.org">j.barnhart@phdme.org</a></td>
<td>225-4190</td>
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</tr>
<tr>
<td>Jay Keaton</td>
<td>Ops Mgr.</td>
<td>City of Riverside</td>
<td><a href="mailto:keatonr@rivercity.gov">keatonr@rivercity.gov</a></td>
<td></td>
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</tr>
<tr>
<td>Thomas Garretts</td>
<td>Financial Dir.</td>
<td>City of Riverside</td>
<td><a href="mailto:tgarrett@rivercity.gov">tgarrett@rivercity.gov</a></td>
<td>937-928-1031</td>
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<tr>
<td>Dale Sein</td>
<td>Trustee Pres.</td>
<td>Perry Twp</td>
<td><a href="mailto:seinforms@yahoo.com">seinforms@yahoo.com</a></td>
<td>937-307-2945</td>
<td>Dale Sein</td>
</tr>
<tr>
<td>Mike Kraft</td>
<td>Road Sgt.</td>
<td>Perry Twp</td>
<td><a href="mailto:kk.perreytwp@yahoo.com">kk.perreytwp@yahoo.com</a></td>
<td>937-833-3045</td>
<td>Mike</td>
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**Project:** Public Assistance Damage Assessment Program

**Date:** June 23, 2019

**Place/Room:** Railroad Lakes

**Meeting Sign-In Sheet**
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**Signature** (Update if any changes) **Phone** (Update if any changes) **E-mail**

Place/Room: Madison Lakes
Project: Public Assistance Joint Preliminary Damage Assessment Meeting
Date: June 26, 2019
<table>
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<tr>
<th>Name</th>
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<tr>
<td>Joel Swineck</td>
<td>Treasurer</td>
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<td>Michelle Hosty</td>
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<td>Christian Horn</td>
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<tr>
<td>Steve Lezyni</td>
<td>Treasurer</td>
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<tr>
<td>Ken Montana</td>
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<tr>
<td>Cheese Lofts</td>
<td>Project Engineer</td>
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<td>Tori Bonham</td>
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<td>Laura Lynn</td>
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<td>Matt Lindsey</td>
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Meeting Site: Town Plaza Dayton

Address: 437-333-4384

Date: July 22, 2019
<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
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<td>Michael Gordon</td>
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<td>Erin Good</td>
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<td>Catherine Waring</td>
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<td>Lisa Grant</td>
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Place/Room: Crown Plaza
Date: July 22, 2019

Meeting Sign-In Sheet
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<td>City of Lincoln</td>
<td>555-555-5555</td>
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<tr>
<td>Jane Smith</td>
<td>Administrator</td>
<td>County Administration</td>
<td>444-444-4444</td>
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<tr>
<td>Lisa Brown</td>
<td>Director</td>
<td>State Department of Education</td>
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Date: July 22, 2019

Phone/Room: Crown Plaza Dayton

Project: Applicability Briefing