



# Perry Township Board of Trustees

3025 Johnsville-Brookville Road, Brookville, Montgomery County, Ohio 45309  
Office: 937-833-3045 | 937-833-6491 • Fax: 937-833-5219

## BOARD OF TRUSTEES SPECIAL MEETING MINUTES

March 31, 2026 @ 4:30 p.m.

Location: Administrative Building

3025 Johnsville Brookville Rd, Brookville, OH 45309

Meeting was called to order by Trustee Heeter @ 4:30p.m.

### Pledge of Allegiance

### Roll Call:

Vote:	Yes	No	Abstain	Absent
Trustee Acker	X			
Trustee Heeter	X			
Trustee Warner	X			

### Attendance was as follows:

		Present	Absent
Al Acker	Trustee	X	
Blaine Heeter	Trustee	X	
Boyd Warner	Trustee	X	
Amy Hoover	Fiscal Officer	X	

### OTARMA insurance renewal: Policy renewal date: April 6, 2026

The Township previously increased liability from \$4M to \$5M due to having a police department. Township is now contracted with the sheriff's office, so that liability exposure is reduced.

Two options presented to lower liability from \$5M:

To \$4M → saves \$1,138/year

To \$3M → saves \$2,483/year

Insurance agent Dustin Gillis indicates similar townships (no police department) are generally at \$3M liability.

Trustee Warner makes a motion to lower township liability coverage from \$5M to \$3M for the upcoming renewal period (next year's policy); Seconded, by Trustee Heeter

Vote:	Yes	No	Abstain	Absent
Trustee Acker	X			
Trustee Heeter	X			
Trustee Warner	X			

### Vehicle Insurance Coverage for Perry Township Interceptors: Coverage options for five interceptors (Perry Township cars):

Actual cash value coverage total: \$43,639

Comprehensive & liability only: \$37,914.50

Remove vehicles altogether: \$33,031

Vehicles are listed on GOV Deals and are not in service.

Trustee Warner's recommendation: While they remain unsold, drop them to comprehensive & liability (minimal coverage) to save about \$6,000. Once sold, remove them from the policy entirely.

Trustee Heeter notes that all vehicles on GOV Deals should be gone by the end of the week, likely before renewal.

Trustee Heeter motions to set the "least minimal coverage" (comp/liability only) on the remaining interceptors until they are sold. 2<sup>nd</sup> by Trustee Acker.

Vote:	Yes	No	Abstain	Absent
Trustee Acker	X			
Trustee Heeter	X			
Trustee Warner	X			

**Possible Overinsurance on Cemetery Buildings**

Trustee Acker reports after reviewing equipment and buildings with Bob and Brad: that the equipment coverage at EV building appears appropriate. He is concerned about cemetery buildings being overinsured:

Example 1 – "Eversole" building (approx. 540 sq. ft.) Insured replacement value: \$42,000

Trustee Acker estimates replacement cost: \$14,000 (excluding foundation, which is already in place).

Example 2 – "B building" (346 sq. ft.) It could be replaced with a pre-made, delivered portable building for about \$6,000, but insured replacement value is around \$41,000.

Trustee Acker suggests this may be excess coverage and might be worth adjusting. Unsure how much premium is tied to these limits but believes it's worth examining.

Trustee Warner notes that the policy can be modified mid-term and agrees it is worth looking into and proposes to talk to Dustin about possible adjustments to building coverage.

**New Vendor for Concrete – CF Poeppelman Inc.**

Trustee Acker states that the current concrete supplier for cemetery foundations: Camden.

There are some operational issues: drivers are reluctant to stay on site when multiple foundations are poured at different locations, creating scheduling and flexibility problems. Trustee Acker proposes opening a second account with CF Poeppelman Incorporated, their home office is in Bradford, and the concrete distributor is in Brookville.

The purpose of this would provide flexibility, competitive pricing, and an alternate vendor for cemetery foundation concrete. Not replacing Camden, just adding a secondary vendor.

Trustee Heeter made a motion to accept Resolution 26-24: Authorizing the opening of an account with CF Poeppelman Inc. for the purchase of concrete for cemetery foundations. (as Secondary Vendor.) Seconded by Trustee Acker

Vote:	Yes	No	Abstain	Absent
Trustee Acker	X			
Trustee Heeter	X			
Trustee Warner	X			

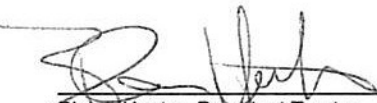
**Adjournment**

With no further business: Trustee Heeter motions to adjourn, Trustee Acker 2nds.

Vote:	Yes	No	Abstain	Absent
Trustee Acker	X			
Trustee Heeter	X			
Trustee Warner	X			

Meeting is adjourned at 4:14.

  
\_\_\_\_\_  
Amy Hoover, Fiscal Officer

  
\_\_\_\_\_  
Blaine Heeter, President Trustee



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## RESOLUTION NO. 26:24

### A RESOLUTION AUTHORIZING THE OPENING OF AN ACCOUNT WITH C.F. POEPELMAN, INC. FOR THE PURCHASE OF CONCRETE FOR CEMETERY FOUNDATIONS

**WHEREAS,** The Board of Township Trustees of Perry Township, Montgomery County, Ohio, is responsible for the maintenance and operation of township cemeteries; and

**WHEREAS,** The Board of Trustees finds it necessary to establish a purchasing account with C.F. Poeppelman, Inc. to facilitate the timely and efficient purchase of concrete for cemetery foundation work.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Township Trustees of Perry Township, Montgomery County, Ohio:

Section 1. That the Board hereby authorizes the opening of an account with C.F. Poeppelman, Inc. for the purpose of purchasing concrete for cemetery foundations.

Section 2. That the Board of Trustees hereby authorizes purchases made under this account shall not exceed \$3,000 per transaction without prior approval.

Section 3. That the Township Fiscal Officer and/or any Board of Trustees official are hereby authorized to execute any necessary document to establish and maintain said account.

Section 4. This Resolution shall take effect and be in force immediately upon its adoption.

Motion Made by: Blaine Heeter 2<sup>nd</sup> by: Al Acker

**PASSED AND ADOPTED** by the Perry Township Board of Trustees, Montgomery County, Ohio, on this 31 day of March, 2026.

**APPROVED:**  
[Signature]  
Trustee

[Signature]  
Trustee

[Signature]  
Trustee

[Signature]  
Fiscal Officer

*Where the highest of distinctions is service to others .....*

<b>Blaine Heeter</b>	<b>Albert Acker</b>	<b>Boyd Warner</b>	<b>Amy Hoover</b>
Trustee	Trustee	Trustee	Fiscal Officer
937-833-3045	937-417-0931	937-608-0937	937-833-3045

SPECIAL MEETING SIGN-IN SHEET

Date: March 31, 2026 @ 4:30P.M.

Name

Address

Name	Address
Shanda I. Dehnten	J.B Rd
Martina L. Hanshaw	Lt. RICHMOND RD
Kara Johnson	Brookville Vermont