



# Perry Township Board of Trustees

3025 Johnsville-Brookville Road, Brookville, Montgomery County, Ohio 45309  
Office: 937-833-3045 | 937-833-6491 • Fax: 937-833-5219

## BOARD OF TRUSTEES SPECIAL MEETING MINUTES

August 1, 2025 @ 9:00 a.m.

Location: Administrative Building  
3025 Johnsville Brookville Rd, Brookville, OH 45309

Meeting was called to order by Trustee Warner @ 9:00 a.m.

Pledge of Allegiance

Fiscal Officer Roll Call:

Vote:	Yes	No	Abstain	Absent
Trustee Warner	X			
Trustee Johnston	X			

Attendance was as follows:

Boyd Warner	Trustee
Hayes Johnston	Trustee
Blaine Heeter	Trustee
Jamie Evans	Fiscal Officer

Topics:

\*\*\*portions of the meeting did not record audio\*\*\*

- **Statement from Trustee Johnston**
  - **Trustee Johnston** gave a statement regarding Blaine Heeter. Mr. Heeter is Trustee Johnston's wife's half-brother. It has been confirmed with the Board of Elections and the Ethics Commission that this is not a conflict of interest and he is not considered a family member per O.R.C. Documentation is available at the Township Administrative building.
- **Appointment and Oath of Trustee Blaine Heeter**
  - **Trustee Warner** issued the Oath of Office to Trustee Heeter.
  - **Trustee Johnston** provided **Trustee Heeter** with his keys.
  - A resident asked about the codes and asked the keys don't work, do they?
  - **Trustee Johnston** stated we will give you the only code of the only door we know.
- **Establishing new liaison to the Police Department due to the resignation of Zach Music**
  - **Trustee Warner** stated he would like to transfer the responsibilities of previous Trustee Zach Music to Trustee Blaine Heeter which includes the liaison to the Police Department; seconded by **Trustee Johnston**; motion passed.

• Vote:	Yes	No	Abstain	Absent
Trustee Warner	X			
Trustee Johnston	X			
Trustee Heeter	X			

- **Appointment of President Trustee for remainder of 2025**
  - **Trustee Johnston** made a motion to appoint **Trustee Boyd Warner** as President Trustee; motion seconded by **Trustee Heeter**; motion passed.

• Vote:	Yes	No	Abstain	Absent
Trustee Warner	X			
Trustee Johnston	X			
Trustee Heeter	X			

- **Former Trustee Music's email forwarding for public records**
  - **Fiscal Officer Evans** stated she had sent out an email asking who would like to take on the responsibility of Trustee Music's emails for public records purposes.
  - **Trustee Warner** stated he will do that.
  - **Fiscal Officer Evans** stated she will send an email to Patrick.
- **Discussion of selling Police vehicles**
  - **Trustee Warner** stated we have been talking about this for a while now and we need to figure out which cars we need to sell to not only diminish our fleet but also save some money for insurance purposes.
  - **Trustee Johnston** stated he has been reviewing the cars and we had discussed selling 2 of them. He said to reduce the fleet, his recommendation is to sell the K9 car which is at Beau Townsend being fix and the unmarked police car since it is not a viable police vehicle. He said that will reduce 2 cars that we are paying insurance on; 1 of them is being repaired all the time.
  - **Trustee Warner** stated we also need to look at which cars are the most viable to keep regarding mileage and mechanics, talking about repairs that we have had to do on these. He asked **Trustee Heeter** to help with this.
  - **Trustee Heeter** asked if we have maintenance records.
  - **Trustee Johnston** stated Beau Townsend has all the maintenance records.
  - **Trustee Warner** said let's get all the information and then at the next meeting we can make a decision on what we are going to do and what we are going to sell.
  - **Fiscal Officer Evans** advised **Trustee Heeter** that she can get him all the itemized invoices she has for Beau Townsend.
- **Internet for the Administrative side of the building**
  - **Trustee Johnston** stated as we have discussed before, and everybody has seen it, the Spectrum internet will go down, the modem is in the Police Department and stuck in a cage and has all these wires going into it; it has no more sockets. He stated we contacted Spectrum to put in a separate unit for the admin side and we have been working on that for over a month. He said Spectrum has had us do drawings, floor plans, layouts and they are not doing anything. He asked if everybody sees his hot spot from T-Mobile (in the window behind him). He stated he had a web meeting with T-Mobile Business and we can get that, have it tomorrow, and install it ourselves immediately. He stated today he walked in, plugged it in, and everything is up; it took about 30 seconds. He stated the cost for it is \$60 a month, business. He stated we are paying right now for the admin side \$250 a month for Spectrum but that includes 2 or 3 phone lines for the Spectrum.
  - **Fiscal Officer Evans** stated on the admin side, correct and one of them is for the fax machine.
  - **Trustee Johnston** stated we can save money that way and have better service. He said at the next meeting that will be his proposal; he will write that up and, if approved, he will go ahead and have T-Mobile send us the gear and we will install that ourselves.
  - **Trustee Warner** asked how that will affect our current situation with the phone lines; is that going to be in addition to what we are already paying for Spectrum?
  - **Fiscal Officer Evans** stated the Spectrum bill that we currently have is for the internet and the phone.
  - **Trustee Warner** asked what if we eliminate the internet side of that, or is a package deal?
  - **Fiscal Officer Evans** said we can't because the Police Department uses the Spectrum internet so the Police Department would be responsible for paying that bill but the admin side doesn't have 100% access to that internet as is and the phone lines we had spoken about Trustee Johnston speaking with Interlink because we had paid all that money to Interlink to install that new phone system but we are still paying for Spectrum phones as well. She stated we need to figure out why we are paying for 2.
  - **Trustee Johnston** said that was his question back to Jamie, he didn't want to call Interlink until we had this conversation. He said he will call

them and find out if those lines are included in the \$4000 or \$5000 that we have already paid them for that phone system.

- **Trustee Warner** said yeah, check into that and we will figure it out next meeting.
- **Update regarding windows and blinds installation in the Administrative building**
  - **Trustee Johnston** said, using ARPA Funds, we installed new windows in the building here. He stated we have already noticed the temperature change with the new windows. He said they filled all the cavities with new installation and draft block; the windows don't open so they don't leak. He stated our final cost on that was \$25,528.18. He said the blinds were install yesterday and those were also paid for with ARPA Funds and we put a deposit down on them. He said our total bill came to \$2,738.10; we actually got a refund of \$23.40 because we didn't get 13 blinds, 5 blinds were in the Police Department and Zoning Office. He said they had put new blinds in there a year ago, the Police Department did so we decided that we wouldn't spend that money.
  - **Fiscal Officer Evans** stated there was one downfall to that, because they were paid for ARPA Funds which had to be appropriated for a specific purpose by December 31. She stated she will have to get with the coordinator for that because we may have to pay back the difference of the funds that we did not spend on the blinds.
- **Audit update**
  - **Fiscal Officer Evans** stated she received another extension request. She stated if any of the Trustees want to speak with Aaron, he said to please give him a call and she can email his phone number. She stated Aaron put in another extension request; he had received several resident complaints. She stated some of his main concerns are the lack of time cards in the Police Department, high elected official turnover, and some of the resident complaints were public records requests were not fulfilled, the Board was filling vacancies without public knowledge, contracts were given that were not offered to the public, in 2023 officials' pay was not correct, there was no signed contract for 2023 wage deductions for the Sunshine Law violation lawsuit and there was also no Resolution for the wage deduction for that same lawsuit. She stated those are the things they are looking into and sending into the state. She said also the interest that was paid for that lawsuit because payments were not made in a timely manner. She stated that will probably fall on her because she made the final payment with interest but was not the one that did not make the previous payments. She said we are not supposed to pay interest but per the court order, we had to which puts us between a rock and a hard place. She stated Aaron is looking into that, but the other issues are from 2023ish. She stated the new due date for the Audit is September 2<sup>nd</sup>.
- **Fuel cards**
  - **Fiscal Officer Evans** stated former Trustee Music had mentioned that he was going to look into Casey's because we have so many issues with the fuel cards, but we never received any literature on it. She said she looked into Casey's and BP. She stated every month there is another issue with Speedway. She stated the rebates have been an issue since February, last month the due date was incorrect on our invoice because the due date was incorrect on our invoice. She stated the bill was due on July 4<sup>th</sup> she stated it should have been printed July 3<sup>rd</sup> but was printed July 5<sup>th</sup>. She said she paid it on July 5<sup>th</sup> because she was waiting on the rebate files and they charged us a late fee. She said she had to call and get the late fee reversed. She stated Casey's offers business cards that save up to \$.08 per gallon and BP also has a business card program that was not as high, \$.05 or \$.06 per gallon. She stated there is a Casey's in Brookville and New Lebanon.
- **Discussion regarding permits and variances for ponds and easements issues under review**
  - **Trustee Johnston** stated we are getting a lot of public requests for the permits or the nuisance and he thinks we should take all of these and bring them out into one of our regular meetings and say these are what we have outstanding. He stated he doesn't know if we publish anything other than



what Al does by posting his meetings of the BZA but here recently we have gotten 2 or 3 requests in a week about Zoning and permits, etc. He said he wants to get these really transparent so we can end the public not knowing what is going on with the properties in Perry Township.

- **Trustee Warner** asked if he wants to have a Special Meeting just to discuss permits and issues?
- **Trustee Johnston** stated when we have a Regular Meeting Al could recap all that at the meetings and that would probably take care of it. He said if a resident has to show up for the Zoning Meeting, then so be it, however, if you don't really know what is closed out people still have the same questions like the one there on Johnsville Brookville Road the residents are very unhappy.
- **Trustee Warner** stated he is in communication with those residents.
- **Trustee Johnston** stated that type of stuff when we have those, when somebody makes a complaint, we need to take the complaint, log it, answer it, log it. He said if we get a complaint, it's just like a public request we need to carry that thing cradle to grave and that will make sure that we are doing our due diligence and not letting something slide through the cracks. He said that will keep us out of lawsuits. He said we can get with Al and for the regular meetings and say I got this many building permits outstanding...
- **Trustee Warner** stated he does that anyway.
- **Trustee Johnston** said he says that, but how many of them are closed?
- **Trustee Warner** said he makes a comment that he has issues so many permits and he's got a permit for this so he would think that when you issue a permit that means it is closed out. He said as far as the complaints the only one he is dealing with right now and it's one particular resident and since we're talking about it, the property he's referencing is the one that's overgrown right before you get to Air Hill, the Steckli property. The property is in probate. The son has an attorney and he got an update from him last week and he has updated the resident who is the only one that is really asking about it. He said it should be through probate by the end of this month as well as him selling it, so he is going to sell the property once it goes through probate. He said he is following up with him every week or two. He said that is the only one that he knows of that there has been a complain about.
- **Trustee Johnston** stated at the last Special Meeting, the email I had that I gave to Al
- **Fiscal Officer Evans** stated he is talking about the Stuarts.
- **Trustee Warner** stated oh, okay yeah, well that is still kind of been settled.
- **Executive Session pursuant to 121.22 (G)(1) to discuss the discipline of a public employee**
  - **Trustee Warner** made a motion to enter into Executive Session pursuant to ORC 121.22 (G)(1) to discuss the discipline of a public employee; motion seconded by **Trustee Johnston**; motion passed.

Vote:	Yes	No	Abstain	Absent
Trustee Warner	X			
Trustee Johnston	X			
Trustee Heeter	X			

- **Trustee Warner** made a motion to go back into Regular Session; motion seconded by **Trustee Johnston**; motion passed.

Vote:	Yes	No	Abstain	Absent
Trustee Warner	X			
Trustee Johnston	X			
Trustee Heeter	X			

**Motion to Adjourn:**

Moved by: President Trustee Warner      Second: Trustee Johnston

**Roll Call:**

Vote:	Yes	No	Abstain	Absent
Trustee Warner	X			
Trustee Johnston	X			
Trustee Heeter	X			

Motion Passed  
Time: 9:55 a.m.

Jamie Evans  
Jamie Evans, Fiscal Officer

Boyd Warner  
Boyd Warner, President Trustee



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### **Perry Township, Brookville, Montgomery County, Ohio OATH OF OFFICE Trustee Blaine Heeter**

In accordance with Article XV, Section 7 of the Constitution of Ohio and O.R.C. 3.23, a trustee or fiscal officer must take an oath or affirmation to support the Constitution of the United States, and the State of Ohio, and to faithfully discharge the duties of his/her office.

I, Blaine Heeter, do hereby solemnly swear and affirm that I will support the Constitution and Laws of the United States of America and the Constitution of the State of Ohio, and the Laws and Resolutions of Perry Township, and that I will discharge the duties of Trustee to which I have been appointed to the best of my ability.

A handwritten signature in black ink, appearing to read "Blaine Heeter", written over a horizontal line.

Blaine Heeter, Trustee, 8/1/2025

## SPECIAL MEETING SIGN-IN SHEET

Date: August 1, 2025 @ 9:00 A.M.

Name

Address

[illegible]