



Student Leadership Council (SLC) Policy

This policy is designed to ensure that the process of electing the Student Leadership Council (SLC) is fair, transparent, and inclusive of all eligible students. The SLC serves as a platform to develop leadership skills within students at Glenwood House School.

1. Purpose of the SLC

The SLC exists to provide structured, accountable student leadership that serves the school community, promotes service, and upholds the values and ethos of Glenwood House School. Councillors form the link between management and students. Councillors are expected to lead with integrity, commitment, and responsibility, in line with the vision of the school.

School vision

To be a leading educational institution where timeless Christian values inspire academic excellence and global understanding, **cultivating compassionate leaders of integrity who make a meaningful impact on the world.**

2. Governance and Oversight

- The SLC is the Head of student leadership and the student leadership Mentor(s), which reports into the College Executive.
- The Leadership Panel, hereinafter named 'the Panel', refers to the SLC mentors and the College Executive.
- Each portfolio is allocated a Designated Teacher who:
 - Provides oversight, guidance, and support.
 - Acts as liaison between the portfolio and the wider school community.
 - Supplies a clear list of duties and expectations prior to nominations.
 - Assigns and monitor tasks where necessary.
- Should a conflict of interest, such as a relative in the cohort up for selection, be declared or identified, the Panel member shall excuse themselves from all decisions and deliberations.

3. Eligibility and Participation

- All Grade 11 students are eligible to serve on the SLC, provided they have demonstrated a commitment to service within the school and have served on at least ONE committee led by the SLC in the current year.
- Students may:
 - Select up to three portfolios, ranked in order of preference.
 - Choose not to apply for any portfolio.
- Students must understand that:
 - Submitting their name indicates full commitment to serve on the portfolio if selected.
 - Service is required regardless of leadership election outcomes.
 - If they have been found guilty of a level 3 transgression according to the discipline policy within their Grade 11 year, they will not be eligible to serve on the SLC.

4. Portfolio Leadership Applications

- Students wishing to stand as Portfolio Leaders must submit a formal letter of application in the form of an online nomination form, demonstrating:
 - Proven service and involvement in the relevant portfolio.
 - Leadership experience and responsibility.
 - Demonstrating a history of involvement in the school.
- Applications:
 - Must be submitted by the stated deadline.
 - Must be submitted personally to the Designated Teacher.
 - Will be displayed publicly to ensure transparency.
- Late submissions will not be accepted.
- Students must indicate intention to stand for an executive position (Head Leader or Deputy Head Leader) as part of the application process.

5. Election Process

- An electronic ballot will be compiled listing candidates per portfolio.
- Voting is conducted in a controlled setting during the third term of each year.

- Due to reasons around consistency, maturity, institutional experience, leadership readiness and to minimise popularity impact, the following weighting applies:
 - Grade 8: 20%
 - Grade 9: 40%
 - Grade 10: 60%
 - Grade 11: 100%
 - Outgoing Grade 12 SLC members: 100%
 - Educators: 150%
 - Nominees vote for executive members.
- A student may:
 - ordinarily serve on one portfolio. In exceptional circumstances, and at the discretion of the Panel, a student may serve on a maximum of two portfolios and be elected as leader of only one portfolio.

6. Portfolio Allocation and Adjustment

- In the event that a student is elected to more than one portfolio:
 - The Panel reserves the right to allocate leadership in the best interest of the school.
 - Student preferences will be considered but are not binding.
- In the case of tied votes:
 - Overall voting totals will be reviewed per Grade. Preference is then given to staff, outgoing SLC and Grade 11 votes.
 - Student participation on the committee will be reviewed.
 - If required, the Panel's decision will be final.
- The Panel reserves the right to:
 - Adjust placements to ensure balanced portfolio representation.
 - Refer to service records (including orange service folders) and extracurricular activities where necessary.

7. Executive Leadership (Heads and Deputies of School)

- The leadership profile submitted electronically forms part of a leadership assessment conducted by the Panel.

- Should the leadership assessment and voting score be less than a 2% difference between candidates, a selection interview will be conducted by members of the Panel.
- Once the selection process has concluded, the Panel will review the votes and announce:
 - Two Heads of School
 - Head Girl (female)
 - Head Boy (male)
 - Two Deputy Heads of School
 - Deputy Head Girl (female)
 - Deputy Head Boy (male)
- The Executive:
 - Represents the school at formal and ceremonial events
 - Coordinates the SLC.
 - Chairs Council meetings.
 - Assist the Grade Head with Grade 8 orientation and inauguration
 - Deputy Heads are co-opted coordinators of the SRC.

8. SLC Portfolios

The following portfolios operate under the SLC:

- Academic
- Admin & Technical
- Boarding
- Culture
- Environment
- School Functions
- Social Responsibility
- Sport
- Student Discipline
- Student Welfare

Each portfolio functions under the guidance of its Designated Teacher, with clearly defined responsibilities.

Each portfolio will hand over a report detailing the roles and responsibilities of the portfolio to the newly appointed SLC member(s).

The Panel reserves the right not to appoint a Councillor for any of the above portfolios.

The Panel may appoint a maximum of two Councillors per portfolio.

The total number of Councillors may not exceed 5% of the total school population.

9. Performance Monitoring and Sanctions

- The school code of conduct applies at all times.
- Councillor performance is monitored by:
 - The Designated Teacher.
 - The Leadership Panel.
- Where performance concerns arise:
 - Support and intervention will be provided.
 - Mediation will precede any disciplinary action as per the school code of conduct.
- A Councillor may be removed following:
 - A vote of no confidence.
 - Disciplinary action as per the school code of conduct.
- Removal results in:
 - Forfeiture of leadership status and blazer privilege.

10. House Captains and Committees

- SLC members may not serve on the Spirit Committee.
- House Captains (one male and one female per house) are elected separately and serve on the Sport Portfolio and as part of the Spirit Committee.
- The Spirit Committee operates independently of the SLC and is selected through auditions and school-wide voting after the announcement of the SLC has been made.

11. Announcement and Recognition

- Successful candidates will be announced to the school community as well as executive members.
- Appointments are announced at a specially convened assembly after the election has concluded and will be communicated with sufficient notice on an annual basis. This process must be concluded at the latest, a week before Grade 11 exams begin.
- Members of the SLC:

- Are referred to as Councillors.
- Earn the privilege of wearing the navy blazer.

12. Badges and Insignia

- Councillors and Executive members are issued metal lapel badges (no scrolls).
- Badges denote role (Head of School, Deputy Head, SLC).

13. Merit-Appointments and Vacancy

- During the leadership year, the leadership Panel may appoint additional members should a student have demonstrated consistent and considerable leadership talent and commitment. This would be considered on nomination from the teachers in charge of portfolios and the SLC and submitted to the teachers in charge of student leadership and the school executive for appointments based on merit.
- In the event a Councillor resigns, leaves the school or becomes ineligible, the Panel may consider a by-election within the portfolio, by portfolio members, and staff.

14. Appeal and Final Authority

- All decisions rest with the leadership Panel and the Head of the College, whose decisions are final. These relate to and include:
 - Leadership appointments
 - Portfolio allocation
 - Disciplinary matters
- Any procedural concern regarding elections must be submitted in writing within five school days of announcement.

POLICY STATUS			
(Reviewed Annually by 31 March)			
Version	Date	Adopted	Approvers
SLC policy 2026	March 2026	01 April 2026	College Executive