

THE BLUEPRINT



LIFE PACIFIC UNIVERSITY
SAN DIMAS, CA



WELCOME

Welcome to Life Pacific University, where we are passionate about equipping and empowering the next generation of transformational leaders. The LPU Partnership Network is a dynamic collaboration of churches, organizations, schools, and ministries that share our vision for affordable, transformative biblical education.

We are committed to empowering individuals to pursue their spiritual and educational aspirations through accessible and comprehensive programs. Our LPU Network “blueprint” is designed to guide you through the various options available, ensuring that you make informed decisions about your educational journey. Whether you are seeking Dual Enrollment, Certificates, or becoming an official LPU site, we are committed to supporting you every step of the way.

As a partner of Life Pacific, you will have access to a wealth of resources and support, including expert faculty, innovative curriculum, and opportunities for collaboration and networking. The Blueprint is designed to plan for success as you launch your site. We provide operational advice on admission, marketing, academics, and practicum, ensuring that you have the tools you need to thrive.

SO, LET’S JUMP IN!



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1. DISCOVER & ANALYZE

Developing an LPU Partnership Site: pgs. 6-13

Developing a new site requires a significant amount of planning. This section aims to help you discover and analyze the key terms that can be confusing, the necessary steps to a successful launch, and the departments you need to collaborate with to set up your site.

Once you have established a strong foundation for your site, it's time to analyze and plan the student experience. This involves identifying the degree programs that Life Pacific can offer in your state and mapping out your site's annual calendar. To assist you with this process, we have provided basic resources that will help you develop the structure of your program and create a plan for success.

Dual Enrollment Site: pgs. 14-15

Life Pacific University offers a transformative Dual Enrollment program taught from a biblical perspective, providing high school students with a Christ-centered foundation for higher education, this is an opportunity to complete college-level coursework to earn college credits while they are pursuing their high school diplomas. By partnering with LPU, high schools, homeschools, and Co-Ops can give their students access to affordable online courses taught by expert faculty, designed to equip them with the knowledge and skills to succeed in college and beyond. Developing a Dual Enrollment site with LPU is easy and supported by our team, who will provide operational advice, marketing support, and expert faculty to ensure a successful launch.

Certificate: pgs. 16-17

The LPU Partnership Network is committed to providing accessible and comprehensive education for all. That's why we offer more than just traditional degrees - we also provide certificate programs and opportunities for individuals to complete degrees they may have started elsewhere. Our programs are designed to meet the needs of a diverse range of learners, whether they are seeking to gain specialized knowledge or looking to finish what they started.

With the LPU Partnership Network, there's more than one way to achieve your educational and career goals. We offer a variety of options to help you unlock your full potential and pursue your passions, all while receiving the support and guidance you need to succeed. Let us help you take the next step in your educational journey.

Word Discovery:

PARTNERING FOR AFFORDABLE EDUCATION

Life Pacific partners with churches and organizations nationwide to offer affordable degrees and valuable ministry experience. Our partners range from extensions to ministries. Join us today to equip the next generation of Christian leaders.

LIFE PACIFIC'S ACCREDITATION:

Accreditation is the process of evaluating and validating colleges and universities. Life Pacific is proud to be accredited by the WASC Senior College and University Commission (WSCUC) and the Association for Biblical Higher Education (ABHE).

WSCUC/WASC:



Life Pacific is accredited by the WASC Senior College and University Commission (WSCUC). As a result of this accreditation, WSCUC has

authorized Life Pacific to offer degree programs and financial aid to our students. This Commission is also responsible for accrediting other well-known university systems like UCs, Cal States, Chapman, and Stanford.

ABHE:



The Association for Biblical Higher Education in Canada and the United States (ABHE) comprises a network of more than 150 institutions of biblical higher education, enrolling more than 63,000+ students. It encompasses campus locations in 8 time zones stretching from the Canadian Maritimes to Hawaii, from Alaska to Puerto Rico.

HOW WILL YOU DELIVER?

At Life Pacific, we offer only online courses to new sites, we may make face-to-face courses available after the site has achieved a certain enrollment. It is important to note that state authorization requirements may also affect the delivery options available at a particular site. Therefore, we work closely with our partners to ensure that we provide the most appropriate course delivery options that meet both accreditation standards and state requirements.

THE LPU PARTNERSHIP NETWORK

We strive to design and deliver our programs in a way that meets the unique needs of each individual student, ensuring they have access to the resources and support necessary to achieve their academic and professional goals, through dual enrollment, certificates, online and partnership sites.

Life Pacific’s Support for Site Development:

As we work to develop our partner sites, it's crucial to understand the various roles and responsibilities of the individuals involved in the process. At Life Pacific, we have defined these roles and have a clear understanding of what we can provide to ensure successful site development. Our team is committed to working closely with our partners to provide the support and resources needed to establish thriving academic programs that benefit both the students and the local community.

Enrollment Management: LPU's enrollment management team consists of a VP of Enrollment Management & Marketing, AVP of Enrollment Services, Assistant Director of Admissions Operations, and Church Partnership Liaison. This team works collectively to oversee the onboarding process.

Marketing and Communications: Every partnership associated with LPU can leverage the expertise of LPU's marketing team. This team can provide guidance on LPU's brand guidelines, help in creating marketing material, and review any existing material to ensure compliance.

Admissions Support: LPU assigns dedicated admissions counselors to assist students throughout the admissions process, starting from the submission of their application. Each LPU site has its own designated counselor.

Student Services: Every student's success is our top priority. To ensure this, LPU provides various resources such as financial aid counselors, the Academic Support Center (ASC), and the Registrar's office, Institutional Effectiveness. These resources can assist students in registering for classes, assessing their courses, and evaluating their transcripts.

Your Team:

SITE DIRECTOR & STAFF:

The Site Director and staff play a crucial role in facilitating the on-site student experience. As your site expands, you may consider adding personnel beyond the Site Director to handle specific responsibilities such as daily operations, recruitment, academic advising, student leadership development, and practicum experience.

Steps to Becoming a Partner with LPU:

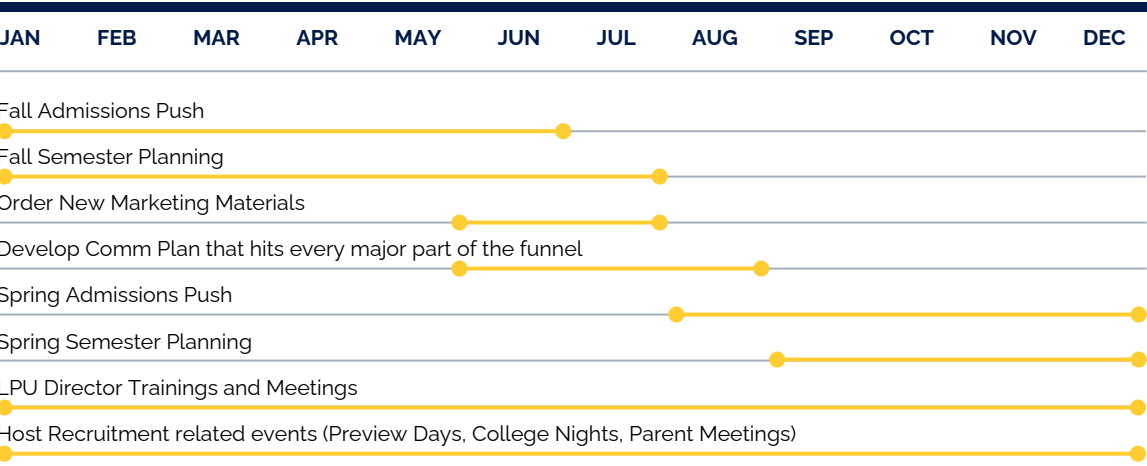
- 1 Initial interest call with VP of Enrollment Management & Marketing
- 2 Site signs letter of intent (LOI) to partner with LPU
- 3 LPU and site sign Memorandum of Understanding (MOU)
- 4 Institutional Research team begins state authorization process, if applicable (6 months-1 year)
- 5 Final determination of degree programs and deliver permits by state
- 6 Site is added to LPU's application and website
- 7 Site designates director to act as agent of LPU
- 8 LPU sets site on all LPU systems (access to direct resources, site fee charges)
- 9 Complete Site Trainings on Recruitment, Admissions and Academic Program offerings
- 10 Marketing works with Site to develop materials (as requested)
- 13 Launch Site
- 12 Site begins promotion and student recruitment
- 11 Site develops student experience and practicum program.
- 14 Admissions team works with site to admit students and help students through process.

1. State authorization process: Each state requires out-of-state universities to gain approval for offering educational programs within their own state. This is often a long process ranging from 6-18 months, and costs could range anywhere from \$3,000 to \$10,000 annually (depending on the state). For more information, go to [NEED SOLID DOCUMENTATION](#).

2. Determining degree programs: Degree programs are determined based upon permissions of the state and on student and faculty resources.

Recruitment Planning Calendar

The recruitment process is cyclical, and you will encounter similar processes throughout the year. However, it is essential to plan, strategize, and execute a plan that effectively promotes and enrolls the right students during the appropriate season. It is normal to experience some overlap in areas as you work towards achieving enrollment targets.



2. IDEATE & PLAN

The State Authorization Process

Establishing a successful site is like constructing a physical building. To create a sustainable program, structure, and brand, it is imperative to begin with a solid foundation. Therefore, it is crucial to follow these foundational steps before launching your site.

Note: Obtaining approval from each state is a mandatory requirement for out-of-state universities seeking to offer educational programs within the state. This process can take 6-18 months to complete, with costs varying from \$3,000-\$10,000 annually, depending on the state. LPU is required to seek approval for every new site and each proposed degree program being offered, as each state regulates online and on-site degrees differently. Upon a site signing the Letter of Intent and starting the on-boarding process, LPU begins the application and authorization process with the state, officially moving the partnership forward.

Steps for Authorization:

- 1 Site signs letter of intent (LOI) to partner with LPU
- 2 LPU applies for degree approval
- 3 Approval for degrees is granted
- 4 Site markets degree program

Choosing Your Name/Brand:

USE ONLY LPU'S BRAND



If you choose to use LPU's brand, you will use the name "LPU at [Your Church Name]," (e.g. "LPU at First Christian Foursquare"). Benefits of this route include utilizing LPU's existing brand and reinforcing the credibility of your program and the degrees.

LPU's marketing team can also provide you with branded marketing materials with this name.

or

CREATE YOUR OWN BRAND + USE LPU'S BRAND



Alternately, you may choose to create an entirely separate brand (e.g. "First Foursquare Institute"). If you choose this route, you have full control of the look and feel of the brand, which gives you more creative freedom when creating marketing materials. However, LPU's marketing team must still give approval for the name and must approve promotional materials before they are distributed. LPU is also required to refer to the partnership with your church (not your ministry program) on our website and promotional materials (e.g. "LPU at First Christian Foursquare Church," not "First Foursquare Leadership Institute").

Note: Most states restrict the types of names that can be used to market non-accredited entities, especially the word "college." LPU highly recommends contacting your state's higher education commission to find out what names are permitted within your state before choosing a name. For example, "First Christian Leadership College" may not be permitted but "First Christian Leadership Institute" might be.

How do I understand Accreditation: Before we go any further, it's important to understand that your site/internship program itself is not accredited. Accreditation is granted to colleges and universities by an accrediting body, like WASC or ABHE. LPU is regionally accredited by WSCUC (see page 5). Understanding this is especially crucial when it comes to promoting your site, as WSCUC requires that specific language is used when referring to accreditation. Compliance with these guidelines is required.

Sample Internship Schedule and Format

The internship must be designed by each church partner, but in conjunction with LPU's Partnership team. The following is a sample schedule and format that could be used as a template. Students are encouraged to have a weekly schedule, and the coordinator will be leading the weekly flow, structure, and organization.

DAY	HOURS	TASKS/ACTIVITIES
Monday	Off	
Tuesday	10am-2pm	Morning devotional, ministry practicum lesson & chapel
Wednesday	9am-3pm	Morning devotional, ministry practicum lesson & service experience
Thursday	9am-3pm	Morning devotional, community building and academic support
Friday	Off	
Saturday	Off	
Sunday	8am-1pm	Church ministry and service experience

Ministry Practicum

The internship experience at the local church will provide students with three additional units of credit per semester which we call ministry practicum hours (a total of 12 units for the A.A. degree only). Besides the ministry experience, service, and spiritual formation, students will have to do academic work to complete the practicum. This includes readings and written assignments that must be submitted for grading. The ministry practicum is designed by LPU with input from the local church in order for academic credit to be given by LPU. The practicum is built into the larger curriculum of LPU and specific student outcomes must be met. Students will have to meet the academic standard set by the University.

- **Interns must maintain a cumulative GPA of 2.0 to remain eligible for practicum units.**
- **Students must complete at least one course successfully in the semester if they wish to earn practicum credit (Only up to 12 units for the entire AA program can be earned in this manner).**

*Except for major church related events or activities

Student Hours

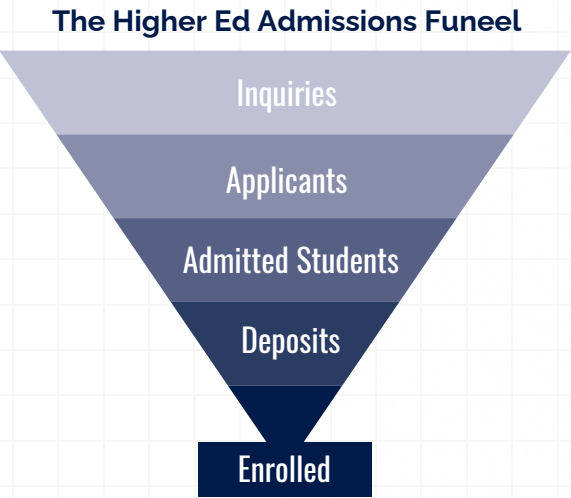
The internship and church partnership is designed for students who are investing in their education and ministry formation/experience. Besides the hours required for the internship experience and practicum, students are expected to invest 12-15 hours for each of the additional online courses taken through LPU's online platform.

- **Two 8-week courses anticipate 24-30 hours of coursework.**
- **This includes time spent in the online platform and the required research, readings, assignments, and study time to succeed in each course.**
- **The ministry practicum includes time spent serving in a ministry of the church, spiritual formation/development activities and the reading and writing assignments required for the practicum.**

3. IMPLEMENT & DEPLOY

Understanding the Enrollment Funnel and Strategy

Creating a comprehensive enrollment strategy is crucial to achieving the desired enrollment outcomes for your site. It involves identifying the channels that will be used to communicate with prospective students and developing a plan to guide them through the admission process.



The Admission Funnel, which outlines each stage of the admission process from inquiry to enrollment, is a useful tool for developing a successful enrollment strategy. It is important to note that not every inquiry will lead to enrollment, so obtaining high-quality inquiries and providing effective guidance is essential.

As a site director, one of your primary roles is to guide students through the recruitment process to start their application. Once a student begins their application, an LPU admission counselor will help your students submit their missing documents and complete any other requirements.

Academics Basics

Understanding the academic portion of running your site can seem daunting, but it doesn't have to be! LPU has several degree options available to sites. These degrees and deliveries are determined based on state regulations, as well as the student enrollment capacity of the site in the first year. We've outlined LPUs' various delivery types, and cover other important topics like tuition, time commitment required for each course, and determining a site fee.

Delivery Types:

- ONLINE:**
Most of our partnership sites start with offering only online classes. The online program is designed to provide students with flexibility, allowing them to focus on the ministry internship and church experience.
- FACE-TO-FACE:**
Once your site reaches a consistent level of enrollment and your site's revenue can support the cost of state authorization for face-to-face classes, your church can be given the opportunity to house face-to-face classes on site.

- PROGRAMS:**
Assuming state approval, most sites launch with all or some of the following programs at their site.
- AA in General Studies
 - AA in Biblical Studies
 - BA in Ministry and Leadership
 - BA in Organizational Management
 - BA in Psychology
 - BA in Worship Arts & Media

Tuition and Fees:

Below is a breakdown of tuition. Program costs are subject to change based on the number of credits enrolled per semester and site fee determined by site. Tuition listed is based on 12 credit hours per semester.

Standard tuition with practicum scholarship:
\$9,000 (\$375 per credit)

Average Site Fee per year:
\$2,000 (\$1,000 per semester)

Technology/Student Services per year:
\$350 (\$175 per semester)

Total = \$11,350 per year

4. MORE WAYS TO PARTNER

1. DUAL ENROLLMENT

Establishing a successful dual enrollment program is easy. To create a sustainable program, structure, and brand, it is imperative to begin with a solid foundation. Therefore, it is crucial to follow these foundational steps before launching your dual enrollment program.

STEPS

- 1 Site signs letter of intent (LOI) to partner with LPU
- 2 LPU applies for degree approval
- 3 Approval for degrees is granted
- 4 Site markets degree program

Academics

The LPU Online Dual Enrollment program provides an exceptional opportunity for high school students to earn college credit and credit towards their high school diploma. With accreditation from both WSCUC and ABHE, students can take fully online courses from LPU's undergraduate program, engage with expert faculty, and collaborate with college-level students. Each course offers 3 units of credit, and successful completion can count towards high school graduation requirements. Don't miss this chance to jumpstart your college career and gain valuable academic experience with Life Pacific University.

Qualifications

To qualify for the Life Pacific University Dual Enrollment program, high school students must be in their junior or senior year and maintain a minimum GPA of 3.5. A letter of recommendation from a high school counselor or teacher is also required. While students can begin taking college courses as early as the summer after 10th grade, they are limited to enrolling in one course to ensure a successful transition to university-level coursework. Upon successful completion of the initial course, students can then enroll in up to two courses (6 credits) at a time for an 8-week term to continue earning college credit while still in high school. The Dual Enrollment program offers fully online courses accredited by WSCUC and ABHE, giving students the opportunity to earn credit towards both their high school diploma and a college degree.

Your Dual Enrollment Coordinator/Director & Staff

The Dual Credit Coordinator/Director and staff play a crucial role in facilitating the on-site student experience. As your program expands, you may consider adding personnel beyond the Dual Enrollment Coordinator/Director to handle specific responsibilities such as daily operations, recruitment, and academic advising.

Delivery Types:

ONLINE:

Most of our partnership sites start with offering only online classes. The Dual Enrollment program is designed to provide students with flexibility, allowing them to focus on 100-200 level courses where a student can earn up to 36 units toward a degree. If approved by the academic office students may be able to complete a full A.A. degree.

COURSES OFFERED

Students in the Dual Enrollment program can choose between the following Online Courses:

FORMAT	FALL OFFERINGS	SPRING OFFERINGS
16-Week Courses	MIN130 Foundations of Ministry ICST115 Foundations os Global Engagement	MIN230 Discipleship & Spiritual Formation IMIN210 Spiritual Gifts
Session One (8-Week Courses)	ENG101 English Composition & Grammar ENG103 English Composition & Research COM202 Speech & Presentation BIBL113 Intro to Biblical Literature	HIST105 Western Civilizations SBS230 Marriage & Family Systems BIBL101 Pentateuch
Session Two (8-Week Courses)	HUM101 Intro to the Arts LIT220 Great Books I BIBL131 Biblical Languages & Exegesis	SCIL112 Life Science MS252 Foundations of Personal Finance PHIL220 Christian Worldview

Tuition and Fees:

Below is a breakdown of tuition. Program costs are subject to change based on the number of credits enrolled per semester and site fee determined by site. Tuition listed is based on 12 credit hours per semester.

Standard tuition rate:

\$300 per class or \$100 per credit

2. CERTIFICATE TOWARDS DEGREE COMPLETION

At LPU Partnership, we provide students with alternative paths to complete their degree or gain additional knowledge through our certificate programs. Our certificate programs are designed to equip individuals with the necessary skills to advance their career or further their education. Getting started is easy and we are committed to supporting you every step of the way.

STEPS

- 1 Site signs letter of intent (LOI) to partner with LPU
- 2 LPU applies for degree approval
- 3 Approval for degrees is granted
- 4 Site markets degree program

Academics

Our team of faculty and staff are dedicated servant leaders who are committed to providing students with an exceptional learning experience. Our online certificate program is designed to be a not-for-credit program, which allows us to offer it at an affordable cost. Students can choose between a Standard Track and an Advanced Track. Those in the Advanced Track will complete additional work that provides the opportunity to qualify for Credit for Prior Learning towards an accredited degree program at LPU. With this program, students have the flexibility to pursue their interests and gain valuable knowledge and skills without committing to a full degree program.

Schedule and Workload

When you join the LPU certificate program, you can select either the standard or advanced track. Each course in the Standard Track is estimated to take around 40 hours, while courses in the Advanced Track may require approximately 80 hours due to additional requirements. You have the flexibility to complete the courses at your own pace and on your own time. Besides, you will be invited to attend virtual webinars and events to interact with other students in the program.

Delivery Types:

DELIVERY ONLINE:

CERTIFICATE PROGRAMS:

Assuming approval, most sites launch all or some of the following certificate programs at their site.

- Certificate in Biblical Foundations (English and Spanish)
- Certificate in Chaplaincy (English and Spanish)
- Certificate in NextGen Ministry
- Certificate in Reconciliation

Tuition and Fees:

Standard tuition for full certificate:

- \$425 Biblical Foundations (English & Spanish)
- \$340 Chaplaincy (English & Spanish)
- \$340 NextGen Ministry
- Free - Reconciliation

**PREMIER CHRIST CENTERED - SPIRIT FILLED
UNIVERSITY IN THE WEST, EAST AND ONLINE!**

PROGRAMS & MAJORS

UNDERGRADUATE DEGREE PROGRAMS

- A.A. in Biblical Studies (On Campus and Online)
- A.A. in General Studies (On Campus and Online)
- B.A. in Biblical Studies
- B.A. in Business Administration
- B.A. in Psychology (On Campus and Online)
- B.A. in Media and Communications
- B.A. in Ministry
- B.A. in Ministry (LPU East)
- B.A. in Ministry & Leadership (Online)
- B.A. in Organizational Management (Online)
- B.A. in Worship Arts & Media

GRADUATE DEGREE PROGRAMS ONLINE

- Maestría en Liderazgo (Spanish)
- Master of Arts in Counseling
- Master of Arts in Strategic Leadership
- Master of Arts in Theological Studies
- Master of Business Administration
- Master of Divinity

DOCTORAL PROGRAMS

- Doctor of Ministry (Pending WSCUC and ABHE approval, 2026)

CERTIFICATE PROGRAMS ONLINE

- Certificate in Biblical Foundations (English and Spanish)
- Certificate in Chaplaincy (English and Spanish)
- Certificate in Reconciliation
- Certificate in Next Gen

