



# Schenectady Business & Professional Women's Club, Inc.

## MEMBERSHIP APPLICATION

Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Birthday (MM/DD)\_\_\_\_\_ Home Phone\_\_\_\_\_ Cell Phone:\_\_\_\_\_

Employer\_\_\_\_\_ Job Title\_\_\_\_\_

Work Phone\_\_\_\_\_ Email Address:\_\_\_\_\_

What would you like to gain by joining Schenectady BPW? \_\_\_\_\_

How did you learn about us? \_\_\_\_\_

People would be surprised to learn that I \_\_\_\_\_

If I had to do it all over again, I would \_\_\_\_\_

This year, I am going to learn \_\_\_\_\_

Who encouraged you to join? \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

By signing this form I am acknowledging and consenting that my contact information will be shared with other club members on the membership roster, as well as posted in the Club's Newsletter which will be available to the public on the Schenectady BPW website.

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Which committee(s) would you like to serve on? (see next page for committee descriptions)

☐ Foundation ☐ Membership ☐ Status of Women ☐ Masquerade Gala ☐ Programming

☐ Public Relations ☐ Youth Leadership ☐ Scholarship ☐ Fundraising ☐ Career Development

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**For more information, please contact our membership chair:**

**Lisa Geren at (518) 222-0033 or email [lisarger@hotmai.com](mailto:lisarger@hotmai.com)**

Dues - \$75 per year

Please mail this page & make your check payable to Schenectady BPW and mail it to:

**Schenectady BPW, 2215 Nott St. #117, Schenectady, NY 12309**

**[www.schenectadybpw.org](http://www.schenectadybpw.org)**

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For Office Use Only

\_\_\_\_\_ scanned \_\_\_\_\_ added to Roster \_\_\_\_\_ added to email \_\_\_\_\_ welcome email

\_\_\_\_\_ emailed to board \_\_\_\_\_ added to Thryv \_\_\_\_\_ emailed to Committee Chair(s)

# Schenectady Business & Professional Women's Club, Inc.



## COMMITTEE DESCRIPTIONS

**Foundation Committee** - to promote interest in and support of the Business and Professional Women's Foundation by reporting updates at board meetings.

**Membership Committee** - to promote, expand, stabilize and orient the membership. Prepare and perform the induction ceremony of new members as needed.

**Status of Women Committee** - to support women through community involvement for women facing hardships including but not limited to economic and domestic.

**Masquerade Gala Committee** – to assist in the planning of our largest fundraiser of the year, All members should assume that they are part of the planning and implementing of the various activities to raise money for our Scholarship Fund.

**Programming Committee** - to plan and implement a well-coordinated program calendar, choosing topics and guest speakers for our monthly business meetings.

**Public Relations** - to market the club through available news media, the Club website and newsletter and social media.

**Youth Leadership Committee** - to encourage recruitment of young people into membership; organize and coordinate youth leadership programs; and promote activities that involve the participation of young people.

**Scholarship Committee** - to allocate scholarship funds which have been authorized by the board.

- a. Prepare applications and determine recipients.
- b. Prepare and perform the award ceremony.

**Fundraising Committee** – to present ideas for fundraising for the operating expenses of the club and implement them once approved by the board.

**Career Development** – to create ideas and implement continuing education for women in the club and the community to help them to advance in careers and life.

### Meeting Information for Members of Schenectady BPW

We usually hold our business meetings on the 4<sup>th</sup> Tuesday of each month, **except for July and August**, at The Turf Tavern. Networking starts at 5:30 and dinner is usually at 6 pm. The cost of dinner is \$36 which you can pay at the door either by cash or credit card, or a check made payable to Schenectady BPW. Our hospitality committee works with the restaurant directly and must provide a number count for each meeting by the Wednesday before each meeting. Please be aware that as a member, your reservation is automatically made for you for each meeting. You would only need to contact our Hospitality Committee if you cannot make it to a meeting by emailing Robin Quintin [rquintin@nycap.rr.com](mailto:rquintin@nycap.rr.com) or calling Robin on 518-331-9064 by the Wednesday before each meeting. (Also, please be aware that occasionally our business meetings will be held at an alternative location or date. You can check our website anytime to find out where and when the next meeting is being held.)

Our Board of Directors Meetings are held on the 2<sup>nd</sup> Tuesday of each month (**except July and August**) at 1<sup>st</sup> National Bank of Scotia Conference Room, 1476 Balltown Rd., Niskayuna, NY12309.. Only Board Members are required to attend these meetings, but all members are welcome to attend if they choose. This is when we discuss the recent and future business of the club. If you plan on attending a board meeting please email [rquintin@nycap.rr.com](mailto:rquintin@nycap.rr.com) so that we can plan for the number of attendees. (Also, please be aware that occasionally our board meetings will be held at an alternative location or date. You can check our website anytime to find out where and when the next board meeting is being held.)

**Please keep this page for club information.**