



**Bell County Emergency Services District No. 1
Board of Commissioners
Regular Session Meeting Minutes
November 20, 2025**

1. Establish quorum/Call to Order

With a quorum present, a regular session meeting of Bell County ESD No. 1 was called to order by Mark McGraw at 6:31 p.m. on November 20, 2025.

Mark McGraw	Present
Mark Huppert	Present
Toby Hatton	Present
Jeff Kelley	Present
Melanie Kirchmeier	Absent

2. Public Comment- none.

Presentation/Action Agenda

3. Approve the minutes of October 16 ,2025, regular meeting and November 13, 2025, Special Called meeting.

Motion: Approve minutes as presented from October 16, 2025, regular meeting and November 13, 2025 Special Called meeting.

Result: Passed unanimously

Mover: Jeff Kelley

Seconder: Mark Huppert

Ayes: Mark McGraw, Mark Huppert, Toby Hatton, Jeff Kelley

4. Discuss and consider action on the Treasurer's report, outstanding bill obligation, and consolidated financial report, and invoiced payments made by ACH.

Motion: To approve treasurer's report as presented

Result: Passed unanimously

Mover: Mark Huppert

Seconder: Jeff Kelley

Ayes: Mark McGraw, Mark Huppert, Toby Hatton, Jeff Kelley

Motion: Approve invoiced payments made by ACH and Check

Result: Passed unanimously

Mover: Jeff Kelley

Seconder: Mark Huppert

Ayes: Mark McGraw, Mark Huppert, Toby Hatton, Jeff Kelley

5. Receive update from Touchstone District Services on Sales Tax Referendum. Discussion with no action taken.

6. Discuss failed sales tax proposition and options going forward.
Discussion with no action taken.
7. Receive monthly report from the Salado Fire Chief regarding emergency operations, response times, call volume, management activities, training, personnel, and public information.
Members heard from Chief Jim Franz.
Discussed with no action taken.
8. Receive report from the Salado Volunteer Fire Department Board of Directors.
Members of the Board heard from VFD Board President Shane Berrier.
Discussed with no action taken.
9. Discuss and consider Commissioners' terms of office expiring at year end.
Terms of Mark Huppert and Melanie Kirchmeier expire at the end of 2025.
10. Discuss and consider the next meeting date and future agenda items.
Regular meeting to be on December 18th @ 6:30

ADJOURNED at 7:43pm

Approved by the Board of Commissioners:



Toby Hatton, Secretary
Bell County Emergency Services District No. 1