



**Bell County Emergency Services District No. 1  
Board of Commissioners  
Regular Session Meeting Minutes  
October 16, 2025**

**1. Establish quorum/Call to Order/Pledges**

With a quorum present, a regular session meeting of Bell County ESD No. 1 was called to order by Mark McGraw at 6:36 p.m. on October 16, 2025.

Mark McGraw	Present
Mark Huppert	Present
Toby Hatton	Present
Jeff Kelley	Absent
Melanie Kirchmeier	Present

**2. Public Comment- none.**

**Presentation/Action Agenda**

**3. Approve the minutes September 18 ,2025, regular meeting.**

Motion: Approve minutes as presented from September 18, 2025, regular meeting.

Result: Passed unanimously

Mover: Toby Hatton

Second: Melanie Kirchmeier

Ayes: Mark McGraw, Mark Huppert, Toby Hatton, Melanie Kirchmeier

**4. Discuss and consider action on the Treasurer's report, outstanding bill obligation, and consolidated financial report, and invoiced payments made by ACH.**

Motion: To approve treasurer's report as presented

Result: Passed unanimously

Mover: Toby Hatton

Second: Mark Huppert

Ayes: Mark McGraw, Mark Huppert, Toby Hatton, Melanie Kirchmeier

Motion: Approve invoiced payments made by ACH and Check

Result: Passed unanimously

Mover: Mark McGraw

Second: Mark Huppert

Ayes: Mark McGraw, Mark Huppert, Toby Hatton, Melanie Kirchmeier

**5. Receive update from Touchstone District Services on Sales Tax Referendum.**

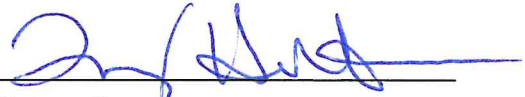
Chief Franz updated members on public relations initiatives being developed and distributed for the election.

Discussed November Sales Tax Referendum with no action taken.

6. Receive monthly report from the Salado Fire Chief regarding emergency operations, response times, call volume, management activities, training, personnel, and public information.  
Members heard from Chief Jim Franz.  
Discussed with no action taken.
7. Receive report from the Salado Volunteer Fire Department Board of Directors.  
Members of the Board heard from VFD Board President Shane Berrier.  
Discussed with no action taken.
8. Discuss and consider required training hours for Commissioners.  
Members were reminded of the requirement to complete 6 hours of certified training in a two-year period.
9. Discuss and consider attendance at Texas State Association of Fire and Emergency Services District (SAFE-D) Annual Conference on January 29-31, 2026 at the Henry B. Gonzales Convention Center in San Antonio, Texas.  
Members were made aware of the Conference dates and the need to register if planning to attend.
10. Discuss and consider the next meeting date and future agenda items.  
Regular meeting to be on November 30<sup>th</sup> @ 6:30

**ADJOURNED at 7:30pm**

Approved by the Board of Commissioners:



Toby Hatton, Secretary

Bell County Emergency Services District No. 1