



**Bell County Emergency Services District No. 1
Board of Commissioners
Regular Session Meeting Minutes
September 18, 2025**

1. Establish quorum/Call to Order/Pledges

With a quorum present, a regular session meeting of Bell County ESD No. 1 was called to order by Mark Huppert at 6:32 p.m. on September 18, 2025.

Mark McGraw	Absent
Mark Huppert	Present
Toby Hatton	Present
Jeff Kelley	Present
Melanie Kirchmeier	Present

2. Public Comment- none.

Presentation/Action Agenda

3. Approve the minutes August 21 ,2025, regular meeting.

Motion: Approve minutes as presented from August 21, 2025, regular meeting.

Result: Passed unanimously

Mover: Melanie Kirchmeier

Second: Jeff Kelley

Ayes: Mark Huppert, Toby Hatton, Melanie Kirchmeier, Jeff Kelley

4. Discuss and consider action on the Treasurer's report, outstanding bill obligation, and consolidated financial report, and invoiced payments made by ACH.

Motion: To approve treasurer's report as presented

Result: Passed unanimously

Mover: Toby Hatton

Second: Jeff Kelley

Ayes: Mark Huppert, Toby Hatton, Melanie Kirchmeier, Jeff Kelley

Motion: Approve invoiced payments made by ACH and Check

Result: Passed unanimously

Mover: Toby Hatton

Second: Melanie Kirchmeier

Ayes: Mark Huppert, Toby Hatton, Melanie Kirchmeier, Jeff Kelley

5. Receive update from Touchstone District Services on Sales Tax Referendum.

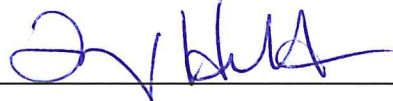
Members heard from Justin Waggoner with Touchstone District Services.

Discussed November Sales Tax Referendum with no action taken.

6. Discuss and consider action on engagement with McCall Gibson Swedlund Barfoot Ellis PLLC to perform Fiscal Year 2025 audit.
Motion: To approve engagement with McCall Gibson Swedlund Barfoot Ellis PLLC to perform Fiscal Year 2025 audit.
Result: Passed unanimously
Mover: Jeff Kelley
Seconded: Toby Hatton
Ayes: Mark Huppert, Toby Hatton, Melanie Kirchmeier, Jeff Kelley
7. Receive monthly report from the Salado Fire Chief regarding emergency operations, response times, call volume, management activities, training, personnel, and public information.
Members heard from Chief Jim Franz.
Discussed with no action taken.
8. Receive report from the Salado Volunteer Fire Department Board of Directors.
Members of the Board heard from VFD Board President Shane Berrier.
Discussed with no action taken.
9. Discuss and consider the next meeting date and future agenda items.
Regular meeting to be on October 16th @ 6:30

ADJOURNED at 8:12pm

Approved by the Board of Commissioners:



Toby Hatton, Secretary

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