



**Bell County Emergency Services District No. 1
Board of Commissioners
Regular Session Meeting Minutes
June 19, 2025**

1. Establish quorum/Call to Order/Pledges

With a quorum present, a regular session meeting of Bell County ESD No. 1 was called to order by Mark McGraw at 6:31 p.m. on June 19, 2025.

Mark McGraw	Present
Mark Huppert	Present
Toby Hatton	Present
Jeff Kelley	Present
Melanie Kirchmeier	Absent

2. Public Comment- none.

Presentation/Action Agenda

3. Approve the minutes May 15, 2025, regular meeting.

Motion: Approve minutes as presented from the May 15, 2025, meeting.

Result: Passed unanimously

Mover: Toby Hatton

Second: Mark Huppert

Ayes: Mark McGraw, Mark Huppert, Toby Hatton, Jeff Kelley

4. Discuss and consider action on the Treasurer's report, outstanding bill obligation, and consolidated financial report, and invoiced payments made by ACH.

Motion: To approve treasurer's report as presented

Result: Passed unanimously

Mover: Mark Huppert

Second: Jeff Kelley

Ayes: Mark McGraw, Mark Huppert, Toby Hatton, Jeff Kelley

Motion: Approve invoiced payments made by ACH and Check

Result: Passed unanimously

Mover: Jeff Kelley

Second: Mark Huppert

Ayes: Mark McGraw, Mark Huppert, Toby Hatton, Jeff Kelley

5. Discuss and consider action regarding budget amendments.

No discussion or action needed.

6. Discuss and consider position of Full-time Administrative Assistant for FY26 Budget.

Motion: Add Full-time Administrative Assistant position to the FY26 Budget.

Result: Passed unanimously

Mover: Jeff Kelley

Second: Mark McGraw

Ayes: Mark McGraw, Mark Huppert, Toby Hatton, Jeff Kelley

7. Discuss and consider position of Full-time EMS Coordinator for FY26 Budget.

Motion: Add Full-time EMS Coordinator position to the FY26 Budget.

Result: Passed unanimously

Mover: Jeff Kelley

Second: Toby Hatton

Ayes: Mark McGraw, Mark Huppert, Toby Hatton, Jeff Kelley

8. Discuss and consider adopting the tax and budget planning calendar for 2025 and authorize payment for tax process publications.

Motion: Adopt the tax and budget planning calendar for 2025 and authorize payment for tax process publications. Focus is to adopt a tax rate that exceeds the voter approval rate but does not exceed the de minimis rate.

Result: Passed unanimously

Mover: Toby Hatton

Second: Mark McGraw

Ayes: Mark McGraw, Mark Huppert, Toby Hatton, Jeff Kelley

9. Discuss and consider scheduling a FY26 budget meeting/workshop

Motion: Schedule budget workshop for July 17th, at 6:00pm

Result: Passed unanimously

Mover: Toby Hatton

Second: Mark McGraw

Ayes: Mark McGraw, Mark Huppert, Toby Hatton, Jeff Kelley

10. Receive monthly report from the Salado Fire Chief regarding emergency operations, response times, call volume, management activities, training, personnel, and public information.

Members heard from Chief Jim Franz.

Discussed with no action taken.

11. Receive report from the Salado Volunteer Fire Department Board of Directors.

Members of the Board heard from VFD Board President Shane Berrier.

Discussed with no action taken.

12. Discuss and consider the next meeting date and future agenda items.

Budget workshop to be on July 17th @ 6:00

Regular meeting to be on July 17th @ 6:30

ADJOURNED at 8:08pm

Approved by the Board of Commissioners:



Toby Hatton, Secretary

Bell County Emergency Services District No. 1