



## **JOB POSTING**

**TITLE:** Youth Development Professional (Part-time Permanent)  
**LOCATION:** Akwasasne Boys & Girls Club  
**SALARY:** \$15.63 per hour (US Dollars)  
**HOURS OF WORK:** 11:00am-6:00pm Monday - Friday  
**REPORTS TO:** Unit Director  
**FLSA:** Non-Exempt  
**DEADLINE TO APPLY:** Open Until Filled

**The Akwasasne Boys & Girls Club is seeking energetic and creative individuals to work in a fast paced after-school program. Commuting post-secondary students and newly retired individuals are encouraged to apply.**

The philosophy of the Akwasasne Boys & Girls Club is to create a safe and positive environment while providing educational and cultural programs geared to meet the needs of youth, focusing on self-responsibility, maturity, and growth. The Akwasasne Boys & Girls Club is seeking energetic and creative individuals to work in a fast-paced afterschool program.

### **ESSENTIAL JOB RESPONSIBILITIES:**

#### *Prepare Youth for Success*

1. Create an environment that facilitates the achievement of Youth Development Outcomes:
2. Promote and stimulate program participation;
3. Participate in new club member orientation process;
4. Provide guidance and role modeling to members.

#### *Program Development and Implementation*

1. Effectively implement and administer programs, services and activities for drop-in members and visitors.
2. Monitor and evaluate programs, services and activities to ensure safety of members
3. Maintain programs and appearance of the Club at all times.
4. Prepare periodic activity reports as requested.
5. Ensure a productive work environment by participating in weekly staff meetings
6. May participate in special programs and/or events.

### **SKILLS/KNOWLEDGE REQUIRED:**

- High School diploma or GED.
- Experience in working with children.
- Knowledge of youth development
- Ability to manage youth and manage behavior concerns
- Ability to plan and implement quality programs for youth.

- Ability to organize and supervise members in a safe environment.
- Knowledge and understanding of Akwesasne community, values, traditions and social norms.

**AN EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER**

**CRIMINAL REFERENCE CHECK & DRUG SCREENING MANDATORY BEFORE  
POSITION IS OFFERED.**

**Please send or email a cover letter and resume asap to:**

**Akwesasne Boys & Girls Club**

P.O. Box 490

37 Rooseveltown Road

Akwesasne, New York 13655

Email Gilbert Jacobs at [gjacobs@myabgc.com](mailto:gjacobs@myabgc.com)

For more information please call 518-358-9911

**Our Mission**

**“To inspire and enable all young people, especially those who need us the most to realize their full potential as productive, responsible and caring community members”**

**Our Values**

**Be Positive, Be Passionate, Be Humble, Be Helpful, Be Respectful, Be Encouraging, Have Fun, Have Compassion, and Have Patience.**