



RENTAL APPLICATION

- Each adult over 18 years old living in the unit must complete an application
- Incomplete applications will not be considered
- Your application will be denied if you misrepresent information
- Please print legibly
- Proof of identification is required

UNIT INFORMATION (COMPLETED BY LANDLORD UPON RETURN OF APPLICATION)

Address _____ Unit No. _____

Monthly Rental Amount _____ Security Deposit Amount _____

Utilities Included (only items circled are included in rent):

Water _____ Sewer _____ Trash _____ Heating Gas _____ Cooking Gas _____ Electric _____ Management Signature _____

PLEASE TELL US ABOUT YOURSELF

FULL NAME _____ PHONE () _____

EMAIL ADDRESS _____

DATE OF BIRTH _____ SOCIAL SECURITY # _____

DL OR STATE ID # _____ STATE _____ EXP. _____

CO-APPLICANT _____ RELATIONSHIP _____

OTHER OCCUPANTS: NAME _____ DATE OF BIRTH _____

NAME _____ DATE OF BIRTH _____

NAME _____ DATE OF BIRTH _____

NAME _____ DATE OF BIRTH _____

*only the tenants names listed above are allowed to reside in the unit

PLEASE GIVE US YOUR RESIDENCE HISTORY / THE MOST CURRENT FIRST

CURRENT ADDRESS: _____ Date Moved In: _____

City / State / Zip : _____ Monthly Rent : _____

Owner or Agent: _____ Phone: () _____

Reason for Leaving: _____ Lease Expiration: _____

*We must be able to speak to your previous landlord or application may not be approved

PREVIOUS ADDRESS: _____ Date Moved In: _____

City / State / Zip : _____ Date Moved Out: _____

Owner or Agent: _____ Phone: () _____

Monthly Rent: _____

PREVIOUS ADDRESS: _____ Date Moved In: _____

City / State / Zip : _____ Date Moved Out: _____

Owner or Agent: _____ Phone: () _____

Monthly Rent: _____

PLEASE GIVE US YOUR EMPLOYMENT AND INCOME INFORMATION

YOUR STATUS: ☐ Employed Full Time ☐ Employed Part Time ☐ Student ☐ Retired ☐ Not-Employed

CURRENT EMPLOYER _____ Phone: () _____

Address: _____ Position: _____

City/State/Zip: _____ Salary: _____ hr / wk / mo

Date(s) Employed From _____ to _____ Supervisor _____

PREVIOUS EMPLOYER _____ Phone: () _____

Address: _____ Position: _____

City/State/Zip: _____ Salary: _____ hr / wk / mo

Date(s) Employed From _____ to _____ Supervisor _____

OTHER SOURCES OF INCOME _____ Monthly Income _____

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*All income must be verifiable

PLEASE LIST YOUR VEHICLES

1. Make: _____ Model: _____ Color: _____ Year: _____

License Plate # _____ State: _____ Expiration: _____

2. Make: _____ Model: _____ Color: _____ Year: _____

License Plate # _____ State: _____ Expiration: _____

PERSONAL REFERENCES (Friends or Relatives not currently living with you)

Name: _____ Relationship: _____ Years Known: _____

Address: _____ City / State / Zip: _____

Home Phone: () _____ Work Phone: () _____

Name: _____ Relationship: _____ Years Known: _____

Address: _____ City / State / Zip: _____

Home Phone: () _____ Work Phone: () _____

EMERGENCY CONTACT

Name: _____ Relationship: _____ Years Known: _____

Address: _____ City / State / Zip: _____

Home Phone: () _____ Work Phone: () _____

PLEASE ANSWER THE FOLLOWING QUESTIONS

HAVE YOU OR YOUR CO-APPLICANT EVER: Convicted of manufacturing/distributing controlled substance? ☐ No ☐ Yes
Been evicted or asked to move out? ☐ No ☐ Yes
*if an eviction has been filed in the past 10 years, the application will be denied
Broken a Rental Agreement or Lease? ☐ No ☐ Yes
Declared Bankruptcy? ☐ No ☐ Yes
Had collection accounts/judgements/adverse credit? ☐ No ☐ Yes

IF YOU ANSWERED YES TO ANY OF THE ABOVE QUESTIONS PLEASE GIVE AN EXPLANATION BELOW:
(USE REVERSE IF NECESSARY)

Do you smoke? _____

List all states you have lived in within the last 10 years: _____

ADDITIONAL INFORMATION

How did you hear about our property? _____

Do you have any pets? _____ If yes, how many? _____ What kind? _____

If you have a cat(s), is it declawed? _____

Where can we reach you by phone should we have any questions about your application?

Day () _____ Night () _____ Cell () _____

Please give any additional information that might help management evaluate your application:

AGREEMENT

I hereby agree to provide one (1) form of personal identification that includes a photo. A copy of this will be kept in with my application.

I hereby agree to pay a \$ 25.00 (non-refundable) processing fee via **Cashier's Check or Money Order only**. Upon acceptance of this application, I agree to execute the lease to begin on the date agreed upon and to pay any deposits due within 3 days of notice of approval.

I acknowledge being furnished copies of the Rental Agreement, Rules & Regulations, and if applicable, any Nonstandard Rental Provisions, prior to taking occupancy of the unit.

I understand my security deposit cannot be used for last month's rent.

I AUTHORIZE LANDLORD TO DO THE FOLLOWING: (1) CONTACT ANY INDIVIDUALS AND/OR BUSINESSES LISTED ABOVE AND VERIFY ALL OF THE INFORMATION PROVIDED IN THIS APPLICATION BEFORE, DURING, AND/OR AFTER MY TENANCY, AND (2) OBTAIN A COPY OF MY CONSUMER CREDIT REPORT.

The above information, to the best of my knowledge, is true and correct. I understand that if I misrepresented any information on this application that my application will be denied.

Signature of Applicant: _____ **Date Signed:** _____

Please Note: Landlord is using public records provided by third party service to determine your eligibility to rent. Neither Landlord, nor the third party service, can vouch for the accuracy of the records as they have no control over such records. It is the responsibility of the applicant to check the accuracy of their own public records.