

Green County Public Library
Board of Trustees Meeting
January 21, 2025

I. Call to order

On a motion by Kim Blakeman and seconded by Renee Kessler, President Zachary Leftwich called the regular meeting of the Green County Public Library Board of Trustees to order at 3:10 pm on January 21, 2025, in the GCPL Meeting Room.

II. Roll call

The following were present: Christina Smith, Deborah Atwell, Kim Blakeman, Rebecca Pruitt, Renee Kessler and Zachary Leftwich.

III. Approval of Minutes

Minutes from the previous meeting were distributed to board members. A motion was made by Renee Kessler and seconded by Kim Blakeman to approve the minutes as presented. Motion passed.

IV. Citizen Comment

None

V. Approval of Financial Report

The Financial Report was distributed in board packets. A motion was made by Christina Smith and seconded by Kim Blakeman to accept the Financial Report as submitted. Motion passed.

VI. Approval of Expenditure

The previous month's expenditures were reviewed by board members. A motion was made by Kim Blakeman and seconded by Deborah Atwell to accept expenditures as reported. Motion passed.

VII. Communications

None

VIII. Director's Report

Director Pruitt was pleased to announce a partnership with the Montgomery Bright Foundation. The foundation, established by alumni Stacey Offner, provides Green County High School students with resources, mentorship and support needed to pursue higher education. The library has received a \$4500 website

Christina Smith
Deborah Atwell

development grant for redesign and ADA compatibility of our website. The library will also benefit from a \$45,000 grant from USAC, e-rate for endpoint security, with 3 years to bid and implement. The library has applied for a Peggy Barber Tribute Grant in the amount of \$2500. The grant supports library programs that have limited or no access to budgetary support. If received, the grant will help with the creation of a community grief support group.

IX. Unfinished Business

None

X. New Business

None.

XI. Adjournment

Before adjourning, Director Pruitt, library board and staff recognized and thanked Zachary Leftwich as he completes his eight-year tenure as a member of the Board of Trustees. We appreciate the time, effort and expertise he has dedicated to the library. With no further business before the board, a motion was made by Christina Smith and seconded by Kim Blakeman to adjourn. Motion passed. As his last act as president, Zachary Leftwich adjourned the meeting at 3:45 pm.

Respectfully Submitted,

Kimberly Blakeman

Kimberly Blakeman

Green County Public Library
Board of Trustees Meeting
February 18, 2025

I. Call to order

On a motion by Kim Blakeman and seconded by Deborah Atwell, Vice-President Renee Kessler called the regular meeting of the Green County Public Library Board of Trustees to order at 3:00 pm on February 18, 2025, in the GCPL Meeting Room. The first order of business before beginning the meeting was the swearing in of new board member Sandi Moran by County Judge Executive John Frank.

II. Roll call

The following were present: Christina Smith, Deborah Atwell, Kim Blakeman, Rebecca Pruitt, Renee Kessler, Sandi Moran and visitor Caleb Conover.

III. Approval of Minutes

Minutes from the previous meeting were distributed to board members. A motion was made by Christina Smith and seconded by Sandi Moran to approve the minutes as presented. Motion passed.

IV. Citizen Comment

None

V. Approval of Financial Report

The Financial Report was distributed in board packets. A motion was made by Christina Smith and seconded by Kim Blakeman to accept the Financial Report as submitted. Motion passed.

VI. Approval of Expenditure

The previous month's expenditures were reviewed by board members. A motion was made by Kim Blakeman and seconded by Deborah Atwell to accept expenditures as reported. Motion passed.

VII. Communications

Caleb Conover, KDLA Regional Consultant for the South-Central Region, provided numerous updates affecting the library. The Trustee Manual is now back on the website. The new Emergency Preparedness Plan is awaiting approval. An IMLS grant has been made available for a national study of library trustees. And several House and Senate bills are on the table including Senate Bill 71, changing how

library trustees are chosen and appointed, House Bill 171, changing audit requirements and House Bill 182 prohibiting the word free in a description of a benefit, product or service financed by public funds.

VIII. Director's Report

Director Pruitt was pleased to announce an \$850 donation to the Dolly Parton Imagination Library from the South-Central Rotary Club. She also shared that the Bookmobile stop at Bethlehem Baptist Church will be replaced with a stop at Hillview Terrace. Due to impending snowy weather, the staff will not be attending the KPLA Spring Conference this week. Preparations continue for Preschool Palooza, funded by the Green River Childhood Collaboration. The Valentine's Day party with Mickey and Minnie Mouse was a tremendous success, with over one hundred in attendance. And last, but most importantly, the audit went well and is now complete. The final report will be ready soon.

IX. Unfinished Business

None

X. New Business

On a motion by Kim Blakeman and seconded by Christina Smith, the board voted to remove Zachary Leftwich as an authorized signer from bank accounts and add Sandi Moran. Motion passed.

After discussion, on a motion by Christina Smith and seconded by Deborah Atwell, the following slate of officers was approved: President-Kim Blakeman, Vice-President-Sandi Moran, Secretary-Renee Kessler, Treasurer-Christina Smith and Deborah Atwell-Member at Large. Motion passed.

XI. Adjournment

With no further business before the board, a motion was made by Kim Blakeman and seconded by Christina Smith to adjourn. Vice-President Renee Kessler adjourned the meeting at 3:45 pm.

Respectfully Submitted,

Kimberly Blakeman

Kimberly Blakeman

Christina Smith
Deborah Atwell

Green County Public Library
Board of Trustees Meeting
March 20, 2025

I. Call to order

On a motion by Renee Kessler and seconded by Sandi Moran, President Kim Blakeman called the regular meeting of the Green County Public Library Board of Trustees to order at 3:00 pm on March 20, 2025, in the GCPL Meeting Room.

II. Roll call

The following were present: Christina Smith, Deborah Atwell, Kim Blakeman, Rebecca Pruitt, Renee Kessler, and Sandi Moran.

III. Approval of Minutes

Minutes from the previous meeting were distributed to board members. A motion was made by Deb Atwell and seconded by Sandi Moran to approve the minutes as presented. Motion passed.

IV. Citizen Comment

None

V. Auditor's Report - Ryan Laski

The audit completed by Rebecca Pruitt was approved by the state.

The following were suggestions by the auditor before the next audit:

1. Need a policy for reimbursement for sales tax if paid for by an individual rather than the library.
2. Need a purchase order before a purchase is made or an approval process for that purchase.

VI. Approval of Financial Report

The Financial Report was distributed in board packets. A motion was made by Christina Smith and seconded by Sandi Moran to accept the Financial Report as submitted. Motion passed.

VII. Approval of Expenditure

The previous month's expenditures were reviewed by board members. A motion was made by Sandi Moran and seconded by Renee Kessler to accept expenditures as reported. Motion passed.

VIII. Director's Report

Director Pruitt was pleased to announce the Rotary Club is having a bake sale and plans to donate \$2000.00 to the library. She also shared that 300 people attended the Bluey Library Function. Evaluation for the staff are underway. Rebecca also mentioned that a summer reading program for ages 5 and under is being organized. Another information by Director Pruitt is that all books that haven't been checked out in three years will be removed from the shelves.

IX. Unfinished Business

None

X. New Business

None

XI. Adjournment

With no further business before the board, a motion was made by Christina Smith and seconded by Deb Atwell to adjourn. President Kim Blakeman adjourned the meeting at 3:45 pm.

Respectfully Submitted,

Renee Kessler

Renee Kessler

Christina Smith
Renee Kessler

Green County Public Library
Board of Trustees Meeting
April 15, 2025

I. Call to order

On a motion by Sandi Moran and seconded by Christina Smith, President Kim Blakeman called the regular meeting of the Green County Public Library Board of Trustees to order at 3:00 pm on April 15, 2025 in the GCPL Meeting Room.

II. Roll call

The following were present: Christina Smith, Deborah Atwell, Kim Blakeman, Rebecca Pruitt, Renee Kessler, and Sandi Moran.

III. Approval of Minutes

Minutes from the previous meeting were distributed to board members. A motion was made by Sandi Moran and seconded by Deb Atwell to approve the minutes as presented. Motion passed.

IV. Citizen Comment

None

V. Approval of Financial Report

The Financial Report was distributed in board packets. A motion was made by Renee Kessler and seconded by Sandi Moran to accept the Financial Report as submitted. Motion passed.

VI. Approval of Expenditures

The previous month's expenditures were reviewed by board members and approved.

VII. Director's Report

Director Pruitt reported on a roof leak during the heavy rains. The City Hall was responsible for fixing the roof, and in fact, the repair had already been completed. However, the roof will undergo further inspection after the next few rains to make sure that the repair is

working. Then, additional work on the top of the roof will be completed. Mrs. Pruitt also mentioned the summer reading program will begin in June; Home Classes are full; and food vouchers are ready for those who attended the collaborative class with Community Action.

VIII. Unfinished Business

None

IX. New Business

The first reading of the 25-26 budget as well as the first reading of the new personnel policy was discussed by the board.

X. Adjournment

With no further business before the board, a motion was made by Sandi Moran and seconded by Christina Smith to adjourn. President Kim Blakeman adjourned the meeting at 3:45 pm.

Respectfully Submitted,

Renee Kessler

Kim Blakeman
Renee Kessler

Green County Public Library
Board of Trustees Meeting
May 27, 2025

I. Call to order

On a motion by Deb Atwell and seconded by Renee Kessler, President Kim Blakeman called the regular meeting of the Green County Public Library Board of Trustees to order at 3:00 pm on May 27, 2025 in the GCPL Meeting Room.

II. Roll call

The following were present: Deborah Atwell, Kim Blakeman, Rebecca Pruitt, and Renee Kessler.

III. Approval of Minutes

Minutes from the previous meeting were distributed to board members. A motion was made by Deb Atwell and seconded by Renee Kessler to approve the minutes as presented. Motion passed.

IV. Citizen Comment

None

V. Approval of Financial Report

The Financial Report was distributed in board packets. A motion was made by Renee Kessler and seconded by Deb Atwell to accept the Financial Report as submitted. Motion passed.

VI. Approval of Expenditures

The previous month's expenditures were reviewed by board members and approved after a motion made by Deb Atwell and seconded by Renee Kessler.

VII. Director's Report

Director Pruitt reported that all roof leaks have been repaired. She also stated that 3rd graders from GCIS came for a tour of the library; the staff also promoted age appropriate programs for the children.

Mrs. Pruitt said that summer reading program promotions have been sent to the paper and radio station for advertisement purposes. Early Childhood Collaborative will sponsor Dolly Day. Missy is now signing off on all purchases after the recommendation of the last audit. The GCPL is also planning a get together at the Bowling alley from 10:00 to 2:00 on June 2 for the children. Another item mentioned is that all the staff are working on their inventory. The GCPL is applying for grants for the Summer Reading Program as well as technology grants for this year's budget. Exciting information was presented that the library's new website will launch June 1.

VIII. Unfinished Business

The second reading of the Personnel Policy and the 25-26 budget were approved. The motion was made by Renee Kessler and seconded by Deb Atwell and the motion passed.

IX. New Business

The first reading of the 25-26 Operation Policy was discussed by the board.

X. Adjournment

With no further business before the board, a motion was made by Renee Kessler and seconded by Deb Atwell to adjourn. President Kim Blakeman adjourned the meeting at 3:45 pm.

Respectfully Submitted,

Renee Kessler

Christina Gammoh
R Kessler

Green County Public Library
Board of Trustees Meeting
June 17, 2025

I. Call to order

On a motion by Christina Smith and seconded by Deb Atwell, Vice-President Sandi Moran called the regular meeting of the Green County Public Library Board of Trustees to order at 3:00 pm on June 17, 2025 in the GCPL Meeting Room.

II. Roll call

The following were present: Deborah Atwell, Sandi Moran, Rebecca Pruitt, Christina Smith, and Renee Kessler. Also, attending was Caleb Conover.

III. Approval of Minutes

Minutes from the previous meeting were distributed to board members. A motion was made by Deb Atwell and seconded by Christina Smith to approve the minutes as presented. Motion passed.

IV. Citizen Comment

None

V. Approval of Financial Report

The Financial Report was distributed in board packets. A motion was made by Renee Kessler and seconded by Christina Smith to accept the Financial Report as submitted. Motion passed.

VI. Approval of Expenditures

The previous month's expenditures were reviewed by board members and approved after a motion made by Christina Smith and seconded by Deb Atwell. Motion Passed.

VII. Director's Report

Director Rebecca Pruitt gave the following Report:

- A. 105 people attended the Summer Reading Kickoff; it went very well.
- B. Rebecca spoke at the South-Central Rotary Club; they will include the library in their grants (if club receive the grants).
- C. KHEAA will be doing story hour for the library the first week of July.
- D. There has been more demand for the Bookmobile.
- E. Heart and Soul children visited the library.
- F. There will be a Back to School block party.
- G. Presented the budget to Fiscal Court.

VIII. Unfinished Business

The library will no longer require credit cards for patrons to check out expensive items. Christina made a motion to approve this item; Renee Kessler seconded it. Motion passed.

IX. New Business

Our regional library representative, Caleb Conover, was present and gave the following new information to the board.

- A. There will be a quarterly meeting for library directors.
- B. A new focus for libraries will be on HR issues.
- C. Annual reports will open 8-1-25.
- D. A look at state and national level ruled by 1st Amendment does not apply to certain states; this will be appealed to the Supreme Court.
- E. Cuts in some areas may create more for local libraries to take on.
- F. Artificial intelligence will soon be used more by local libraries.

X. Adjournment

With no further business before the board, a motion was made by Christina Smith and seconded by Deb Atwell to adjourn. Motion passed. Vice-President Sande Moran adjourned the meeting at 3:45 pm.

Respectfully Submitted,

Renee Kessler

Christina Smith
Renee Kessler

Green County Public Library
Board of Trustees Meeting
July 15, 2025

I. Call to order

On a motion by Christina Smith and seconded by Sandi Moran, President Kim Blakeman called the regular meeting of the Green County Public Library Board of Trustees to order at 3:00 pm on July 15, 2025 in the GCPL Meeting Room.

II. Roll call

The following were present: Deborah Atwell, Sandi Moran, Rebecca Pruitt, Christina Smith, Kim Blakeman, and Renee Kessler.

III. Approval of Minutes

Minutes from the previous meeting were distributed to board members. A motion was made by Sandi Moran and seconded by Christina Smith to approve the minutes as presented. Motion passed.

IV. Citizen Comment

None

V. Approval of Financial Report

The Financial Report was distributed in board packets. A motion was made by Renee Kessler and seconded by Sandi Moran to accept the Financial Report as submitted. Motion passed.

VI. Approval of Expenditures

The previous month's expenditures were reviewed by board members and approved after a motion made by Sandi Moran and seconded by Christina Smith. Motion Passed.

VII. Director's Report

Director Rebecca Pruitt gave the following Report:

- A. Final budget overview.
- B. Summer Feeding is every Friday until school starts back in partnership with Feeding America. We abide by their rules and regulations, use several volunteers. We ordered more food for the next Friday as we ran out during our first-time effort.
- C. Mrs. Pruitt is attending the statewide Director's meeting in August while Jess attends the Dolly Conference. Both are three days long with grant money covering registration, travel, and stay.
- D. The library is in the process of planning a Back to School Bash to be held in the library.
- E. The Summer Reading Finale was a fiasco at the cinema. However, the group came back to the library where they watched a movie and had popcorn. The Cinema did give out movie tickets to those who went to the cinema, but didn't make it inside. They also sold 100 tickets to our library for \$3.00 each to be given out during the year as prizes.

VIII. Unfinished Business

None

IX. New Business

None

X. Adjournment

With no further business before the board, a motion was made by Sandi Moran and seconded by Christina Smith to adjourn. Motion passed. President Kim Blakeman adjourned the meeting at 3:45 pm.

Respectfully Submitted,

Renee Kessler

*Christina Smith
Renee Kessler*

Green County Public Library
Board of Trustees Meeting
August 15, 2025

I. Call to order

On a motion by Christina Smith and seconded by Deb Atwell, Vice-President Sandi Moran called the regular meeting of the Green County Public Library Board of Trustees to order at 3:00 pm on August 15, 2025 in the GCPL Meeting Room.

II. Roll call

The following were present: Deborah Atwell, Sandi Moran, Rebecca Pruitt, Christina Smith, and Renee Kessler.

III. Approval of Minutes

Minutes from the previous meeting were distributed to board members. A motion was made by Deb Atwell and seconded by Christina Smith to approve the minutes as presented. Motion passed.

IV. Citizen Comment

None

V. Approval of Financial Report

The Financial Report was distributed in board packets. A motion was made by Renee Kessler and seconded by Christina Smith to accept the Financial Report as submitted. Motion passed.

VI. Approval of Expenditures

The previous month's expenditures were reviewed by board members and approved after a motion made by Christina Smith and seconded by Renee Kessler. Motion Passed.

Deborah Atwell
Christina Smith

VII. Director's Report

Director Rebecca Pruitt gave the following Report:

- A. Rebecca's office printer no longer worked and could no longer be serviced under contract; it was switched out with refurbished one at half the price; the new contract includes the price of ink. One computer was donated to the police department.
- B. The library is partnering with Green County High School new co-op program. Two students have volunteered; one of the two is shadowing the children's programs.
- C. The Bookmobile needed two new batteries.
- D. The library will be closed two weeks at Christmas for floor maintenance.
- E. The library dealt with a patron complaint.
- F. The Library Director's meeting will be held Wednesday through Friday in the following week.
- G. The library gave out 8,000 meals in four weeks this summer for the Summer Feeding Program.
- H. The annual report has been completed and sent to the state.

VIII. Unfinished Business

None

IX. New Business

The board voted to keep the library tax rate the same as last year. The motion was made by Renee Kessler and seconded by Christina Smith. The motion passed.

X. Adjournment

With no further business before the board, a motion was made by Christina Smith and seconded by Deb Atwell to adjourn. Motion passed. Vice -President Sandi Moran adjourned the meeting at 3:45 pm.

Respectfully Submitted by Renee Kessler

Green County Public Library
Board of Trustees Special Called Meeting
August 19, 2025

I. Call to order

On a motion by Christina Smith and seconded by Sandi Moran, President Kim Blakeman, called the special-called meeting of the Green County Public Library Board of Trustees to order at 3:00 pm on August 19, 2025 in Director Pruitt's office.

II. Roll call

The following were present: Sandi Moran, Rebecca Pruitt, Christina Smith, and Kim Blakeman.

III. New Business

The board voted to lower the tax rates for real, tangible, and inventory to .075 for every \$100 of assessed value. The motion was made by Sandi Moran and seconded by Christina Smith. The motion passed.

IV. Adjournment

With no further business before the board, a motion was made by Christina Smith and seconded by Sandi Moran to adjourn. Motion passed. President Kim Blakeman adjourned the meeting at 3:15 pm.

Christina Smith
Heidi Kessler