

Green County Public Library

Meeting Minutes

July 18, 2023

I. Call to order

On motion by Christina Smith and seconded by Renee Kessler, President Zachary Leftwich called the regular meeting of the Green County Public Library Board of Trustees to order at 3:00 pm, July 18, 2023, in the GCPL Meeting Room.

II. Roll Call

The following persons were present: Kim Blakeman, Renee Kessler, Zachary Leftwich, Rebecca Pruitt and Christina Smith.

III. Approval of Minutes

Minutes from the previous meeting were distributed in board packets. On motion by Renee Kessler and seconded by Christina Smith, the board voted to approve minutes. Motion passed.

IV. Approval of Financial Report

The financial report was distributed in board packets. On motion by Kim Blakeman and seconded by Renee Kessler, the board voted to accept the Financial Report as submitted. Motion passed.

V. Approval of Expenditures

Previous month's expenditures were reviewed by the board. On motion by Christina Smith and seconded by Kim Blakeman, the board voted to accept expenditures as reported. Motion passed.

VI. Communications

No communications.

VII. Director's Report

Director Pruitt updated status on the book mobile. The book mobile will be making scheduled stops at Greasy Creek Baptist Church in Exie, the Dollar General Store in Donansburg, the Dollar General Store in Summersville and at Bethlehem Baptist Church. The library has received a \$6000 grant for technology. An application for a \$3000 grant for courses and conferences and a \$3000 grant for book mobile supplies have been submitted. Also in the Director's report, the Fiscal Court has approved the yearly budget.

Green County Public Library

Meeting Minutes

August 15, 2023

I. Call to order

On a motion by Christina Smith and seconded by Renee Kessler, President Zachary Leftwich called to order the regular meeting of the Green County Public Library Board of Trustees at 3:00pm on August 15, 2023 in the GCPL Meeting Room.

II. Roll call

The following persons were present: Renee Kessler, Zachary Leftwich, Rebecca Pruitt, and Christina Smith.

III. Approval of Minutes

The minutes from the previous meeting were distributed. Motion was made by Renee Kessler, seconded by Christina Smith, to approve the minutes as presented. Motion passed.

IV. Public Comment

There were no public comments.

V. Approval of Financial Report

The Financial Report was distributed in the board packets. Motion was made by Christina Smith, seconded by Renee Kessler, to accept the Financial Report as submitted. Motion passed.

VI. Approval of Expenditures

Previous month's expenditures were reviewed. Motion was made by Renee Kessler, seconded by Christina Smith, to accept the expenditures as reported. Motion passed.

VII. Communications

There were no public communications.

VIII. Director's Report

Director Pruitt commented on the recent success of social media campaigns. One particular post highlighting school readiness and literacy reached over 126k likes. The library received a \$2,000 grant to help with costs associated with attendance of the

annual KPLA Conference. The library will soon be seeking bids for carpet, awning, and window cleaning. Pruitt also commented on local initiatives including Library Card Sign-Up Month, Community Care Cancer Bags, and the Imagination Library program.

IX. Unfinished Business

There was no unfinished business before the board.

X. New Business

The agenda included two items of new business:

The board held first reading of a proposed policy related to the "Library of Things." On a motion by Christina Smith, seconded by Renee Kessler, the Board voted unanimously to approve the first reading.

The second item of business was to set 2023 tax rates. On a motion by Christina Smith, seconded by Renee Kessler, the board set real property tax rate at 8.2 cents per \$100 of evaluation, the personal tax rate at 8.2 cents per \$100 of evaluation, and the motor vehicle rate at 2.0 cents per \$100 of evaluation.

XI. Adjournment

With no further business before the board, motion was made by Renee Kessler and seconded by Christina Smith to adjourn the meeting. Motion passed. President Zachary Leftwich adjourned the meeting at 3:45pm.

Respectfully Submitted,

Zachary Leftwich

Zachary Leftwich

(In absence of Secretary Kim Blakeman)

A handwritten signature in blue ink, appearing to read "Christina C. Smith". The signature is stylized and cursive, with the first name "Christina" written in a larger, more prominent script than the last name "C. Smith".

Green County Public Library

Meeting Minutes

September 19, 2023

I. Call to order

On a motion by Shelia Stearman and seconded by Christina Smith, President Zachary Leftwich called to order the regular meeting of the Green County Public Library Board of Trustees at 3:00pm on September 19, 2023 in the GCPL Meeting Room.

II. Roll call

The following persons were present: Zachary Leftwich, Rebecca Pruitt, Christina Smith, and Shelia Stearman.

III. Approval of Minutes

The minutes from the previous meeting were distributed. Motion was made by Christina Smith, seconded by Shelia Stearman, to approve the minutes as presented. Motion passed.

IV. Public Comment

There were no public comments.

V. Approval of Financial Report

The Financial Report was distributed in the board packets. Motion was made by Shelia Stearman, seconded by Christina Smith, to accept the Financial Report as submitted. Motion passed.

VI. Approval of Expenditures

Previous month's expenditures were reviewed. Motion was made by Christina Smith, seconded by Shelia Stearman, to accept the expenditures as reported. Motion passed.

VII. Communications

There were no public communications.

VIII. Director's Report

Director Pruitt updated the board on a number of upcoming projects and events. The Greensburg Rotary Club has donated \$5,000 towards the continuation of the Dolly Parton Imagination Library initiative. Kayla Landenberger will be hosting the

upcoming regional meeting that will also include an art supplies swap between attending libraries. A book-signing for Deloris Curry and Addelyn Parrish is scheduled for September 26. The Christmas Open House is scheduled for December 8. The library has received a \$6,000 technology grant that will be used to purchased tablets and desktop computers as part of a series of technology literacy classes. The classes will be focused on avoiding online scams, the Affordable Connectivity Program, Digital Citizenship, and IOS.

IX. Unfinished Business

The only item of old business was to give second reading and approval of the proposed Library of Things policy. The board unanimously approved the policy on a motion by Shelia Stearman and second by Christina Smith.

X. New Business

The board has one item of new business related to adoption of an investment policy. Director Pruitt presented the official KDLA-recommended investment policy. The board held first reading of the investment policy on a motion by Christina Smith and second by Shelia Stearman. On a motion by Shelia Stearman, second by Christina Smith, the board also authorized Rebecca Pruitt to move \$60,000 into an authorized Certificate of Deposit with Community Trust Bank.

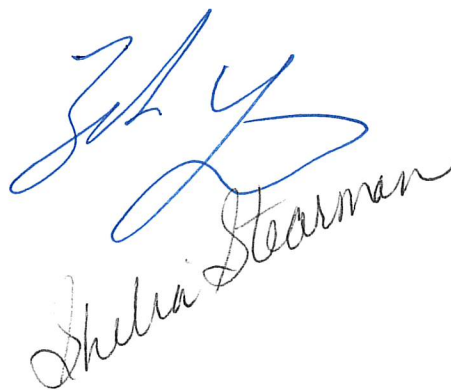
XI. Adjournment

With no further business before the board, motion was made by Shelia Stearman and seconded by Christina Smith to adjourn the meeting. Motion passed. President Zachary Leftwich adjourned the meeting at 3:25pm.

Respectfully Submitted,

Zachary Leftwich

Zachary Leftwich
(In absence of Secretary Kim Blakeman)



Green County Public Library

Meeting Minutes

October 17, 2023

I. Call to order

On a motion by Renee Kessler and seconded by Christina Smith, President Zachary Leftwich called to order the regular meeting of the Green County Public Library Board of Trustees at 3:00pm on October 17, 2023, in the GCPL Meeting Room.

II. Roll call

The following persons were present: Kim Blakeman, Renee Kessler, Zachary Leftwich, Rebecca Pruitt, Christina Smith, and Shelia Stearman.

III. Approval of Minutes

The minutes from the previous meeting were distributed. Motion was made by Christina Smith and seconded by Shelia Stearman, to approve the minutes as presented. Motion passed.

IV. Public Comment

There were no public comments.

V. Approval of Financial Report

The Financial Report was distributed in the board packets. Motion was made by Shelia Stearman and seconded by Kim Blakeman, to accept the Financial Report as submitted. Motion passed.

VI. Approval of Expenditures

Previous month's expenditures were reviewed. Motion was made by Christina Smith and seconded by Renee Kessler, to accept the expenditures as reported. Motion passed.

VII. Communications

There were no public communications.

VIII. Director's Report

Director Pruitt updated the board on numerous projects and events. The public has responded well to Tech classes funded by a \$6000 grant. Always a popular event, the ½ price book sale will begin on October 29th. Book Mobile traffic

continues to pick up as patrons become more familiar with the schedule. Kayla's Murder Mystery events have been a hit and there continues to be a waiting list for future programs. The library will participate in a program for Veteran's Day at Green County High School. Fifty care bags, donated by the library, were taken to the Cancer Center for distribution among patients.

IX. Unfinished Business

The Investment Policy was presented for 2nd reading and approval. Motion was made by Christina Smith and second by Shelia Stearman to approve. Motion passed.

X. New Business

No new business.

XI. Adjournment

With no further business before the board, a motion was made by Renee Kessler and seconded by Kim Blakeman to adjourn the meeting. Motion passed. President Zachary Leftwich adjourned the meeting at 3:30 pm.

Respectfully Submitted,

Kimberly Blakeman

Kimberly Blakeman



Green County Public Library

Meeting Minutes

November 21, 2023

I. Call to order

On a motion by Kim Blakeman and seconded by Shelia Stearman, President Zachary Leftwich called the regular meeting of the Green County Public Library Board of Trustees to order at 3:00 pm on November 21, 2023, in the GCPL Meeting Room.

II. Roll call

The following were present: Kim Blakeman, Zachary Leftwich, Rebecca Pruitt and Shelia Stearman.

III. Approval of Minutes

Minutes from the previous meeting were distributed. A motion was made by Shelia Stearman and seconded by Kim Blakeman to approve the minutes as presented. Motion passed.

IV. Public Comment

There were no public comments.

V. Approval of Financial Report

The Financial Report was distributed in board packets. A motion was made by Kim Blakeman and seconded by Shelia Stearman to accept the Financial Report as submitted. Motion passed.

VI. Approval of Expenditures

Previous month's expenditures were reviewed. A motion was made by Shelia Stearman and seconded by Kim Blakeman to accept the expenditures as reported. Motion passed.

VII. Communications

There were no public communications.

VIII. Director's Report

Director Pruitt updated the board on items of interest and upcoming events. The library received a \$2000 LSTA Grant to be used for conference attendance and expenses. A \$500 donation was used to purchase a digitizer. On December 2, the

library will host a musical program by Randall Colvin, Katy Ingram and Mona Milby. The library will close at 12:00 on December 14th for Professional Development training. Tech classes continue with high attendance. The December 22nd subject is Avoiding Scams.

IX. Unfinished Business

No unfinished business.

X. New Business

No new business.

XI. Adjournment

With no further business before the board, a motion was made by Kim Blakeman and seconded by Shelia Stearman to adjourn the meeting. Motion passed. President Zachary Leftwich adjourned the meeting at 3:30 pm.

Respectfully Submitted,

Kimberly Blakeman

Kimberly Blakeman

ZTL
[Signature]

Green County Public Library

Meeting Minutes

December 19, 2023

I. Call to order

On a motion by Christina Smith and seconded by Renee Kessler, President Zachary Leftwich called to order the regular meeting of the Green County Public Library Board of Trustees at 3:00pm on December 19, 2023 in the GCPL Meeting Room.

II. Roll call

The following persons were present: Renee Kessler, Zachary Leftwich, Rebecca Pruitt, Christina Smith, and Shelia Stearman.

III. Approval of Minutes

The minutes from the previous meeting were distributed. Motion was made by Renee Kessler, seconded by Shelia Stearman, to approve the minutes as presented. Motion passed.

IV. Public Comment

There were no public comments.

V. Approval of Financial Report

The Financial Report was distributed in the board packets. Motion was made by Christina Smith, seconded by Renee Kessler, to accept the Financial Report as submitted. Motion passed.

VI. Approval of Expenditures

Previous month's expenditures were reviewed. Motion was made by Shelia Stearman, seconded by Christina Smith, to accept the expenditures as reported. Motion passed.

VII. Communications

There were no public communications.

VIII. Director's Report

Director Pruitt updated the board on a number of upcoming projects and events. The library is replacing many of the desktops that are used by patrons. 150 people attended the Grinch Fest and approximately 200 attended the Lindsey Family Christmas

gathering. Staff will be attending a Mental Disability Training provided by KDLA. Rotary Club provided their annual contribution to the Dolly Parton Imagination Library.

IX. Unfinished Business

There were no items of old business before the board.

X. New Business

The board had one item of new business related to approving nominees for two upcoming board vacancy positions. The board reviewed applications submitted. Motion was made by Renee Kessler and second by Shelia Stearman to approve Christina Smith and Sandi Moran for one of the two positions. Motion passed. Motion was made by Christina Smith and second by Renee Kessler to approve Melissa Bright and Deborah Atwell for the second position. All four names will be submitted to KDLA for approval before going to local fiscal court for appointment.

XI. Adjournment

With no further business before the board, motion was made by Christina Smith and seconded by Shelia Stearman to adjourn the meeting. Motion passed. President Zachary Leftwich adjourned the meeting at 3:40pm.

Respectfully Submitted,

Zachary Leftwich

Zachary Leftwich
(In absence of Secretary Kim Blakeman)