AGENDA

TO:	**ISLAND TRANSIT BOARD OF DIRECTORS**
SUBJECT:	Regular Monthly Business Meeting
DATE & TIME:	July 10, 2026, 9:30 AM
LOCATION:	Hybrid meeting (virtual, call in, in person format)

- Join by Zoom link https://us06web.zoom.us/j/85032088230
- Dial 1.253.215.8782, enter Meeting ID: 850 3208 8230
- In person at Island Transit, 19758 SR 20, Coupeville, WA

9:30 AM **Call to Order Monthly Business Meeting & Roll Call** Chair

Approval of Agenda Chair

Consent Agenda Chair

Approval of Consent Agenda

Minutes from June 5, 2026 regular business meeting

June 2026 Vouchers

9:45 AM **PUBLIC INPUT & COMMENT** Chair

This time is reserved for members of the public to address the Board on matters of concern or interest, or on items not scheduled for public hearing. Comments are limited to three minutes per speaker. The Chair may end or modify public comment if remarks become disruptive or are not relevant to the business before the Board. Matters requiring more extensive input should be submitted in writing.

BUSINESS ITEMS Chair

9:50 AM **Business Item No. 1** Chair

Preliminary presentation of Draft 1 of the Island Transit 2026-2031 Transit Development Plan (TDP) and 2025 Annual Report

Planning and Outreach Director Windler

10:05 AM **Business Item No. 2** Chair

Authorize staff to conduct the September 2026 Service Change as presented, including the increased frequency of service on Routes 1 and 60 in addition to other minor adjustments.

Planning and Outreach Director Windler

10:15 AM **Business Item No. 3** Chair
Resolution No. 4-26 to authorize a budget amendment increase of $252,340 from the reserve funds to the Operating budget for:

- Services provided by Pacific Security in the amount of $80,000 to satisfy the requirements of RCW 82.04.050(3)(i) making security and security monitoring subject to Washington's retailing business and occupation tax effective October 1, 2025.

- The additional FTE position of Facilities and Maintenance Director in the amount of $92,340 as authorized at the regular Board of Director's meeting on May 1, 2026.

- 2026 procurement projects to be executed by contractor Civic Initiatives in the amount of $80,000.

Executive Director Adams

10:35 AM **Business Item No. 4** Chair
Authorization to enter into a firm fixed price contract not to exceed $750,000 upon award to the successful vendor proposal submitted for On Call Architectural and Engineering Service from RFQ 2026-11.
Executive Director Adams

10:45 AM **Business Item No. 5** Chair
Presentation of the WSTIP Safety Star Award
Matthew Branson, Executive Director, WSTIP (Washington State Transit Insurance Pool)

10:55 AM **Business Item No. 6** Chair
Presentation of WSTIP AI (Artificial Intelligence) Best Practices
Matthew Branson, Executive Director, WSTIP (Washington State Transit Insurance Pool)

11:10 AM **Business Item No. 7** Chair
Discussion of the Island Transit AI (Artificial Intelligence) policy
Information Technology Director Chidley

MONTHLY REPORTS Chair

11:30 AM **Executive Director Report** Melinda Adams

11:40 AM **Administrative and Human Resources Director Report** Terrance Ellison

11:45 AM **Planning and Outreach Director Report** Brad Windler

11:50 AM **OTHER BUSINESS** Chair

11:55 AM **BOARD MEMBER COMMENTS** Chair

12:00 PM **CLOSE** Chair