



**ISLAND COUNTY PUBLIC TRANSPORTATION BENEFIT AREA,
D/b/a Island Transit**

REGULAR BUSINESS MEETING MINUTES

June 5, 2026, 9:30 AM, Hybrid meeting:

- Virtually by Zoom <https://us06web.zoom.us/j/89404629066>
- Dial 1.253.215.8782; enter Meeting ID: 894 0462 9066
- In person at Island Transit 19758 SR 20, Coupeville, WA 98239

BOARD MEMBERS PRESENT

Town of Coupeville Councilmember Jenny Bright
City of Oak Harbor Councilmember James P. Marrow
Island County Commissioner District 1 Melanie Bacon
Island County Commissioner District 3 Janet St. Clair
City of Langley Councilmember Craig Cyr
Island County Commissioner District 2 Jill Johnson
Amalgamated Transit Union Local 1576 President Lela Perkins

STAFF PRESENT:

Executive Director Melinda Adams
Executive Assistant & Clerk of the Board Jeanie Hines
Executive Project Manager Meghan Heppner
Facilities Manager Pete Schrum
Administration & Human Resources Director Terrance Ellison
Human Resources Assistant Manager Stephanie Smith
Information Systems Director Chris Chidley
Maintenance Manager Will Vogelmann
Maintenance Supervisor Michael Cavender
Marketing & Communications Officer Selene Muldowney-Stratton
Planning & Outreach Director Brad Windler
Procurement Specialist Nate Burns
Legal Counsel Matt Hendricks

MEETING CALLED TO ORDER

Councilmember Bright called the June 5, 2026, regular business meeting of the Island County Public Transportation Benefit Area (Island Transit) Board of Directors to order at 9:30 AM. The board performed a roll call. A quorum was present.

AGENDA

Commissioner Bacon moved to accept the agenda as amended. Commissioner Johnson seconded the motion. The motion passed unanimously.

CONSENT AGENDA

Commissioner Johnson moved to approve the consent agenda. Commissioner Bacon seconded the motion. The motion passed unanimously.

PUBLIC INPUT & COMMENTS

Councilmember Bright asked if there was any public input or comment. There was none.

BUSINESS ITEMS**Business Item No. 1 Authorization to reschedule the September 4, 2026 meeting to September 11, 2026 and the October 2, 2026 meeting to October 9, 2026; start time and location unchanged.**

Commissioner Johnson moved to authorize the reschedule the September 4, 2026 meeting to September 11, 2026 and the October 2, 2026 meeting to October 9, 2026; start time and location unchanged. Councilmember Marrow seconded the motion. The motion passed unanimously.

Business Item No. 2 Authorization to purchase eleven 24', gasoline-fueled, light-duty buses through local sales tax revenue, not to exceed the amount of \$2,786,896, as approved in the 2026 budget and in accordance with the 2025-2030 Transit Development Plan.

Commissioner Bacon moved to authorize the purchase of eleven 24', gasoline-fueled, light-duty buses through local sales tax revenue, not to exceed the amount of \$2,786,896, as approved in the 2026 budget and in accordance with the 2025-2030 Transit Development Plan. Commissioner Johnson seconded the motion. The motion passed unanimously.

Business Item No. 3 Introduction to the Island Transit AI (Artificial Intelligence) policy

Information Technology Director Chidley provided a presentation on the Island Transit AI (Artificial Intelligence) policy.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Adams provided the monthly report.

ADMINISTRATION & HUMAN RESOURCES DIRECTOR'S REPORT

Administration & Human Resources Director Ellison provided the monthly report.

PLANNING & OUTREACH DIRECTOR'S REPORT

Planning & Outreach Director Windler provided the monthly report.

EXECUTIVE SESSION

At 11:08 AM, Councilmember Bright closed the open public meeting and began a ten-minute executive session until 11:18 AM. The purpose of the executive session was to discuss with legal counsel representing the agency litigation or potential litigation [RCW 42.30.110(1)(iii)]. At 11:18 AM, Councilmember Bright closed the executive session and reconvened the open public meeting.

OTHER BUSINESS

There was no other business.

BOARD MEMBER COMMENTS

There were no board member comments.

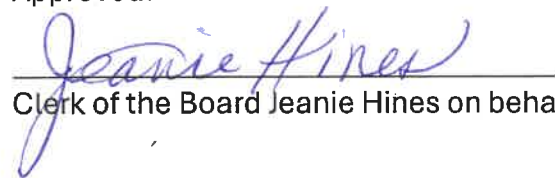
CLOSE

At 11:25 AM, the board meeting was closed.

ACTION ITEMS APPROVED BY THE BOARD

- Commissioner Bacon moved to accept the agenda as amended. Commissioner Johnson seconded the motion. The motion passed unanimously.
- Commissioner Johnson moved to approve the consent agenda. Commissioner Bacon seconded the motion. The motion passed unanimously.
- Commissioner Johnson moved to authorize the reschedule the September 4, 2026 meeting to September 11, 2026 and the October 2, 2026 meeting to October 9, 2026; start time and location unchanged. Councilmember Marrow seconded the motion. The motion passed unanimously.
- Commissioner Bacon moved to authorize the purchase of eleven 24', gasoline-fueled, light-duty buses through local sales tax revenue, not to exceed the amount of \$2,786,896, as approved in the 2026 budget and in accordance with the 2025-2030 Transit Development Plan. Commissioner Johnson seconded the motion. The motion passed unanimously.
- Information Technology Director Chidley provided a presentation on the Island Transit AI (Artificial Intelligence) policy.

Approved:



Clerk of the Board Jeanie Hines on behalf of the Island Transit Board of Directors