ISLAND COUNTY PUBLIC TRANSPORTATION BENEFIT AREA, D/b/a Island Transit

MONTHLY BUSINESS MEETING MINUTES
June 4, 2021
9:30 AM
Virtual Meeting
Join Zoom Meeting: https://zoom.us/j/98883304220
Call in number: 1-253-215-8782, Meeting ID: 988 8330 4220

BOARD MEMBERS:
Chair and City of Oak Harbor Councilmember Beth Munns
Vice Chair and City of Langley Councilmember Craig Cyr
Secretary and Island County Commissioner Janet St. Clair
Amalgamated Transit Union Local, President Emeritus Lance Norton
Island County Commissioner Melanie Bacon
Town of Coupeville Councilmember Jenny Bright

STAFF:
Executive Director Todd Morrow
Finance Manager Paul Arand
Maintenance Manager Ken Riley
Operations Manager Shawn Harris
Clerk of the Board Meghan Heppner
Legal Counsel Matt Hendricks

MEETING CALLED TO ORDER
Councilmember Munns called the June 4, 2021 monthly business meeting of the Island County Public Transportation Benefit Area (Island Transit) Board of Directors to order at 9:30 AM.

APPROVAL OF CONSENT AGENDA
Councilmember Cyr moved to approve the consent agenda. Commissioner Bacon seconded the motion, which passed. Commissioner St. Clair abstained.

PUBLIC INPUT
There was no public input.

Business Item No. 1: Presentation from Island Transit’s Marketing & Communications Officer Selene Muldowney-Stratton
M&C Officer Muldowney-Stratton provided a PowerPoint presentation. Discussion ensued.

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Island Transit serves Whidbey and Camano Islands in Island County. The mission of Island Transit is to provide safe, accessible, convenient, and friendly public transportation services which enhance our island quality of life.
Business Item No. 2: Update on COVID-19 Emergency Action Plan
Executive Director Morrow provided an update on the COVID-19 Emergency Action Plan.

EXECUTIVE DIRECTOR'S REPORT
Executive Director Morrow delivered the monthly update.

FINANCE MANAGER'S REPORT
Finance Manager Arand provided the monthly financial presentation.

EXECUTIVE SESSION
At 10:50 AM, Councilmember Munns called a 10-minute executive session to consider, 1) selection of a site or the acquisition of real estate [RCW 42.30.11 (1) (c)]; and 2) current or potential litigation [RCW 42.30.110 (1) (i)]. No action was taken. At 11:00 AM, the executive session was completed and Councilmember Munns reconvened the business meeting.

OTHER BUSINESS
There was no other business.

BOARD MEMBER COMMENTS
No other comment.

ADJOURNMENT
At 11:01 AM, Councilmember Munns adjourned the meeting.

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<tr>
<th>ACTION ITEMS APPROVED BY THE BOARD</th>
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<tr>
<td>1. Councilmember Cyr moved to approve the consent agenda. Commissioner Bacon seconded the motion, which passed unanimously.</td>
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<td>2. At 11:01 AM, Councilmember Munns adjourned the meeting.</td>
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Approved:

[Signature]
PTBA Secretary

Signed on behalf of the Board of Directors. See 7/21/21 Meeting for approval.

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