MONTHLY BUSINESS MEETING MINUTES
April 2, 2021
9:30 AM
Virtual Meeting
Join Zoom Meeting: https://zoom.us/j/98883304220
Call in number: 1-253-215-8782, Meeting ID: 988 8330 4220

BOARD MEMBERS:
Chair and City of Oak Harbor Councilmember Beth Munns
Vice Chair and City of Langley Councilmember Craig Cyr
Secretary and Island County Commissioner Janet St. Clair - excused
Amalgamated Transit Union Local, President Emeritus Lance Norton
Island County Commissioner Melanie Bacon
Town of Coupeville Councilmember Jenny Bright

STAFF:
Executive Director Todd Morrow
Administrative & HR Manager Robyn Goldring
Finance Manager Paul Arand
Maintenance Manager Ken Riley
Operations Manager Shawn Harris - excused
Clerk of the Board Meghan Heppner
Legal Counsel Matt Hendricks

MEETING CALLED TO ORDER
Councilmember Munns called the April 2, 2021 monthly business meeting of the Island County Public Transportation Benefit Area (Island Transit) Board of Directors to order at 9:30 AM.

APPROVAL OF CONSENT AGENDA
Councilmember Cyr moved to approve the consent agenda. Commissioner Bacon seconded the motion, which passed unanimously.

PUBLIC INPUT
There was no public input.

Business Item No. 1: Update on COVID-19 Emergency Action Plan
Executive Director Morrow provided an update on the COVID-19 Emergency Action Plan.

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Business Item No. 2: Capital project update
Executive Director Morrow provided an update on capital projects

Business Item No. 3: A Year in Review 2020 presentation
Executive Director Morrow presented the 2020 Year in Review slideshow.

EXECUTIVE DIRECTOR'S REPORT
Executive Director Morrow delivered the monthly update.

FINANCE MANAGER'S REPORT
Finance Manager Arand provided the monthly financial presentation.

OTHER BUSINESS
There was no other business.

BOARD MEMBER COMMENTS
No other comment.

ADJOURNMENT
At 10:38 AM, Councilmember Munns adjourned the meeting.

ACTION ITEMS APPROVED BY THE BOARD

1. Councilmember Cyr moved to approve the consent agenda. Commissioner Bacon seconded the motion, which passed unanimously.

2. At 10:38 AM, Councilmember Munns adjourned the meeting.

Signed on behalf of the Board of Directors
by Meghan Heppner, Clerk of the Board

PTBA Secretary
See minutes of 5/12/21 meeting.

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Island Transit serves Whidbey and Camano Islands in Island County. The mission of Island Transit is to provide safe, accessible, convenient, and friendly public transportation services which enhance our Island quality of life.