



**ISLAND COUNTY PUBLIC TRANSPORTATION BENEFIT AREA
D/b/a Island Transit
SPECIAL MEETING MINUTES**

March 13, 2026, 8:30 AM

Bayview Cash Store, 5603 Bayview Road, Langley, WA, 98260

BOARD MEMBERS PRESENT

Town of Coupeville Councilmember Jenny Bright
Island County Commissioner District 3 Janet St. Clair
City of Oak Harbor Councilmember James P. Marrow
Island County Commissioner District 1 Melanie Bacon
City of Langley Councilmember Craig Cyr
Amalgamated Transit Union Local 1576 Vice President Lela Perkins

STAFF PRESENT:

Executive Director Melinda Adams
Executive Project Manager & Clerk of the Board Meg Heppner
Planning & Outreach Manager Brad Windler
Marketing & Communications Officer Selene Muldowney-Stratton
Operations Manager Liz Williams
Human Resources and Public Records Coordinator Jeanie Hines
Legal Counsel Matt Hendricks

FEHR & PEERS CONSULTANTS PRESENT:

Project Manager Aaron Gooze
Deputy Project Manager Marissa Milam
Analyst Pranav Manem

MEETING CALLED TO ORDER

Councilmember Bright called the March 13, 2026, special meeting of the Island County Public Transportation Benefit Area (Island Transit) Board of Directors to order at 8:37 AM. The board performed a roll call. A quorum was present. Councilmember Cyr moved to accept the agenda. Councilmember Marrow seconded the motion. The motion passed unanimously.

BUSINESS ITEMS

Business Item No. 1 Authorization of an increase of \$150K to the KPFF On-Call Architectural & Engineering Services Agreement #01-21, as approved in the 2026 budget.

Commissioner Bacon moved to authorize Amendment No. 10, adding \$150,000 as approved in the 2026 budget, to the KPFF On-Call Architectural & Engineering Services Agreement #01-21. Councilmember Marrow seconded the motion. The motion passed unanimously.

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DISCUSSION TOPICS

20-Year Long Range Plan

Fehr & Peers Consultants Aaron Gooze, Project Manager, Marissa Milam, Deputy Project Manager, Pranav Manem, Analyst, along with Island Transit staff Brad Windler, Planning & Outreach Manager and Selene Muldowney-Stratton, Marketing & Communications Officer, conducted an interactive workshop to discuss the impacts of long-term service changes as an outcome of the ongoing 20-Year Long Range Transit Plan.

Agency reserves – operational and capital investments

Discussion ensued.

Nash Consulting organizational health survey results

Discussion ensued.

Update on 2025 board retreat deliverables

Discussion ensued.

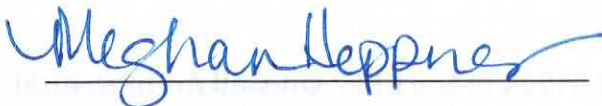
CLOSE

At 3:26 PM, the board meeting was closed.

ACTION ITEMS APPROVED BY THE BOARD

- Councilmember Bright called the March 13, 2026, special meeting of the Island County Public Transportation Benefit Area (Island Transit) Board of Directors to order at 8:37 AM. The board performed a roll call. A quorum was present. Councilmember Cyr moved to accept the agenda. Councilmember Marrow seconded the motion. The motion passed unanimously.
- Commissioner Bacon moved to authorize Amendment No. 10, adding \$150,000 as approved in the 2026 budget, to the KPFF On-Call Architectural & Engineering Services Agreement #01-21. Councilmember Marrow seconded the motion. The motion passed unanimously.

Approved:



Clerk of the Board Meghan Heppner on behalf of the Island Transit Board of Directors