



AGENDA

TO: **ISLAND TRANSIT BOARD OF DIRECTORS**
SUBJECT: Regular Monthly Business Meeting
DATE & TIME: November 7, 2025, 9:30 AM
LOCATION: Hybrid meeting (virtual, call in, in person format)

- Join Zoom link <https://us06web.zoom.us/j/84095358153>
- Dial 1.253.215.8782, enter Meeting ID: 840 9535 8153
- In person at the Island Transit, 19758 SR 20, Coupeville, WA

9:30 AM **Call to Order Monthly Business Meeting & Roll Call** **Chair Bright**
Approval of Agenda **Chair Bright**
Consent Agenda **Chair Bright**
Approval of Consent Agenda
Minutes from October 3, 2025, regular business meeting
September 2025 Vouchers

9:35 AM **CLOSED SESSION** **Chair Bright**
Closed session to discuss a collective bargaining agreement
RCW 42.30.140(4)(a)

10:00 AM **Business Item No. 1** **Chair Bright**
Approval of the labor agreement between Island Transit and the Amalgamated Transit Union, Local 1576, effective October 10, 2025 – October 9, 2025
Executive Director Adams

10:05 AM **PRESENTATION** **Chair Bright**
Washington State Auditors Exit Conference Report on 2024 annual audit
Executive Director Adams, Financial Controller Arand

10:20 AM **PUBLIC INPUT & COMMENT** **Chair Bright**
This is the time set aside for members of the public to speak to the Board about subjects of concern or interest, or items not already set aside for a public hearing. Comments are limited to three minutes. Public comment may be ended or modified if the comments become disruptive and are not germane to business at hand. Input requiring lengthier comment is best submitted in writing.

BUSINESS ITEMS **Chair Bright**

10:25 AM **Business Item No. 2** **Chair Bright**
Main Base Facilities HVAC Upgrade change order



Facilities Manager Schrum
Consulting Engineer Jeff Lehman

10:30 AM **Business Item No. 3 Chair Bright**
Authorization to enter into a firm fixed price contract not to exceed \$1.1M with Dahl Electric and PSE for the Transformer Upgrade Construction Project
Facilities Manager Schrum
Consulting Engineer Jeff Lehman

10:35 AM **Business Item No. 4 Chair Bright**
Authorization to amend Rideshare Policy
Planning Manager Windler

10:40 AM **Business Item No. 5 Chair Bright**
Oak Harbor Police Department safety training project update
Assistant Operations Manager Tom Hopper

10:45 AM **Business Item No. 6 Chair Bright**
Draft #2 of 2026 annual budget
Financial Controller Arand

MONTHLY REPORTS Chair Bright

11:40 AM **Executive Director's Report** Melinda Adams

11:45 AM **Human Resources Manager's Report** Terrance Ellison

11:50 AM **Financial Controller's Report** Paul Arand

11:55 AM **OTHER BUSINESS** Chair Bright

11:57 AM **BOARD MEMBER COMMENTS** Chair Bright

12:00 PM **CLOSE** Chair Bright