

## AGENDA

**TO:** ISLAND TRANSIT BOARD OF DIRECTORS  
**SUBJECT:** Regular Monthly Business Meeting  
**DATE & TIME:** November 7, 2025, 9:30 AM  
**LOCATION:** Hybrid meeting (virtual, call in, in person format)

- Join Zoom link <https://us06web.zoom.us/j/84095358153>
- Dial 1.253.215.8782, enter Meeting ID: 840 9535 8153
- In person at the Island Transit, 19758 SR 20, Coupeville, WA

**9:30 AM** **Call to Order Monthly Business Meeting & Roll Call** Chair Bright  
**Approval of Agenda** Chair Bright  
**Consent Agenda** Chair Bright  
Approval of Consent Agenda  
Minutes from October 3, 2025, regular business meeting  
September 2025 Vouchers

**9:35 AM** **CLOSED SESSION** Chair Bright  
Closed session to discuss a collective bargaining agreement  
RCW 42.30.140(4)(a)

**10:00 AM** **Business Item No. 1** Chair Bright  
Approval of the labor agreement between Island Transit and the Amalgamated Transit Union, Local 1576, effective October 10, 2025 – October 9, 2025  
Executive Director Adams

**10:05 AM** **PRESENTATION** Chair Bright  
Washington State Auditors Exit Conference Report on 2024 annual audit  
Executive Director Adams, Financial Controller Arand

**10:20 AM** **PUBLIC INPUT & COMMENT** Chair Bright  
This is the time set aside for members of the public to speak to the Board about subjects of concern or interest, or items not already set aside for a public hearing. Comments are limited to three minutes. Public comment may be ended or modified if the comments become disruptive and are not germane to business at hand. Input requiring lengthier comment is best submitted in writing.

### **BUSINESS ITEMS** Chair Bright

**10:25 AM** **Business Item No. 2** Chair Bright  
Main Base Facilities HVAC Upgrade change order

Facilities Manager Schrum  
Consulting Engineer Jeff Lehman

- 10:30 AM      Business Item No. 3 Chair Bright**  
Authorization to enter into a firm fixed price contract not to exceed \$1.1M  
with Dahl Electric and PSE for the Transformer Upgrade Construction Project  
Facilities Manager Schrum  
Consulting Engineer Jeff Lehman
- 10:35 AM      Business Item No. 4 Chair Bright**  
Authorization to amend Rideshare Policy  
Planning Manager Windler
- 10:40 AM      Business Item No. 5 Chair Bright**  
Oak Harbor Police Department safety training project update  
Assistant Operations Manager Tom Hopper
- 10:45 AM      Business Item No. 6 Chair Bright**  
Draft #2 of 2026 annual budget  
Financial Controller Arand
- MONTHLY REPORTS Chair Bright**
- 11:40 AM      Executive Director's Report Melinda Adams**
- 11:45 AM      Human Resources Manager's Report Terrance Ellison**
- 11:50 AM      Financial Controller's Report Paul Arand**
- 11:55 AM      OTHER BUSINESS Chair Bright**
- 11:57 AM      BOARD MEMBER COMMENTS Chair Bright**
- 12:00 PM      CLOSE Chair Bright**