



ISLAND COUNTY PUBLIC TRANSPORTATION BENEFIT AREA, D/b/a Island Transit

REGULAR BUSINESS MEETING MINUTES

January 9, 2026, 9:30 AM, Hybrid meeting:

- Virtually by Zoom <https://us06web.zoom.us/j/81164064769>
- Dial 1.253.215.8782; enter Meeting ID: 811 6406 4769
- In person at Island Transit 19758 SR 20, Coupeville, WA 98239

BOARD MEMBERS PRESENT

Town of Coupeville Councilmember Jenny Bright
Island County Commissioner District 3 Janet St. Clair
City of Oak Harbor Councilmember James P. Marrow
Island County Commissioner District 1 Melanie Bacon
City of Langley Councilmember Craig Cyr
Amalgamated Transit Union Local 1576 President Emeritus Dani Julien

STAFF PRESENT:

Executive Director Melinda Adams
Executive Project Manager & Clerk of the Board Meg Heppner
Facilities Manager Pete Schrum
Human Resources Manager Terrance Ellison
Human Resources Assistant Manager Stephanie Smith
Information Systems Manager Chris Chidley
Maintenance Manager Will Vogelmann
Maintenance Supervisor Michael Cavender
Marketing & Communications Officer Selene Muldowney-Stratton
Operations Manager Liz Williams
Operations Assistant Manager Troy Fair
Planning & Outreach Manager Brad Windler
Procurement & Risk Manager Nate Burns
Legal Counsel Matt Hendricks

MEETING CALLED TO ORDER

Councilmember Bright called the January 9, 2026, regular business meeting of the Island County Public Transportation Benefit Area (Island Transit) Board of Directors to order at 9:30 AM. The board performed a roll call. A quorum was present. Councilmember Marrow moved to accept the agenda. Councilmember Cyr seconded the motion. The motion passed unanimously.

CONSENT AGENDA

Councilmember Cyr moved to approve the consent agenda. Councilmember Marrow seconded the motion. The motion passed unanimously.



EXECUTIVE SESSION

At 9:35 AM Chair Bright closed the open public meeting and entered into a 15-minute executive session to review the performance of a public employee [RCW 42.30.110 (1)(g)] until 9:50 AM. At 9:50 AM the executive session was extended 5 minutes until 9:55 AM. At 9:55 AM the executive session was extended 5 minutes until 10:00 AM. At 10:00 AM the executive session was extended 5 minutes until 10:05 AM. At 10:05 AM the executive session was extended 5 minutes until 10:10 AM. At 10:10 AM the executive session was extended 5 minutes until 10:15 AM. At 10:15 AM the executive session was extended 5 minutes until 10:20 AM. At 10:20 AM, Chair Bright ended the executive session and reopened the open public meeting.

PUBLIC INPUT & COMMENTS

Chair Bright asked if there was any public input or comment. There was none.

BUSINESS ITEMS

Business Item No. 1 Authorization for staff to conduct the March 2026 Service Change as presented, including restructuring the NASWI and Zone 6 On Demand services and related service refinements

Councilmember Cyr moved to authorize staff to conduct the March 2026 Service Change as presented, including restructuring the NASWI and Zone 6 On Demand services and related service refinements. Commissioner St. Clair seconded the motion. The motion passed unanimously.

Business Item No. 2 Community Advisory Committee update

Executive Project Manager Hepper provided an update on the formation of the Island Transit Community Advisory Committee.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Adams provided the monthly report.

HUMAN RESOURCES MANAGER'S REPORT

Human Resources Manager Ellison provided the monthly report.

OTHER BUSINESS / BOARD MEMBER COMMENTS

There was no other business. Board members voiced their appreciation to outgoing ATU Labor Representative Dani Julien.

CLOSE

At 11:05 PM, the board meeting was closed.



ACTION ITEMS APPROVED BY THE BOARD

- Councilmember Bright called the January 9, 2026, regular business meeting of the Island County Public Transportation Benefit Area (Island Transit) Board of Directors to order at 9:30 AM. The board performed a roll call. A quorum was present. Councilmember Marrow moved to accept the agenda. Councilmember Cyr seconded the motion. The motion passed unanimously.
- Councilmember Cyr moved to approve the consent agenda. Councilmember Marrow seconded the motion. The motion passed unanimously.
- Councilmember Cyr moved to authorize staff to conduct the March 2026 Service Change as presented, including restructuring the NASWI and Zone 6 On Demand services and related service refinements. Commissioner St. Clair seconded the motion. The motion passed unanimously.

Approved:

Clerk of the Board Meghan Heppner on behalf of the Island Transit Board of Directors

