

**Locky Jane Management LLC**  
**Menu of Services**

Exhibit A

Billable expenses paid by the Association and charged back to the individual Owner:

<u>ITEM</u>	<u>PRICE</u>
ARC Administration	\$25.00
Lein Filing Fee	\$150.00
Monthly Ledger/Balance Fee	\$3.00 per request
Payment Plan Facilitation Fee	\$50.00 setup fee/\$10 monthly
Referral to Attorney	\$150.00
Non-Sufficient Funds Fee	\$20.00
Notice of Delinquency (Courtesy/First Notice)	\$15.00/\$75.00
Notice of Violation (Courtesy/Notice Following)	\$15.00/\$30.00

Manager shall record changes of ownership upon receipt of supporting documentation. Such transfers of ownership may be processed at fees chargeable to the requesting party. Statement Preparation fees and Transfer fees shall not exceed \$100.00 each. Lender requested document preparation will range between \$200.00 and \$300.00 based on the amount of information requested. A \$50.00 rush fee will be charged for same day requests.

\*Prices are subject to change with thirty (30) days written notice.

\*Hourly fees will be assessed for items and/or time outside the scope of work per the Community Association Manager's Agreement.