

Lamppost Decorating Rules

- Please do not reserve a lamppost unless you are certain that your business or organization will be able to decorate your lamppost.
- **All decorations must be attached to the lamppost. No decorations should be placed on the ground. (If we continue to damage the Courthouse lawn, we will no longer be allowed to hold this event.)**
- Decorations must not exceed 5' wide from side to side.
- The lamppost must be decorated by noon on Saturday, November 29th. You may begin decorating as early as Saturday, November 22nd.
- Decorations must be a Christmas theme.
- Decorations must be left up through Christmas and **removed by January 1, 2026, by the contest entrant.**
- The lampposts are subject to weather damage and/or vandalism. Remember this when decorating, since there will be no reimbursement for loss.
- **To avoid damage to the lamppost, the only approved method to attach decorations is zip ties. No drilling of the lamppost and no tap or wire of any type is allowed.**
- The chamber committee is authorized to remove any decorations in bad taste.
- An extension cord will be securely attached to each pole and zip-stripped for your use. This is your only source of electricity.
- You may add a small sign with your organization's name or business name as decoration, but large banners may not be affixed to lampposts due to city ordinances.

Judging will be done on Sunday, November 30, 2025. First and Second Place will be decided by our judges, with the public voting for the People's Choice Award. Ballots may be picked up in front of the bandstand during the Christmas Walk on Sunday, November 30th, starting at noon and returning by 3:00 p.m. Three cash prizes will be awarded: First Place \$300, Second Place \$200, and People's Choice \$100. Winners will be announced at the Official Christmas Tree Lighting Ceremony, at the corner of Main and Mill Street (on the courthouse square) on Sunday, November 30, 2025, at 6:30 p.m.

Entry fee: \$10 for Chamber Members and Non-Profits, \$15 for all others.

Please complete the Hold Harmless Agreement and mail it with your entry fee to the Waterloo Chamber of Commerce, P.O. Box #1, Waterloo, IL 62298.

Hold Harmless Agreement & Registration Form

Lamppost Decorating Contest

I hereby release, waive, discharge Monroe County, the City of Waterloo, and the Waterloo Chamber of Commerce and all of their members, staff, and/or employees, and covenant not to sue and hold harmless from any and all liability, claims, costs, and expenses whatsoever arising out of or related to any loss, damage, or injury that may be sustained in the decorating and/or dismantling process of the Christmas decorations on the lampposts located on the property of the Monroe County Courthouse, adjoining the streets of the City of Waterloo. Please note this includes vandalism or weather damage to the decorated pole you have reserved for the decorating contest.

Business/Organization Name

Signature of Representative

Representative Name

Email Address

Cell phone number

Amount enclosed

Date

I have read and agree to the Lamppost Decorating Rules.

Signature acknowledging rules

Lamppost Choices

1. _____
2. _____
3. _____

(Lamppost choices are not guaranteed. You will be notified of your actual lamppost number.)