



# DEPARTMENT CHAIR SERIES

Ideal for those who supervise and support teachers while steering curriculum, instruction and culture

Monthly 3:30-5:30pm  
February 24, March 31, April 28, May 26  
In Person in Westwood

**\$650/person**  
**\$600/person for district team of 2 or more**

**10 PDP HOURS**  
**8 hours workshop + 2 hours application**

**INSTRUCTORS**  
Nancy Marrinucci & Andrew Miller

## STRENGTHEN YOUR LEADERSHIP. BUILD DEPARTMENTAL IMPACT.

THIS

Department Chairs sit at the crossroads of teaching, leadership, supervision, and advocacy, yet many enter this complex role with little formal preparation or time to reflect. This series offers targeted, interactive professional learning for both new and experienced chairs to lead vibrant, student-centered departments while sustaining themselves and their teams.

### POSSIBLE FOCUS AREAS - SHAPED BY YOUR INPUT

- Clarify your core values and leadership identity
- Strengthen your supervision, evaluation, and coaching skills
- Explore curriculum design, equity-based instructional leadership, data-driven decision-making, and standards-based grading
- Build effective habits for communication, conflict resolution, and sustainable leadership
- Learn to advocate for staffing, scheduling, and budgeting decisions
- Tackle real-world challenges: hiring, budgeting, advocacy, scheduling

YOU'VE BEEN  
LOOKING FOR  
THIS

learn  
more

secure  
your seat



### SESSIONS OVERVIEW

Your pre-survey responses will shape the content to your needs

#### session 1 - leadership foundations

- Story-sharing • Strengths inventory • Department belief statements • Leadership identity • Building trust

#### session 2 - instructional leadership

- Curriculum leadership • Standards-based grading • Heterogeneous grouping • Culture of collaboration • Equity Lens

#### session 3 - supervision & evaluation

- Coaching conversations • Growth goals • Navigating tough situations • Balancing roles

#### session 4 - the realities of the chair role

- Hiring • Scheduling • Budget & Advocacy • Sustaining yourself + your team • Work-life balance

### FORMAT & FEATURES

- Small-group cohort sessions
- Participant pre-survey will shape content to your needs
- Real-time problem-solving using consultancy protocols

<https://tinyurl.com/AK12dhseries>