

# Wedding Planning Checklist

Celebrations

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A thoughtful guide to help you understand what to prioritize and when, so planning feels intentional, organized, and enjoyable.



# <u>Designed for couples who value clarity, calm, and</u> thoughtful execution.

True luxury goes beyond beautiful design. It's about trust, peace of mind, and knowing someone is always thinking three steps ahead. This guide was created to help you understand what to prioritize—without the pressure.

| <b>12</b> – | 10 | Mo  | ont | hs  | Be | efo | re |
|-------------|----|-----|-----|-----|----|-----|----|
| Lay         | th | e F | ou  | ınd | at | ior | )  |

| Lay the Foundation   |
|--|
| These early decisions shape everything that follows.                 |
| □ Define your overall vision and priorities (style, formality, guest |
| experience)  |
| □ Establish your realistic wedding budget                            |
| □ Determine your guest count   |
| □ Secure your wedding date   |
| □ Book your venue (ceremony + reception, if separate)                |
| □ Hire your wedding planner or day-of management team                |
| □ Begin researching key vendors                                      |
| Focus here: Big-picture decisions, not details.                      |
|  |

# 9-7 Months Refore

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|---|
| Build Your Vendor Team  |
| This is when the most in-demand professionals should be secured |
| □ Book your photographer and videographer                       |
| □ Hire your caterer (if not venue-provided)                     |
| □ Secure entertainment (band or DJ)                             |
| □ Book your florist and/or designer                             |
| □ Begin attire shopping (wedding dress, suit, cultural attire)  |
| □ Reserve hotel room blocks if needed                           |
| Focus here: Assembling trusted experts who will execute your    |
| vision.   |



| 6–5 Months Before   |  |  |  |  |  |  |
|---|--|--|--|--|--|--|
| Refine the Experience   |  |  |  |  |  |  |
| Now the planning becomes more personal.   |  |  |  |  |  |  |
| □ Finalize your design direction (colors, florals, tablescape)  |  |  |  |  |  |  |
| □ Order save-the-dates (if applicable)  |  |  |  |  |  |  |
| <ul> <li>□ Select rentals (linens, chairs, specialty items)</li> <li>□ Choose stationery suite and signage needs</li> </ul>   |  |  |  |  |  |  |
|   |  |  |  |  |  |  |
| □ Plan ceremony structure and flow  |  |  |  |  |  |  |
| Focus here: How your guests will feel throughout the day.   |  |  |  |  |  |  |
| 4–3 Months Before Confirm & Organize This is where clarity replaces guesswork.  □ Order invitations  □ Finalize menu selections  □ Schedule attire fittings  □ Confirm décor elements and floor plan  □ Begin building a preliminary wedding-day timeline |  |  |  |  |  |  |
| □ Plan transportation if needed   |  |  |  |  |  |  |
| □ Identify who will attend the rehearsal  |  |  |  |  |  |  |
| Focus here: Turning ideas into confirmed plans.   |  |  |  |  |  |  |
| 2 Months Before Finalize the Details Everything should begin coming together seamlessly.    Track RSVPs and follow up with guests  Finalize seating plan  |  |  |  |  |  |  |

□ Confirm vendor logistics and arrival times

□ Submit final décor and rental orders

□ Prepare final payments and gratuities

□ Confirm ceremony readings and music

Focus here: Logistics and organization—not new decisions.



### 1 Month Before Hand It Over

This is when stress should decrease, not increase.

| Finalize and distribute the wedding-day timeline
| Share details with your planner or coordinator
| Confirm rehearsal details
| Pack wedding-day essentials
| Delegate personal items and responsibilities
| Schedule final walkthrough or details meeting
| Focus here: Trusting your plan and your team.

### Wedding Week Be Present

Your only job now is to enjoy the moment.

- □ Attend rehearsal
- □ Rest and hydrate
- □ Release control
- □ Celebrate fully

Remember: If it's planned well, it will feel effortless.

### A Gentle Reminder

Luxury isn't about doing more—it's about knowing what matters and when. With the right priorities, trusted professionals, and thoughtful pacing, your single-day celebration can feel calm, meaningful, and beautifully executed.

## Ready to Hand It Over?

You've seen what thoughtful planning looks like. When you're ready to enjoy your engagement and trust a professional team to guide every detail, we're here.

Inquire about planning support dfweddings.com

Concierge Planning • Guided Planning • Wedding Day Management