

WOOLASTON MEMORIAL HALL & PLAYING FIELD

GL15:6SU

For the Community

DRAFT AGM Minutes of 23rd October 2025 Meeting 7:30 pm

Agenda		
Attendees	Committee: Sue Anderson Chair & Booking Officer David Reith Treasurer & Trustee Shirley Lightbound Secretary John Hayward Admin Officer Mark Lightbound Trustee Martin Rose Fire Safety officer & Trustee John Anderson Trustee Miriam Corringham Carnival & Farmers' Market Lead.	Community: 1. Jan Virgo 2. Neil Mackay 3. Sheila Harris 4. Jim Kirk 5. Anita Mott – Trefoil 6. Nicky Challenger – Cleaner/Caretaker 7. Jeanette McElroy – Parish Council 8. Peter Brown – Parish Council & Neighbourhood Watch. 9. Jenny Davies – WAGS 10. Tim Corringham
Apologies for Absence	Committee: Gareth Rose Football Club	Apologies - Community Parish Clerk Jacky Weller – Trustee Girl Guides Leader Mary Greenslade Gordon Hewitt Sallie & Keith James
Minutes of last meeting	Approved	
Chair's Report	Sue Anderson shared her report. Attached Proposed: Martin Rose Seconded: Shirley Lightbound	
Treasurer's Report.	David Reith shared his report. Attached Proposed: Martin Rose Seconded: Mark Lightbound	

Chairman:
Sue Anderson
chair@woolastonmh.org.uk
07949259910

Treasurer:
David Reith
treasurer@woolastonmh.org.uk
07947 128869

Election of Committee Officers	Sue Anderson resigned as Chairperson and from the committee due to moving house to another Shire. Shirley Lightbound resigned as Secretary. John Anderson resigned as Trustee and from the committee due to moving house to another Shire. <table><tr><th>Officers' Roles</th><th>Who?</th><th>Proposed by</th><th>Seconded by</th></tr><tr><td>Chairperson **</td><td>No Takers. See notes below</td><td></td><td></td></tr><tr><td>Vice Chairperson **</td><td>No Takers See notes below</td><td></td><td></td></tr><tr><td>Treasurer</td><td>David Reith</td><td>Mark Lightbound</td><td>Martin Rose</td></tr><tr><td>Secretary</td><td>Jeanette McElroy</td><td>Shirley Lightbound</td><td>Sue Anderson</td></tr><tr><td>Booking Officer **</td><td>See notes below.</td><td></td><td></td></tr><tr><td>Admin Officer</td><td>John Hayward</td><td>Martin Rose</td><td>David Reith</td></tr><tr><td>Safety Officer</td><td>Martin Rose</td><td>John Anderson</td><td>Shirley Lightbound</td></tr></table> ** Alternative Arrangements Agreed in the Interim: The role of Interim Leaders was created to be trialled for 3 months. The team of Interim Leaders agreed: - 1. David Reith 2. John Hayward 3. Mark Lightbound John Hayward agreed to be Booking Officer in the Interim, which has already been agreed by the committee to be a paid role at £50 per week from 1st November 2025. Proposed: Martin Rose Seconded: Shirley Lightbound	Officers' Roles	Who?	Proposed by	Seconded by	Chairperson **	No Takers. See notes below			Vice Chairperson **	No Takers See notes below			Treasurer	David Reith	Mark Lightbound	Martin Rose	Secretary	Jeanette McElroy	Shirley Lightbound	Sue Anderson	Booking Officer **	See notes below.			Admin Officer	John Hayward	Martin Rose	David Reith	Safety Officer	Martin Rose	John Anderson	Shirley Lightbound
Officers' Roles	Who?	Proposed by	Seconded by																														
Chairperson **	No Takers. See notes below																																
Vice Chairperson **	No Takers See notes below																																
Treasurer	David Reith	Mark Lightbound	Martin Rose																														
Secretary	Jeanette McElroy	Shirley Lightbound	Sue Anderson																														
Booking Officer **	See notes below.																																
Admin Officer	John Hayward	Martin Rose	David Reith																														
Safety Officer	Martin Rose	John Anderson	Shirley Lightbound																														
Improvement Planning	• Recruitment drive for more committee members needed • Ongoing improvements to the skate park area with additional skate ramps. • Ongoing investigation of funding for a new and larger car park. • Plastic area of the car park is degrading and needs replacing. • Try and secure a Baby/ Toddler Regular weekly Group. • Investigate funding a basket swing for the play area. • Improved lighting in the hall needed																																

AOB	• WM Hall Supporters WhatsApp Group: The following attendees agreed to be added to this group: 1. Neil Mackay 2. Jim Kirk 3. Anita Mott 4. Jeanette McElroy 5. Tim Corringham • Jim Kirk shared information on the success of the new Woolaston Short Mat Bowls Club which includes additional bookings on a Friday evening. Martin Rose was thanked by Jim for levelling the floor in a problem area. • Sue Anderson confirmed that the WM Hall Risk Assessment will be uploaded on to the website even though this isn't a legal requirement. • Peter Brown shared that Woolaston won 2nd prize in Gloucestershire's Most Vibrant Village with Martin Rose getting a special message. • Concern was raised about a large tree root lifting the path to the main entrance, which has got worse with the dry summer. It's a significant trip hazard. The committee agreed to get is sorted as a priority. • John and Sue Anderson were thanked for their involvement and support of the village hall over several years and were presented with gifts and flowers. They expressed surprise and sadness at moving away and thanked everyone.
Next AGM date	Oct/November 2026 Date to be confirmed.