

EAST LAKE WOODLANDS COMMUNITY ASSOCIATION

HOW TO OBTAIN A BARCODE

A barcode can be obtained by visiting the management office at:

Management & Associates
720 Brooker Creek Blvd., Suite 206
Oldsmar, FL 34677 Attn: Bekah Davis 813-433-2028

If you have a printer at home, visit the ELW website at ELW-FL.com, click on ELWCA Community Association, then Controlled Access. There are three (3) files that you will need to read and complete as follows:

1. Controlled Access Waiver Controlled Access (read)
2. Barcode Placement (read)
3. Controlled Access Registration Form (complete)

If you do not have a printer at home, the above documents can be obtained at the management office, or you may email a request to have the documents sent to you at rdavis@mgmt-assoc.com.

Should you elect to obtain your barcode in person at our office, please be advised that the following rules are in effect:

- Please complete all paperwork prior to arriving at the office
- barcodes will be issued Monday through Thursday between 8:00AM and 11:45AM and from 1:00PM to 4:00PM.
- No PETS or unsupervised children will be permitted in the office.
- No food, drinks, or smoking will be permitted in the office.
- No vulgar language, yelling or any type of verbal or physical abuse will be tolerated.

Should you elect to obtain your barcode via U.S. mail, please mail your barcode request form, and proof of registration to the address below:

ELWCA c/o MANAGEMENT &
ASSOCIATES 720 BROOKER CREEK
BLVD SUITE 206
OLDSMAR, FL 34677

The following must be submitted and included in the envelope:

- Application Form.
- Proof of residency.
- Copy of the controlled access registration for each vehicle listed on the registration form.

Still Have Questions? Call Bekah Davis at 813-433-2028 **Monday through Thursday** between the hours of 8:00 AM and 12:00 PM or 1:00 PM and 4:00 PM.

ELW Owners:

Proof of residency: Either a driver's license reflecting Eastlake Woodlands address, warranty deed or closing statement reflecting a recent purchase and a copy of the vehicle registration.

Vehicle Registration for each vehicle a barcode is being assigned. One barcode will be issued per vehicle.

Renters:

Proof of Rental: Renters must provide a copy of the lease. Barcodes will NOT be issued to renters with a lease term of less than 3 months.

Vehicle Registration for each vehicle a barcode is being assigned. One barcode will be issued per vehicle.

Owners with New Vehicles: If you sell/trade in your vehicle, you will be required to purchase a new barcode for the new vehicle. A copy of the registration will need to be provided as well.