

Home Care Workers: Find A Good Match

Use this sheet to help you prepare for an interview with a potential home care worker or agency staff member. Involve your care recipient in the interview if possible.

Part 1: Define The Help You Would Like

Do you need help with household services?

Check all that apply:

- Showering
- Dressing
- Eating
- Meal preparation
- Cleaning
- Transportation
- Companionship or conversation
- Leisure activities
- Laundry
- Pet Care

List others:

Do they need medical care services?

Check all that apply:

- Wound care
- Medication administration
- IV medications
- Shots or injections
- Tube feeding

List others:

<p>What level of care do they need?</p>	<p>Supervision for these activities (list):</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Reminders or a little help with activities (list):</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>A lot of help with these activities (list):</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
<p>What are the healthcare team's recommendations?</p>	<p>_____</p>
<p>What are my expectations? What are my care recipient's expectations?</p>	<p>_____</p>
<p>What are your care recipient's likes/dislikes?</p>	<p><input type="checkbox"/> Only comfortable with a certain gender?</p> <p><input type="checkbox"/> Someone to talk to?</p> <p><input type="checkbox"/> Someone who stays out of the way?</p> <p>List others:</p> <p>_____</p> <p>_____</p> <p>_____</p>
<p>Is there anything a home care worker should know about my care recipient?</p>	<p><input type="checkbox"/> Unique needs</p> <p><input type="checkbox"/> Personality</p> <p><input type="checkbox"/> Allergies</p> <p>List others:</p> <p>_____</p> <p>_____</p> <p>_____</p>

Part 2: Interview Guide

Questions	Notes
Tell me about yourself, and why are you interested in this position?	
How long have you been working as a home care worker? Tell me about your experience (Note: Ask for references and confirm licensure or certifications if applicable).	
My care recipient needs help with _____. Do you provide these services?	
Do you have the training to meet the everyday needs of my care recipient and their diagnosis? For example, do you have experience working with people with dementia?	
If my care recipient is ____ (for example, stubborn), how will you deal with the situation?	
What is your communication style? How do you like to receive feedback?	
What are your interests? (Note: This may be important if they will spend a lot of time with your care recipient doing activities or outings together).	
How many minutes away do you live?	
What is your availability? If you are sick or unavailable, what is the backup plan?	
What kind of safety screening is done by the organization they work for? For example, a background check.	
Other questions (list)	

Consider This: Is it important they have a specific type of insurance, like personal injury, liability, or car insurance? You could list this as part of the requirements in the job description.