

**Lewiston Public Library
Board of Trustees
Regular Meeting Minutes
Monday, August 10, 2026**

Trustees present: Matthew Feldman, Fred Caso, Christopher Pannozzo, Wendy Guild Swearingen, James Spanbauer

Also present: Jill Palermo, Library Director, Sarah Waechter, Town Board Liaison

Excused: April Saks, John Daigneau

The regular meeting of the Lewiston Public Library Board of Trustees was held Monday, August 10, 2026

Call to Order

Meeting called to order at 6:06 p.m.

Public Comments - none

Friends Report – Ms. Palermo

- VP Rita Geiben stepped down, will wait until election to select replacement
- Michell Marcotte auctioning a painting, bids start at \$50.
- Speaker series, November 12, 6 p.m., John Alvarez, military pilot veteran, daughter wrote book about him: Walk, Run, Fly.

Approval of Minutes

Motion to approve the minutes by Mr. Caso, seconded by Mr. Spanbauer. Motion carried.

Director's Report – Ms. Palermo

- Working on 2027 budget
- Minimum wage is based on CPI, staff raises to be determined, probably 2-3%
- Pedestal for bronze sculpture is here, charged \$100 instead of \$275; send thank you to John TenEyck
- Peach Festival parade—decorate a book cart, hand out candy and bookmarks
- The Friends banner was \$80, and reimburse Mr. Caso
- Summer reading program – 120 people at petting zoo, Shenandoah Acres was very nice to work with
- Circulation – print and AV 3,914; Hoopla 259; Overdrive 662; total 4,835
- Drain in parking lot not fixed, Sarah to meet with Mike at DPW tomorrow
- Toilet – Ms. Palermo to make appointment with Jeff
- DEC/EPA booked the community room for public forum on August 24
- When meeting with Village of Lewiston Mayor Dan Cota, will ask about plowing and lawn service, mowing around flagpole, damaged downspouts, drains

Invoices Report

The board received the latest Invoices Report for review.

Motion to accept the report as presented by Mr. Spanbauer; seconded by Ms. Guild Swearingen. Motion carried.

Profit & Loss Report and Income & Expenditures Reports

Motion to accept the P&L and I&E reports made by Mr. Caso, seconded by Mr. Pannozzo.
Motion carried.

Correspondence – none.

Reports

1. **President's Report** – Policy on political activity at the library reviewed.
2. **Liaison to Town Board Report** – Will talk with Mike regarding drain.
3. **Treasurer's Report** – \$165,960.36 as of today, up from \$161,549.34 as of July 4.

Committee Reports

1. Finance – none
2. Personnel/Policies – *Motion* to adopt the restriction of political activities in the Library policy as written made by Mr. Caso; seconded by Mr. Feldman. Motion carried.
3. Building and Grounds – Mr. Caso: Musacchio collecting information, should send the plan to the Town of Lewiston by the end of the week.
4. Strategic Planning/PR – Trustees and Friends are planning to march in the Peach Festival parade; Mr. Daigneau will borrow a friend's classic car

Old Business - none

New Business – none

Trustee Comments – Mr. Pannozzo thanked Trustees for their time.

Next Meeting

The next board meeting will be held Monday, **September 14, 2026**, at 6 p.m.

Adjourn

Motion to adjourn by Mr. Caso, second by Mr. Feldman. Motion carried.
Meeting adjourned at 6:42 p.m.