

**Lewiston Public Library
Board of Trustees
Regular Meeting Minutes
Monday, July 6, 2026**

Trustees present: Matthew Feldman, Fred Caso, Christopher Pannozzo, Wendy Guild Swearingen, James Spanbauer

Also present: Jill Palermo, Library Director, Sarah Waechter, Town Board Liaison

Excused: April Saks, John Daigneau

The regular meeting of the Lewiston Public Library Board of Trustees was held Monday, July 6, 2026

Call to Order

Meeting called to order at 6:53 p.m.

Public Comments - none

Friends Report – Ms. Palermo

- Signs being made for Friends' bookstore "Friends' Book Shoppe
- Funding summer reading program

Approval of Minutes

Motion to approve the June 2026 minutes by Mr. Caso, seconded by Mr. Spanbauer. Motion carried.

Director's Report – Ms. Palermo

- Statue update: Julie Silver statue being bronzed, woodworker is making the pedestal, should be done mid-August.
- Building issue: the A/C is running constantly because of the hot weather; the A/C drain was clogged and backed up into light fixtures, unclogged and checked.
- Getting policies on the website; it's hard to get into the website to upload them.

Invoices Report

The board received the latest Invoices Report for review.

Motion to accept the report as presented by Mr. Caso; seconded by Mr. Spanbauer. Motion carried.

Profit & Loss Report and Income & Expenditures Reports

The Trustees will review the June P&L report at the August meeting.

Correspondence – A letter was received from a patron who had been banned from the library.

Reports

1. **President's Report** – Thank you to everyone for coming to the celebration before the meeting
2. **Liaison to Town Board Report** – Mike will look at the storm drain in the parking lot after July 9; Jeff Ritter will use camera to check for clog in toilets
3. **Treasurer's Report** – none

Committee Reports

1. Finance – none
2. Personnel/Policies – Mr. Pannozzo: drafted a policy for board to review (see New Business)
3. Building and Grounds – Mr. Caso: roof reno moving forward, putting a team together, they need information—layout and drawings of the library
4. Strategic Planning/PR – none

Old Business - none

New Business – Policy review: restriction of political activities within the library—first read

Trustee Comments – Discussion of participating in Peach Festival Parade. Mr. Caso will reach out to Kiwanis for information, want the Friends logo on banner, if so.

Thank you to Mr. Caso for setting up the local politicians to attend the celebration.

Next Meeting

The next board meeting will be held Monday, **August 10, 2026**, at 6 p.m.

Adjourn

Motion to adjourn by Mr. Caso, second by Mr. Spanbauer. Motion carried.
Meeting adjourned at 7:29 p.m.