

**Lewiston Public Library
Board of Trustees
Regular Meeting Minutes
Monday, June 1, 2026**

Trustees present: Fred Caso, Christopher Pannozzo, Wendy Guild Swearingen, April Saks
John Daigneau, James Spanbauer

Also present: Jill Palermo, Library Director, Sarah Waechter, Town Board Liaison

Absent: Matthew Feldman

The regular meeting of the Lewiston Public Library Board of Trustees was held Monday, June 1, 2026

Call to Order

Meeting called to order at 6:08 p.m.

Public Comments - none

Friends Report – Ms. Palermo

- Friends and Ms. Palermo signed the Friends-Library MOU, Mr. Pannozzo to sign
- Friendly Gathering will be Wednesday, September 23, 6-8 p.m.
- Lewiston Garden Club is the Volunteer of the Year
- Discussion of Lewiston Library 125th anniversary ideas: partner historical society, PowerPoint presentation; movie night; hot dogs and ice cream social
- Roundup fundraiser at Syros June 14
- Decided to call the Friends' bookstore "Friends' Bookstore"

Approval of Minutes

Motion to approve the minutes of May 4, 2026, with two minor corrections (date, Mussachio spelling) by Mr. Daigneau, seconded by Mr. Caso. Motion carried.

Director's Report – Ms. Palermo

- Received a call from Assembly Member Morinello's office—Library to receive \$20k legislative grant for collection development and programming
- Niagara County libraries aim to have the same loan periods for materials: new books, 2 weeks; books, 3 weeks; DVDs and magazines, 2 weeks
- Summer reading program starts July 6—theme is Unearth a Story, will include dinosaurs, Penn-Dixie, Buffalo Museum of Science. Mr. Caso suggested incorporating the 125th anniversary
- Feed More of WNY pop up fruit and vegetable market will come to Library twice a month, the second and fourth Fridays, 1-2 p.m. No permit needed per village clerk
- Ms. Palermo will be out of town first week of August; tentative schedule Trustee meeting for August 10
- Toilets have been backing up. Ms. Waechter to ask Town of Lewiston about pipe camera to check for blockages
- Grate cover in parking lot needs to be repaired/replaced

Invoices Report

The board received the latest Invoices Report for review.

Motion to accept the report as presented by Mr. Daigneau; seconded by Ms. Saks. Motion carried.

Profit & Loss Report and Income & Expenditures Reports

The Trustees received the January-May 2026 Profit & Loss and Income & Expenditures Reports for review.

Motion to accept P&L and I&E reports by Mr. Caso, seconded by Mr. Daigneau. Motion carried.

Correspondence – Thank you card (and a rose) for Ms. Palermo from a patron for helping her with technical issues.

Reports

1. **President's Report** - Christopher Pannozzo: Discussion of patron issue, went to NIOGA dinner and meeting in Batavia.
2. **Liaison to Town Board Report** – Mr. Caso will discuss in buildings and grounds report
3. **Treasurer's Report** – Mr. Daigneau: \$161,869.11 in account

Committee Reports

1. Finance – none
2. Personnel/Policies – none
3. Building and Grounds – Mr. Caso: Spoke with Supervisor Broderick, Mr. Pannozzo signed the architect retainer, document to approve expenditures; Mr. Broderick to sign off on Town funding and bids
4. Strategic Planning/PR – Annual report draft has been sent to committee for feedback and input

Old Business - none

New Business - none

Trustee Comments – enjoy the warm weather

Next Meeting

The next board meeting will be held Monday, **July 6, 2026**, at 6 p.m.

Adjourn

Motion to adjourn by Mr. Caso, second by Mr. Daigneau. Motion carried.

Meeting adjourned at 6:58 p.m.