

**Lewiston Public Library
Board of Trustees
Regular Meeting Minutes
Monday, April 13, 2026**

Trustees present: Fred Caso, Christopher Pannozzo, Wendy Guild Swearingen, April Saks
John Daigneau, James Spanbauer

Also present: Jill Palermo, Library Director

Excused: Matthew Feldman

The regular meeting of the Lewiston Public Library Board of Trustees was held Monday, April 13, 2026

Call to Order

Meeting called to order at 6:04 p.m.

Public Comments - none

Friends Report – Ms. Palermo

- Naming of Booksale room, brainstorming
- Fundraising ideas
- MOU brought up; Friends are looking at it
- Annual report, will have info; Friends say they don't need to do annual report

Approval of Minutes

Motion to approve the minutes of March 2, 2026, by Mr. Daigneau, seconded by Mr. Spanbauer.
Motion carried.

Director's Report – Ms. Palermo

- Annual report portal open; will send to board members
- Tom Bindeman retiring; Ms. Palermo on search committee to replace him
- Nioga Library dinner RSVP by May 11; let Ms. Palermo know if you will attend
- Insurance, sent check for ServPro
- Supply closet ceiling still leaks during rain
- Minutes for last few meetings are on Library website
- Sculpture: new estimate is \$2,285 for bronzing services, mold \$800-900
- 250th US anniversary traveling art exhibit coming to Library, April 20 in Media Room
- Upward Niagara reached out re: 250th anniversary to offer a flag
- Ms. Palermo to ask Hoopla representative how per patron works

Invoices Report

The board received the latest Invoices Report for review.

Motion to accept the report as presented by Mr. Caso; seconded by Ms. Saks. Motion carried.

Profit & Loss Report and Income & Expenditures Reports

The Trustees received the January-March 2026 Profit & Loss and the March 2026 Income & Expenditures Reports for review.

Motion to accept P&L and I&E reports by Mr. Caso, seconded by Ms. Saks. Motion carried.

Correspondence - none

Reports

1. **President's Report** - Christopher Pannozzo:
 - a. See emails from Nioga re: required training and sexual harassment training April 8
2. **Liaison to Town Board Report** – Ms. Waechter was at the Town Board meeting
3. **Treasurer's Report** – John Daigneau: April 13, \$155, 469.03 in account; down from March 2, 2026

Committee Reports

1. Finance – none
2. Personnel/Policies – Ms. Palermo to update Sexual Harassment Policy to approve at May meeting.
3. Building and Grounds – Mr. Caso: Price on roof; recommendation to retain services of engineer, texted Mussachio Architects; he and Mr. Daigneau went on the walk-through, they will send a proposal. Mr. Caso asked Steve Broderick about Town needing to go out for a bid for the Library, as it's a Town property, will give Mussachio Architects report to Mr. Broderick.
4. Strategic Planning/PR – Annual report, Ms. Guild Swearingen will compile elements and share with committee members for review, then share with board

Old Business

- Mr. Pannozzo shared a partnership opportunity the Library could have with the Niagara Greater Ballet company re: Peter and the Wolf

New Business - none

Trustee Comments – Many thanks to Mr. Caso for working on the building/roof issues

Next Meeting

The next board meeting will be held Monday, **May 4, 2026**, at 6 p.m.

Adjourn

Motion to adjourn by Mr. Daigneau; second by Ms. Saks. Motion carried.
Meeting adjourned at 6:49 p.m.